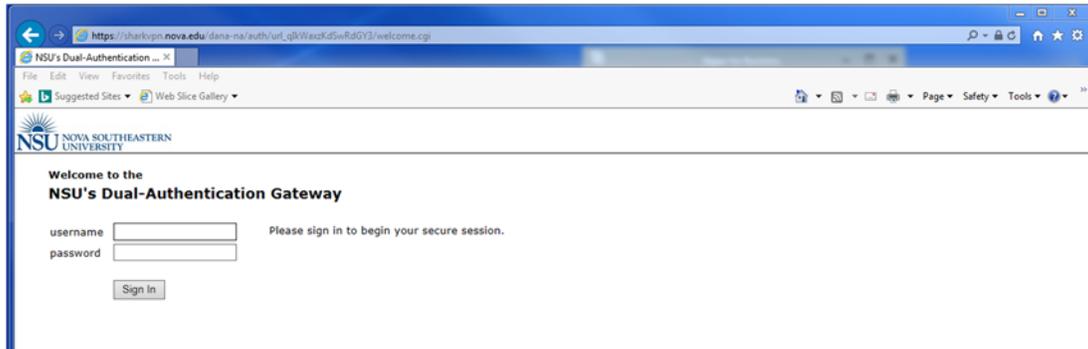


## Logging in to NSU's PCI resources

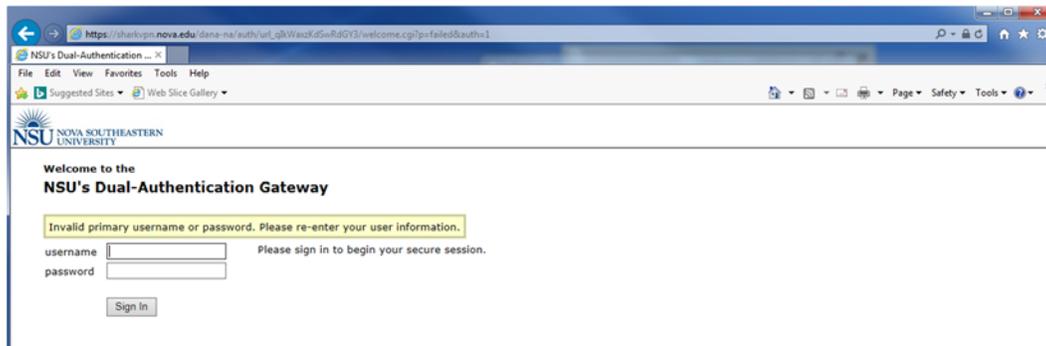
Below are the steps required to log into the necessary system on NSU's PCI network:

First open a web browser and enter <https://sharkvpn.nova.edu/pci> into the URL address field. The following screen will be presented:



The screenshot shows a web browser window displaying the NSU's Dual-Authentication Gateway. The browser's address bar shows the URL [https://sharkvpn.nova.edu/dana-na/auth/ur\\_gk/WaxKd5wfdGY3/welcome.cgi](https://sharkvpn.nova.edu/dana-na/auth/ur_gk/WaxKd5wfdGY3/welcome.cgi). The page features the NSU logo and the text "Welcome to the NSU's Dual-Authentication Gateway". Below this, there are two input fields labeled "username" and "password", followed by a "Sign In" button. A message to the right of the fields reads "Please sign in to begin your secure session."

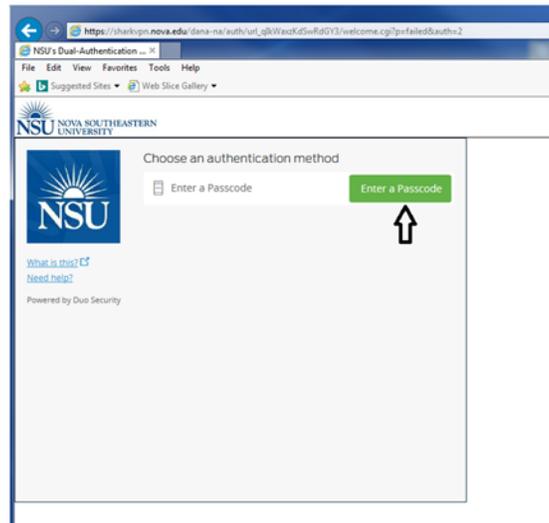
Enter your NSU Active Directory credentials into the above fields. If the incorrect credentials are presented, an error stating an invalid **primary** username or password was entered.



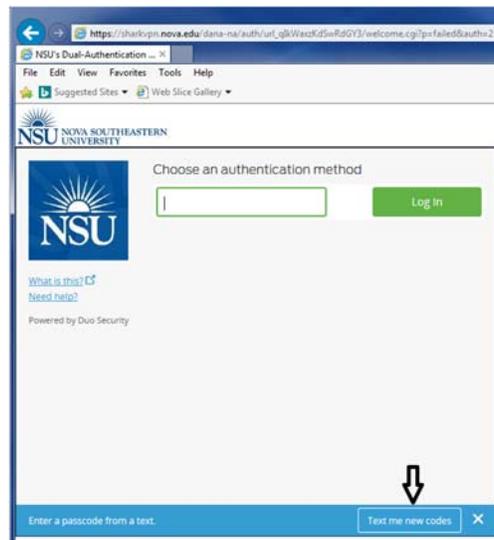
The screenshot shows the same NSU's Dual-Authentication Gateway login page, but with an error message displayed in a yellow box above the input fields: "Invalid primary username or password. Please re-enter your user information." The "username" and "password" fields are empty, and the "Sign In" button is still visible. The message to the right of the fields remains "Please sign in to begin your secure session."

If this occurs, verify you correctly typed in your AD username and/or password.

Upon a successful primary login, the following screen is then presented:

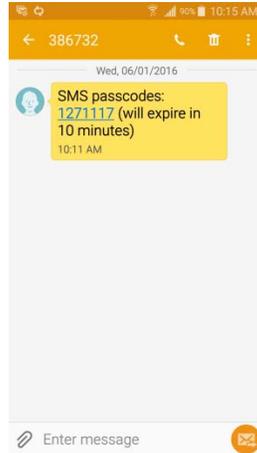


This screen is the secondary authentication screen. Click on “Enter a Passcode” for the authentication method. The following screen is then presented:

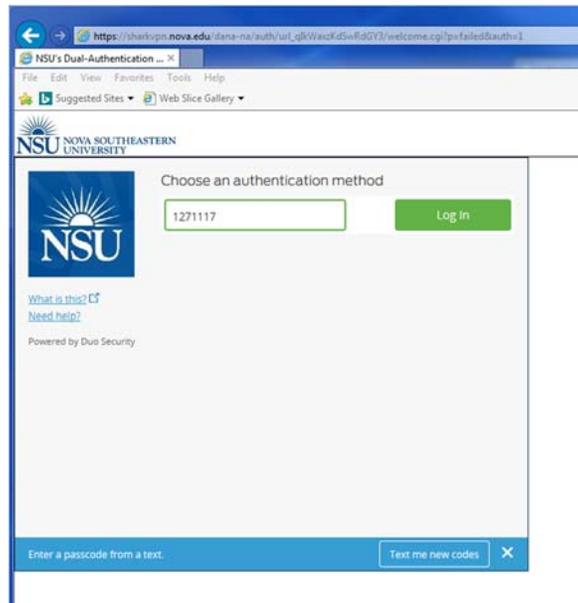


At the bottom is a button “Text me new codes”. Click on this button to have a text message sent to the cell phone number you provided when your account was created.

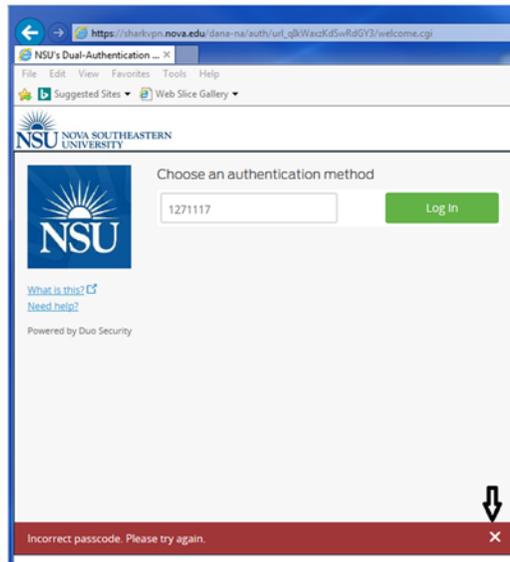
Below is an example of what the text message contains. The passcode provided in this example is 1271117 which is only valid for 10 minutes. This means that you must use this code to log on to the network within 10 minutes or a new code will need to be generated.



Enter the code contained in the message into the login box and click on the “Log In” button.



If the entered code is mistyped, or has expired, the following screen is displayed:



If this happens, simply click on the 'x' and request a new code as discussed above.

Upon successfully completing the secondary authentication, you will be presented with the access portal page as shown below which contains links that will attach you to the systems you have access to. If you do not see the necessary servers, or are having trouble accessing the systems, please contact NSU's support desk ([sss@nova.edu](mailto:sss@nova.edu) or 954-262-0777) for further assistance.

