



Undergraduate Academic Advising Center

3301 College Ave, Fort Lauderdale, FL 33314

Horvitz Administration Bldg., Suite#252

ugadvising@nova.edu

(954) 262-7990 or (800) 541-6682, ext. 27990

Hours: Monday, Thursday, Friday: 8:30-5:00pm | Tuesday, Wednesday: 8:30-6:00pm

Assigned Advisor: _____ **Advisor Email:** _____

Student Name: _____ **Date:** _____

NSU ID#: _____ **Major:** _____

Are you a Dual, Razor’s Edge, or Honors student? _____

ADMIT STATUS _____

You must submit your deposit and complete your registration to have financial aid disbursed and to remain in classes. For updates, please contact the Admissions Office at 954-262-8000 or view status at: <http://www.nova.edu/admissions/index.html>

ORIENTATION

You are required to attend. Please sign up at www.nova.edu/studentorientation

CURRICULUM

You can review your requirements by accessing a Degree Works audit at <https://www.nova.edu/registrar/capp-degreeworks.html>

- Are all transfer credits listed, including Advanced Placement credit(s)?
- Yes ____ No ____
- If No, run another report after all official transcripts have been received and evaluated by NSU, which needs to be completed within your first semester at NSU.

<i>Transfer Credit Guidelines</i>	Maximum 50% of major & minor Maximum 90 degree applicable credits
<i>Degree Requirements</i>	Minimum 120 credits, comprised of General Education, Major requirements, and open electives (Open electives are any college level course)
<i>First Time in College</i>	Required to take 6 units Experiential Education (incl. UNIV course)

ADDITIONAL WAYS TO EARN TRANSFER CREDIT

1) Take a test in an area of proficiency. Visit the testing website for details:

<https://www.nova.edu/tutoring-testing/testing-services/index.html>

2) Complete a portfolio which details life experiences that may be eligible for credit. Discuss with Transfer Evaluation Services at 954-262-8414 or visit:

<https://www.nova.edu/tes/undergraduate/index.html>

(Please note, for either option, the credit must be transferred prior to completing 24 credits at NSU)

Important: First time in college students may have earned college credits while in high school but may not want to transfer the credit into NSU. In some cases, this is to enable the student to retake the course at NSU without financial aid limitations. If this applies to you, you have until the end of the drop/add period of your first semester to notify your advisor and complete the necessary request. Please discuss with your advisor in advance if you have any questions.

COURSE PLACEMENT

Mathematics and composition course placement is based upon ACT/SAT/TOEFL scores or transfer credit. Your placement is in MATH _____ and COMP _____.

If you want to challenge your placement, you can take a test in mathematics, composition, French and/or Spanish. If interested, please work with your advisor. Students can only take the Challenge and/or Placement exam once, and they have to be administered prior to starting classes at NSU.

NSU ID CARD and PARKING PERMIT

Once you are registered these are available at the One Stop Shop located in Horvitz Administration Building. Please bring a copy of your car registration and NSU ID for the parking permit.

RELEASE OF INFORMATION

If you would like others to have access to your information, please complete form and give to advisor:

http://www.nova.edu/registrar/forms/release_of_information.pdf

SHARKLINK

Access email, personal student information, and online courses at: <https://sharklink.nova.edu/> Use email name: _____ and assigned password to login.

STUDENT ENROLLMENT AGREEMENT (SEA)

Read at <http://www.nova.edu/registrar/forms/catch-the-sea-wave.pdf>

Sign it in Sharklink prior to enrollment each semester.

STUDENT HEALTH INSURANCE

Complete a waiver form if you have your own health insurance

Office 954-262-4055

Website: <http://www.nova.edu/bursar/health-insurance/waiver-information.html>

OTHER RESOURCES FOR STUDENTS

Tutoring and Testing Center

Tutoring– Math, Writing, Science, Study Skills, and Computer Technology

Office: 954-262-8350

Testing: Challenge and Placement Exams, Test Preparation, etc.

Office: 954-262-8374

Website: <https://www.nova.edu/tutoring-testing/index.html>

Office of Campus Life and Student Engagement

Provides diverse innovative programs that foster student engagement

954-262-7288, Email: studentactivities@nova.edu

Website: www.nova.edu/campuslife/index.html

Office of Career Development

Develop a strategy for successful career planning, internships, assistance with resumes

Office: 954-262-7201, Email: career@nova.edu

Website: www.nova.edu/career

The Veterans Resource Center

Military and veteran related information, resources, opportunities and events

Office: 954-262-7451, Email: VRC@nova.edu

Website: www.nova.edu/veterans/index.html

Student Disability Services

Provides information and individualized accommodations for students with identified disabilities

Office: 954-262-7185, Email: disabilityservices@nova.edu

www.nova.edu/disabilityservices/index.html

Henderson Student Counseling Center

Provides mental health services

Office: 954-262-7050

<https://www.nova.edu/healthcare/student-services/student-counseling.html>

Important Information for Education Majors

The Florida Department of Education is constantly reviewing and revising Teacher Certification requirements; as a result, the Undergraduate Teacher Education Program (UTEP) is regularly reviewed and modified to stay in compliance with state standards. Up to date information and a program overview may be found in the Undergraduate Student [Catalog](#).

Testing Requirements

Teacher Candidates graduating from a Florida state-approved program must pass all parts of the Florida Teacher Certification Examination (FTCE) as noted below:

- **General Knowledge (GK)** – Passing score required for **Matriculation** (*Admission to the Teacher Education major*) – Consists of four subtests: Essay, English Language Skills (ELS), Reading, and Mathematics. For more information about the GK testing requirement, visit [General Knowledge Test](#)
- **Professional Education (PEd)** – Passing score required for admission to the **Internship** – Covers teaching competencies identified by the FL DOE as foundational to effective teaching. For more information about the PEd testing requirement, visit [Professional Education Test](#)
- **Subject Area Exam (SAE)** – Passing score required for admission to the **Internship** – Your major will determine the SAE required. For more information about the SAE testing requirement, visit [Subject Area Exam](#)

For a list of resources that will help you prepare for testing, please refer to the Alvin Sherman Library site, prepared for Education candidates: <http://nova.campusguides.com/education/teachercertification>

Matriculation

Entrance to the Teacher Education Program Requires Completion of the Following:

- Students must:
 - submit a matriculation application in LiveText/VIA (*Fischler College of Education will be emailing you once you are ready to matriculate*)
 - complete a matriculation essay (*scored by program faculty*)
 - complete a minimum of 60 credit hours
 - maintain a 3.0 GPA
 - earn a grade of “C” or higher in mathematics and composition
 - pass the FTCE General Knowledge Examination
 - pass the Educator Dispositions Assessment (*scored by program faculty*)

**Students are either accepted to the teacher education program or remediated*

Field Experiences

Education courses generally require a minimum of ten (10) hours of observation and participation in a clinical setting. The DOE requires a variety of placement (urban, suburban & rural settings) while completing these assignments. Security Clearance must be obtained prior to scheduling any placement in a PK – 12 classroom; for proper procedures in your area visit the Office of Placement Services [website](#) or call 954-262-8453.

Internship

Teacher candidates are required to gradually assume full responsibility of the classroom in which they are assigned to for their twelve (12) week clinical placement. In conjunction with the placement, they will be enrolled in the Internship Seminar course, which typically meets every other week during the 12 weeks. It is strongly recommended Teacher Candidates do not work during the 12 week Internship placement & seminar.

Application Deadline: Fall semester deadline – February 1st and Winter semester deadline – August 1st

<http://apps.fischlerschool.nova.edu/internship/internshipform.aspx>