ISOP

NSU Florida
FINANCIAL AID AND ACADEMIC RECORDS
Office of Financial Aid
3300 S. University Drive
Fort Lauderdale, FL 33328-2004
Phone: (954) 262-3380 | 800-806-3680 | Fax: (954) 262-3966

2027-2028 Identity Verification

Name: _____ NSU ID: N _____

The student must appear in person at Nova Southeastern University (NSU) to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

☐ Original document presented in person.

The employee collecting the copy of the valid government-issued photo identification MUST include on the copy:

- Original "Document Presented" stamp (if available) or statement that the original document was presented
- Full name of the representative accepting the documentation
- Date received

If the student is unable to appear in person at Nova Southeastern University to verify his or her identity, the student must provide to the institution:

A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport along with the original notarized form.

☐ Original document presented to a notary.

Notary's Certificate of Acknowledgement

State of _____ County of _____ on_____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and provided to me on basis of satisfactory
(Printed name of signer)

evidence of identification _____ to be the above-named person who signed the
(Type of government-issued photo ID provided)

foregoing instrument.

WITNESS my hand and official seal _____
(Notary signature)

My commission expires on _____.

If the notary option is used, you must mail this original notarized form along with a copy of the valid government-issued photo identification used to the address above.

We cannot accept scanned, emailed, or faxed forms.