



**Nova Southeastern University**  
Public Safety Department  
3301 College Avenue  
Fort Lauderdale-Davie, Florida 33314  
[www.nova.edu/publicsafety/](http://www.nova.edu/publicsafety/)



To: NSU Students, Faculty, and Staff  
From: Public Safety Department  
Date: May 1, 2018  
Re: Parking Information

The purpose of this memo is to outline some of the rules and regulations set forth in the campus safety and traffic handbook for the use of motor vehicles on Nova Southeastern University campuses. Cooperation and compliance with these rules are required. Failure to comply will result in a citation or possible tow of your vehicle.

### **Permits**

NSU students, faculty, and staff must have a current parking decal displayed on their vehicle. Failure to do so will result in a ticket or tow of the vehicle. NSU requires the parking decal to be affixed to the **exterior** of the lower left-hand corner of the rear window or the left side of the rear bumper, not inside the vehicle. On motorcycles, motor scooters, and mopeds, the parking decal shall be displayed in plain view and readable. Students, faculty, and staff must obtain a new decal if they have a new license plate or new vehicle. Parking decals expire September 1 of every year.

### **Temporary Parking Pass**

Students, faculty, and staff must obtain a temporary parking pass if they are driving a rental car or borrowed vehicle. You can obtain a temporary parking pass from the Public Safety Officer at the Horvitz Administration Building, the One-Stop Shop in the Health Professions Division (HPD) Terry Building, or from the Service Aid at the Campus Support Building. Vehicles with a temporary parking pass may not park in visitor parking spaces or on the first floor of the ASLRITC public garage without paying the parking meters.

### **Restricted Areas**

- Visitor Spots – Students, faculty, and staff are never allowed to park in visitors' spots.
- First Floor ASLRITC Public Garage - Students, faculty, and staff must pay if they park on the first floor even if they have a permit. Students, faculty, and staff may park on the second and above levels at no cost.
- Reserved Spots
- Service Vehicle Spots
- Fire Lanes / Safety Zones
- Adjacent to curbs or in roadways/grass area

### **Resident Parking**

**Orange Permits**– students living in Commons, Leo Goodwin, Culture Living, Founders, Vettel, and Farquhar are not permitted to park on campus at any time.

**Yellow Permits** – students living at Rolling Hills can park on campus after 5:00 p.m. and before 7:00 a.m. and on weekends.

Date Issued _____
Issued by _____

**Section I**

Contact Information <i>(All fields required)</i>		SELECT APPROPRIATE BOX BELOW
Name (Last name, First name)		<input type="checkbox"/> <b>Employee</b> (Blue) <input type="checkbox"/> <b>Faculty</b> (Blue) <input type="checkbox"/> <b>Commuter Student</b> (Red) <input type="checkbox"/> <b>Residential</b> - Commons, Goodwin, FFV, CLC (Orange) <input type="checkbox"/> <b>Residential</b> - Rolling Hills (Yellow) <input type="checkbox"/> <b>Contractor / Vendor</b> (Brown) <input type="checkbox"/> <b>*University School</b> (Green) <small>*Submit at the Attendance Office – Sonken Building*</small>
NSU ID Number		
Daytime Telephone Number	Building/Room <i>(For employees only)</i>	
NSU Email Address		

**Section II**

**Vehicle Information:** A current copy of the vehicle registration is required for all vehicles listed below. Only one permit color per vehicle.

	YEAR	MAKE	MODEL	COLOR	PLATE	STATE	PERMIT #
VEHICLE 1:							
VEHICLE 2:							
VEHICLE 3:							
VEHICLE 4:							

Parking decals must be affixed to the exterior of the lower-left side of the rear window or the left side of the rear bumper. Failure to properly display your parking decal may result in a citation being issued. Failure to comply with Nova Southeastern University's parking regulations will also result in a citation being issued. To obtain comprehensive information about NSU's parking regulations or for a copy of the Campus Safety handbook visit [www.nova.edu/publicsafety](http://www.nova.edu/publicsafety).

**Section III**

**Authorization and Signature**

I agree to abide by all parking and traffic regulations set forth by Nova Southeastern University. I understand that failure to adhere to these regulations may result in a citation being issued. I agree to pay any citations that I may incur pursuant to NSU policies. I understand that failure to pay any violations will result in a financial hold, which prevents future registration as well as withholding of grade reports, transcripts, diplomas, and other services offered in accordance with university policy.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit this completed application at any of the One-Stop Shops, located on the Fort Lauderdale/Davie Campus at two locations: the Horvitz Administration Building and the Health Professions Division (HPD) Terry Building, or at your local campus.**

**\*\*FAX OR MAIL SUBMISSIONS WILL NOT BE ACCEPTED\*\***