



NOVA SOUTHEASTERN UNIVERSITY
University Policy

Administrative Area(s): Administration, Academic Units, and Administrative Units

Applicability: Deans, Directors, Department Heads, Faculty, and Administrative Staff

Scope: College Catalog Modification Policy


Date: August 22, 2024

Revised:

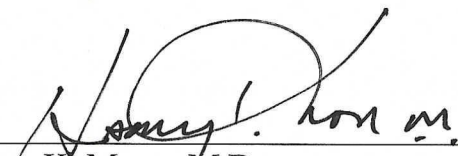
Publication Requirement: Office of the Provost/Academic Affairs

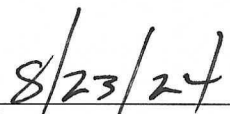
Purpose: Serves to outline the procedures and guidelines for making additions or modifications to the official college catalog.

Additions or modification to information in the graduate catalog and/or handbook are subject to the approval of the Provost and may be requested at any time during the year. If submitted and approved prior to the deadline for publication, these will be incorporated to the catalog for the upcoming academic year. With approval from the Provost, changes to the catalog are permitted after the publication date are made for correction of an error, policy requirements, addition of a new program, and changes required by law, regulation, or accreditation requirements. To request a modification, you may contact academic affairs with the requested change and they will assist with a timely response and getting it approved and done in the appropriate catalog and handbook.


George I. Hanbury, Ph.D.
As President and Chief Executive Officer


Date


Harry K. Moon, M.D.
As President Elect & Chief Operating Officer


Date


Ronald J. Chenail, Ph.D.
As Provost and Executive Vice President for Academic Affairs


Date