NSU Online Payment Plan – Steps to Enroll

1.Go to NSU eBill Home Page <u>https://www.nova.edu/nsuebill/</u> on your personal electronic device or public computer.



2. On the NSU eBill Home Page Click the Enroll in Payment Plan button. Follow the messages and prompts to enroll.

NSU NOVA SOUTHEASTERN Florida		Logged in as: Logout (#
🖀 My Account Make Payment	Payment Plans Help	
Announcement	I would like to pay Select Option	, Gol My Profile Setup
Welcome to your Student Account Center!	View Account:	Authorized Users
The Office of the University Bursar is here to assist you as you prepare for the upcoming 2019-	Balance Estimated Financial Aid	\$11,865.00 \$9,747.00 Personal Profile
2020 academic year. NSU eBill NOTE: <u>Estimated</u> <u>Financial Aid</u> is subject to change	Balance Including Estimated Aid	\$2,118.00 Security Settings
as enrollment requirements are met and awards adjusted. This includes final determination of	View Activ	ity Enroll in Payment Plan

3. The Payment Plan **Enrollment page** will appear. Click the **Select Term** arrow. Select the term to see plans available to you.

Payment Plan Enrollment

If

Select	Schedule	Card Agreement
Select Term Select Term	• Select	
plans are available for multiple accounts, you must select	both account and term.	

4. Click View Details. Then click the Select button to continue.

Select Term	Fall 2019	▼ Select			
If plans are available for m	ultiple accounts, you m	ust select both account and term.			
Plan Name	Setup Fee	Required Down Payment	Installments	Declined Payment Fee	
Fall 2019: Enroll by 8/28/20	19 \$75.00	25%	3	\$25.00	View Details

5. Review carefully the **Payment Schedule.** Click Back to View **each available plan BEFORE you continue.** Total due now is required to enroll in the plan you choose. Then click **Continue**.

Fall 2019: Enroll by 8/28/2019

ligible Charges and Credit	ŝ		Payment Schedul	e	
Description	Charges(\$)	Credits(\$)	Description	Due Date	Amount(\$)
Housing	4,150.00		Setup fee	Due now	75.00
Meal	450.00		Down payment	Due now	529.50
Tuition And Fees	7,265.00		Installment 1	9/15/19	529.50
Financial Aid		9,747.00	Installment 2	10/15/19	529.50
	Balar	nce: 2,118.00	Installment 3	11/15/19	529.50
	Required down navment			Total of install	ments: 1,588.50
	Required down payment	529.50		Total d	ue now: 604.50

6. Payment section. Review the message boxes. Follow the prompts and enter Method, Account, and Cardholder Billing Information. The **Total due now** will be charged and must clear before your enrollment can be processed. Click **Continue.**

Payment Plan Enrollment



7. Plan Agreement. Read the message box. To the right is a scroll bar.

Payment Plan Agreement		
 You must scro Your card info By agreeing al enrollment. 	Il through the full agreement and select "I agree" to continue. rmation has been saved. nd continuing, you will also be submitting a payment today of \$ XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	rour
Please read the follo	owing agreement carefully before you continue.	
Finance Charge	The dollar amount the credit will cost you, including all fees.	\$75.00
Amount Financed	The amount of credit provided to you or on your behalf.	\$ XXXXX.XX
Total of Payments	The amount you will have paid after you have made all payments as scheduled.	\$ XXXXX.XX

You must SCROLL THROUGH all the sections of the full

agreement and select the box "I agree" to continue.

Any false information entered hereon constitutes as fraud and subjects the party entering same to felony prosecution under both Federal and State laws of the United States. Violators will be prosecuted to the fullest extent of the law.

Print and retain a copy of this agreement. Please check the box below to agree to the terms and continue

I agree to the terms and conditions.

Print Worksheet Print Agreement Back Cancel

8. Payment/Card Agreement. Review and check the box. Click Continue. You may log back into NSU *e*Bill anytime and print your agreement when you have access to a printer. Payment Plan Enrollment

 Payment
 Plan Agreement
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 Payment Policy
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 Plane note that are refined young be entitled to will be added back to the credit card or gift card used to make the payment. Therefore, students are advised to retain any gift cards used to make payments.
 Please review and acknowledge card policy in order to continue

Back Cancel Print Agreement

FINAL STEP! YOUR PAYMENT RECEIPT. You have successfully enrolled in the NSU Payment Plan.

Payment Receipt

Thank you, your payment was process Your envoltment in 2019: Last I	ed successfully. Jay to Foroll was processed successfully.
Payment Confirmation	
Payment date:	mmiddiyyy
Payment Time:	hh mm ss
Name of Payee:	Nova Southeastern University
Name on card	John A Student
Account number:	3020000000001111
Amount paid	\$3,062.25
Description	Student Account Payment
Student name:	John A Student
Confirmation Number:	00006000.100001

You will receive an email confirmation of your enrollment.

Action

Rev 3/10/2020