InterLACE 2024

Showcasing:

Interdisciplinary & **Inter**professional Research Collaborations

Leveraging
Academic
Collaborations for
Excellence

An event for NSU researchers to showcase collaborative research across disciplines and professions.

*This is a handbook on the policies, procedures, and components of NSU's InterLACE research showcase event. **Questions?** Please contact a member of this year's organizing committee (see "Summary of Event & Organizers" section).*

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Summary of Event & Organizers

This university-wide event is an opportunity for NSU faculty, clinicians, students, and research staff to showcase their *interdisciplinary* and *interprofessional* collaborative research efforts.

Collaborations featured at this event must include **substantive involvement** of members from different disciplines and/or professions at multiple stages of the research process.

> *"**Interdisciplinary**"* = involving two or more academic disciplines, typically researchers from different departments or colleges
>
> *"**Interprofessional**"* = involving two or more professions, learning from, about, and with each other *(https://nexusipe.org/informing/defining-the-field)*

To create an opportunity for researchers from all NSU campuses to participate and showcase their work, this event will be *virtual*. Campuses may hold additional in-person "satellite" networking activities surrounding the event.

InterLACE will be attended by presenters and other members of the NSU research community. It is the goal of this event to provide a venue for existing collaborations to be featured and recognized as well as to spark ideas for new collaborations.

The event is being organized by the following committee members:

- Elizabeth Swann (swann@nova.edu)
- Dawn Wawersik (dwawersi@nova.edu)
- Melanie Bauer (mbauer1@nova.edu)
- Jordan Merritt (jm3137@nova.edu)
- Gesulla Cavanaugh (gcavanaugh@nova.edu)
- Peter Gannett (pgannett@nova.edu)

Eligibility to Participate

1. The "Presenting Author" for the presentation must be an ***NSU faculty member, clinician, research staff, or student***. They must also be affiliated with NSU on the April 12 event date. (All event communications will occur through the author's NSU email address.)

2. The abstract must discuss a research project that has substantive involvement by members from different disciplines and/or professions representing an "interdisciplinary" and/or "interprofessional" team.

   - "**Interdisciplinary**" = involving two or more academic disciplines, typically researchers from different departments or colleges

   - "**Interprofessional**" = involving two or more professions, learning from, about, and with each other (https://nexusipe.org/informing/defining-the-field)

3. As part of the application process, the Presenting Author must report whether they have an approval or determination memo from NSU's IRB or another IRB. If not, they must respond as to why it is not needed. (See the "Abstract Submission" section for details.)

4. An individual can submit up to <u>two</u> abstracts as the Presenting Author, but only one abstract will be selected for presentation at the event. An individual may be listed as a "Project Collaborator" on additional abstracts presented at the event. (If an individual submits more than two abstracts as the Presenting Author, two of the submitted abstracts will be randomly selected to be considered for the event and the others withdrawn.)

5. The abstract and accompanying information is due **<u>Thursday, February 15 at 5:00pm</u>** via the online abstract submission system and should include the information required in the "Abstract Submission" section of this document. A receipt of submission will be sent to applicants.

6. Presenting Authors will be alerted as to whether their abstract was accepted to the event and for what presentation type by mid-March. At this time, a Presenting Author will affirm they can present at the event.

7. For accepted abstracts, a final copy of the poster or presentation slides must be submitted **<u>by Friday, April 5 at 5:00pm</u>**. These materials will be made publicly available on the InterLACE website following the event.

8. The poster or presentation slides must contain the final results of the project. However, if you do <u>not</u> expect to have final results by the materials submission date (April 5), please do not submit to this year's event.

9. The Presenting Author must be available to present virtually on **<u>Friday, April 12</u>** within the event times of **<u>9:00am-3:00pm</u>**. Exact presentation time will be communicated to the Presenting Author prior to the event.

Abstract Submission

Abstracts are due **Thursday, February 15** via the online abstract submission system available on the event website: https://www.nova.edu/dor/interlace-research-showcase

Abstract submissions must include the following information:

Application Section	Description	Word Limit
Presenting Author	The name of the project member who will present at the event. **This individual must be affiliated with NSU.**	N/A
College/unit affiliation or degree program of the Presenting Author	If **faculty, clinician, or staff member**, list the NSU college/unit affiliation of the Presenting Author If a **student**, list the NSU degree program affiliation of the Presenting Author	N/A
Project Collaborators and affiliations	A list of other members of the project team and their affiliations. Project Collaborators do <u>not</u> need to be affiliated with NSU and are welcome to attend; however, their attendance is not required.	N/A
Interdisciplinary or interprofessional	Justify how this project represents an "interdisciplinary" and/or "interprofessional" approach to a research question/topic. • "**Interdisciplinary**" = involving two or more academic disciplines, typically researchers from different departments or colleges • "**Interprofessional**" = involving two or more professions, learning from, about, and with each other (https://nexusipe.org/informing/defining-the-field)	150 words max.
Involved disciplines and/or professions	List which disciplines and/or professions the Presenting Author and Project Collaborators on the project represent.	N/A
IRB approval	Indicate whether you have an approval or determination memo from NSU's IRB or another IRB. Response options include: • **Yes** (if this option is selected, you will be required to attach an IRB approval/determination memo). • **Not applicable**; applicant must review this checklist to determine whether IRB approval is required. If checklist determines IRB approval is required, stop completing this application and contact IRB@nova.edu. (Questions? Email IRB@nova.edu)	N/A

	• **If no or unsure**, stop completing this application and contact IRB@nova.edu to discuss whether IRB review is needed.	
Abstract		
Project title	Descriptive title for the abstract submission	15 words max.
Background	Describe the current knowledge in the field or targeted societal problem—What existing need or gap does the project address?	150 words max.
Objectives/ Research questions	List the goals or aims of the project. Alternatively (or in addition), list the key research questions the project investigated.	100 words max.
Methods	Explain the activities, intervention, procedures, participants, patients, materials, analyses, etc. that accomplished the project.	150 words max.
Expected outcomes or realized findings	If the study is not yet complete, describe the preliminary results and expected final outcomes that result from the Methods and respond to the Objectives and/or Research Questions. **(Note: The project must be expected to be completed by the event date. If not, please do not submit an abstract.)** If the study is completed, summarize the findings in response to the Objectives and/or Research Questions.	150 words max.
Conclusion	Discuss how the results advance knowledge in a given field or multiple fields and/or have the potential to have a significant impact on society.	100 words max.
Preference for a poster and/or slide presentation	Indicate preference for presenting a *poster* (5 mins per presentation) and/or a *slide presentation* (15 mins per presentation). **Note**: The organizing committee will do its best to ensure all authors receive their preference but reserves the right (based on scheduling needs) to assign a submitted abstract to another presentation type. **By submitting an abstract, the author agrees to present in either presentation type, even if outside of their preference.**	N/A

Event Format & Timeline

The event will feature poster and slide presentations from faculty, clinician, staff, and student researchers.

> *"**Poster presentation**" = Poster presentations allow the author to present on their work for **5 minutes**. This type of presentation requires submission of a finalized poster in PDF form 7 days prior to the event.*
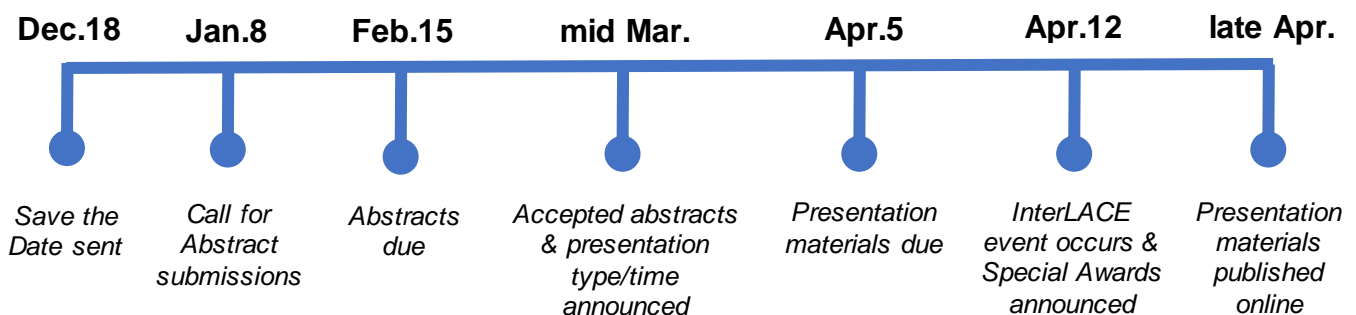>
> *"**Slide presentation**" = Slide presentations allow the author to present on their work for **15 minutes** using a PowerPoint-type slide deck. This type of presentation requires submission of a finalized series of slides in the original format and PDF form 7 days prior to the event.*

Authors have the option to indicate their preference for presenting a **poster** and/or a **slide presentation** via the online abstract submission system.

However, due to scheduling needs, the organizing committee reserves the right to assign a submitted abstract to another presentation type outside the author's preference. **By submitting an abstract, the author agrees to present in either presentation type, even if outside of their preference.**

For both presentation types, a PDF form of the presentation is required to be submitted 7 days prior to the event (April 5, 2024). In addition, for the slide presentation, an original format of the presentation slides is required for use during the event. These presentation materials will aid the author when presenting at the virtual event (through screensharing) and will be published and made publicly available on the InterLACE website following the event.

Find below a timeline of the 2024 event-related activities and deadlines (subject to change):

Dec.18	Jan.8	Feb.15	mid Mar.	Apr.5	Apr.12	late Apr.
Save the Date sent	*Call for Abstract submissions*	*Abstracts due*	*Accepted abstracts & presentation type/time announced*	*Presentation materials due*	*InterLACE event occurs & Special Awards announced*	*Presentation materials published online*

Abstract Review & Special Awards

All submitted applications have the opportunity to receive a Special Award. The same criteria will be used to review submitted abstracts and their related content for acceptance to present at the event as well as for consideration to win a Special Award.

Given sufficient quality of applications submissions in each category below, the following awards will be presented at this year's event:

- **Best Student Abstract**
- **Best Faculty, Clinician, or Staff Abstract**
- **Best STEM or Health/Medicine Abstract**
- **Best Arts, Business, Education, Humanities, Law, or Social Sciences Abstract**

The judging process will draw information from the submitted abstract and related content only; the presentation materials and live presentation will not weigh on the award decision.

"Best" will be determined based on submission materials that exemplify excellence in the below areas. (The relative "weight" given to each criterion is also shown below.)

Reviewers will score each abstract on a scale of 1 (poor) to 5 (excellent) for each criterion:

Criterion	Definition	Weight
Interdisciplinary/ Interprofessional	Exemplifies an interdisciplinary and/or interprofessional collaborative approach, with substantive involvement of diverse team members crossing disciplinary and/or professional boundaries at multiple stages of the research process. • "**Interdisciplinary**" = involving two or more academic disciplines, typically researchers from different departments or colleges • "**Interprofessional**" = involving two or more professions, learning from, about, and with each other	40%
Approach	The overall strategy, method, and analysis are well-reasoned, organized, and appropriate for the type of project.	30%
Impact	Advances knowledge in a given field or multiple fields and/or has the potential to have (or has had) a significant impact on a societal problem.	30%