

Faculty Advisory Council

Minutes

Date: December 10, 2003

Time: 8:30 AM – 10:00 AM

Place: Horvitz Building, LaBonte Board Room

Present: Ron Chenail (Academic Affairs), Marliese Hogan (FCAS), Wendy Hupp (HPD/CDM), Sean Kennan (OSC), Michael Patterson (HPD/COM), Bob Preziosi (HUIZENGA), Ken Seger (HPD/OPT), Fran Tetunic (LAW), Leonore Walker (CPS), and Pan Yatrakis (HUIZENGA).

Absent: Donald Antonson (HPD/CDM), *Robert Casady (HPD/CMS), Jonathan Coffman (HPD/MED), Morton Diamond (HPD/CAHN), Veljko Dragojlovic (OSC), Alexandra Espejo (HPD/Optomtry), Jan Faust (CPS), Joshua Feingold (FCAS), *George Fornshell (GSCIS), *Mark Glover (HPD/COP), Stan Hannah (FGSE), Cynthia Irvin (GSHSS), Leanne Lai (HPD/COP), Mike Masinter (LAW), Anne Rambo (HS&SS), and Marlisa Santos (FCAS).

*** Emailed to report scheduling conflict**

Purpose Statement: The purpose of the Faculty Advisory Council is to help further the Mission of Nova Southeastern University by advising the administration of NSU about matters for the improvement of university programs and services. The primary goal of the Council is to enhance, protect, and maintain the intellectual integrity of the university through its academic programs. To this end, the Council serves as a forum to recommend new and innovative change: a platform to address academic issues and concerns; and a resource for conceiving, developing, and implementing new projects. The Assistant to the President for Academic Affairs chairs the Council. The Council meets monthly and consists of representatives from each academic center within the institution (11/00)

1. Approval of November 11, 2003 Minutes

The Minutes were approved unanimously

2. Discussion of Follow-up Items from November 11, 2003 – Dr. Ron Chenail

Chris Ott, Director of Business Services, and Meaghan Connolly, Store Manager for Barnes & Noble Bookstore, will be attending the FAC meeting on January 13, 2004. The FAC was asked to submit by email additional items that they wish to have addressed at this meeting.

Chris Ott asked Dr. Chenail to have the deans nominate faculty to serve on the Bookstore Advisory Committee. He recommended that we have representation from the Undergraduate College, the Fischler Graduate School of Education & Human Services, the H. Wayne Huizenga School of Business & Entrepreneurship, and the Health Professions Division.

Defibrillators are being installed throughout the campus and should be in

place by mid-December.

University Park Plaza - The North side-door ID scanner has been installed.

Dr. Chenail shared Dr. Hanbury's response to the FAC's request for information on ID Scanner Tracking and Parking situation.

- a. Yes, we do have a record of such access; however, it is not being used yet. The reason for its introduction was to satisfy the county's requirement that in year 5 we would have an electronic count to distinguish between student, faculty, staff, and general public. We want people to get used to its implementation. Also, we were required to charge the public for parking in order to pay for the debt service of the bonds that were sold to construct the garage. We wanted the students and faculty to have free parking therefore, the best way was implementation of the card for some purpose other than the swipe for the library. In addition, we have also used a "purse" on the card for a cash declining balance and meal card for students.
- b. In order to keep the general public from using the student's and Faculty's lot, we have installed gates that are activated by card. We have installed maps in all shuttle stops with "You and Here" as well as an emergency light at each stop.

Dr. Pan Yatrakis discussed the problems with the parking at the public access library entrance. Some of the problems arise from the fact that the general public does not have Scanner ID's. This results in long back up traffic delays. It was suggested that larger signs with instructions be placed at the gates to help alleviate these problems.

3. Patriot Act Task Force Meeting Update – Dr. Ron Chenail

Dr. Chenail reported that the first meeting would be December 10, 2003 with Dr. Lenore Walker, and Dr. Cynthia Irvin in attendance.

4. Faculty Symposium Update – Dr. Ron Chenail

The Faculty Symposium meeting is scheduled for December 16, 2003. Dr. Don Riggs and Harriett McDougal discussed ways of providing materials, training symposiums, and the setting up of a website for faculty to make them more aware of some of the issues of the Patriot Act.

Fran Tetunic brought to the FAC's attention that the Law Center faculty is coordinating efforts with the faculty from FCAS, and HPD to discuss the legal, ethical, and medical end of life issues resulting from the Schiavo Case. This event will be held on January 25, 2004 in the evening.

The FAC discussed the idea of having an on-campus faculty clubroom included in the University Center that would allow the faculty members to participate in public affairs events and to hold meetings of general interest. This plan will be presented to Dr. Hanbury for his review and approval.

5. Database of Faculty Research Interest – Dr. Ron Chenail

Dr. Chenail discussed the InternetCoast and some of the initiatives going on in the state that can provide collaborative opportunities for the faculty. Dr. Stan Hannah has been charged by Dr. Hanbury to set up the database, whereby information could be downloaded.

6. Other Issues:

- a. Dr. Chenail updated the FAC on his recent SACS's meeting in held in Nashville, Tennessee. One of the main topics discussed was Strategic Planning and how the focus should be directed toward formulating a strategic plan, that for example, covers a mission statement that is easier to understand and not so voluminous. A report is being prepared for the President regarding the above-mentioned changes. The goal is to have the strategic plan in place for the next meeting of SACS in 2005, which will be held in Atlanta.

Dr. Dian Moorhouse, Dr. John Losak, Dr. Greg Stiber, and Dr. Chenail met with Ralph Russell, Staff Person of SACS who will be coordinating the work on substantive change. One of the things discussed was the committees need to put their minutes online. A document has gone out to the Deans, and Vice President's with updated information.

Dr. Chenail mentioned the new QEP (Quality enhancement Plan). This will include annual projects university wide that the university identifies as areas of concern that can be enhanced.

- b. Dr. Pan Yatrakis discussed the parking decal problems of the faculty. The system in place did not function efficiently and required the faculty to keep duplicating information each year. He suggested a database that could alleviate the present problems. Dr. Chenail will discuss with Dr. Hanbury the possibility of implementing a database as a possible solution to the problem.
- c. Dr. Pan Yatrakis brought up topics involving the high cost of automobile insurance, hearing aids, and Long-Term Health Care. Discussion followed that the FAC would like for the University Insurance Committee to look into these areas.
- d. Dr. Chenail updated the FAC on the University Center. Part of the University Center will include an arts and cultural facility. This would be part of the strategic plan of the FCAS to include performing arts in their curriculum.
- e. Fran Tetunic asked for an update on plagiarism and honor codes for the university. Lydia Chamberlin will be contacted to go over multiple jurisdictions such as university policies/center policies, and what to do if there is a conflict with Dr. Chenail.

7. Adjournment: The meeting was adjourned at 10:00 a.m.

8. **Next Meeting:** Tuesday, January 13, 2004, 8:30 A.M., in the Horvitz Administration Building's LaBonte Boardroom.