NSU Florida
NOVA SOUTHEASTERN UNIVERSITY

ENROLLMENT AND STUDENT SERVICES
OFFICE OF THE UNIVERSITY BURSAR
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Authorization to Return Refund

Please use this form to return a refund issued to you from your NSU student account. Returning a loan refund to your lender will reduce your outstanding balance. You may also return your refund to any TEACH Grant funds disbursed to your NSU account. To view disbursement dates, refund dates, and amounts, log into SharkLink. You may submit the form by email to *loandisb@nova.edu*, by mail (see address above), or deliver it to the One-Stop Shops on the first floors of the Horvitz and Terry Administration Buildings on the Fort Lauderdale/Davie Campus. Allow 5-14 business days for processing.

Section I: Please complete Sections I, II, and III and attach your ORIGINAL NSU check or MAKE PAYMENT ONLINE.

*Student Name_____ *NSU ID: N ___ ___ ___ ___ ___ ___ ___ ___
(Print Name)

I authorize the return of my NSU refund with the funds in the check(s) I have attached.

NSU Refund Check #_____ $_____ **Copies of NSU checks will not be accepted**.
NSU reserves the right to apply cancelled refund check funds to any outstanding balance remaining on a student's account. A maximum of $200 of current term federal aid funds may be applied to prior term charges.

Personal Check #_____ $_____
Personal checks will remain as a credit on a student's NSU account for 14 calendar days for bank clearance.

Bank Check or Money Order #_____ $_____ Web Payment $ _____
For Web Payment visit NSU *e*Bill.

Section II: Tell us how to distribute the check funds.

Pay the balance due on my NSU account $_____ and / or reduce my loan(s) and / or return to my TEACH Grant, as in the boxes checked [ ] and in the amounts ($) indicated below.

Fall 20_____ $_____ [ ] Private [ ] Plus [ ] Unsubsidized [ ] Subsidized [ ] Perkins [ ] TEACH Grant

Winter 20___ $_____ [ ] Private [ ] Plus [ ] Unsubsidized [ ] Subsidized [ ] Perkins [ ] TEACH Grant

Spring 20___ $_____ [ ] Private [ ] Plus [ ] Unsubsidized [ ] Subsidized [ ] Perkins [ ] TEACH Grant

Summer 20___ $_____ [ ] Private [ ] Plus [ ] Unsubsidized [ ] Subsidized [ ] Perkins [ ] TEACH Grant

Total dollar amounts indicated for return and/or to pay balance due must equal the total sum of the check(s) attached. For Direct Loans, cents will be rounded to the next dollar upon return. If multiple loans are checked for the same term, funds will be returned to clear the balance on loans in the order marked above from left to right. If both loan and grant return is indicated, loan funds will be returned first.

Section III: Sign, date, and provide your contact telephone number.

_____ _____ _____-_____
*(Student Signature) *(Date Signed) *(Daytime Phone Number) *Required

This document may be signed electronically in the space indicated above. By signing this document electronically using Adobe Reader, Mac Preview, or the Microsoft Edge Browser, you are representing that you intend and agree that such electronic signature shall have the same binding effect as a handwritten signature, for purposes of validity, enforceability, and admissibility of this document. Any method of electronic signature other than as above-described may not be acceptable to NSU.

PLEASE NOTE:

- Direct Loan funds returned to the lender within 120 days from the day of disbursement (to your NSU account) will have the origination fees reduced in proportion to the amount returned.
- NSU checks issued are marked as void after 90 days. If a refund check including federal student aid funds issued is not cashed, it will be cancelled and made void after 180 days. Funds will then be returned to the appropriate federal program.
- To cancel a future loan disbursement, log into *https://www.nova.edu/sbin/finaidforms* and complete a Loan Reduction/ Cancellation Form.
- Request must be accompanied by payment (either original NSU check to be returned or payment online via NSU *e*Bill).