WELCOME TO
NOVA SOUTHEASTERN UNIVERSITY
PREPARING FOR YOUR FIRST ACADEMIC ADVISING APPOINTMENT

Presented By
The Undergraduate Academic Advising Center
WHAT DO YOU NEED TO KNOW AS A NEW STUDENT AT NSU?

- Admission status
- Curriculum information
- Degree Works
- How to register
- Resources
- Checklist
MEET WITH ADVISING

• You should schedule an appointment with your assigned Academic Advisor at least once per semester to discuss registration and work on academic planning.

• 15-minute Walk-in Advising Sessions on a first-come-first-served basis are available:
  • Monday-Wednesday-Friday 9:00 am - 1:00 pm
  • Tuesdays 12:00 pm – 5:30 pm
  • Thursday 12:00 pm – 5:00 pm

  • Please Note: the following are services that can only be provided during a scheduled one-hour appointment with your Academic Advisor:
    • Academic Plan
    • New Student Appointments
    • Audits
    • Satisfactory Academic Progress Reviews/Plans
    • Change of major
ADMISSIONS-STATUS

• Be sure that all of your final official transcripts have been received by the Admissions office
• If not, contact Admissions at 954-262-8000 to find out what’s missing
• The above is necessary in order to
  • Get your financial aid disbursed
  • Remain in classes
• Let your academic advisor know if you are in a Dual, Razor’s Edge, or Honors Program
CURRICULUM

• Transfer credit guidelines
  • Maximum 50% of major & minor
  • Maximum 90 degree applicable credits
  • Confirm with academic advisor that your transfer credits are on your NSU transcript

• Degree requirements
  • Minimum 120 credits comprised of general education, major & open electives

• First time in college students
  • Required to take 6 units experiential education (includes UNIV course)
Placement in mathematics and composition courses is based upon ACT/SAT/TOEFL scores or transfer credit.

You can challenge your placement by taking an exam in mathematics and/or composition.

You can only take the challenge exam once and it must be done before starting classes at NSU.

You can also take a placement exam in Spanish or French if you want to enroll in either course.
CURRICULUM – COURSE PLACEMENT

• Tell your academic advisor if you expect to earn any transfer credit that may not be on your record yet, such as courses from another college and/or university, Advanced Placement (AP) test, Advanced International Certificate in Education (AICE), International Baccalaureate (IB), Caribbean Advanced Proficiency Examination (CAPE), etc.

• Please Note: First time in college students may have earned college credits while in high school but may not want to transfer the credit into NSU. In some cases, this is to enable the student to retake the course at NSU without financial aid limitations. If this applies to you, you have until the end of the drop/add period of your first semester to notify your advisor and complete the necessary request. Please discuss with your advisor in advance if you have any questions.
CURRICULUM –
EARN ADDITIONAL CREDIT

• Take a test in an area of proficiency and earn credit for knowledge you already have

• Tests - Dantes Subject Standardized Tests (DSST), College Board’s College-Level Examination Program (CLEP), NYU Foreign Language Proficiency Exam

• Complete a portfolio which details life experiences that may be eligible for credit

• Earn credit for certain training courses, certificates, or licenses

• Discuss options with your academic advisor who will refer you to the appropriate resource

• PLEASE NOTE: The tests listed above must be taken prior to earning 24 credits at NSU

• Resource for Information on Examinations for Credit – Transfer Evaluation Services

https://www.nova.edu/tes/undergraduate/index.html
• Get a Degree Works report: Go to https://www.nova.edu/registrar/capp-degreeworks.html or access through Sharklink

• This report lists requirements for degree completion.

• Your transfer and NSU credits are applied as they are completed, and you can see outstanding requirements.

• Use this as a guide when choosing classes from Course Wizard each semester.
HOW TO REGISTER

• Determine what courses you need by reviewing your Degree Works report
• Select courses at coursewizard.nova.edu
• Write down the course reference number (CRN) for each course
• Register in SharkLink, click on “My Academics” and then “Registration-add/drop/SEA”
• Accept the student enrollment agreement
• Enter CRN on the registration screen and click submit changes
RESOURCES

• TUTORING AND TESTING CENTER (HTTPS://WWW.NOVA.EDU/TUTORING-TESTING/INDEX.HTML)
  TUTORING, TESTING SERVICES, AND WRITING CENTER

• OFFICE OF CAMPUS LIFE AND STUDENT ENGAGEMENT (HTTPS://WWW.NOVA.EDU/CAMPUSLIFE/INDEX.HTML)
  PROVIDES DIVERSE INNOVATIVE OPPORTUNITIES FOR OUT-OF-CLASS INVOLVEMENT
  SHARKHUB---HUB FOR CLUBS AND ORGANIZATIONS (HTTPS://NOVA.CAMPUSLABS.COM/ENGAGE)

• OFFICE OF CAREER DEVELOPMENT (HTTPS://WWW.NOVA.EDU/CAREER/INDEX.HTML)
  DEVELOP A STRATEGY FOR SUCCESSFUL CAREER PLANNING, INTERNSHIPS, AND RESUMES

• HENDERSON STUDENT COUNSELING SERVICES (HTTPS://WWW.HENDERSONBH.ORG/SERVICES/STUDENT-COUNSELING/NOVA-SOUTHEASTERN-UNIVERSITY)

• THE VETERANS RESOURCE CENTER (HTTPS://WWW.NOVA.EDU/VETERANS/INDEX.HTML)
  MILITARY AND VETERAN RELATED INFORMATION, RESOURCES, OPPORTUNITIES AND EVENTS
CHECKLIST

• Schedule an appointment with your academic advisor – call 954-262-7990 or 800-841-6682 ext. 27990 or you may email ugadvising@nova.edu.

• Sign up for orientation at www.nova.edu/studentorientation

• Ensure Access to Sharklink: sharklink.nova.edu – Use email name and assigned password to login

• Complete release of information form if you would like others to have access to your information: http://www.nova.edu/registrar/forms/release_of_information.pdf
• Complete a student health insurance waiver form if you have your own health insurance. Student health insurance department can be contacted at 954-262-4060 or studenthealth@nova.edu

Website: https://www.nova.edu/bursar/health-insurance/index.html

• After registering for courses, get NSU ID card in One-Stop Shop

• If applicable, get parking permit in One-Stop Shop – bring a copy of vehicle registration along with NSU ID card copy