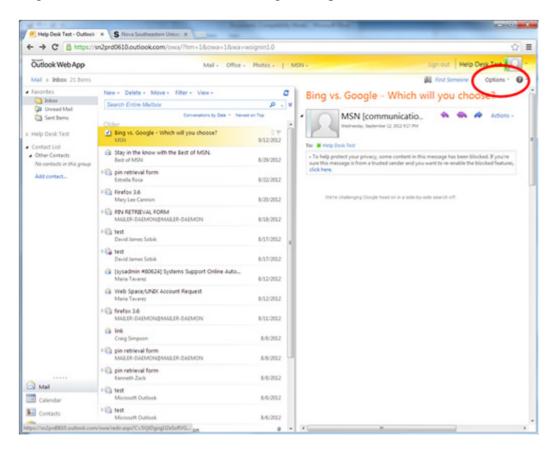
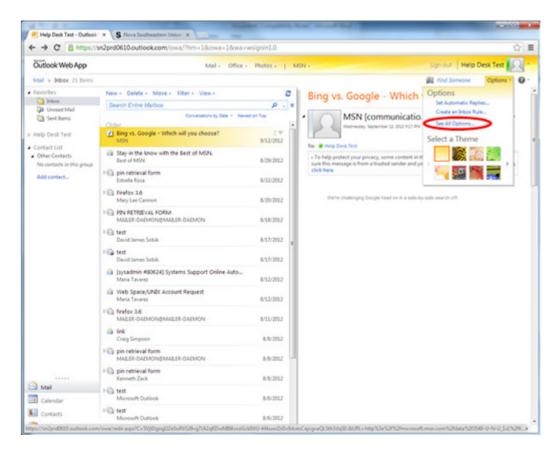
## **Forwarding Your NSU Email**

## If you forward your NSU email to an external email system:

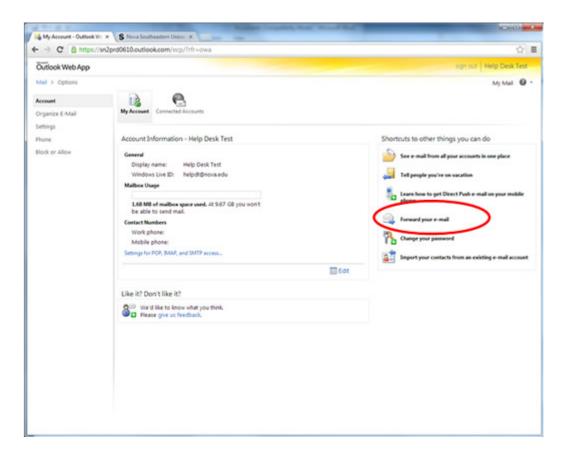
Login to Live (www.Outlook.com) and go to "Options."



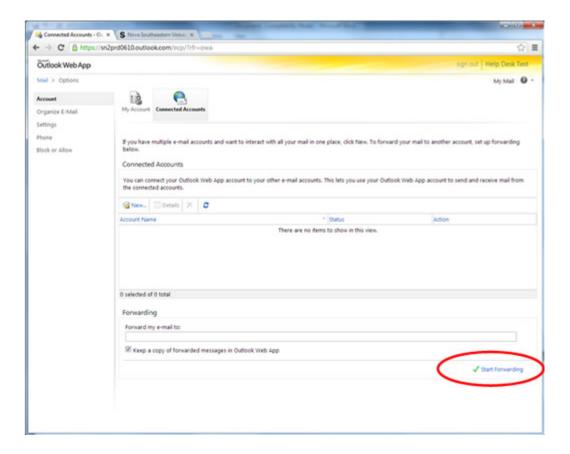
Click on "See All Options."



Select "Forward Your E-Mail."



Go to the Forwarding section and enter the external e-mail address to forward your NSU emails to:



It is optional to select to leave a copy of the fowarded messages in the Outlook Web App/Live account.

Complete the forward on your account by selecting the "Start Forwarding" button at the bottom of the page.