



Gift-In-Kind Form

This document ensures accuracy in accepting a gift to Nova Southeastern University, Inc. (NSU). Formal acknowledgment of a gift will be provided by a separate document after acceptance of the gift by NSU.

NSU Information:

- NSU is a 501(c)(3) not for profit corporation; tax ID No 59-1083502.
- All gifts-in-kind must be accompanied by a fair market value estimate of the gift as determined by the donor.
- Gifts-in-kind with an apparent value of \$5,000 (\$10,000 if closely-held stock) or more, require that a qualified appraisal and completed IRS Form 8283 be submitted with this Gift-in-Kind Form, unless the donor will not be seeking a tax deduction.
- NSU requires gifts-in-kind of \$5,000 or more to have the written approval of the NSU Gift Acceptance Committee.
- It will be the donor’s responsibility to ensure that the proper forms are filed with the United States Internal Revenue Service. The donor shall incur all costs for appraisals, if required.
- NSU requires that its Deed of Gift Form be duly executed by the donor for Gift in Kind contributions.
- Gifts of Services are not deductible as per IRS.

Donor Information:

Donor is: () one or more Individuals () a Corporation, Limited Liability Company, Partnership, Foundation, Trust, or other Entity

Donor Name(s): _____ NSU ID _____

Soft Credit Name(s): _____ NSU ID _____

Contact Name and Title if a Corporation, Limited Liability Company, Partnership, Foundation, Trust, or other Entity

Address: _____

City/State/Zip: _____

Telephone: _____ Cellular, if an individual: _____ E-Mail Address: _____

Gift (Property) Information:

Is the Property being donated to be auctioned at a fundraising charity event? Yes _____ No _____

Estimated Fair Market Value of the Property \$ _____ (determined by donor)

Appraised Value of the Property: \$ _____ (include a copy of appraisal)

Estimated Value of Services Donated \$ _____ (include a copy of the invoice)

Property or Services being donated: _____

Purpose of the Gift:

Additional Information

The NSU representative who received the Property/Service on (Date:) _____ was (Name): _____

Will the Property donated be used to meet a cost sharing requirement for a sponsored project? Yes: _____ No: _____

If yes, please provide the name of the project and the related finance index which can be obtained from the Controller’s Office at the Office of Finance: _____

Will donor receive goods and/or services from donee in consideration of the assignment and transfer of the Property?

Yes: _____ No: _____

If Yes, please provide a description and value of the goods and/or services provided: _____

MOA Donations of Art: Is the Property being donated to be held for resale or will the Property be placed in our permanent collection? (Please check one) Resale _____ Permanent Collection _____

Preparation and Submittal:

Prepared by: _____ Approved by (Signature): _____

Prepared Date: _____ Approved by (Print Name): _____

For Advancement Use Only

Date: _____ **School/Center/Program** _____

Gift acceptance approved by: _____

For Nova Southeastern University Gift Acceptance Committee (if \$5,000.00 or more)

For questions please contact: Christopher Joyce, Director of Advancement Services and Operations
University Advancement
Nova Southeastern University
3301 College Avenue, Fort Lauderdale, FL 33314
Office (954) 262-2164 Fax (954) 262-2514