SHARK PREVIEW
INTERVIEW CHECKLIST

1. PREPARE: Pre-Interview

- Research NSU & Premier Programs
- Prepare for 1-on-1 and small group interviews
- Evaluate Yourself – Experiences, Skills, etc.
- Connect the dots: YOU + NSU = FIT
- Prepare questions to ask your interviewer(s)

2. COMMUNICATE: During the Interview

- Strong first impression through eye contact, body language and professional attire
- Show vs. Tell through examples (ex. Leadership)
- Ask questions to show interest and clarify overall fit
- Don't forget to be yourself and show your Shark Pride!

3. FOLLOW-UP: Post-Interview

- Send Thank You email or note within 1-2 days of interview(s)

SAMPLE THANK YOU:

Dear [Name of Interviewer],

Thank you so much for the opportunity to interview for [Name of Premier Program/ Scholarship]. It was a pleasure meeting you and learning more about what NSU and this program has to offer. [Insert tailored sentence showcasing your enthusiasm for NSU and reference something specific from your interview.] I am hopeful for the opportunity to begin at NSU in the Fall. Thank you again for your time and consideration. Go Sharks!

Sincerely,
[Your Name]

GOOD LUCK FROM THE NSU CENTER FOR ACADEMIC AND PROFESSIONAL SUCCESS!

CENTER FOR ACADEMIC AND PROFESSIONAL SUCCESS
3301 College Avenue,
Fort Lauderdale, Florida 33314-7796
EMAIL: *caps@nova.edu*

NSU Florida

SHARK PREVIEW
INTERVIEW CHECKLIST

Common Interview Questions

- Why NSU?
- Tell me a little about yourself?
- Describe your Strengths & Weaknesses.
- Why are you interested in this Scholarship?
- Describe your leadership abilities.
- What separates you from others?
- What are your future goals?
- How do you motivate others?
- How do you deal with conflict? Stress?
- Tell me about a time where you took initiative.
- Describe your time management skills?

Virtual Etiquette

- Test your technology ahead of time. Use your laptop vs. your phone.
- Use a neutral background or a professional virtual background. Get the NSU edge with these Shark backgrounds.
- Stay engaged throughout the interview and remain professional.
- Ensure your interview space has adequate lighting and limited distractions (phone, tv, pets, etc.)
- Dress to impress with business professional attire. Ex: blazer/suit jacket over a button down shirt, blouse, or dress.
- Mute your microphone when others are speaking in a group interview.

CENTER FOR ACADEMIC AND PROFESSIONAL SUCCESS
3301 College Avenue,
Fort Lauderdale, Florida 33314-7796
EMAIL: *caps@nova.edu*

NSU Florida

General Recommendations: First Impressions Matter

- **Clothes should be:**
  - Not too large or small, tight or baggy, they should be tailored just right
  - Clean and in good condition
  - Lint and wrinkle-free
- **Nails and makeup:** Natural and conservative
- **Hair:** Well-groomed and neatly trimmed facial hair

- **Choose:** Solid, dark, neutral colors—black, beige, brown, blue or gray
- **Avoid:** Stripes, patterns or bright prints/colors that could appear distracting
- **Consider:** Wearing neutral, solid or subtle pattern ties, jewelry and accessories
- **Decide:** On wearing interview attire that meets these standards, that you feel confident in for an interview