

Faculty Advisory Council

Minutes

Date: October 9, 2002

Time: 8:30 AM - 9:45 AM

Place: Horvitz Building, LaBonte Board Room

Present: Ron Chenail (Academic Affairs), Alexandra Espejo (Optometry), Jan Faust (CPS), George Fornshell (GSCIS), Wendy Hupp (Dental Medicine), Fran Tetunic (Law Center), Julie Tyler (Optometry), and James Thomas (OC)

Absent: Vesna Beck (Fischler), Robert Casady (Medical Sciences), Jonathan Coffman (Medical Sciences), Morton Diamond (Allied Health), *Veljko Dragojlovic (OC), Joshua Feingold (Farquhar), Stan Hannah (Fischler), Tim Hottel (Dental Medicine), *Leanne Lai (Pharmacy), Mike Masinter (Law Center), *Michael Patterson (COM), *Bob Preziosi (Huizenga), Anne Rambo (GSHSS), *Marlisa Santos (Farquhar), Lenore Walker (CPS) and *Pan Yatrakis (Huizenga)

Guest: George Hanbury, Executive Vice President, Administration

* Emailed to report scheduling conflict

Purpose Statement: The purpose of the Faculty Advisory Council is to help further the mission of Nova Southeastern University by advising the administration of NSU about matters for the improvement of university programs and services. The primary goal of the Council is to enhance, protect, and maintain the intellectual integrity of the university through its academic programs. To this end, the Council serves as a forum to recommend new and innovative change; a platform to address academic issues and concerns; and a resource for conceiving, developing, and implementing new projects. The Assistant to the President for Academic Affairs chairs the Council. The Council meets monthly and consists of representatives from each academic center within the institution. (11/00)

1. Approval of September 19, 2002 Minutes

The minutes were approved unanimously without revisions. They can be found online at <http://www.nova.edu/cwis/vpaa/fac/fac091902.html>.

2. Barnes & Noble Discussion: Guests: Christopher Ott - NSU Executive Director of Business Services, David Newell - NSU Assistant Director of Business Services, Jennifer Russell - Barnes & Noble Regional Manager - South Florida, Meaghan Connolly - Barnes & Noble Bookstore Manager at NSU

Ms. Jennifer Russell gave a Power Point Presentation on the new NSU and Barnes & Noble University Bookstore (please see attached file). Highlights of the presentation included the following: Barnes & Noble would begin operation of the NSU Bookstore on November 1, 2002; textbook orders can be placed online through the NSU-Barnes &

Noble portal; the portal will feature a link to the Faculty Center Network (<http://www.facultycenter.net/>), a site that helps faculty members look up textbooks; software will be sold if required for classes; students taking classes at the NSU Student educational centers can return used books at those locations; the store will feature faculty authors and host book signings; and Barnes & Noble will be hosting a reception for faculty this fall. The temporary office for the Barnes & Noble staff at NSU is located on the fifth floor of the NSU Library, Research, and Information Technology Center. Questions can be addressed to Ms. Meaghan Connolly, the Barnes & Noble Bookstore Manager at NSU, at 954.262.2086. Mr. Chris Ott also informed the group that there is a link from the NSU Home page to a special Barnes & Noble information page (<http://www.nova.edu/cwis/bsv/bn.html>).

3. Humana and Wellness Committee Update

Drs. Chenail and Hanbury informed the group regarding the latest news on the health insurance situation at the university. Based upon the preliminary estimates for significant rate increases under a renewal with Humana, President Ferrero directed university personnel to investigate other scenarios health insurance. One of these investigations involves the creation of an association known as the Independent Colleges and University Benefits Association (ICUBA). ICUBA would be an association made up of nine institutions from the Independent Colleges and Universities of Florida (ICUF). ICUBA would allow the employees of the nine schools to enter into a self-insured arrangement. The group would contract with CIGNA in order to use their network of healthcare providers. The university is in the process of doing its due diligence regarding this plan. A letter detailing this process will be distributed to all NSU employees.

4. Plagiarism Update

Dr. Chenail reported that he had met with the University registrar, Ms. Elaine Poff, and Ms. Lydia Chamberlin, one of the university's attorneys with Panza, Maurer, & Maynard, P.A., on September 26, 2002 to discuss some of the issues that had arisen over plagiarism at the university. During this meeting, they discussed ways in which the university can better report violations on students' transcripts; educate students on what plagiarism is; and review plagiarism policies across the campus. Ms. Poff and Ms. Chamberlin are preparing reports for Dr. Chenail on these matters. The contents of these reports will be presented to the Council at the November meeting. In addition, Dr. Chenail reported that he met with Mr. Greg Horne from NSU's Office of Information Technology to discuss how the search for plagiarism detection software was progressing. Mr. Horne said he would come to the next Council meeting to discuss this process.

5. Travel Office Update

Dr. Chenail emailed Chris Ott, Executive Director of Business Services, to get an update on the NSU Travel Office. In response, Chris wrote, "We have engaged the services of Academic Traveling Consulting (specifically, Clare Hansen) to analyze NSU's travel operations and provide recommendations for a long term solution. This is work in progress, and we should know which direction we will go within the next month or so."

Dr. Hanbury reported that the university was looking at a number of scenarios. One would have an NSU web site through which employees could make their own travel arrangements as with sites such as Travelocity.com. Dr. Hanbury also stated that a new travel policy at NSU prohibited travelers from making changes to their travel

arrangements once their trips had started.

6. Other Issues

NSU Marketing

At the October 8, 2002 meeting of the Council of Deans, Randy Prang and Jack O'Hearn of Insights, Inc., presented their Market Tracking Study, Baseline Report. This report would help the university to assess the degree of awareness NSU has in the marketplace and then to determine how successful the NSU branding campaign, being conducted by TMP-Worldwide, was progressing. Dr. Hanbury said he would get an electronic version of this presentation to Dr. Chenail for distribution to the Council (please see attached file).

Dr. Jim Thomas

After serving five years as one of the Oceanographic Center's representatives to the NSU Faculty Advisory Council, Dr. Jim Thomas announced that he was stepping down from the Council. Dr. Chenail thanked Jim for his years of distinguished service to the Council and noted that the Council will surely miss his insightful observations and good humor.

7. Adjournment: With no further business, the meeting was adjourned at 10:10 AM

8. Next Meeting: Tuesday, November 12, 2002, 8:30 A.M. in the Horvitz Administration Building's LaBonte Boardroom