

On-Campus (In-Person) Event Guidelines

- **Please note off-campus events are not approved at this time.**
- All in-person event inquiries/approvals must be filled out by using the form found here: <https://forms.office.com/r/sbdrai0bSr>.
- Forms should be submitted 5-7 business days prior to the event.
- All indoor events are not allowed to serve food. If you truly feel that your event must have food, it must be Grab and Go. Grab and Go means students grab the food and leave the space. They can go to an identified outdoor space to eat.
- For outdoor events, food can be served per guidelines and feedback received from the form submission. All food must come from the vendor individually wrapped, pre-packaged, or Grab and Go style regardless of the modality of the event.
- Face coverings must be worn inside at all times unless eating in dining facilities around campus.
- Face coverings are not mandated to be worn outside for walking around (at leisure), however they are required for outdoor events and should be worn by all those involved in the event, inclusive of participants.
- Tracking attendance at events should occur as much as possible for contact tracing purposes.
- Every event should have a designated point of contact, to be contacted in the event someone develops COVID within the first 24 hours after the event.
- Students are not permitted to attend if they feel unwell, and if exhibiting symptoms, they should be asked to leave the event.
- Students attending should be physically distant as much as possible.
- Events are encouraged to be outside.
- Indoor COVID capacities are still in place from the previous academic year.
- All advertisements for events need to say “NSU Covid-19 Guidelines will be strictly enforced. Face Coverings are required.”