

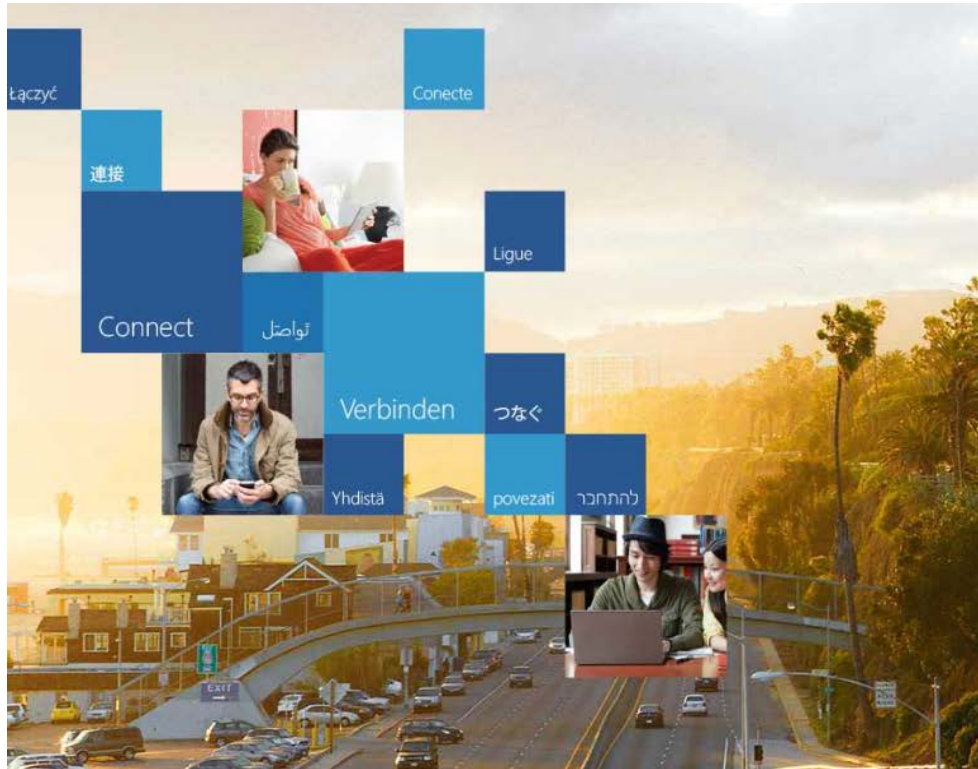
# IMPORTANT - Please note:

- It is recommended to use Word or equivalent to draft your proposal. The final version then should be cut and paste into the SharePoint form.
- Check the box “keep me signed in” when logging into SP to prevent your session from being timed out.
- Save by clicking “Save/Submit” check box at the end of the application. Once the application has been saved, you may go back and edit the application. Save information frequently.

# IMPORTANT - Please note:

- Save your application by:
  - Input at least one character in all required application fields.
  - Upload at least one attachment (but note there are multiple required attachments)
  - Do not exceed character limits.
- Failure to complete these steps will result in the loss your information .

Use Internet Explorer to access/complete the online application.



Work or school, or personal Microsoft account

alias@nova.edu

Password

Keep me signed in

[Sign in](#) [Back](#)

[Can't access your account?](#)

1.

Sign in using your NSU credentials here

2.

To avoid time-out errors, click here.



Nova SharePoint Online

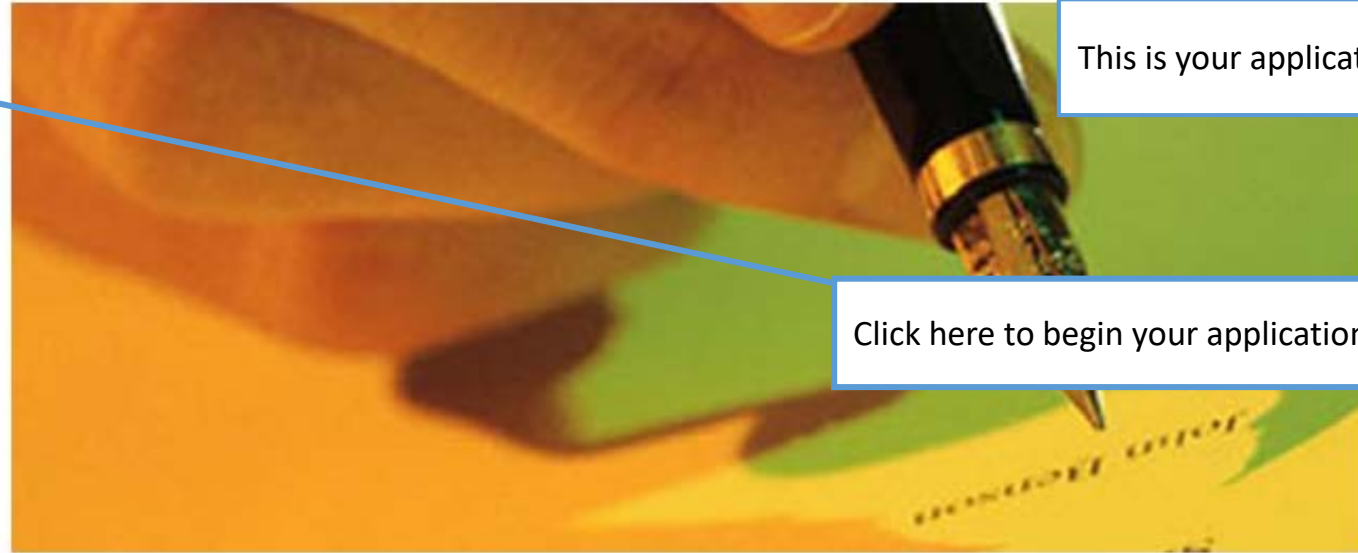
College

Administrative Units ▾

Applications

# President's Faculty Research & Development Grant

My PFRDG Application



This is your application home page.

Click here to begin your application.

- [Dean's Commitment Form](#)
- [PFRDG Guidelines/Request for Applications](#)
- [PFRDG Application Scoring Rubrics](#)

3.

4.

5.

Click here to create new application.

The screenshot shows a SharePoint interface. At the top, there is a blue navigation bar with 'Office 365' and 'SharePoint' labels. To the right of the bar are icons for notifications (with a '1'), settings, help, and a user profile. Below the navigation bar is a search bar with the text 'Search this site'. The main content area features the NSU logo and the title 'My PFRDG Application'. Below the title, there is a 'Site contents' section with a 'new item' button highlighted by a blue box. A callout box with a yellow background and the number '5.' points to this button, containing the text 'Click here to create new application.' Below the 'new item' button is a search bar labeled 'Find an item' and a table header with columns: ID, Title Of Project, PI Name, PI College Center, Type of Research, Budget Total amount requested, Created, Created By, Modified, and Modified By. The table body contains the text: 'There are no items to show in this view of the "PFRDG Application Form" list.'



## President's Faculty Research & Development Grant Competition Proposal

Title Of Project  \*

(Not to exceed 81 characters, including spaces between words and punctuation)

Please indicate which track you are applying for:  \*

### Principal Investigator

Name  \*

Department

Highest Earned Degree  \*

College/Center  \*

Position Title  \*

Telephone  \*

Email Address  \*

**NSU Faculty/Named Personnel**

6.

This is your application.

You may save your work and come back at a later time.

7.

Required fields are marked in a red asterisk.

Office 365 SharePoint

BROWSE EDIT SHARE FOLLOW

### Attachments (Upload Files)

**Instructions:**  
To Upload another file click the "attach a file" button to your right again.

[Click here to attach a file](#)

A least one (1) file upload is required.  
(red dashes indicate required)

Files to upload:

- Required: Deans Commitment Form, Curriculum Vitae, References
- Optional Uploads: Images, Letters of Collaboration
- If applicable: Your most recently submitted PFRDG Final Report to OSP

**JOIN THE FUNDING ALERT LISTSERV:** A requirement of receiving a PFRDG award is to develop and submit a proposal for external support within 15 months of completion of the PFRDG project. To assist with this venture, the NSU Grant Writing Laboratory invites you to join our [Funding Alerts Listserv](#) that features external funding opportunities selected especially for NSU grant seekers.

IF YOU DO **NOT** WISH TO JOIN THE FUNDING ALERT LISTSERV, CHECK THIS BOX.

**NOTE - PLEASE READ:** Upon checking this box, you as the Applicant are confirming that the application has been completed and the information is accurate for publication and presentations. This application is ready to be sent out to be reviewed.

By **not** checking this box you as the Applicant will only save the application data and will return at a later time to Complete or Change the application Only (Please allow 30 seconds of idle time before returning to your application).

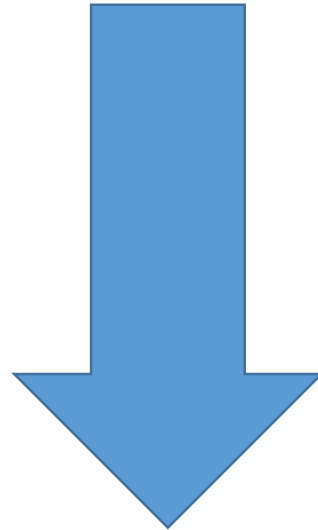
**Check this box if this Application is ready to be submitted for Review.**

Save/Submit Cancel

8.

Click here to save your application.

At the end of the application





9.

Attachments are added in this section.

10.

Remember to use PDFs for documents.

The screenshot shows a web application interface with a blue header bar. On the right side of the header, there are icons for notifications (1), settings, help (?), and a user profile. Below the header, there are buttons for 'SHARE', 'FOLLOW', and a window icon. The main content area is titled 'Attachments (Upload Files)'. It contains an 'Instructions:' section with a red dashed border, stating: 'To Upload another file click the "attach a file" button right again.' Below this, it says '(1) file upload is required. (indicate required)'. There is a list of 'Files to upload:' with the following items: 'Required: Deans Commitment Form, Curriculum Vitae, References', 'Optional Uploads: Images, Letters of Collaboration', and 'If applicable: Your most recently submitted PFRDG Final Report to OSP'. A blue callout box points to a button that says 'Click here to attach a file'. Below the file upload section, there is a section titled 'JOIN THE FUNDING ALERT LISTSERV: A requirement of receiving a PFRDG award is to develop and submit a proposal for external support within 15 months of completion of the PFRDG project. To assist with this venture, the NSU Grant Writing Laboratory invites you to join our Funding Alerts Listserv that features external funding opportunities selected especially for NSU grant seekers.' Below this, there is a checkbox labeled 'IF YOU DO NOT WISH TO JOIN THE FUNDING ALERT LISTSERV, CHECK THIS BOX.' and a note: 'NOTE - PLEASE READ: Upon checking this box, you as the Applicant are confirming that the application has been completed and the information is accurate for publication and presentations. This application is ready to be sent out to be reviewed.' At the bottom, there is another checkbox labeled 'Check this box if this Application is ready to be submitted for Review.' and two buttons: 'Save/Submit' and 'Cancel'.

BROWSE EDIT

SHARE FOLLOW

### Attachments (Upload Files)

**Instructions:**  
To Upload another file click the "attach a file" button to your right again.

 Click here to attach a file

A least one (1) file upload is required.  
(red dashes indicate required)

- Files to upload:
- Required: Deans Commitment Form, Curriculum Vitae, References
  - Optional Uploads: Images, Letters of Collaboration
  - If applicable: Your most recently submitted PFRDG Final Report to OSP

**JOIN THE FUNDING ALERT LISTSERV:** A requirement of receiving a PFRDG award is to develop and submit a proposal for external support within 15 months of completion of the PFRDG project. To assist with this venture, the NSU Grant Writing Laboratory invites you to join our Funding Alerts Listserv that features external funding opportunities selected especially for NSU grant seekers.

IF YOU DO **NOT** WISH TO JOIN THE FUNDING ALERT LISTSERV, CHECK THIS BOX.

**NOTE - PLEASE READ:** Upon checking this box, you as the Applicant are confirming that the application has been completed and the information is accurate for publication and presentations. This application is ready to be sent out to be reviewed.

By **not** checking this box you as the Applicant will only save the application data and will return at a later time to Complete or Change the application Only (Please allow 30 seconds of idle time before returning to your application).

**Check this box if this Application is ready to be submitted for Review.**

Save/Submit Cancel

11.

Check here when you are ready to submit.

12.

Click here to submit your application.