

Introducing the new Shark Link Student Portal. It is a newly designed self-service tool, that will assist our newly enrolled and return students find important information such as account balances, holds and course schedules. The portal is easy to use and centralizes the most important information/services for our students. It also gives students the empowerment to manage and maintain their student account.



## **Benefits:**

- The new portal is intuitive.
- Empowers students by giving them the ability to self-service.
- Simplifies the navigation process of finding information in Shark Link.
- Most important information is streamlined upon login and can be found in one quick snapshot. Students are provided links to be taken to the specific website. For example Self Service Banner, NSU E Bill, Barnes & Noble College etc.

Let's discuss some of the new features:





The Student Portal has 5 main tabs. (Home, Academics, Finances, Grades & Transcripts and My Profile)

# HOME



After logging into the Student Portal, the "Home" tab will be displayed. Most of the information that students will need is displayed in a quick snapshot on this page.

At the top of the screen is a header that shows the student's information like Name, ID # and when the password is set to expire.

| Good Afternoon Andrae | Your NSU Password |
|-----------------------|-------------------|
| N# •••••• Ø           | Will Expire in:   |
| View My Profile       | DAYS              |
|                       | Change Password   |
|                       |                   |
|                       |                   |

To display the full ID #, **Click** the eye symbol.

Students can view their Account Summary and make a payment. After clicking NSU EBill, they will be taken to the E Bill external site where they can process their payments.

The student portal also enables the signed in user to view any holds on their account.

| ACCOUN                 | ACCOUNT SUMMARY 0                            |  |  |  |  |  |
|------------------------|--|--|--|--|--|--|
|                        | Total Account Balance                        |  |  |  |  |  |
|                        | \$10,780.00                                  |  |  |  |  |  |
|                        | NSU EBILL(View and Pay Bill)                 |  |  |  |  |  |
|                        | VIEW ACCOUNT SUMMARY                         |  |  |  |  |  |
| HOLDS                  | HOLDS  |  |  |  |  |  |
| Hold Defi              | nitions 3                                    |  |  |  |  |  |
| Hold Type<br>From Date | Transcript/Diploma Hold x25200<br>03/11/2020 |  |  |  |  |  |
| To Date<br>Reason      | 12/31/2099<br>Outstanding Balance            |  |  |  |  |  |
| Originator             | Bursar's Office                              |  |  |  |  |  |
|                        | VIEW HOLDS                                   |  |  |  |  |  |

Students can view their financial summary, the status of financial aid applications that were submitted and award decisions for a specific year. These can be viewed under the "My Finances" section by selecting the appropriate tab and selecting the specific year from the drop down.





| Y FINANCES  |                |
|---|----------------|
| nancial Aid Year                                    |                |
| 2019-2020   |                |
| Summary Financial Aid                               | Award Decision |
| Requirements  | Status         |
| FAFSA (INSTITUTIONAL STUDENT<br>INFORMATION RECORD) | 0              |
| NSU AUTHORIZATION FORM                              |                |
| ENTRANCE INTERVIEW FORM                             | View Mor       |

Students can also view information about their course schedule, registration and books for a specific year under the "My Courses" section.

| MY COURSES        |                         |          |   |
|-------------------|-------------------------|----------|---|
| Select a Term     |                         |          |   |
| Summer I 2020     |                         |          | ~ |
|                   | Schedule                | My Books |   |
| You are not curre | ntly registered for the | term.    |   |
|                   |                         |          |   |
|                   |                         |          |   |
|                   |                         |          |   |
|                   |                         |          |   |
|                   |                         |          |   |

# ACADEMICS

Students can view detailed information specific to their academic program by **Clicking** the "Academics" tab.

| *    |           | <b>E</b> 1 | Ę                    | 4          |
|------|-----------|------------|----------------------|------------|
| HOME | ACADEMICS | FINANCES   | GRADES & TRANSCRIPTS | MY PROFILE |





The transcripts and holds can be viewed from this tab by **Clicking** the appropriate selection.

| MY ACADEMICS                                   |                                       |
|--|---------------------------------------|
|  |                                       |
| College:                                       | Fischler Col Ed & Sc Crim Just        |
| Campus:  | Programs On-line                      |
| Degree:  | Master of Science                     |
| Major:   | Elementary Education                  |
| GPA:   | 4.00                                  |
| Admit Term:                                    | Fall 2019                             |
| Catalog Term:                                  | Fall 2019                             |
| Academic Advisor:                              | Hollis Horton<br>hhollis@nova.edu     |
| You ARE registered fo<br>You are NOT registere | r Summer I 2020.<br>ed for Fall 2020. |
| Transcripts H                                  | folds                                 |

By **Clicking** the drop-down arrow and choosing a specific term under the "My Schedule" section, students will be able to see their registered courses.

| MY SCHEDULE   |  |  |  |  |  |
|---|--|--|--|--|--|
| Select a Term   | Available in Canvas $\phi_{a,b}^{e_b}$ |  |  |  |  |
| Summer I 2020 🗸   | Book Information Available 📒           |  |  |  |  |
|   | Syllabus Information Available 📒       |  |  |  |  |
| ELE 0502 METHODS OF TEACHING MATHEMATICS IN THE ELEMENTARY SCHOOL |  |  |  |  |  |
| ELE 0601 TEACHING LANGUAGE ARTS IN THE ELEMENTARY SCHOOL          |  |  |  |  |  |
| TSOL 0510 CLASSROOM TESOL, THEORY AND STRATEGIES FOR TEACHERS     | *                                      |  |  |  |  |
|   |  |  |  |  |  |

**Click** each course to get more detailed information about the required books and to find out if the course is available in Canvas.

By clicking agents will be taken to Barnes & Noble College website to complete purchases and find out other important information on the required books for the course.

| Select a Ter | m  |          |                  |                       | Available in Canvas 💮            |
|--------------|--|----------|------------------|-----------------------|----------------------------------|
| Summer       | 1 2020   | ~        |                  |                       | Book Information Available 🔚     |
|              |  |          |                  |                       | Syllabus Information Available 📒 |
| ELE 0502     | METHODS OF TEACHING MATHEMATICS IN THE ELEMENTAR | Y SCHOOL |                  |                       | <b>*</b>                         |
| DAY          | DATE   | TIME     | LOCATION         | BUILDING / ROOM #     | FACULTY                          |
| N/A          | 05/04/2020 - 06/21/2020                          | TBA      | Programs On-line | Online Venue / CANVAS | Sandra Trotman                   |
| Useful too   | is:  |          |                  |                       |                                  |
| ELE 0601     | TEACHING LANGUAGE ARTS IN THE ELEMENTARY SCHOOL  |          |                  |                       | >                                |
| TSOL 0510    | CLASSROOM TESOL, THEORY AND STRATEGIES FOR TEACH | ERS      |                  |                       | ٠.                               |

Students will also be provided a snapshot of their cumulative GPA and some useful links to help find other important information.





| MY GPA   |
|--|
| Cumulative GPA: 4.00                             |
| USEFUL LINKS                                     |
| Academics  |
| Registration - Add/Drop/SEA                      |
| View Course Offerings                            |
| View Course Descriptions                         |
| C Order Textbooks Online                         |
| Course Evaluations                               |
| C View Holds                                     |
| C View Loan Deferments & Enrollment Verification |

#### **FINANCES**

Students will be able to take a deeper dive into their financial summaries by **Clicking** the "Finances" tab.

|      |           |          | _                    |            |
|------|-----------|----------|----------------------|------------|
| *    | <b>1</b>  | 5        |                      | <b>a</b>   |
| HOME | ACADEMICS | FINANCES | GRADES & TRANSCRIPTS | MY PROFILE |

The account summary will be posted on this screen and students can also make a payment.



Under the "My Finances" section, detailed information can be found relating to applications for Financial Aid. This section covers the requirements, award decisions, information on how to apply and other valuable resources the student may need during their application process. By **Clicking** the drop down, students can view this information for a specific year.





| MY FINANCES   |  |  |   |   |
|---|--|--|---|---|
| The financial aid informa<br>Aid Year selected from th<br>Financial Aid Year<br>2019 - 2020 | ation displayed in<br>ne pull-down list b    | the Financial Aid Requirem<br>elow.  | ents and Award Decision sections is det   | ermined by the Financial                          |
| Requirements  | Award Decision                               | n How to Apply   | Financial Aid Resources   |   |
| Requirements  | e Toung on NSU's<br>e One-Stop Shop<br>Requi | s Financial Aid website. Mar<br>located in the Horvitz and '<br>rement NOT Met 🛤 | ry of these forms are for printing. They i<br>Terry Administration Buildings, or your l | nay be mailed, faxed or<br>ocal campus.<br>Status |
| FAFSA (INSTITUTIONA   | AL STUDENT INFO                              | RMATION RECORD)  |   | 0   |
| NSU AUTHORIZATION   | N FORM                                       |  |   | <b></b>   |
| ENTRANCE INTERVIEW  | V FORM                                       |  |   | •   |
| V   | /iew Holds Vi                                | iew Financial Aid Status   | View Satisfactory Academic Progre   | 255   |
| VIEW RE   | QUIREMENTS(W                                 | VEBSTAR)   | GO TO FINANCIAL AID(  | WEBSTAR)  |

Students are given a quick snapshot of any holds on their account. They can view more detailed information by **Clicking** "View Holds" and they will be taken to the Self Service Banner website.

| HOLDS                          |            |            |                     |                 |
|--------------------------------|------------|------------|---------------------|-----------------|
| Hold Definitions               |            |            |                     | >               |
| Hold Type                      | From Date  | To Date    | Reason              | Originator      |
| Transcript/Diploma Hold x25200 | 03/11/2020 | 12/31/2099 | Outstanding Balance | Bursar's Office |
|                                | v          | IEW HOLDS  |                     |                 |

Information about valuable resources available to students can be found on this section. Students can read up on the different functions of the One Stop Shop and the services that are provided. Also, they will be given contact information to get in touch with an expert that can assist with various issues relating to financial aid, bursar, registrar and admissions.







## **GRADES & TRANSCRIPTS**

By **Clicking** "Grades and Transcript", students will be able to view a summary of their final grade for a specific term.

| *    | <b>*</b>  | <b>E1</b> | Ę                    | ۵.         |
|------|-----------|-----------|----------------------|------------|
| HOME | ACADEMICS | FINANCES  | GRADES & TRANSCRIPTS | MY PROFILE |

**Click** the drop-down arrow and choose the appropriate term.

| GRADES & TRANSCRIPTS |       |         |        |       |
|----------------------|-------|---------|--------|-------|
| Select a Term        |       |         |        |       |
| Winter 2020 🗸        |       |         |        |       |
| COURSE TITLE         | CRN   | SUBJECT | COURSE | FINAL |
|                      | 22700 | ELE.    | 0505   | ٨     |

To view an official grade report, **Click** "View Official Grade Report".

#### VIEW OFFICIAL GRADE REPORT

Students can also view their cumulative GPA and will be given useful links to other important information.

| MY GPA                              |
|-------------------------------------|
| Cumulative GPA: 4.00                |
| USEFUL LINKS                        |
| Transcripts/Degree Evaluation       |
| 🕑 Order Official Transcripts        |
| View Status of Transcript Resources |
| ☑ View Transcripts                  |
| View Degree Evaluation              |

## **MY PROFILE**

Students can view/update their personal information by **Clicking** the "My Profile" tab.

| *    |           | <u></u>  |                      | <b>4</b>   |
|------|-----------|----------|----------------------|------------|
| HOME | ACADEMICS | FINANCES | GRADES & TRANSCRIPTS | MY PROFILE |





|  | 0 |
|--|---|
| To view the student's full ID# <b>Click</b> the eve symbol |   |
|  |   |

| MY PROFILE         |                           |
|--------------------|---------------------------|
|                    | Parker                    |
|                    | N#: •••••• Ø              |
|                    | Date of Birth: 1999-10-10 |
|                    |                           |
| NO PHOTO AVAILABLE |                           |

Students can update their address by **Clicking** "Edit Addresses"

| carpenters view drive Carpenters View Drive             |  |
|---|--|
| Walyville, IN 57601 Walyville, IN 57601-0090<br>N/A N/A |  |

Students can update their phone # by **Clicking** "Edit Phone Numbers"

| PHONE NUMBERS |            |           |                      |
|---------------|------------|-----------|----------------------|
| Local:        | Permanent: | Mobile:   |                      |
| 914 87972     | 914 87972  | 914 87972 |                      |
|               |            |           |                      |
|               |            |           | 🖋 Edit Phone Numbers |

Useful links to various important information will be provided. Students will also see NSU's address and phone #.

| USEFUL LINKS                                 |
|--|
| Additional Bursar's Resources                |
| Health Insurance Waiver Information          |
| 🚰 Payment Policy                             |
| 🚰 Payment Plan Information                   |
| 🏹 Financial Aid Refund                       |
| Sign Up For Direct Deposit                   |
| Bursar Frequently Asked Questions            |
|  |
| Nova Southeastern University                 |
| 3301 College Avenue                          |
| Fort Lauderdale, FL 33314-7796               |
| (954) 262-5200<br>(800) 541-6282, ext. 25200 |

