



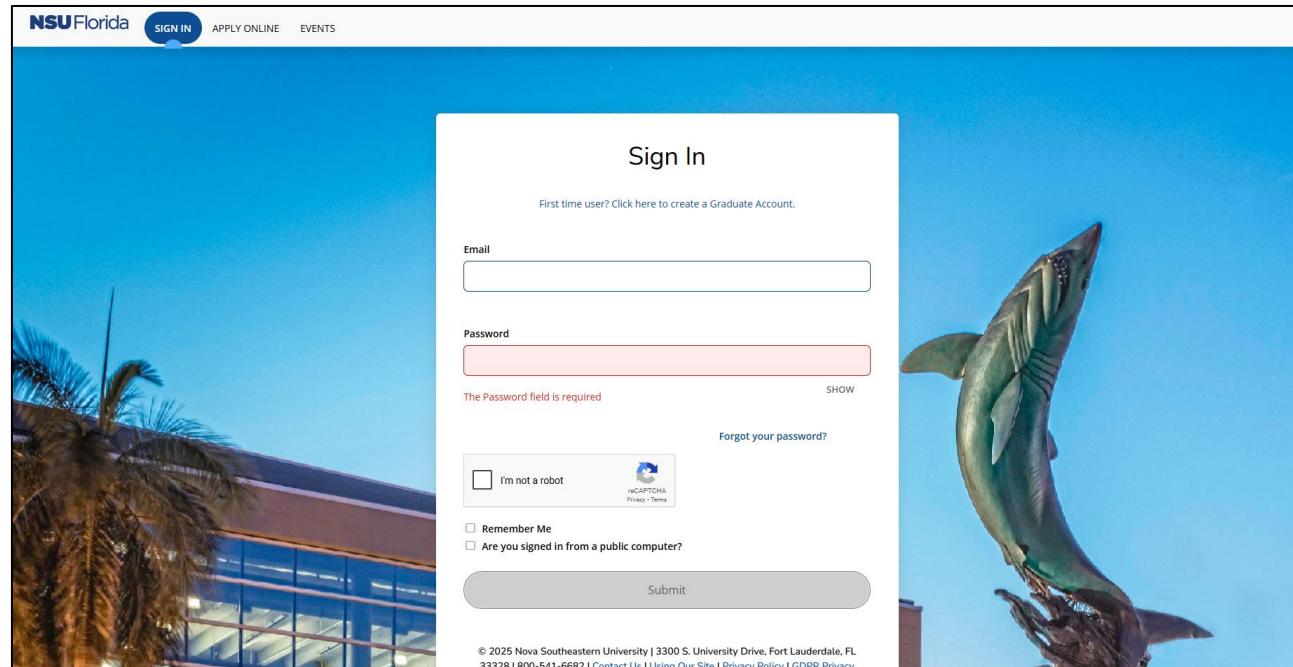
RECRUIT

Accessing Supplemental Items in the Portal

Accessing Supplemental Items in the Portal

Step 1:

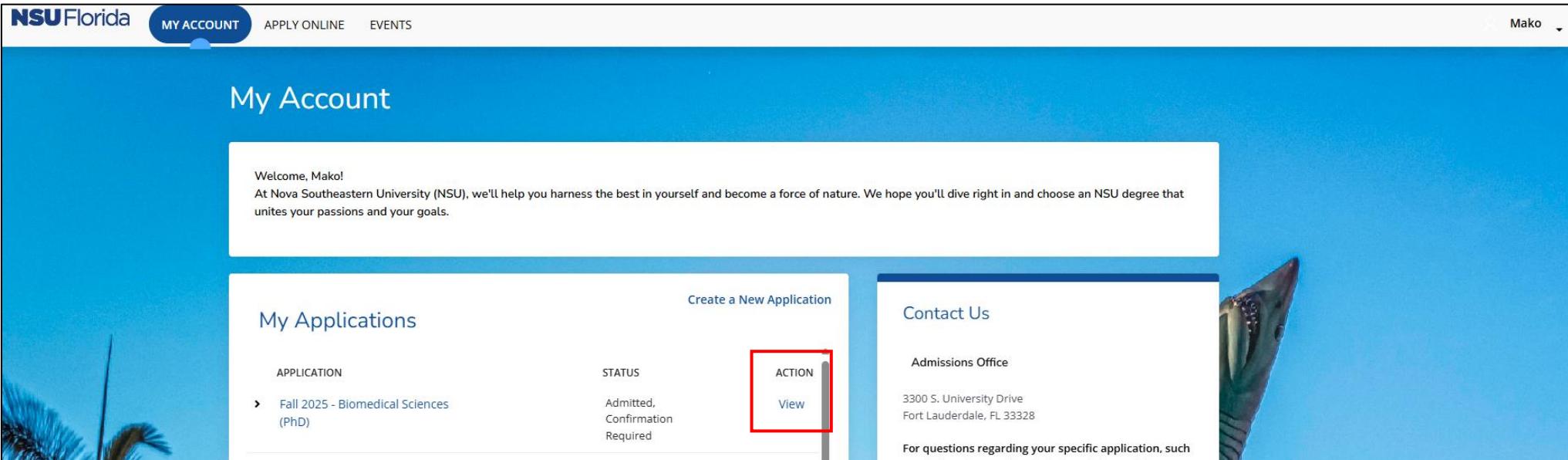
Clicking on the link in the email will take applicants to the portal sign-in page.



Accessing Supplemental Items in the Portal

Step 2:

To view the list of supplemental items, applicants will select “View” on the appropriate application.



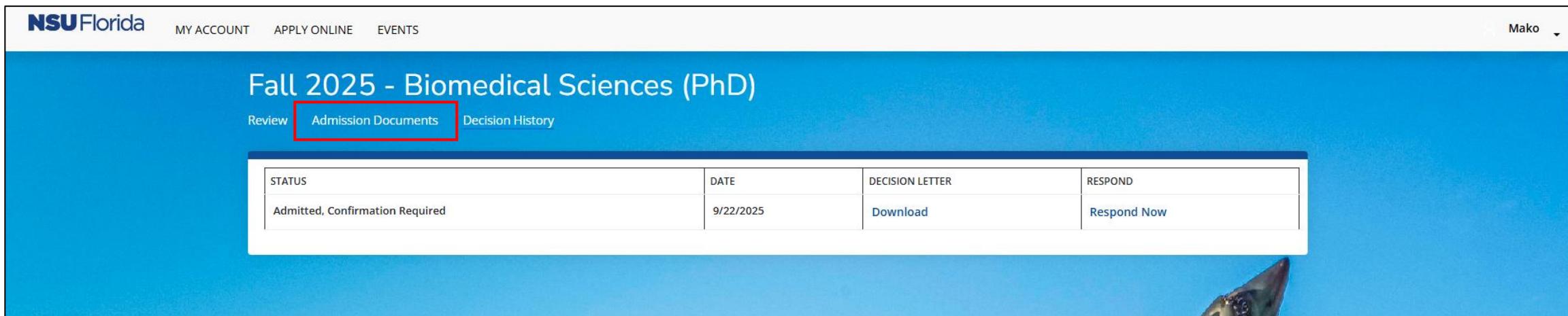
The screenshot shows the NSU Florida My Account portal. At the top, there are links for NSU Florida, MY ACCOUNT (which is highlighted in blue), APPLY ONLINE, and EVENTS. On the right, there is a user profile with the name "Mako" and a dropdown arrow. The main content area has a blue header "My Account". Below it, a welcome message reads: "Welcome, Mako! At Nova Southeastern University (NSU), we'll help you harness the best in yourself and become a force of nature. We hope you'll dive right in and choose an NSU degree that unites your passions and your goals." On the left, there is a "My Applications" section with a table. The table has columns for APPLICATION, STATUS, and ACTION. One row shows "Fall 2025 - Biomedical Sciences (PhD)" with "Admitted, Confirmation Required" in the STATUS column and a "View" button in the ACTION column. A red box highlights the "View" button. To the right of this is a "Contact Us" section with information for the Admissions Office: "3300 S. University Drive, Fort Lauderdale, FL 33328". Below this, a note says: "For questions regarding your specific application, such".

APPLICATION	STATUS	ACTION
Fall 2025 - Biomedical Sciences (PhD)	Admitted, Confirmation Required	View

Accessing Supplemental Items in the Portal

Step 3:

Next, applicants will select “Admissions Documents”



The screenshot shows the NSU Florida admissions portal interface. At the top, there are links for 'MY ACCOUNT', 'APPLY ONLINE', and 'EVENTS'. On the right, there is a 'Mako' dropdown menu. The main content area has a blue header with the text 'Fall 2025 - Biomedical Sciences (PhD)'. Below the header, there are three tabs: 'Review', 'Admission Documents' (which is highlighted with a red box), and 'Decision History'. A table below the tabs shows the following information:

STATUS	DATE	DECISION LETTER	RESPOND
Admitted, Confirmation Required	9/22/2025	Download	Respond Now

Accessing Supplemental Items in the Portal

Step 4:

Review the list of supplemental items paying close attention to any items with a * indicating a required document or prerequisite course

Summer I 2026 - Physician Assistant (MMS) Jacksonville

Review Admission Documents Decision History

Admission Documents - Please allow for transcripts to be received and updated.

ITEM	SUBMISSION STATUS	ACTION
* NSU Background Check Policy Acknowledgement and Criminal Offense Disclosure	Not Received	Start
Deposit: \$500	Not Received	
Deposit: \$500		

Accessing Supplemental Items in the Portal

Step 5:

Select the “Action” option on the supplemental item to start a form or upload a document, if necessary.

Summer I 2026 - Physician Assistant (MMS) Jacksonville

Review Admission Documents Decision History

Admission Documents - Please allow for transcripts to be received and updated.

ITEM	SUBMISSION STATUS	ACTION
* NSU Background Check Policy Acknowledgement and Criminal Offense Disclosure	Not Received	Start
Deposit: \$500	Not Received	
Deposit: \$500		

