

Interested in Applying for Positions?

To apply for student employment at Nova Southeastern University, you must complete the following steps:

1. Access the Student Employment web page at nova.edu/financialaid/employment/how_to_apply.html to complete the Student Employment Workshop.
2. After successfully passing the workshop quiz, log in to SharkLink at sharklink.nova.edu and click on the green JobX tile in the application slider bar to search for positions and complete an employment application.

JOB X

JobX is NSU's online student application and hiring system. You can conduct quick and advanced online searches of available jobs and receive email notifications when positions of interest become available. At NSU, employers post and hire for new and exciting positions across the university all year long, not just at the beginning of a new semester or a year. Check JobX regularly to find a position that is right for you.

If you are looking to start working in the fall, you can apply for jobs starting in mid-June. Please note that new, incoming students are not eligible to start working until the first day of their first semester. You must be registered for classes in the semester/term in which you are seeking student employment and must have completed all admission requirements before you can apply.

For more details, visit the student employment website at nova.edu/financialaid/employment/how_to_apply.html.

Nova Southeastern University admits students of any race, color, sexual orientation, gender, gender identity, military service, veteran status, and national or ethnic origin. ■ Nova Southeastern University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate's, baccalaureate, master's, educational specialist, doctorate, and professional degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Nova Southeastern University.

03-054-18PGA



Nova Southeastern University
Enrollment and Student Services
Office of Student Financial Assistance
3301 College Avenue
Fort Lauderdale, Florida 33314-7796

Phone: 800-806-3680 or (954) 262-3380
Fax (954) 262-3967

Email: finaid@nova.edu

Website: nova.edu/financialaid/employment

NSU Federal School Code: 001509



Enrollment and Student Services

Student Employment Opportunities

Office of Student Financial Assistance



- work on or off campus
- gain work experience to boost your résumé
- explore new career interests
- develop valuable work contacts
- prevent debt



**NOVA SOUTHEASTERN
UNIVERSITY**

Enrollment and Student Services

Welcome to the Office of Student Employment

Are you ready to get more than a paycheck while earning your NSU degree? Nova Southeastern University's Office of Student Employment provides assistance to NSU students who are looking for employment opportunities that they can balance with their school responsibilities. The office posts job listings through an online student employment system called JobX. Students can participate in either need-based employment programs, such as Federal Work-Study and the Florida Work Experience Program, or non-need-based programs, such as the NSU Student Employment Program (on campus) and the Job Location and Development Program (off campus). Please review the following information to decide which employment option is right for you.

Did You Know?

- College students who participate in the Federal Work Study (FWS) program are more likely to succeed in college.
- Students who work part time on campus achieve higher grade point averages and faster degree completion, in general, than their non-working peers.
- Studies show that students credit their academic improvement to the study and organizational skills that they gained through their FWS work experience.



Federal Work-Study (FWS)

FWS is a need-based, part-time employment program for students who have completed all admission requirements and registered for classes. The FWS program can help you meet your financial need while providing you with an opportunity to gain valuable work experience.

If you are interested in obtaining an FWS position through NSU, you must first file a Free Application for Federal Student Aid (FAFSA) at fafsa.gov. The NSU Federal School Code is 001509. On your FAFSA, you must indicate that you are interested in work-study.

If you are eligible for FWS, your NSU financial aid award notice will include an FWS award. Your FWS award reflects the amount you may be eligible to earn. Please note that your award does not guarantee you a job, and you must work in order to receive the funds, which will be issued as a paycheck. Depending on eligibility, you will be allowed to work up to 25 hours per week. Pay rates for FWS positions will vary.

America Reads/America Counts Program

Do you like working with children? If so, the America Reads/America Counts program may be right for you. This FWS program employs students to serve as reading or math tutors to elementary school children throughout Broward County. The America Reads/America Counts program allows NSU students to earn money, gain hands-on experience, and serve the community. The pay rate is \$14.50 per hour.

To qualify, you must complete the FAFSA and receive an FWS award. You must have your own dependable transportation and are required to work 10 to 25 hours per week. A background check and completion of a training session are also required.

Nova Southeastern University Student Employment Program (NSE)

This program provides part-time, on-campus employment for NSU students, regardless of their financial need. You do not have to apply for financial aid to be considered for these positions; however, you must have completed all admission requirements and must be registered for classes. International students can qualify for this employment program. Students are allowed to work a maximum of 20 hours per week.

Job Location and Development Program (JLD)

The JLD Program assists in developing and locating off-campus jobs for NSU students. These positions are open to all currently enrolled NSU students, regardless of their financial need. International students must receive special permission from their academic program office and the Office of International Students and Scholars to be considered for these positions. These positions may be part time or full time.

Florida Work Experience Program (FWEP)

The FWEP is a need-based program awarded to undergraduate students who have not received a first bachelor's degree and who meet Florida residency, citizenship, and academic requirements. Students must be enrolled at least half time and complete the FAFSA.