1. Log In
   - Go to https://novapark.nupark.com/v2/Portal
     - NSU account holders should log in using the NOVA Login button.
     - Visitors must select “Are you a visitor” to create an account or log in with a preexisting account.
Parking Portal

Visitors that create a parking account can easily and quickly obtain a temporary parking pass for future visits. Visitor parking accounts are intended solely for individuals not associated with the University. Student, Faculty, Staff, and Affiliate members are required to use their university login.

User name or email

admin

Forgot username?

Password

**********

Forgot password?

LOG IN

☐ Remember me

CREATE ACCOUNT

Client ID
1. Pay Citation with an Account

- Check your home page to learn if the citation is under the Citations summary section.
- To pay a citation, double click the citation. You can pay more than one citation at a time. Double click one citation, and then the next screen will allow you to select multiple citations. *(Note: Any unpaid citation will have a red square next to it.)*
- Select the citation(s) you want to pay and then select **CHECKOUT**.

- To pay a citation, double click the citation. You can pay more than one citation at a time. Double click one citation, and then the next screen will allow you to select multiple citations. *(Note: Any unpaid citation will have a red square next to it.)*
- Select the citation(s) you want to pay and then select **CHECKOUT**.

- Select the citation(s) you are paying and then select the **Redirect to Credit Card Payment Site** button to be redirected to the payment site for a credit card payment. Upon completion, you will be redirected back for your receipt.
Order Details

Your purchase is incomplete. Please click on the button below to continue to the payment processing site. After payment, you will be redirected back to this site for a receipt.

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>0320000002</td>
<td>$40.00</td>
<td>$40.00</td>
</tr>
</tbody>
</table>

Payment Method

- Credit Card - WEBPP

Redirect to Credit Card Payment Site

Payment Information

Total: $40.00

Payment Method: Credit Card

Account Information

* Indicates required information
2. Pay Citation as Guest

- At the login page, select Pay Citation as guest

Parking Portal

Login with your SSO account

NOVA LOGIN

Are you a visitor?

PAY CITATION AS GUEST

2020 © NuPark Inc.

- Enter your Citation Number or Enter your Plate Number and the State, then select Search.
• Select the Citation that you want to pay, then select **CHECKOUT**.

![Citation Search]

<table>
<thead>
<tr>
<th>Select</th>
<th>Number</th>
<th>Date</th>
<th>Plate</th>
<th>State</th>
<th>Violation</th>
<th>Location</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑</td>
<td>0320000002</td>
<td>7/10/20 1:00 PM</td>
<td>SEFR443</td>
<td>Florida</td>
<td>EXPIRED PERMIT</td>
<td>6100 Building</td>
<td>$40.00</td>
</tr>
</tbody>
</table>

Click the Appeal link to view citations available for appeal. You will need to log in, or create an account if you do not already have one to appeal. Appeal

• You will then see the permit you are paying. Select the **Redirect to Credit Card Payment Site** button to be redirected to the payment site for credit card payment. Upon completion, you will be redirected for your receipt.

• Please print your receipt to keep for your records.
Order Details

Your purchase is incomplete. Please click on the button below to continue to the payment processing site. After payment, you will be redirected back to this site for a receipt.

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Total: $40.00

Payment Method

- Credit Card - WEBAPI

Redirect to Credit Card Payment Site

Payment Information

- Total: $40.00
- Payment Method: Credit Card

Account Information

* Indicates required information
Your receipt will now be under your account under **Notices**.