

ARIBA: Punchout Catalog Navigation—Henry Schein

The Henry Schein catalog contains dental equipment and supplies.

This document will review tips for effectively using the Henry Schein catalog. Click the blue links to navigate to different sections of the document.

- [Back to Top](#)—Return here
- [Ordering Information](#)—Enter your order in time for next-day delivery, and when to order outside of Ariba
- [Technical Requirements](#)—Set required web browser, security, and pop up-settings
- [Access the catalog](#)—Locate and enter the Henry Schein catalog
- [Common Actions](#)—Locate the Henry Schein catalog feature to complete a desired task
- [Landing Page Features](#)—Locate and use the Henry Schein catalog tools

Ordering Information

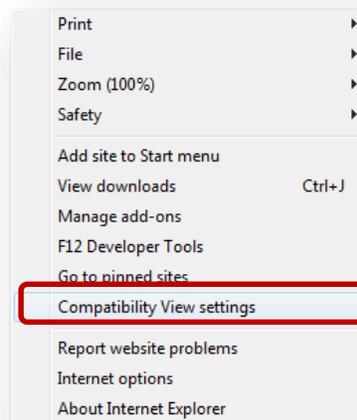
1. Enter your Henry Schein order by 10:00 a.m. for the best chance at next day delivery.
2. Follow up with approvers as needed.
3. Orders that are fully approved and sent to Henry Schein by 3:00 p.m. will typically be delivered the next day.
4. Follow up with Procurement immediately regarding any delivery delays.
5. Items with a Henry Schein part number starting with 997 are ordered directly through the Henry Schein store, not through Ariba.

Technical Requirements

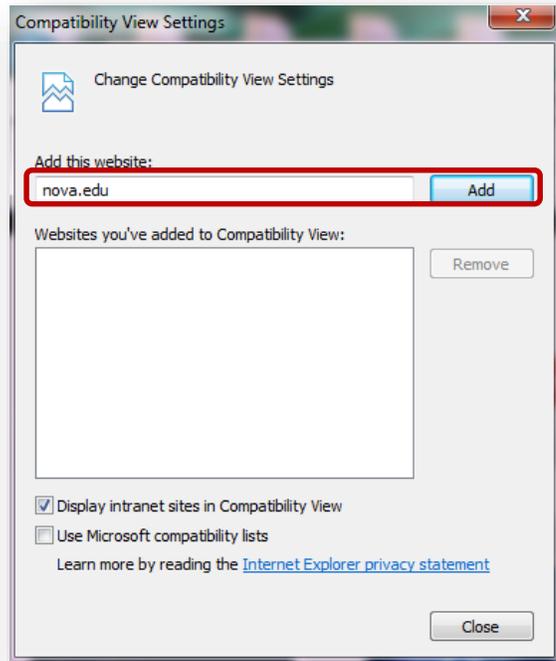
1. Web Browser—use Internet Explorer (IE) Version 11 in compatibility mode.
 - a. Set compatibility mode in IE via 'Tools' → 'Compatibility View settings' and add 'nova.edu' to the list of web sites.
 - i. Locate and click on the tools icon in the upper-right-hand corner of your IE browser window.



- ii. Click on 'Compatibility View settings.'



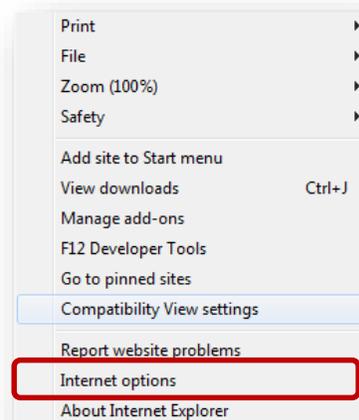
iii. Type 'nova.edu' into the 'Add this website' and click 'Add.'



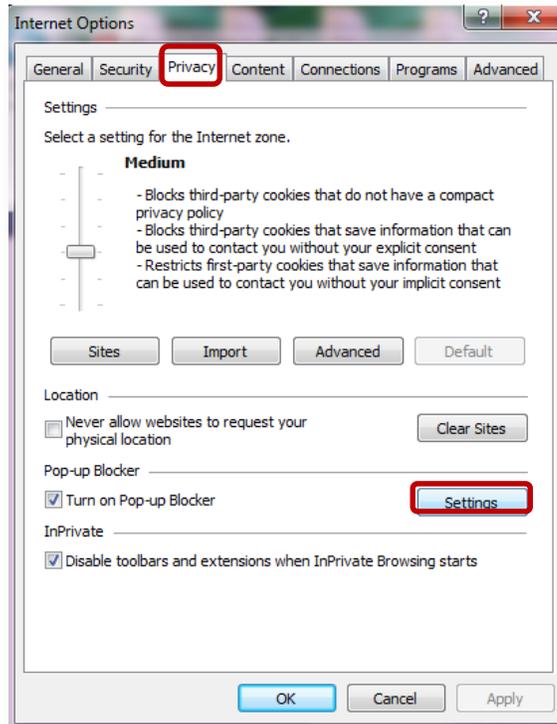
- 2. Pop Up Settings—Allow pop ups from this catalog in IE via Tools→Internet options→ Privacy→ Pop-up Blocker Settings→Add 'www.henryschein.com' to allowed sites.
 - i. Locate and click on the tools icon in the upper-right-hand corner of your IE browser window.



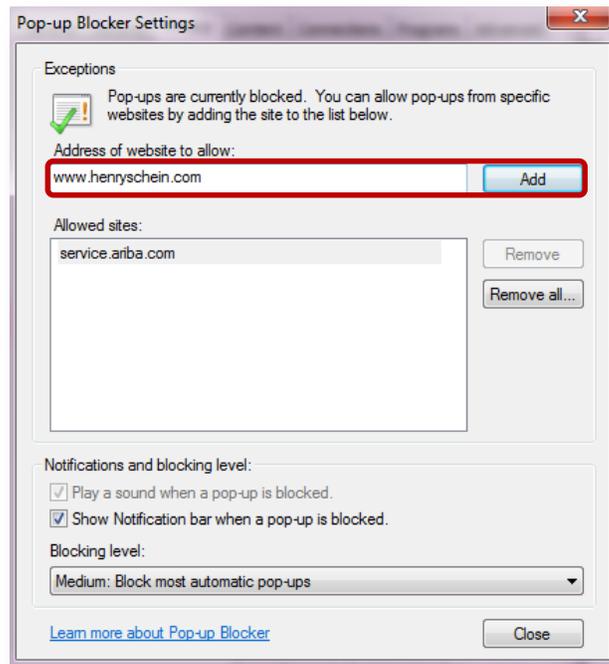
ii. Click on 'Internet options.'



iii. Click on the 'Privacy' tab, then 'Settings.'



iv. Type 'www.henryschein.com' into the 'Address of website to allow' box and click 'Add.'



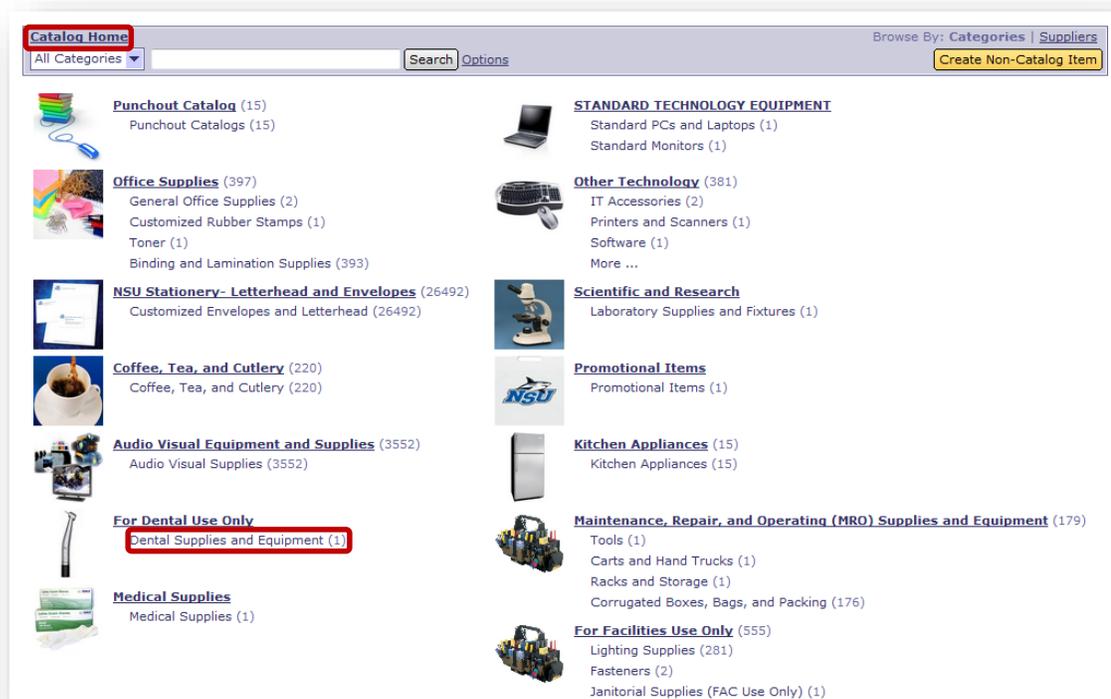
3. Set your default address to the appropriate DEN ship to using [the Ariba Floor, Room, and Phone instructions](#).
4. Communicate license information for all accounts ordering Rx or 'professional use only items' to Procurement.

Access the Henry Schein Catalog

1. Log into Ariba at <https://ariba.nova.edu> and click 'Create' → 'Requisition' at the top of the page, or through Common Actions.



2. Catalog Home page
 - a. Click on 'Dental Supplies and Equipment' under 'For Dental Use Only.'



- b. Click on 'PunchOut to Henry Schein production site.'

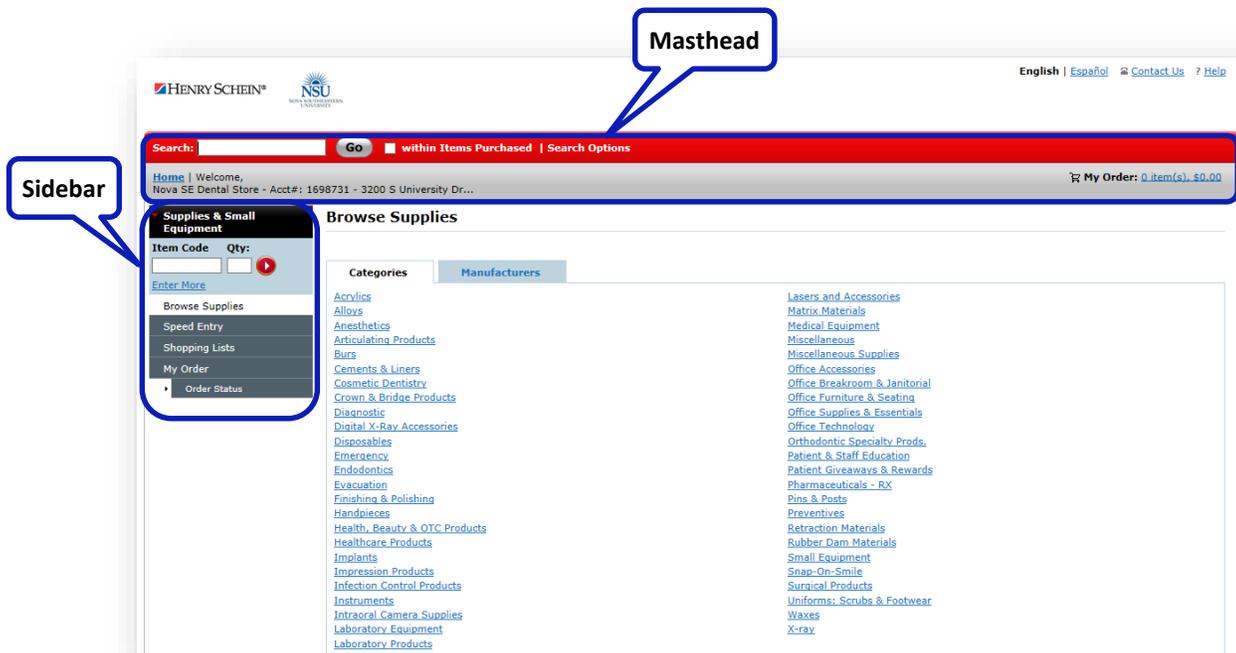


Common Actions

1. Place an order.
 - a. Locate and add items to your cart.
 - i. To search for items by description or manufacturer part number, go to [Search Box](#).
 - ii. To browse items by category or manufacturer, go to [Browse Supplies](#).
 - iii. To add items using the Henry Schein part number, go to [Quick Order](#) or [Speed Entry](#).
 - iv. To add items from a personal or NSU-wide list, go to [Shopping Lists](#).
 - v. To place an order using a previous order, go to [Order Status](#).
 - b. To review and edit the items in your cart, go to [My Order](#).
 - c. To complete your purchase by checking out to your Ariba requisition, go to [Check Out](#).
2. Return to Landing Page—Click [‘Home’](#) or [‘Browse Supplies.’](#)
3. Track an Order—Click [‘Order Status’](#) in the sidebar.
4. Other Henry Schein catalog tools—Review [Landing Page Features](#) for more Henry Schein punchout catalog tools.

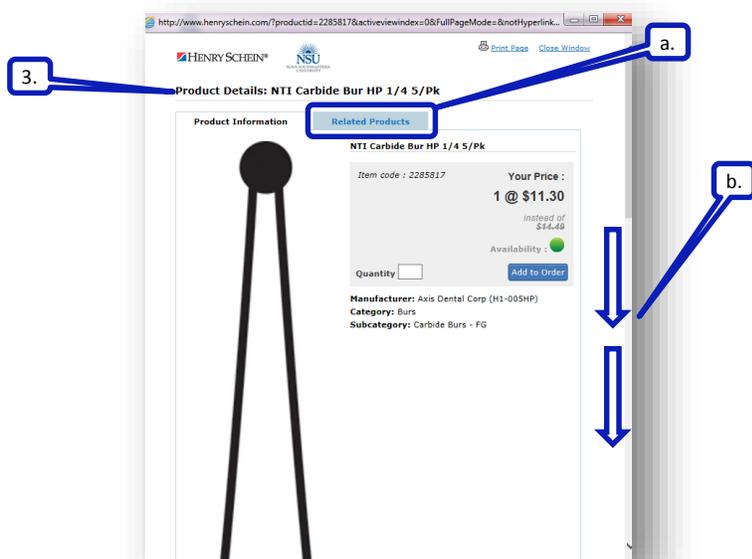
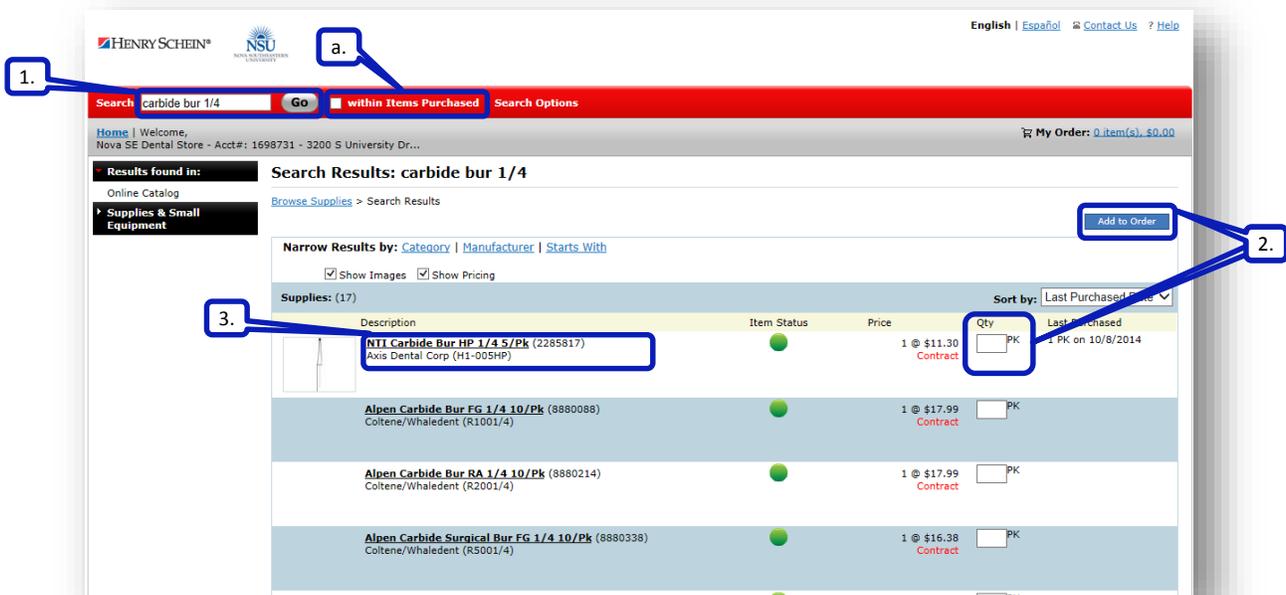
Landing Page Features

1. Masthead
 - a. [Search box](#)
 - b. [Home](#)
 - c. [My Order](#)
2. Sidebar
 - a. [Quick Order/Order by Item Code](#)
 - b. [Browse Supplies](#)
 - c. [Speed Entry](#)
 - d. [Shopping Lists](#)
 - e. [My Order](#)
 - f. [Order Status](#)



Search box

1. Type information into the search box and click 'Go' to search by description or manufacturer part number.
 - a. Click 'within Items Purchased' to search only within items previously purchased by NSU.
2. Enter quantity and click 'Add to Order' on the top or bottom right to add items to your cart.
3. Click on item description to see a detailed view of the item before adding it to your cart.
 - a. Click related products to view additional related items.
 - b. Scroll through the detailed view to review order history, images, and item details.



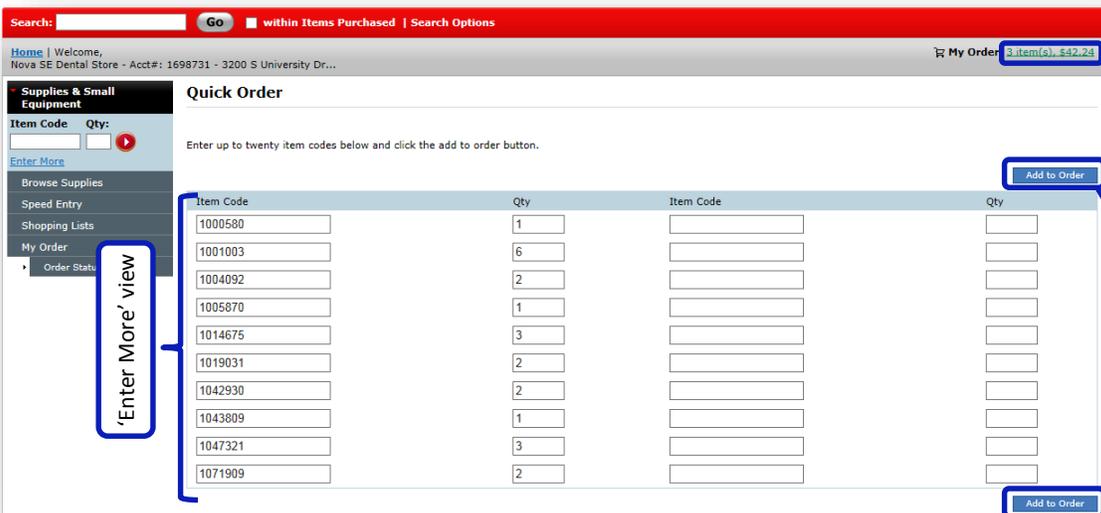
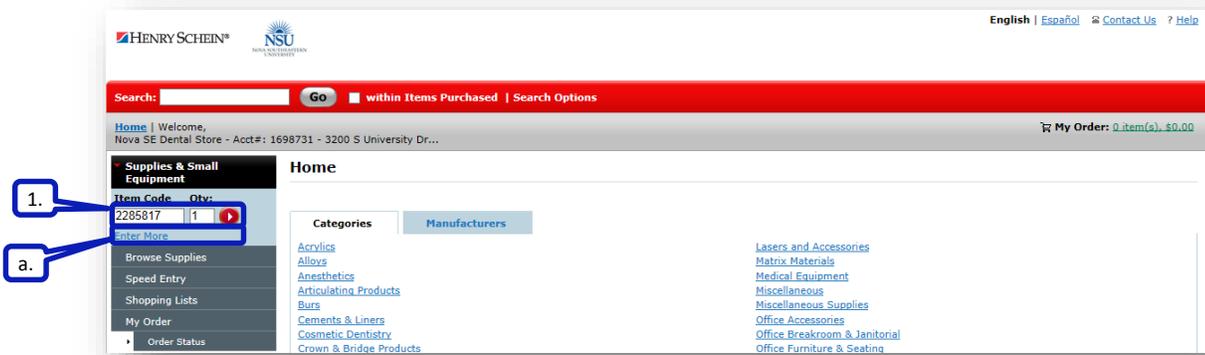
Home

1. Click 'Home' at any time to return to the [landing page](#).



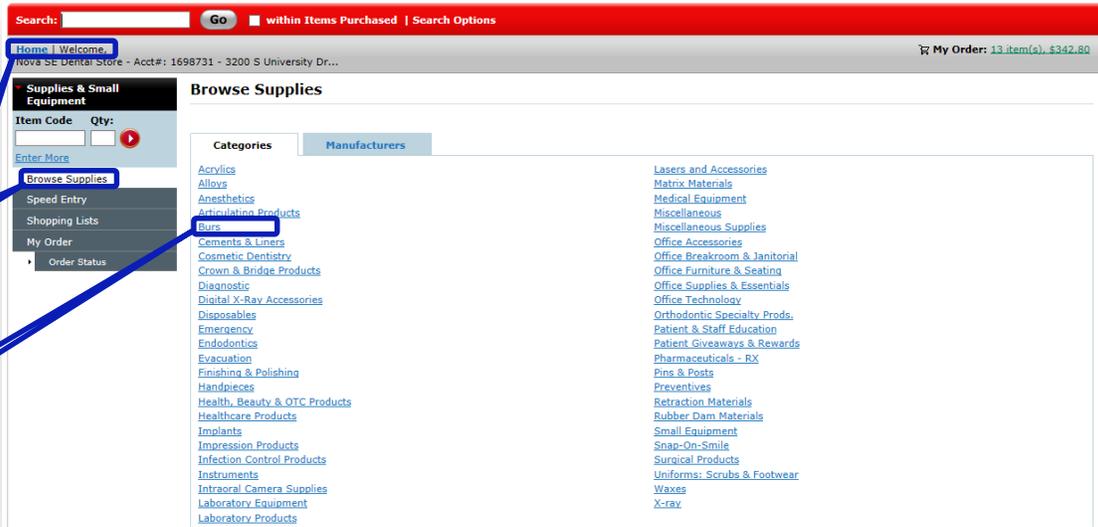
Quick Order

1. Enter Henry Schein part number and quantity and click  to add one item to your cart.
 - a. Click 'Enter More' to add up to 20 items to the cart by part number.
 - b. Enter Henry Schein part number and quantity.
 - c. Click 'Add to Order' to add these items to your cart.
 - d. Click the hyperlink next to ['My Order'](#) to view your cart and continue to [check out](#).

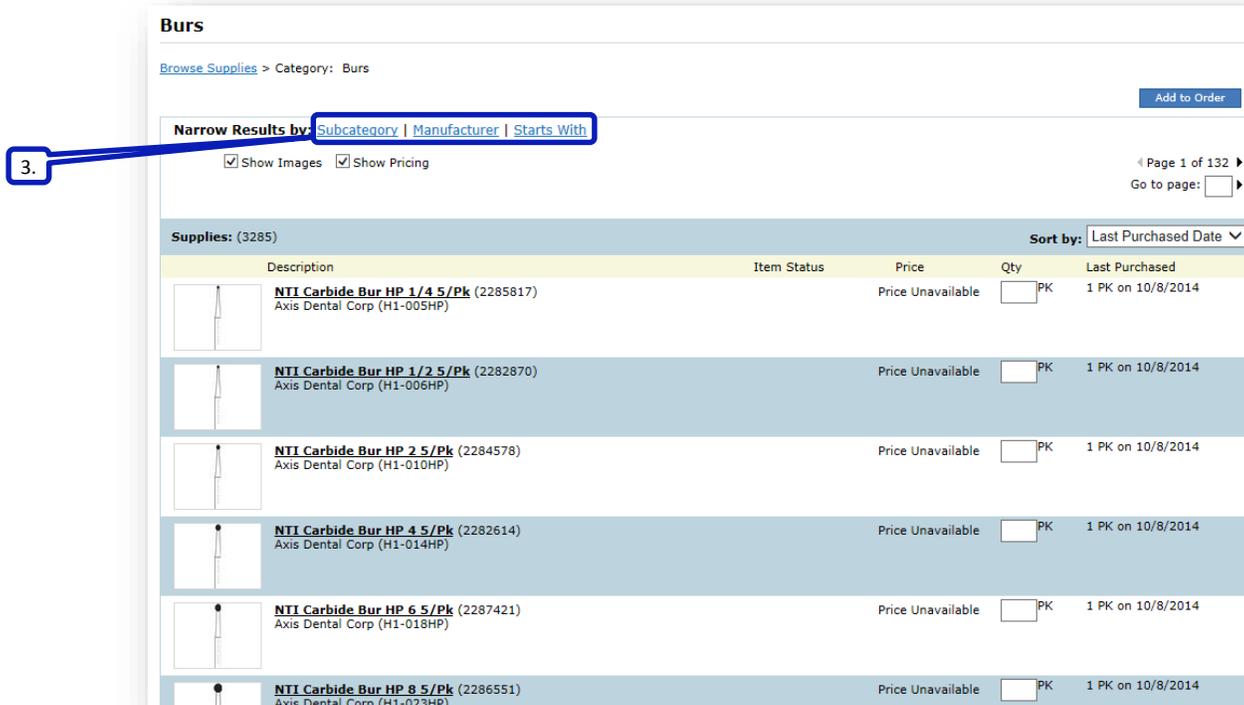


Browse Supplies

1. Click 'Browse Supplies' or 'Home' to view supplies by categories or manufacturers.
2. Click on a category or manufacturer to view contents.



3. To filter these results, click on 'Subcategory,' 'Manufacturer,' and/or 'Starts With.'



a. Scroll down the list as needed to select a 'Subcategory,' 'Manufacturer,' and/or 'Starts With.'

Burs

Browse Supplies > Category: Burs

Add to Order

Narrow Results by: Subcategory | Manufacturer | Starts With

Please select a subcategory

- Burs Blades
- Carbide Burs - FG
- Carbide Burs - HP
- Carbide Burs - RA / LA
- Diamond Discs
- Diamonds Disposable
- Diamonds FG
- Diamonds Specialty
- Laboratory Carbide - PC
- Laboratory Carbide - Lathe
- Miscellaneous
- Oral Surgery Burs
- Rotary Tools

Supplies: (3285)

Sort by: Last Purchased Date

| Item Status | Price | Qty | Last Purchased |
|-------------|-------------------|------|-------------------|
| | Price Unavailable | 1 PK | 1 PK on 10/8/2014 |
| | Price Unavailable | 1 PK | 1 PK on 10/8/2014 |
| | Price Unavailable | 1 PK | 1 PK on 10/8/2014 |
| | Price Unavailable | 1 PK | 1 PK on 10/8/2014 |
| | Price Unavailable | 1 PK | 1 PK on 10/8/2014 |

b. Filter further by selecting an additional 'Subcategory,' 'Manufacturer,' or 'Starts With.'

Burs

Browse Supplies > Category: Burs

Add to Order

Narrow Results by: Subcategory - Carbide Burs - FG (X) | Manufacturer | Starts With | Clear All

Please select a manufacturer

- Axis Dental Corp
- Coltene/Whaledent
- Dedeco International Inc
- Dentsply Caulk
- Dentsply Prof-Midwest
- Henry Schein Inc
- Meisinger USA
- Miltex-Integra Miltex
- S S White Dental Inc

Supplies: (384)

Sort by: Last Purchased Date

| Item Status | Price | Qty | Last Purchased |
|-------------|-------------|------|-------------------|
| ● | 1 @ \$11.30 | 1 PK | 1 PK on 10/8/2014 |
| | Contract | | |
| ● | 1 @ \$17.99 | 1 PK | |
| | Contract | | |



- c. Remove filters by clicking the red X or clicking 'Clear All' as needed.
- d. Adjust quantity and click 'Add to Order' to add items to your [cart](#).

Burs

[Browse Supplies](#) > Category: Burs

Narrow Results by: [Subcategory](#) - Carbide Burs - FG [Manufacturer](#) - Coltene/Whaledent [Clear All](#)

Show Images Show Pricing

[Add to Order](#)

Page 1 of 2
Go to page:

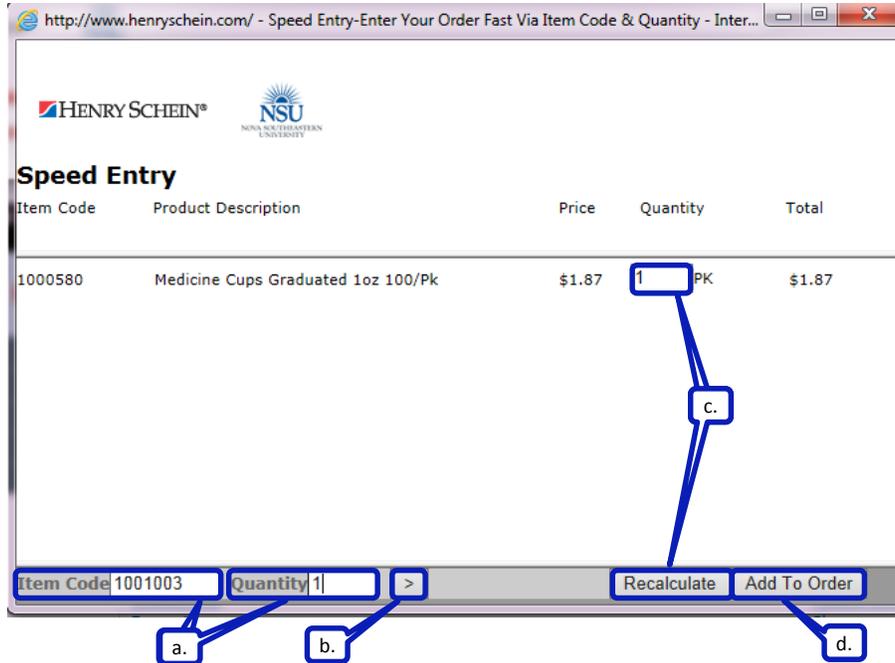
Supplies: (33) Sort by: Last Purchased Date

| Description | Item Status | Price | Qty | Last Purchased |
|--|--------------------------------------|--|-------------------------|----------------|
| Alpen Carbide Bur FG 1/4 10/Pk (8880088) Coltene/Whaledent (R1001/4) | ● | 1 @ \$17.99 <small>Contract</small> | <input type="text"/> PK | |
| Alpen Carbide Bur FG 1/2 10/Pk (8880086) Coltene/Whaledent (R1001/2) | ● | 1 @ \$17.99 <small>Contract</small> | <input type="text"/> PK | |
| Alpen Carbide Bur FG 1 10/Pk (8880035) Coltene/Whaledent (R100001) | ● | 1 @ \$17.99 <small>Contract</small> | <input type="text"/> PK | |
| Alpen Carbide Bur FG 2 10/Pk (8880037) Coltene/Whaledent (R100002) | ● | 1 @ \$17.99 <small>Contract</small> | <input type="text"/> PK | |
| Alpen Carbide Bur FG 3 10/Pk (8880041) Coltene/Whaledent (R100003) | ● | 1 @ \$17.99 <small>Contract</small> | <input type="text"/> PK | |
| Alpen Carbide Bur FG 4 10/Pk (8880044) Coltene/Whaledent (R100004) | ● | 1 @ \$17.99 <small>Contract</small> | <input type="text"/> PK | |

[Back to Top](#)

Speed Entry

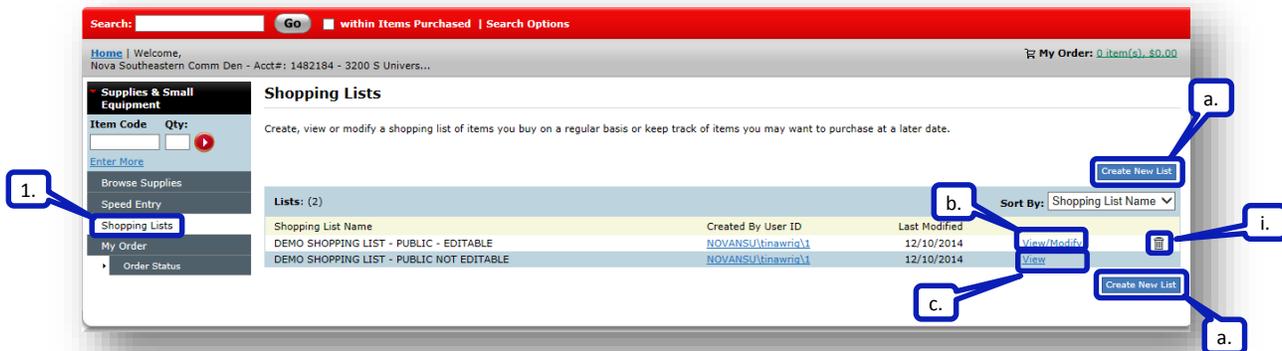
1. Click Speed Entry in the [sidebar](#) to access the Speed Entry pop up.
 - a. Enter the Henry Schein part number and quantity.
 - b. Click the to add the item to your Speed Entry pop up.
 - c. Adjust quantities as needed and click 'Recalculate' to preview changes.
 - d. Click 'Add to Order' to add these items to your [cart](#).



[Back to Top](#)

Shopping Lists

1. Click 'Shopping Lists' in the sidebar to access or create shopping lists. From this view you can
 - a. Click 'Create New List' to build a new list. Click [here](#) for details.
 - b. Click 'View/Modify' to view or update an existing list that you have access to change.
 - i. Click the trash can icon to delete a modifiable list.
 - c. Click 'View' to review an existing list that you do not have access to change.



- d. Create an order using a shopping list.
 - i. After clicking 'View/Modify' or 'View,' select the items you want to order.
 - ii. Update quantities as needed.
 - iii. Click 'Add to Order' and proceed to ['My Order.'](#)

Shopping Lists: Modify

Shopping Lists > Shopping Lists: Modify

Name: DEMO SHOPPING LIST - PUBLIC - EDITABLE
 Created by: [HOWANSU/tinawria@](#)
 Revised on: 12/14/2014
 Sharing Option: Share with all persons in my office/organization.

To change the list name or sharing option, [click here.](#)

Item Code: Qty: [Add](#)

Show Images Show Pricing

Supplies: (4) Sort by: Description

| Description | Item Status | Price | Reorder Qty | Last Purchased | |
|---|--------------------------------------|--------------------------|---|--------------------|-------------------------------------|
| Microstone Golden 140GM 80/Bx 5571961 Whip-Mix Corporation (02364) | ● | 1 @ \$58.84 Contract | <input type="text" value="3"/> CA Update | 5 CA on 12/8/2014 | <input checked="" type="checkbox"/> |
| Mounting Stone Blue Env 100GM 100/Bx 5577011 Whip-Mix Corporation (18731) | ● | 1 @ \$65.28 Contract | <input type="text" value="5"/> BX Update | 3 BX on 12/8/2014 | <input checked="" type="checkbox"/> |
| OpTime Imaging Plate Size 2 6/Pk 5501258 Instrumentarium Dental Soredex (900206) | ● | 1 @ \$141.33 Contract | <input type="text" value="8"/> PK Update | 8 PK on 12/11/2014 | <input checked="" type="checkbox"/> |
| ResinRock Peach 25/70Gm 4/Ca 5570176 Whip-Mix Corporation (34991) | ● | 1 @ \$102.39 Contract | <input type="text" value="1"/> CA Update | 2 CA on 11/10/2014 | <input type="checkbox"/> |

[Add to Order](#)

- 2. After clicking 'Create New List'
 - a. Type a list name.
 - b. Select a 'Sharing Option.'
 - i. If you select 'Do Not Share,' only you will be able to view the list.
 - ii. If you select either of the other two options, other users will be able to view your list.
 - iii. If you check the box for 'Persons with access can edit the shopping list,' everyone who can view your list will also be able to modify or delete the list.
 - c. Click 'Continue.'

Shopping Lists: Create

Shopping Lists > Shopping Lists: Create

Shopping List information

Note: Required fields are indicated with an asterisk (*)

a. Enter a List Name
 *List Name: 50 character limit

b. Select a Sharing Option

Do Not Share

Share with persons within my accessible locations.

Share with all persons in my office/organization.

Persons with access can edit the shopping list.

c. [Continue](#)



- d. Enter the Henry Schein part number and quantity.
- e. Click 'Add' to include this item on the list.

Shopping Lists: Create

[Shopping Lists](#) > Shopping Lists: Create

Name: DEMO - CREATE A NEW PUBLIC, EDITABLE LIST
 Created by: [NOVANSU\ccape\j](#)
 Revised on: 12/10/2014
 Sharing Option: Share with all persons in my office/organization. [Print Page](#)

To change the list name or sharing option, [click here](#).

d. Item Code: Qty: **Add** e.

- f. Enter additional part numbers and quantities, then click 'Add' for additional items.
 - i. To order items using this shopping list, select the desired items.
 - ii. Click 'Add to Order' and proceed to ['My Order.'](#)

Shopping Lists: Create

[Shopping Lists](#) > Shopping Lists: Create

Name: DEMO - CREATE A NEW PUBLIC, EDITABLE LIST
 Created by: [NOVANSU\ccape\j](#)
 Revised on: 12/10/2014
 Sharing Option: Share with all persons in my office/organization. [Print Page](#) [Print Barcodes](#)

To change the list name or sharing option, [click here](#).

f. Item Code: Qty: **Add**

Show Images Show Pricing

Supplies: (1) Sort by: Description

| Description | Item Status | Price | Reorder Qty | Last Purchased |
|--|--------------------------------------|-------------------------|-----------------------------------|--------------------------|
| Pressure Indicator Paste Unit Dose 24/Pk 2425094 Mizzy Inc (612.0550) | ● | 1 @ \$82.39 Contract | <input type="text" value="1"/> PK | <input type="checkbox"/> |

ii. **Add to Order** i.

- 3. To create a shopping list from a [cart](#), access the cart through ['My Order.'](#)
 - a. Click 'Save Order to a Shopping List.'

My Order

[Continue Shopping](#)
NEW [View Order Forecast](#)

Item Code: Qty: **Add** [Use Keychain Barcode Scanner](#)

[Clear Order](#) [Recalculate Order](#) [Update Quantities](#) [Submit Requisition](#)

Line(s): (3)

| Description | Price | Qty | Total |
|--|-------------------------|-----------------------------------|----------------|
| Steri-Shield Light Barrier T-Bar 250/Bx 1071909 Steri-Shield (088-015) | 1 @ \$20.91 Contract | <input type="text" value="2"/> BX | \$41.82 |
| Eye Shield Proced Mask Hi Bar Teal 25/Bx 1047321 Henry Schein Inc. (1047321) | 1 @ \$8.61 Contract | <input type="text" value="3"/> BX | \$25.83 |
| Earloop Mask Blue 50/Bx 1043809 Henry Schein Inc. (1043809) Last Ordered: 24 BX on 7/16/2013 | 1 @ \$2.38 Contract | <input type="text" value="1"/> BX | \$2.38 |

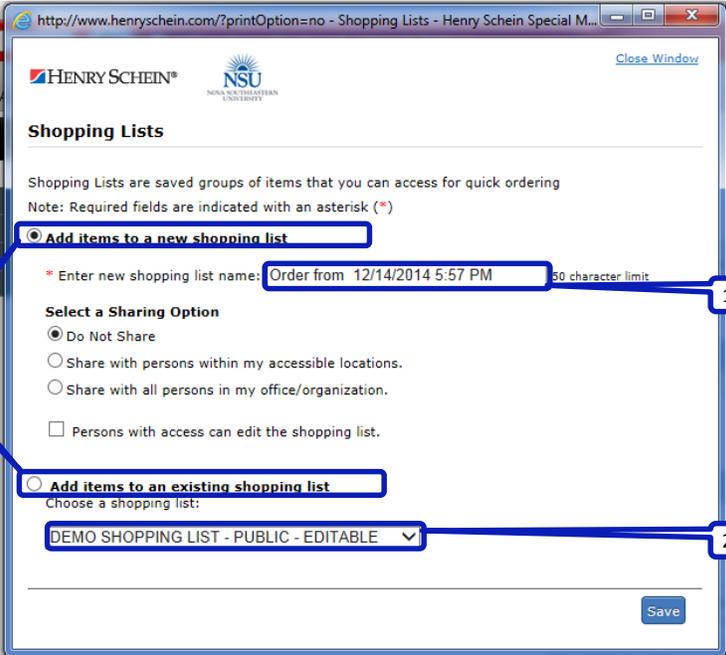
Subtotal*: \$70.03

[Clear Order](#) [Recalculate Order](#) [Update Quantities](#) [Submit Requisition](#)

You Saved: \$123.81 on this order

Promotion Code: **a.**
[Save Order to a Shopping List](#)

- b. From the Shopping Lists pop up, select the option to
- i. Add items to either a new or an existing list.
 - 1) For a new list, enter a new shopping list name.
 - 2) To add to an existing list, choose a shopping list from the drop down menu.



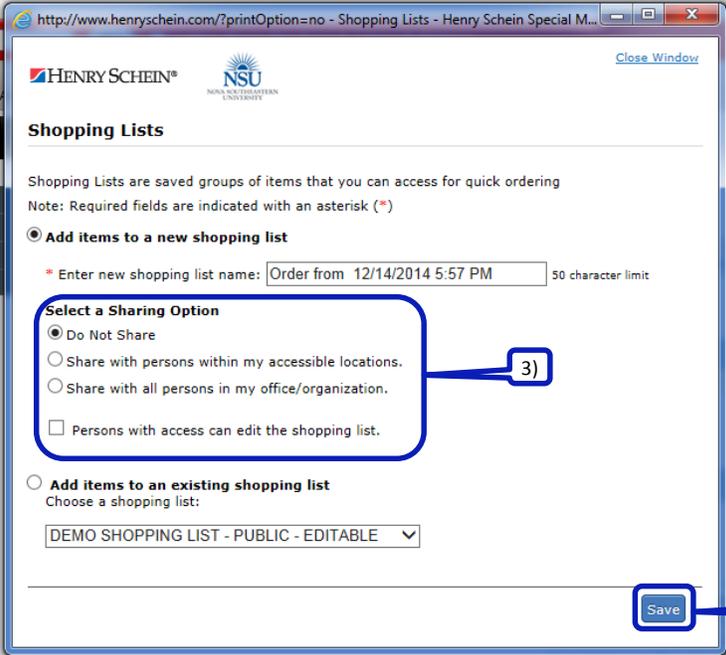
The screenshot shows the 'Shopping Lists' form in a browser window. The form is titled 'Shopping Lists' and includes a 'Close Window' link. Below the title, there is a note: 'Shopping Lists are saved groups of items that you can access for quick ordering. Note: Required fields are indicated with an asterisk (*)'.

The form has two main sections:

- Add items to a new shopping list** (selected with a radio button):
 - Enter new shopping list name: (50 character limit)
- Select a Sharing Option**
 - Do Not Share
 - Share with persons within my accessible locations.
 - Share with all persons in my office/organization.
 - Persons with access can edit the shopping list.
- Add items to an existing shopping list** (not selected):
 - Choose a shopping list:

A 'Save' button is located at the bottom right of the form. Blue callout boxes with numbers 1, 2, and 'i.' point to the name input field, the existing list dropdown, and the 'Add items to a new shopping list' radio button, respectively.

- 3) Select sharing options. Click [here](#) for details.
- 4) Click 'Save.'



This screenshot shows the same 'Shopping Lists' form, but with the 'Select a Sharing Option' section highlighted by a blue rounded rectangle. The 'Do Not Share' radio button is selected.

The 'Add items to a new shopping list' section is still visible, with the name field containing 'Order from 12/14/2014 5:57 PM'. The 'Add items to an existing shopping list' section is also visible, with the dropdown menu showing 'DEMO SHOPPING LIST - PUBLIC - EDITABLE'. The 'Save' button is at the bottom right.

Blue callout boxes with numbers 3 and 4 point to the 'Select a Sharing Option' section and the 'Save' button, respectively.



- 4. To create a shopping list from a [previous order](#), access the order through 'Order Status.'
 - a. Click 'Save items with quantities to a shopping list' and proceed [here](#).

Order Status Detail

[Order Status](#) > Order Status Detail

| Order Information: | |
|-----------------------------------|--|
| Reference #: J#-01000-24890082-SL | Ordered By: |
| PO #: PREDOC 1111914 | Order Date: 12/11/2014 |
| Order #: 24890082 | Ordering Method: Intl Store Processing |

| Address Details: | |
|--|---|
| Shipping Address | Billing Address |
| Account #: 1698731 Nova Univ Transfers From DC's 3200 S University Dr Henry Schein Fort Lauderdale, FL 333282018 United States of America | Account #: 1698730 Nova SE Dental Store 3200 S University Dr Predoctoral Clinic Fort Lauderdale, FL 333282018 United States of America 954-262-7356 |
| Shipping Method: UPS Standard Delivery | Payment Method: Bill On Account |

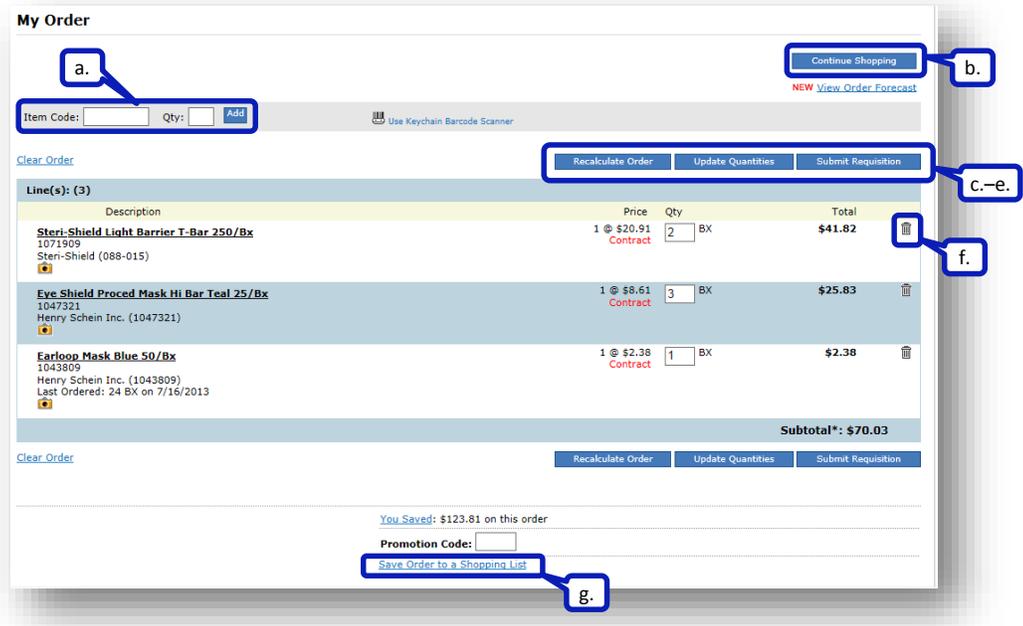
| Line(s): (2) | | | | | | Add to Order |
|---|----------------------|--|------------|-------|--------------------------|------------------------------|
| Description | Order/Shp Qty | Invoice Info* | Status | Track | Re-Order | |
| OpTime Imaging Plate Size 2 6/Pk 5501258 Instrumentarium Dental Soredex 900206 | 8 / 8 \$143.56/PK | 15385412 12/11/2014 | Adjustment | | <input type="checkbox"/> | |
| OpTime Imaging Plate Size 1 6/Pk 5501255 Soredex, Inc. 900205 | 4 / 4 \$143.56/PK | 15385412 12/11/2014 | Adjustment | | <input type="checkbox"/> | |
| | | | | | Subtotal*: | \$1,722.72 |
| | | | | | Tax: | \$0.00 |
| | | | | | Shipping: | \$0.00 |
| | | | | | Total: | \$1,722.72 |

| | |
|---|------------------------------|
| Save items with quantities to a shopping list | Add to Order |
|---|------------------------------|

[Back to Top](#)

My Order

1. Click the link next to 'My Order' to view your cart. From this view you can
 - a. Quick add more items to your cart by part number
 - b. Continue Shopping to return to the [order method](#) most recently used
 - c. Recalculate your order total
 - d. Update Quantities
 - e. Submit Requisition and proceed to [check out](#)
 - f. Delete items from your cart
 - g. Save this order to a [shopping list](#)



My Order

[Continue Shopping](#) NEW [View Order Forecast](#)

Item Code: Qty: [Add](#) Use Keychain Barcode Scanner

[Clear Order](#) [Recalculate Order](#) [Update Quantities](#) [Submit Requisition](#)

| Line(s): (3) | Description | Price | Qty | Total |
|---------------------------|--|--|-----------------------------------|----------------|
| | Steri-Shield Light Barrier T-Bar 250/Bx 1071909 Steri-Shield (088-015) | 1 @ \$20.91 <small>Contract</small> | <input type="text" value="2"/> BX | \$41.82 |
| | Eye Shield Proced Mask Hi Bar Teal 25/Bx 1047321 Henry Schein Inc. (1047321) | 1 @ \$8.61 <small>Contract</small> | <input type="text" value="3"/> BX | \$25.83 |
| | Earloop Mask Blue 50/Bx 1043809 Henry Schein Inc. (1043809) Last Ordered: 24 BX on 7/16/2013 | 1 @ \$2.38 <small>Contract</small> | <input type="text" value="1"/> BX | \$2.38 |
| Subtotal*: \$70.03 | | | | |

[Clear Order](#) [Recalculate Order](#) [Update Quantities](#) [Submit Requisition](#)

[You Saved: \\$123.81 on this order](#)

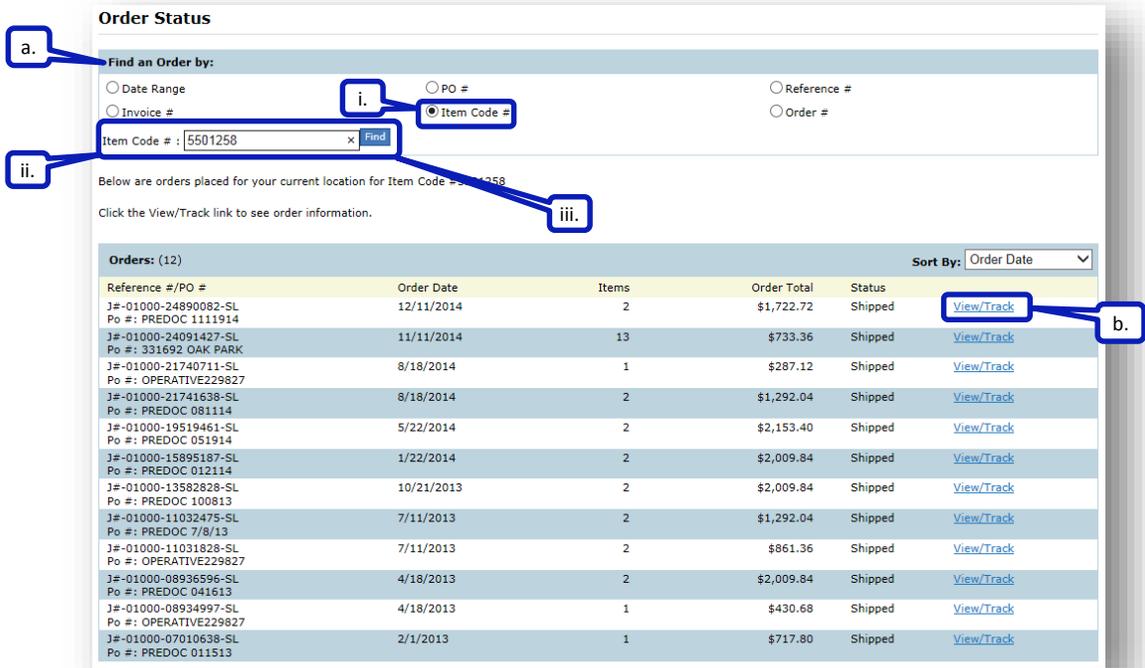
Promotion Code:

[Save Order to a Shopping List](#)

[Back to Top](#)

Order Status

1. Click 'Order Status' in the [sidebar](#) to
 - a. Locate your previous orders
 - i. Click the option to select an order location method.
 - ii. Enter the required information, e.g., part number.
 - iii. Click 'Find.'
 - b. Click 'View/Track' for additional options.



Order Status

Find an Order by:

Date Range PO # Reference #
 Invoice # Item Code # Order #

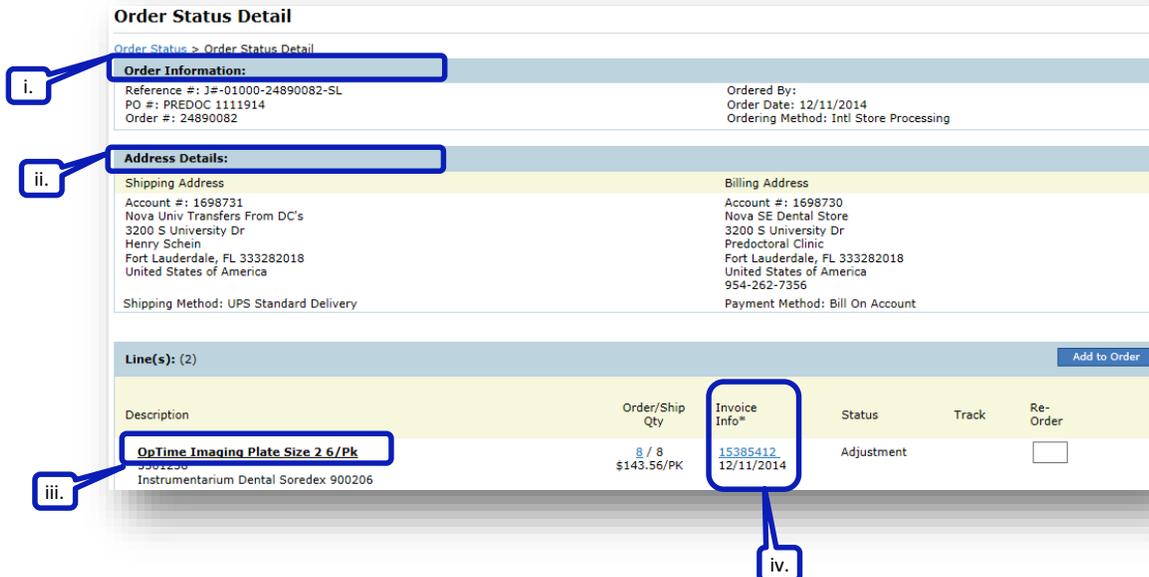
Item Code #:

Below are orders placed for your current location for Item Code # 5501258.

Click the View/Track link to see order information.

| Reference #/PO # | Order Date | Items | Order Total | Status | |
|---|------------|-------|-------------|---------|----------------------------|
| J#-01000-24890082-SL Po #: PREDOC 1111914 | 12/11/2014 | 2 | \$1,722.72 | Shipped | View/Track |
| J#-01000-24091427-SL Po #: 331692 OAK PARK | 11/11/2014 | 13 | \$733.36 | Shipped | View/Track |
| J#-01000-21740711-SL Po #: OPERATIVE229827 | 8/18/2014 | 1 | \$287.12 | Shipped | View/Track |
| J#-01000-21741638-SL Po #: PREDOC 081114 | 8/18/2014 | 2 | \$1,292.04 | Shipped | View/Track |
| J#-01000-19519461-SL Po #: PREDOC 051914 | 5/22/2014 | 2 | \$2,153.40 | Shipped | View/Track |
| J#-01000-15895187-SL Po #: PREDOC 012114 | 1/22/2014 | 2 | \$2,009.84 | Shipped | View/Track |
| J#-01000-13582828-SL Po #: PREDOC 100813 | 10/21/2013 | 2 | \$2,009.84 | Shipped | View/Track |
| J#-01000-11032475-SL Po #: PREDOC 7/8/13 | 7/11/2013 | 2 | \$1,292.04 | Shipped | View/Track |
| J#-01000-11031828-SL Po #: OPERATIVE229827 | 7/11/2013 | 2 | \$861.36 | Shipped | View/Track |
| J#-01000-08936596-SL Po #: PREDOC 041613 | 4/18/2013 | 2 | \$2,009.84 | Shipped | View/Track |
| J#-01000-08934997-SL Po #: OPERATIVE229827 | 4/18/2013 | 1 | \$430.68 | Shipped | View/Track |
| J#-01000-07010638-SL Po #: PREDOC 011513 | 2/1/2013 | 1 | \$717.80 | Shipped | View/Track |

- c. After clicking 'View/Track' you can review the details of your order.
 - i. Order Information
 - ii. Address Details
 - iii. Item details
 - iv. Invoice details



Order Status Detail

Order Status > Order Status Detail

Order Information:

Reference #: J#-01000-24890082-SL Ordered By:
 PO #: PREDOC 1111914 Order Date: 12/11/2014
 Order #: 24890082 Ordering Method: Intl Store Processing

Address Details:

| | |
|--|---------------------------------|
| Shipping Address | Billing Address |
| Account #: 1698731 | Account #: 1698730 |
| Nova Univ Transfers From DC's | Nova SE Dental Store |
| 3200 S University Dr | 3200 S University Dr |
| Henry Schein | Predocloral Clinic |
| Fort Lauderdale, FL 333282018 | Fort Lauderdale, FL 333282018 |
| United States of America | United States of America |
| | 954-262-7356 |
| Shipping Method: UPS Standard Delivery | Payment Method: Bill On Account |

Line(s): (2) [Add to Order](#)

| Description | Order/Ship Qty | Invoice Info* | Status | Track | Re-Order |
|--|----------------------|------------------------|------------|-------|--------------------------|
| OpTime Imaging Plate Size 2 6/Pk Instrumentarium Dental Soredex 900206 | 8 / 8 \$143.56/PK | 15385412 12/11/2014 | Adjustment | | <input type="checkbox"/> |



- d. After clicking 'View/Track' you can also take action.
 - i. 'Save items with quantities to a [shopping list](#)'
 - ii. [Re-order](#) items

Order Status Detail

Order Status > Order Status Detail

Order Information:

| | |
|-----------------------------------|--|
| Reference #: J#-01000-24890082-SL | Ordered By: |
| PO #: PREDOC 1111914 | Order Date: 12/11/2014 |
| Order #: 24890082 | Ordering Method: Intl Store Processing |

Address Details:

| Shipping Address | Billing Address |
|--|---|
| Account #: 1698731 Nova Univ Transfers From DC's 3200 S University Dr Henry Schein Fort Lauderdale, FL 333282018 United States of America | Account #: 1698730 Nova SE Dental Store 3200 S University Dr Predoctoral Clinic Fort Lauderdale, FL 333282018 United States of America 954-262-7356 |
| Shipping Method: UPS Standard Delivery | Payment Method: Bill On Account |

Line(s): (2) Add to Order

| Description | Order/Ship Qty | Invoice Info* | Status | Track | Re-Order |
|---|----------------------|--|------------|-------|--------------------------|
| OpTime Imaging Plate Size 2 6/Pk 5501258 Instrumentarium Dental Soredex 900206 | 8 / 8 \$143.56/PK | 15385412 12/11/2014 | Adjustment | | <input type="checkbox"/> |
| OpTime Imaging Plate Size 1 6/Pk 5501255 Soredex, Inc. 900205 | 4 / 4 \$143.56/PK | 15385412 12/11/2014 | Adjustment | | <input type="checkbox"/> |
| Subtotal*: | | | | | \$1,722.72 |
| Tax: | | | | | \$0.00 |
| Shipping: | | | | | \$0.00 |
| Total: | | | | | \$1,722.72 |

[Save items with quantities to a shopping list](#) Add to Order

i.

ii.

- 1) To reorder, update the quantity.
- 2) Click 'Add to Order' and proceed to [My Order.](#)

Line(s): (2) Add to Order

| Description | Order/Ship Qty | Invoice Info* | Status | Track | Re-Order |
|---|----------------------|--|------------|-------|--------------------------------|
| OpTime Imaging Plate Size 2 6/Pk 5501258 Instrumentarium Dental Soredex 900206 | 8 / 8 \$143.56/PK | 15385412 12/11/2014 | Adjustment | | <input type="text" value="1"/> |
| OpTime Imaging Plate Size 1 6/Pk 5501255 Soredex, Inc. 900205 | 4 / 4 \$143.56/PK | 15385412 12/11/2014 | Adjustment | | <input type="text" value="2"/> |
| Subtotal*: | | | | | \$1,722.72 |
| Tax: | | | | | \$0.00 |
| Shipping: | | | | | \$0.00 |
| Total: | | | | | \$1,722.72 |

[Save items with quantities to a shopping list](#) Add to Order

1)

1

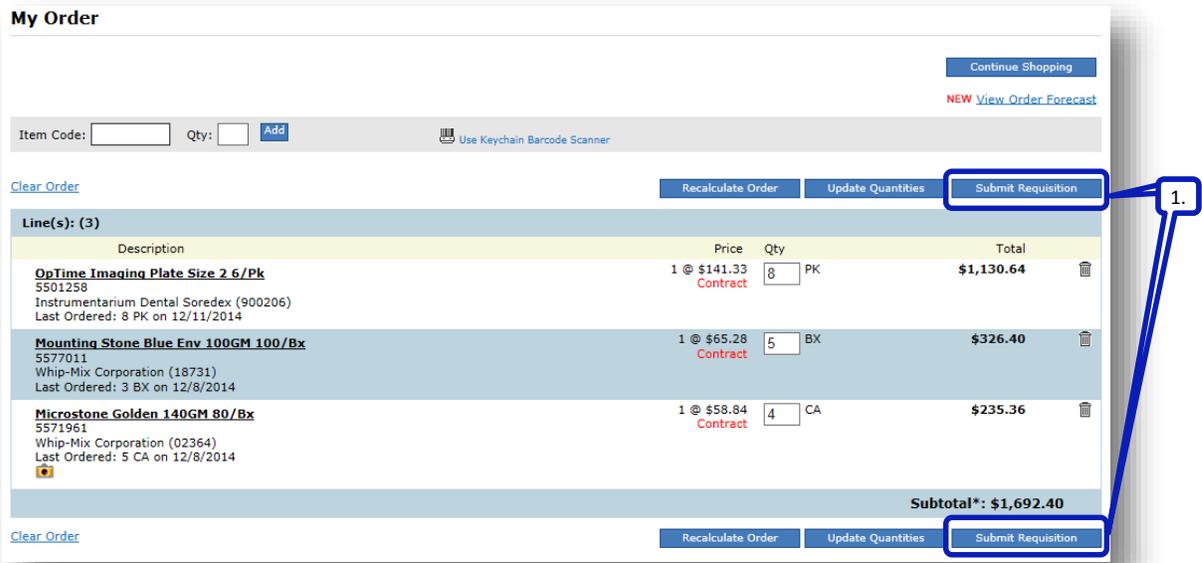
2

Add to Order

2)

Check Out

- From 'My Order,' click 'Submit Requisition' to be returned to your Ariba requisition.



My Order

Continue Shopping
NEW View Order Forecast

Item Code: Qty: [Add](#) [Use Keychain Barcode Scanner](#)

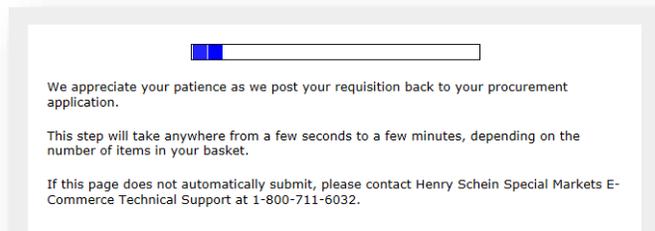
[Clear Order](#) [Recalculate Order](#) [Update Quantities](#) [Submit Requisition](#) **1.**

Line(s): (3)

| Description | Price | Qty | Total |
|---|--------------------------|------|-------------------|
| OpTime Imaging Plate Size 2 6/Pk 5501258 Instrumentarium Dental Soredex (900206) Last Ordered: 8 PK on 12/11/2014 | 1 @ \$141.33 Contract | 8 PK | \$1,130.64 |
| Mounting Stone Blue Env 100GM 100/Bx 5577011 Whip-Mix Corporation (18731) Last Ordered: 3 BX on 12/8/2014 | 1 @ \$65.28 Contract | 5 BX | \$326.40 |
| Microstone Golden 140GM 80/Bx 5571961 Whip-Mix Corporation (02364) Last Ordered: 5 CA on 12/8/2014 | 1 @ \$58.84 Contract | 4 CA | \$235.36 |
| Subtotal*: | | | \$1,692.40 |

[Clear Order](#) [Recalculate Order](#) [Update Quantities](#) [Submit Requisition](#)

- The message below may display briefly.

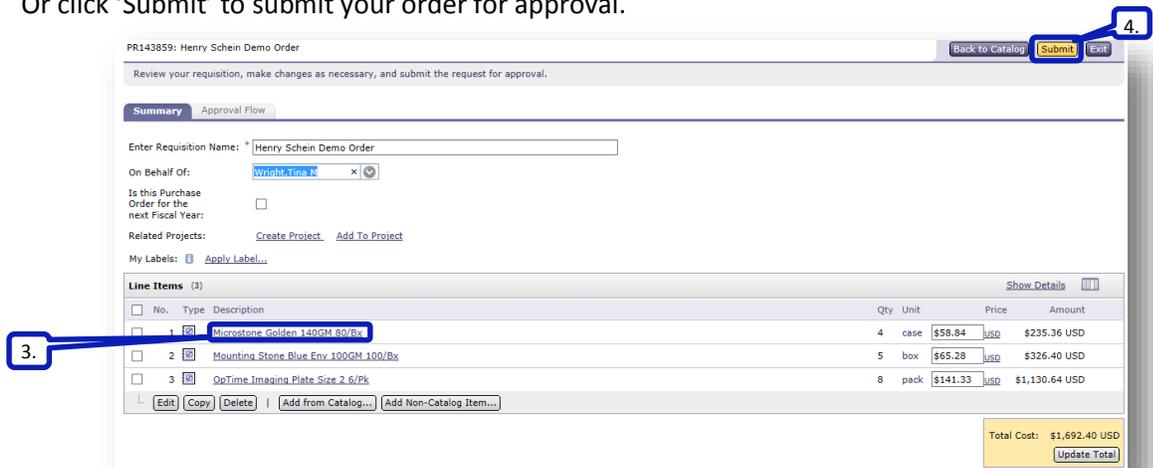


We appreciate your patience as we post your requisition back to your procurement application.

This step will take anywhere from a few seconds to a few minutes, depending on the number of items in your basket.

If this page does not automatically submit, please contact Henry Schein Special Markets E-Commerce Technical Support at 1-800-711-6032.

- Click on the description of any item to return to the Henry Schein punchout catalog.
- Or click 'Submit' to submit your order for approval.



PR143859: Henry Schein Demo Order [Back to Catalog](#) [Submit](#) [Exit](#) **4.**

Review your requisition, make changes as necessary, and submit the request for approval.

Summary Approval Flow

Enter Requisition Name:

On Behalf Of:

Is this Purchase Order for the next Fiscal Year:

Related Projects: [Create Project](#) [Add To Project](#)

My Labels: [Apply Label...](#)

| No. | Type | Description | Qty | Unit | Price | Amount |
|----------------------------|------|--|-----|------|--------------|----------------|
| <input type="checkbox"/> 1 | | Microstone Golden 140GM 80/Bx 3. | 4 | case | \$58.84 USD | \$235.36 USD |
| <input type="checkbox"/> 2 | | Mounting Stone Blue Env 100GM 100/Bx | 5 | box | \$65.28 USD | \$326.40 USD |
| <input type="checkbox"/> 3 | | OpTime Imaging Plate Size 2 6/Pk | 8 | pack | \$141.33 USD | \$1,130.64 USD |

[Edit](#) [Copy](#) [Delete](#) | [Add from Catalog...](#) [Add Non-Catalog Item...](#)

Total Cost: \$1,692.40 USD [Update Total](#)

[Back to Top](#)

Please contact aribahelp@nova.edu if you have any questions or need assistance with this catalog or any of its features.