



RECRUIT

Accessing Decision Letters in the Portal

Accessing Decision Letters in the Portal

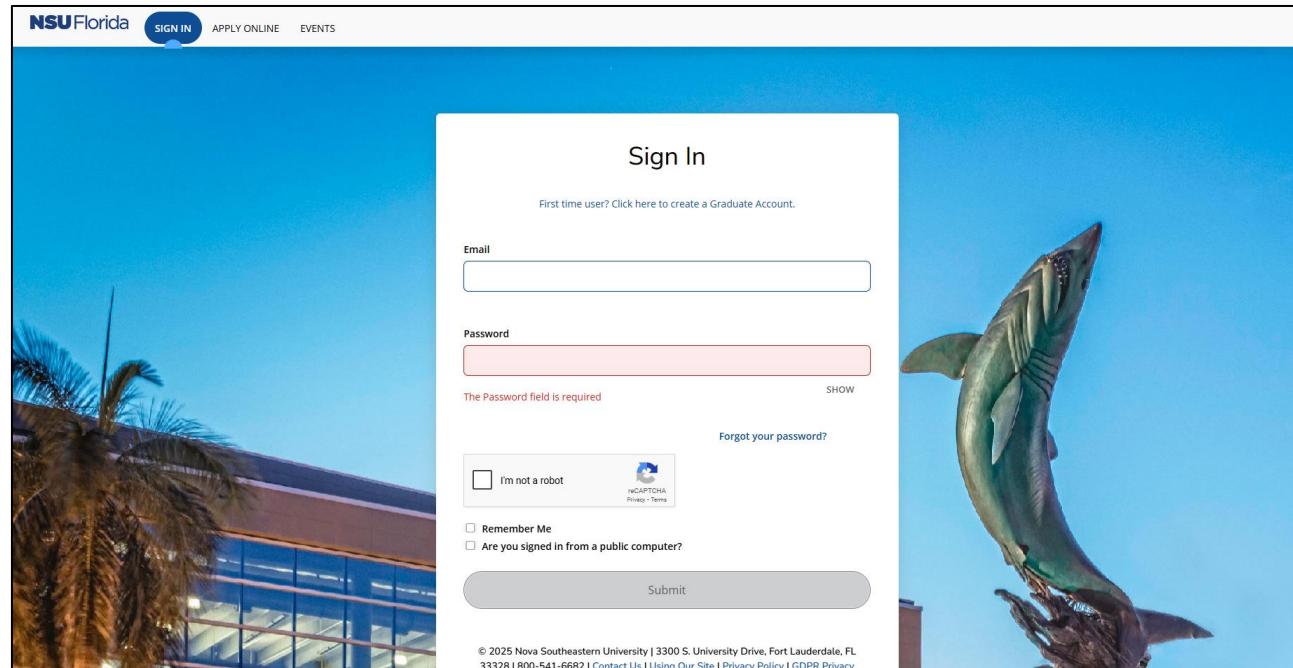
Step 1:

Applicants will receive a decision letter notification email with instructions for logging in to the [portal](#) to view the decision letter and/or pay the deposit if accepted.

Accessing Decision Letters in the Portal

Step 2:

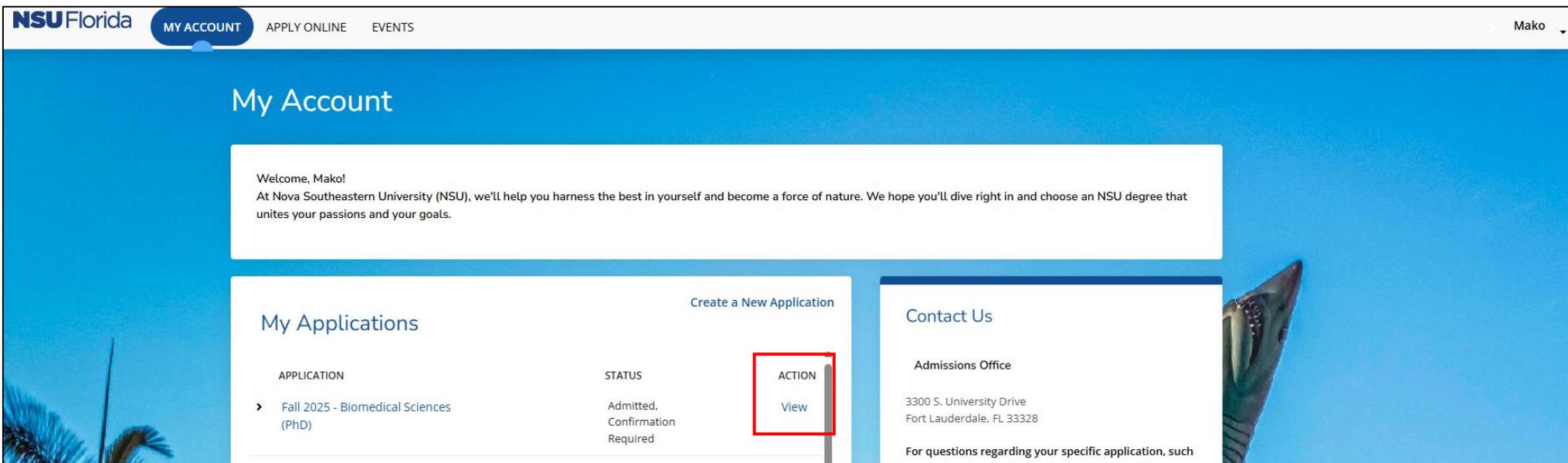
Clicking on the link in the email will take applicants to the portal sign-in page.



Accessing Decision Letters in the Portal

Step 3:

To view the decision letter, applicants will select “View” on the appropriate application.



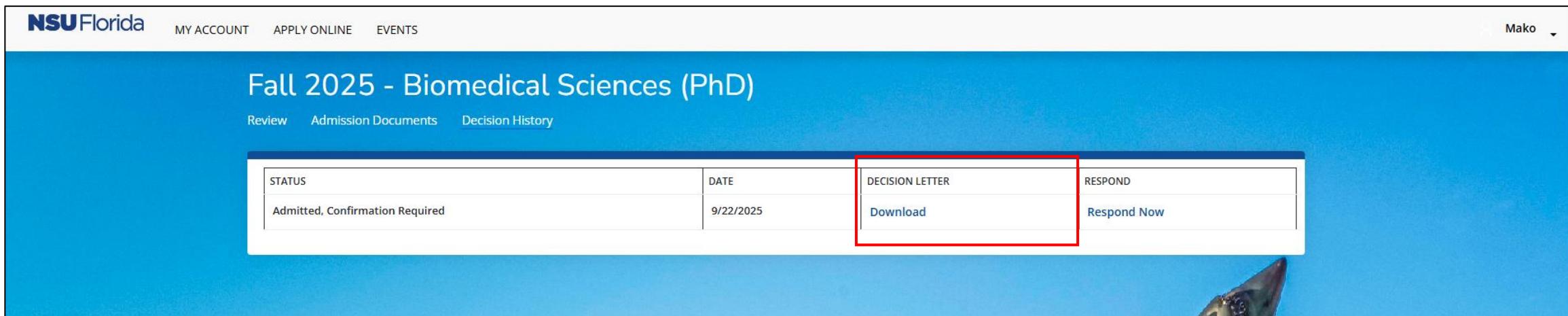
The screenshot shows the NSU Florida My Account portal. At the top, there are navigation links: NSU Florida, MY ACCOUNT (which is highlighted in blue), APPLY ONLINE, and EVENTS. On the right, there is a user profile with the name "Mako" and a dropdown arrow. The main content area has a blue header "My Account". Below it, a welcome message reads: "Welcome, Mako! At Nova Southeastern University (NSU), we'll help you harness the best in yourself and become a force of nature. We hope you'll dive right in and choose an NSU degree that unites your passions and your goals." On the left, there's a "My Applications" section with a table. The table has columns for APPLICATION, STATUS, and ACTION. One application entry is shown: "Fall 2025 - Biomedical Sciences (PhD)" with the status "Admitted, Confirmation Required". The "ACTION" column contains a "View" button, which is highlighted with a red box. To the right of this section is a "Contact Us" box with information for the Admissions Office: "3300 S. University Drive, Fort Lauderdale, FL 33328". Below that, a note says: "For questions regarding your specific application, such".

APPLICATION	STATUS	ACTION
Fall 2025 - Biomedical Sciences (PhD)	Admitted, Confirmation Required	View

Accessing Decision Letters in the Portal

Step 4:

Next, applicants will select “Download” under “Decision Letter”



The screenshot shows the NSU Florida application portal interface. At the top, there are links for "MY ACCOUNT", "APPLY ONLINE", and "EVENTS". On the right, there is a "Mako" dropdown menu. The main content area is titled "Fall 2025 - Biomedical Sciences (PhD)". Below the title, there are three tabs: "Review", "Admission Documents", and "Decision History". The "Decision History" tab is active. A table displays application details: STATUS (Admitted, Confirmation Required), DATE (9/22/2025), DECISION LETTER (with a "Download" link), and RESPOND (with a "Respond Now" link). A red box highlights the "Download" link in the DECISION LETTER column. The portal has a blue header and a white body with a blue footer featuring a shark logo.

STATUS	DATE	DECISION LETTER	RESPOND
Admitted, Confirmation Required	9/22/2025	Download	Respond Now



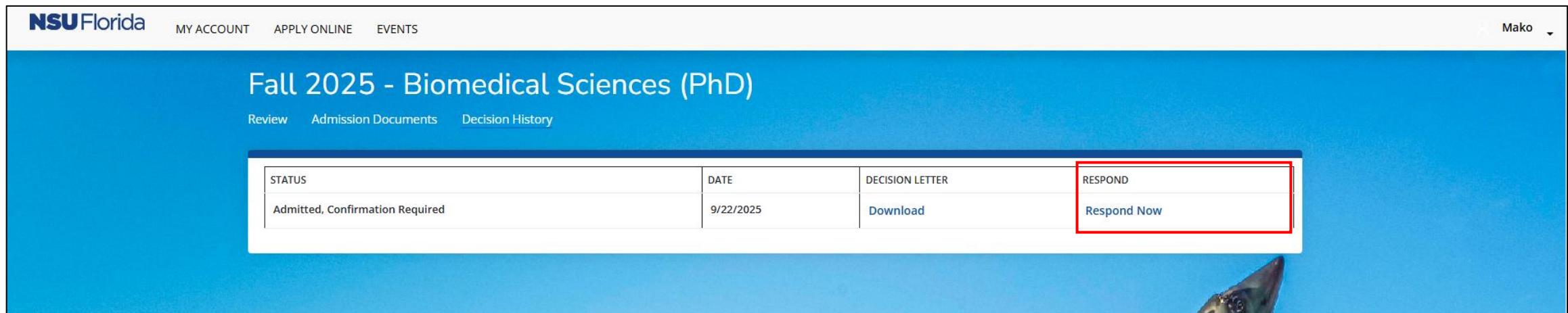
RECRUIT

Accepting or Declining Seat

Accepting or Declining Seat

Step 1:

The applicant will select “Respond Now”



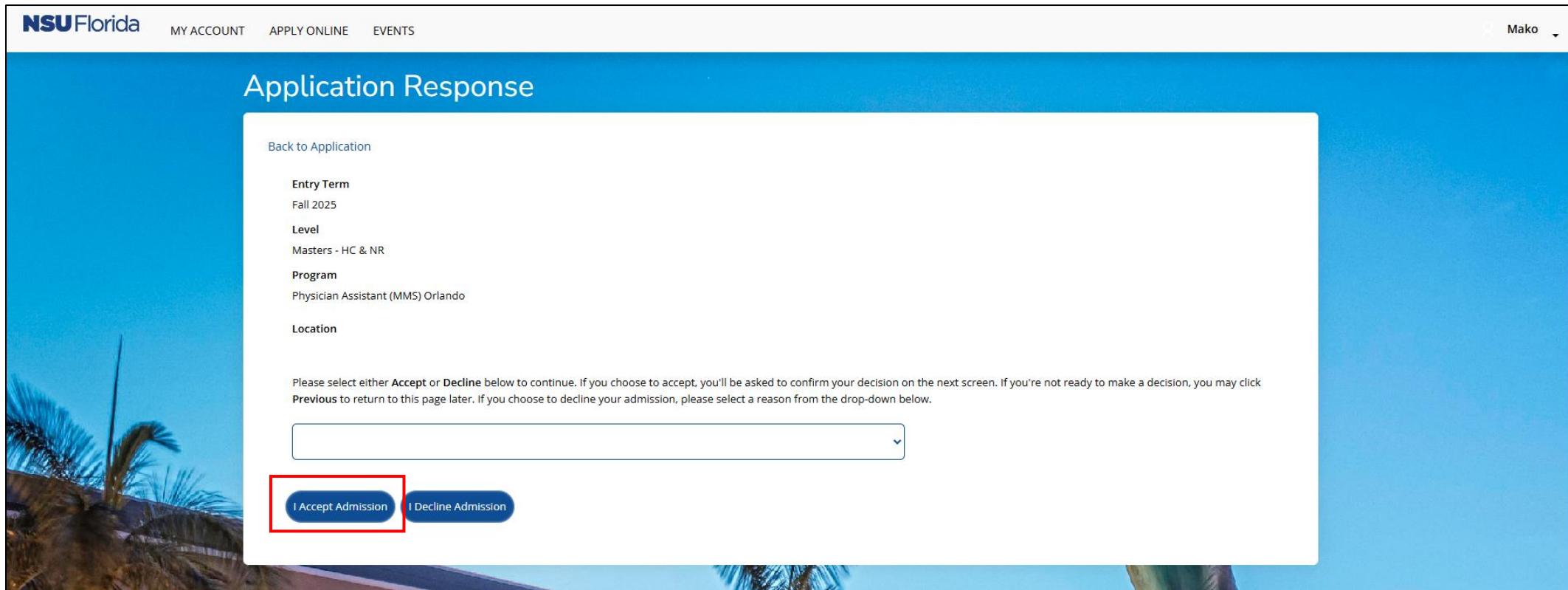
The screenshot shows the NSU Florida application portal for Fall 2025 - Biomedical Sciences (PhD). The top navigation bar includes links for NSU Florida, MY ACCOUNT, APPLY ONLINE, EVENTS, and a dropdown for Mako. The main content area displays the admission status for Biomedical Sciences (PhD). The status is listed as "Admitted, Confirmation Required" with a date of 9/22/2025 and a link to "Download" a decision letter. To the right of this information is a "RESPOND" section containing a button labeled "Respond Now". This "Respond Now" button is highlighted with a red rectangular box.

STATUS	DATE	DECISION LETTER	RESPOND
Admitted, Confirmation Required	9/22/2025	Download	Respond Now

Accepting Seat/ Admission

Step 2:

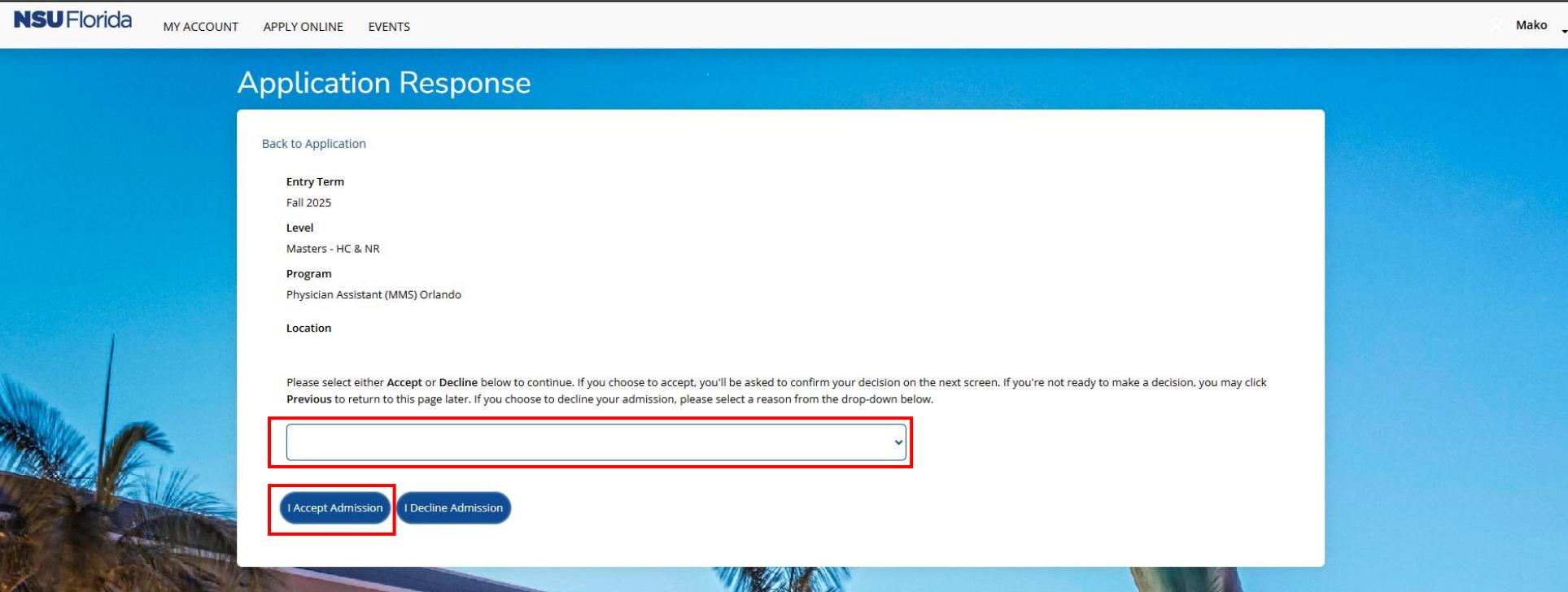
The applicant will select “I Accept Admission”



Declining Seat/ Admission

Step 3:

The applicant will select a reason for declining admission from the drop-down menu and then will select “I Decline Admission”



The image shows a screenshot of the NSUFlorida application response page. The page has a blue header with the NSUFlorida logo, 'MY ACCOUNT', 'APPLY ONLINE', and 'EVENTS' buttons. On the right, there is a 'Mako' dropdown menu. The main content area has a blue background with a palm tree image on the left. The title 'Application Response' is at the top. Below it, there are sections for 'Entry Term' (Fall 2025), 'Level' (Masters - HC & NR), 'Program' (Physician Assistant (MMS) Orlando), and 'Location'. A note at the bottom says: 'Please select either Accept or Decline below to continue. If you choose to accept, you'll be asked to confirm your decision on the next screen. If you're not ready to make a decision, you may click Previous to return to this page later. If you choose to decline your admission, please select a reason from the drop-down below.' A red box highlights a dropdown menu. Below the dropdown, two buttons are shown: 'I Accept Admission' (highlighted with a red box) and 'I Decline Admission'.



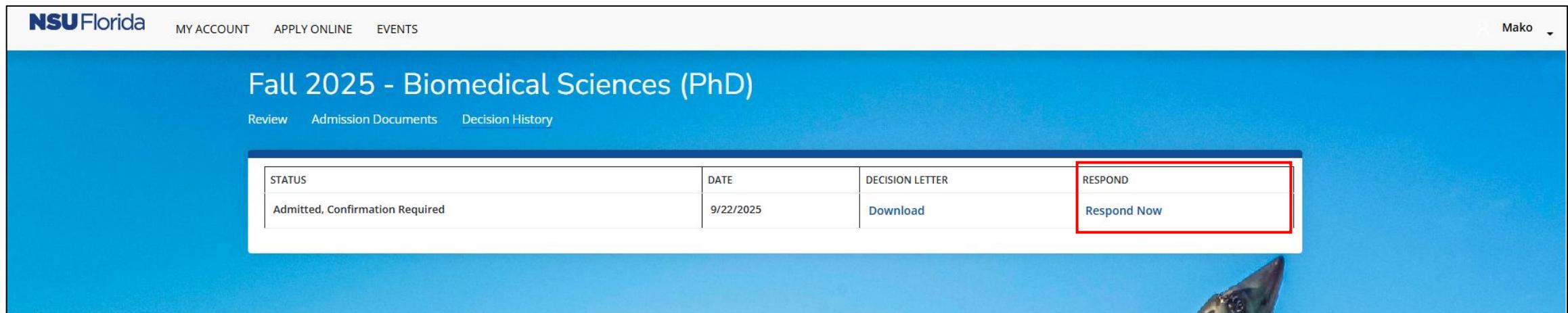
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Paying the Seat Deposit(s)

Paying the Seat Deposit(s)

Step 1:

The applicant will select “Respond Now”



The screenshot shows a web page from NSU Florida. At the top, there is a navigation bar with links for 'MY ACCOUNT', 'APPLY ONLINE', 'EVENTS', and a dropdown menu 'Mako'. The main content area has a blue header with the text 'Fall 2025 - Biomedical Sciences (PhD)'. Below the header, there are three tabs: 'Review', 'Admission Documents', and 'Decision History'. The 'Review' tab is selected. The main content area displays a table with the following data:

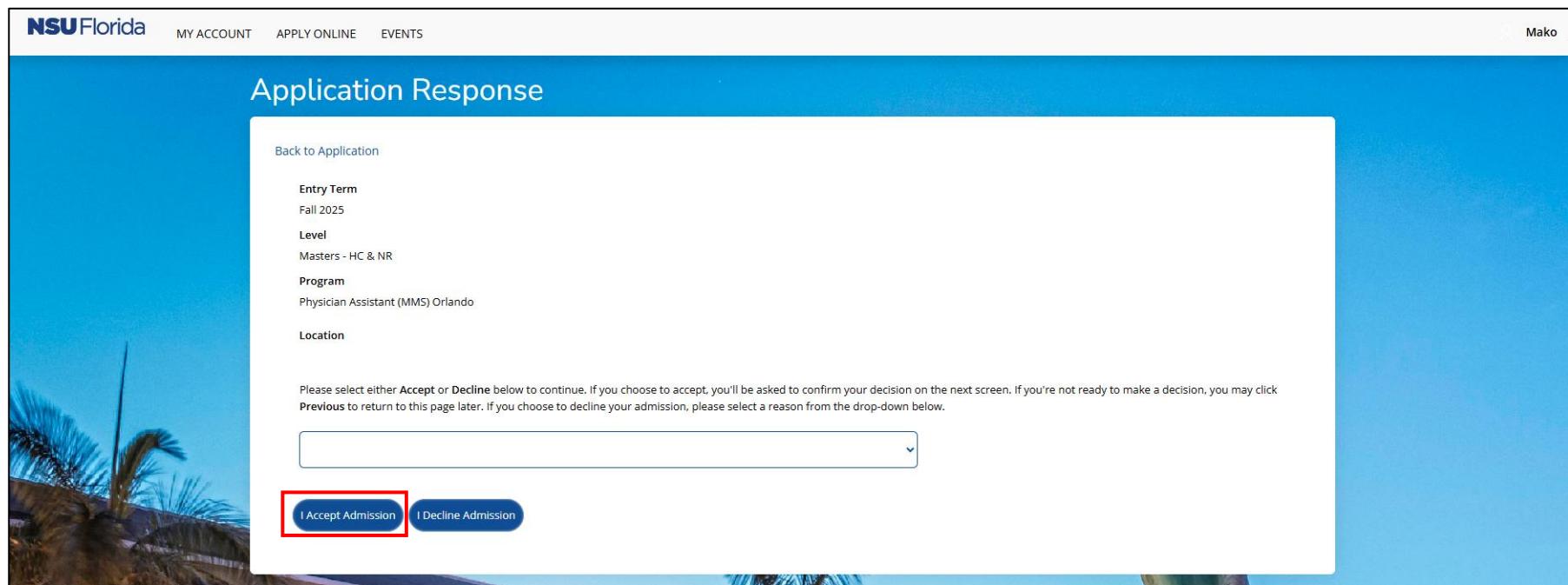
STATUS	DATE	DECISION LETTER	RESPOND
Admitted, Confirmation Required	9/22/2025	Download	Respond Now

A red box highlights the 'Respond Now' button in the 'RESPOND' column.

Paying the Seat Deposit(s)

Step 2:

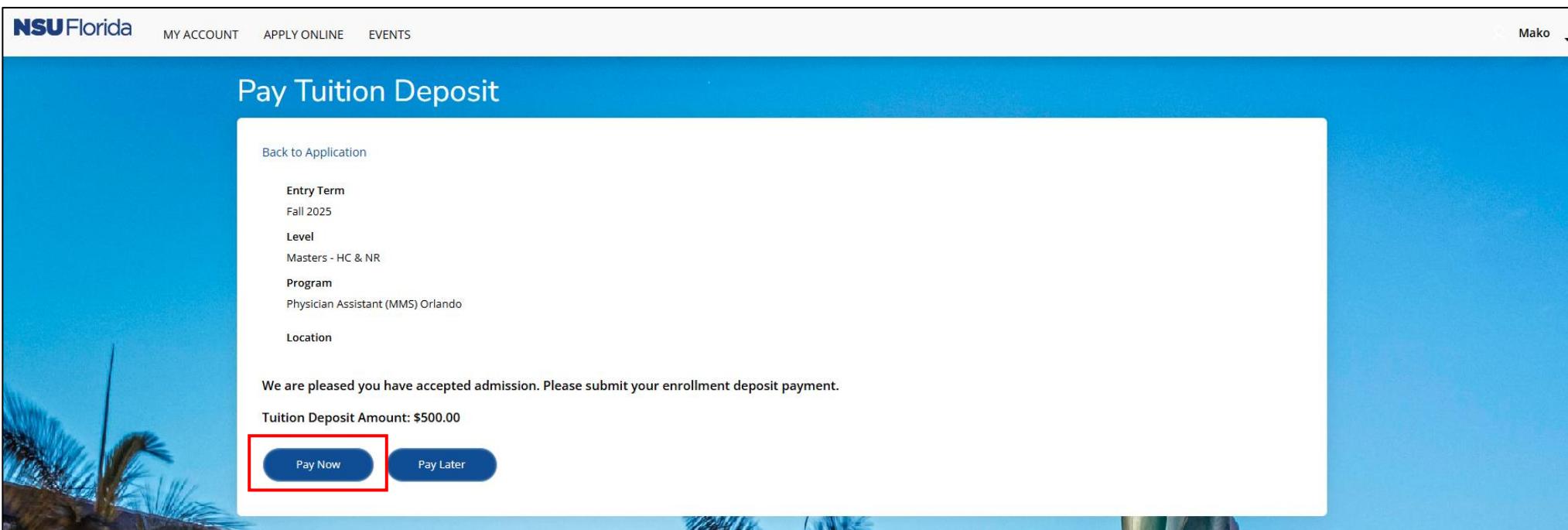
The applicant must select “I Accept Admission”



Paying the Seat Deposit(s)

Step 3:

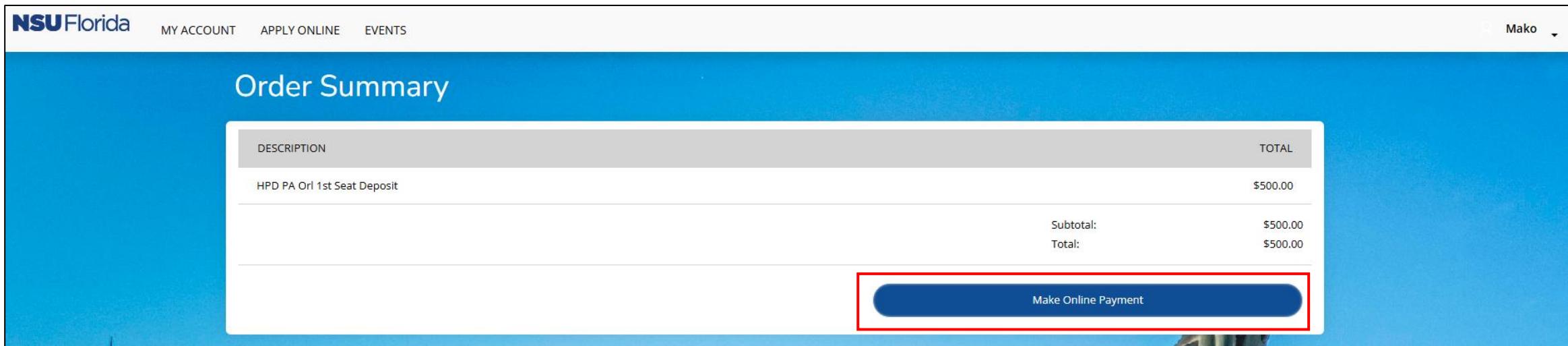
Applicants are then brought to a screen that allows the applicant to “Pay Now” or “Pay Later”. To pay the deposit now, they must select “Pay Now.”



Paying the Seat Deposit(s)

Step 4:

Once the applicant selects “Pay Now”, they are brought to the order summary page. The applicant needs to select “Make Online Payment.”



The screenshot shows the NSU Florida website's Order Summary page. The top navigation bar includes links for MY ACCOUNT, APPLY ONLINE, EVENTS, and a dropdown for Mako. The main content area is titled "Order Summary" and displays a table of items. The table has two columns: "DESCRIPTION" and "TOTAL". The first item listed is "HPD PA Orl 1st Seat Deposit" with a total of "\$500.00". Below the table, the "Subtotal:" and "Total:" are both listed as "\$500.00". At the bottom of the summary table is a blue button with the text "Make Online Payment". This button is highlighted with a red rectangular box.

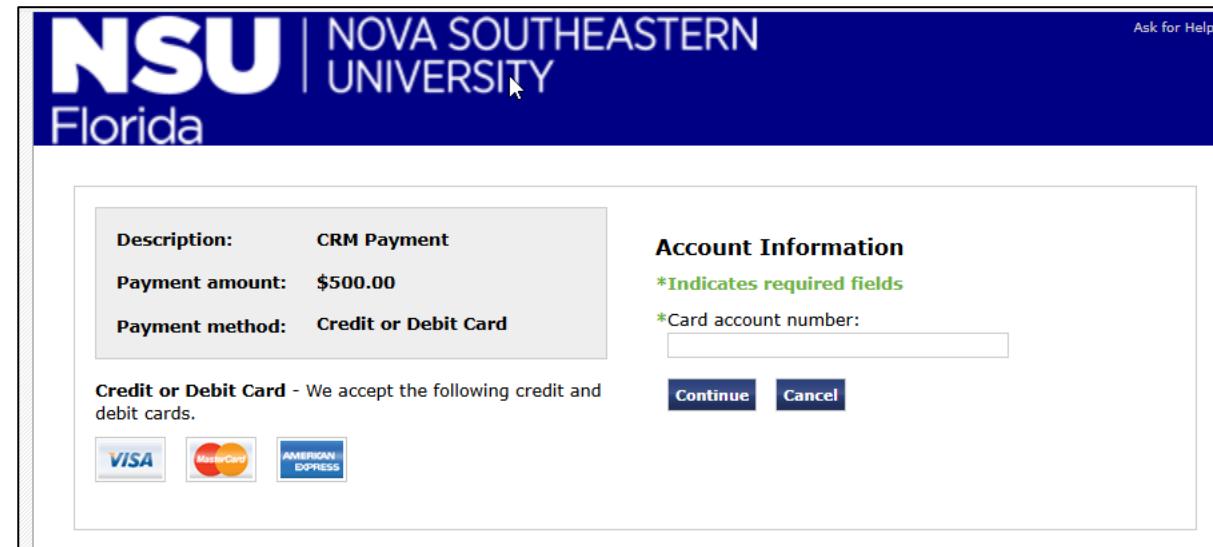
DESCRIPTION	TOTAL
HPD PA Orl 1st Seat Deposit	\$500.00
Subtotal:	\$500.00
Total:	\$500.00

[Make Online Payment](#)

Paying the Seat Deposit(s)

Step 5:

Next, the applicant is brought to the payment screen to enter their payment information.



The image shows a payment screen for Nova Southeastern University (NSU) in Florida. The top navigation bar features the NSU logo and the text "NOVA SOUTHEASTERN UNIVERSITY". On the right side of the bar is a "Ask for Help" link. The main content area is titled "Account Information" and includes a note that "*Indicates required fields". A required field for "Card account number" is shown as an empty input field. To the left of the input field, there is a summary box containing the following information:

Description:	CRM Payment
Payment amount:	\$500.00
Payment method:	Credit or Debit Card

Below this summary is a note: "Credit or Debit Card - We accept the following credit and debit cards." followed by icons for VISA, MasterCard, and American Express.

At the bottom of the form are "Continue" and "Cancel" buttons.

Paying the Seat Deposit(s)

Payment Confirmation

Once the payment is processed, the applicant will receive a payment confirmation email.

Second Deposit (If Required)

If a second deposit is required, the applicant can pay the second deposit eight (8) hours after the first payment is processed or by the second deposit deadline as outlined in the acceptance letter.



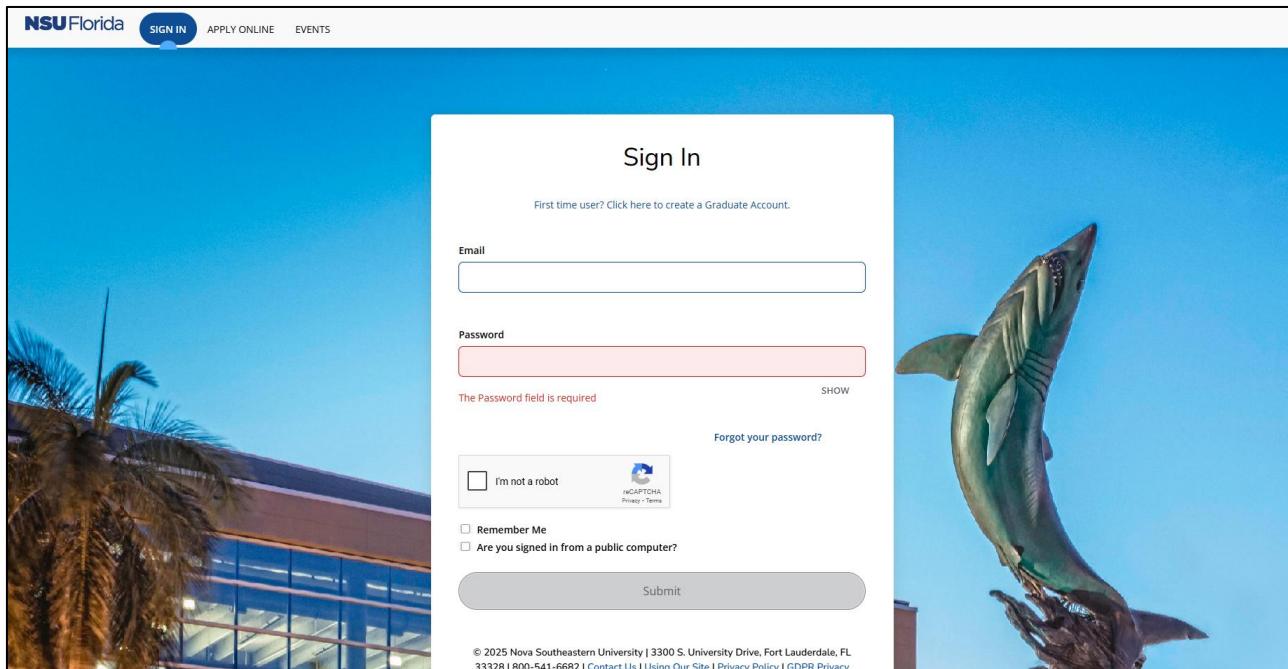
RECRUIT

Reviewing Missing Required Items

Reviewing Missing Required Items

Step 1:

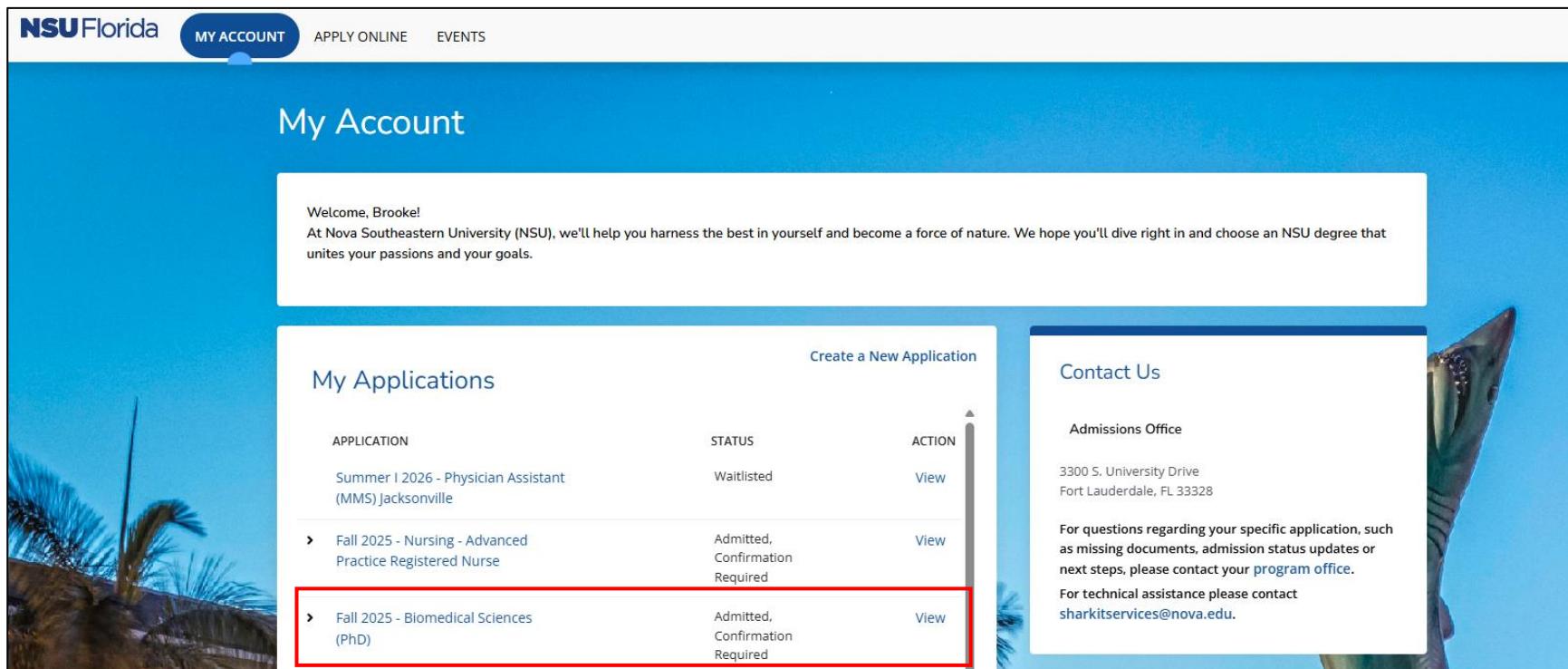
Log into the [portal](#)



Reviewing Missing Required Items

Step 2:

Select the appropriate application by selecting “view”



The image shows the NSU Florida My Account dashboard. At the top, there are links for NSU Florida, MY ACCOUNT (which is highlighted in blue), APPLY ONLINE, and EVENTS. The main header is "My Account". Below the header, a welcome message reads: "Welcome, Brooke! At Nova Southeastern University (NSU), we'll help you harness the best in yourself and become a force of nature. We hope you'll dive right in and choose an NSU degree that unites your passions and your goals." On the left, there's a "My Applications" section with a table:

APPLICATION	STATUS	ACTION
Summer I 2026 - Physician Assistant (MMS) Jacksonville	Waitlisted	View
➤ Fall 2025 - Nursing - Advanced Practice Registered Nurse	Admitted, Confirmation Required	View
➤ Fall 2025 - Biomedical Sciences (PhD)	Admitted, Confirmation Required	View

The last row is highlighted with a red box around the application details. To the right of the applications is a "Create a New Application" button. On the right side of the dashboard is a "Contact Us" section with information for the Admissions Office:

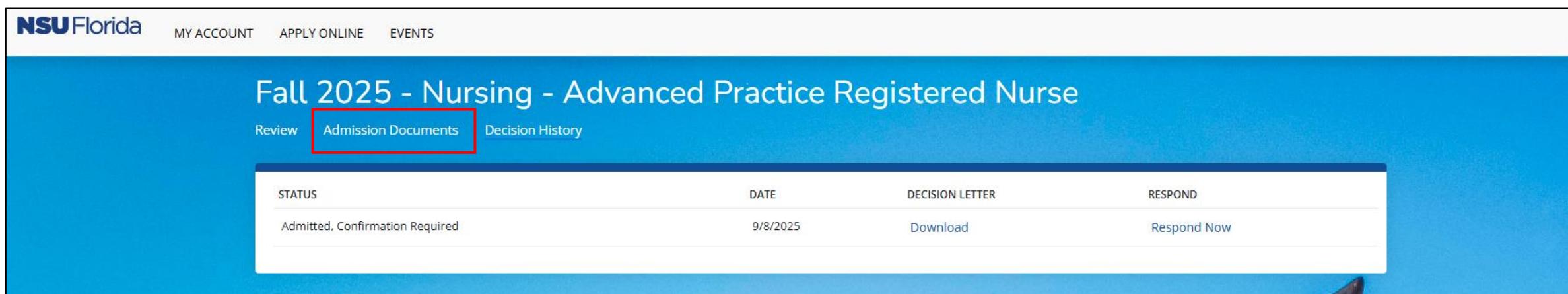
Admissions Office
3300 S. University Drive
Fort Lauderdale, FL 33328

For questions regarding your specific application, such as missing documents, admission status updates or next steps, please contact your program office. For technical assistance please contact sharkitserices@nova.edu.

Reviewing Missing Required Items

Step 3:

Select “Admission Documents”



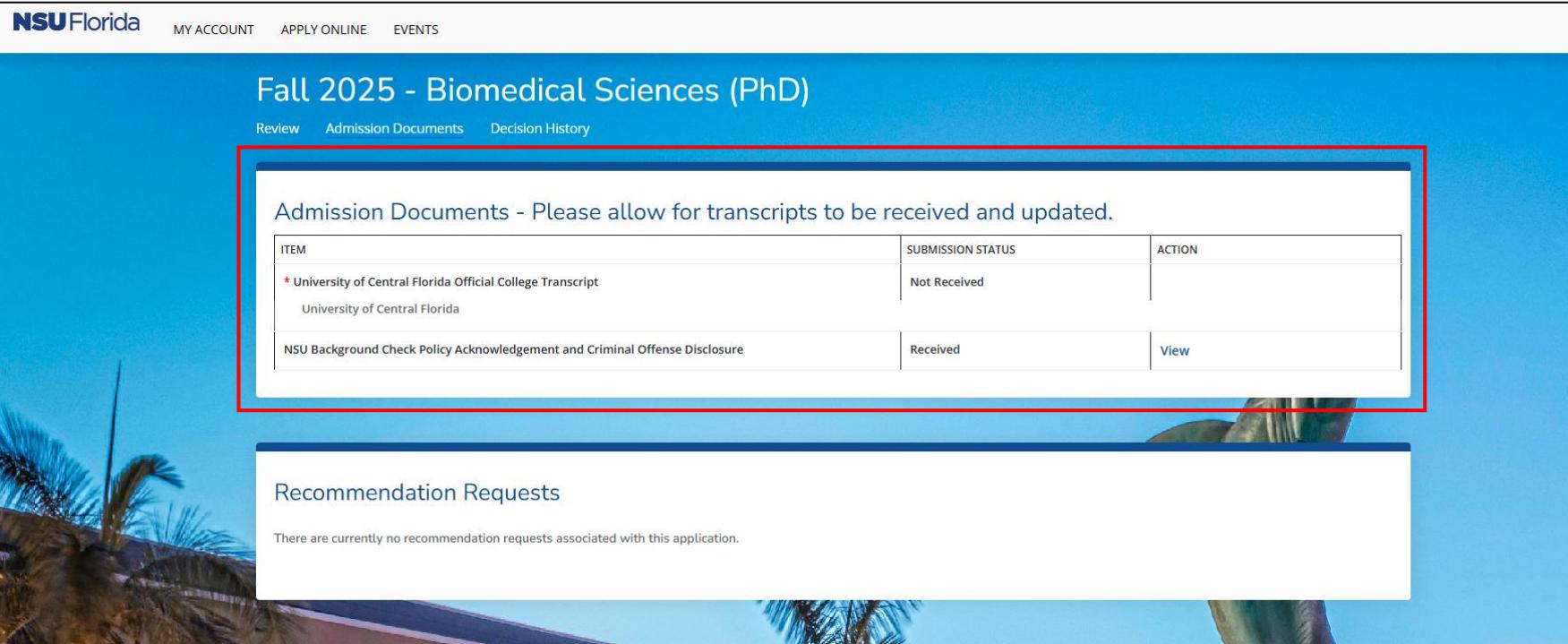
The screenshot shows a web application interface for NSU Florida. At the top, there is a navigation bar with links for "MY ACCOUNT", "APPLY ONLINE", and "EVENTS". Below this, a blue header bar displays the text "Fall 2025 - Nursing - Advanced Practice Registered Nurse". Underneath the header, there are three tabs: "Review", "Admission Documents", and "Decision History". The "Admission Documents" tab is highlighted with a red box. Below the tabs, there is a table with four columns: "STATUS", "DATE", "DECISION LETTER", and "RESPOND". The "STATUS" column contains the text "Admitted, Confirmation Required". The "DATE" column shows "9/8/2025". The "DECISION LETTER" column contains a "Download" link. The "RESPOND" column contains a "Respond Now" link. The entire screenshot is set against a white background with a blue header and body.

STATUS	DATE	DECISION LETTER	RESPOND
Admitted, Confirmation Required	9/8/2025	Download	Respond Now

Reviewing Missing Required Items

Step 4:

Review list of required “Admissions Documents”



NSU Florida MY ACCOUNT APPLY ONLINE EVENTS

Fall 2025 - Biomedical Sciences (PhD)

Review Admission Documents Decision History

Admission Documents - Please allow for transcripts to be received and updated.

ITEM	SUBMISSION STATUS	ACTION
* University of Central Florida Official College Transcript University of Central Florida	Not Received	
NSU Background Check Policy Acknowledgement and Criminal Offense Disclosure	Received	View

Recommendation Requests

There are currently no recommendation requests associated with this application.

Reviewing Missing Required Items

Sending Official Transcripts

Official electronic transcripts must be sent to
electronictranscript@nova.edu.

If your previous institution cannot send electronic transcripts, physical official transcripts should be sent to the following address:

Nova Southeastern University
Enrollment Processing Services
P.O. Box 299000
3300 South University Drive
Ft. Lauderdale, FL 33328-2004

Reviewing Missing Required Items

Disclaimer: Applicants are responsible for understanding which items are missing or required for admission. Decision letters outline any missing requirements, which can be reviewed in the portal as outlined above. For additional questions, please contact your admissions counselor.