

## **FACULTY ADVISORY COUNCIL**

### **Approved Minutes**

**Date: June 11, 2003**

**Time: 8:30 AM – 10:00 AM**

**Place: Horvitz Building, LaBonte Board Room**

**Present:** Ron Chenail (Academic Affairs), Jan Faust (CPS), Mark Glover (COP), Stan Hannah (FGSEHS), Marliese Hogan (FGSEHS), Wendy Hupp Dental Medicine), Bob Preziosi (Huizenga), Marlisa Santos (Farquhar), and Fran Tetunic (LAW)

**Absent:** Donald Antonson (Dental Medicine), Robert Casady (MED), Jonathan Coffman (MED), Morton Diamond (CAH), Veljko Dragojlovic (OSC), Alexandra Espejo (OPTOMETRY), \*Joshua Feingold (Farquhar), \*George Fornshell (GSCIS), Cynthia Irvin (GHSSS), \*Leanne Lai (COP), Mike Masinter (LAW), Michael Patterson (COM), Anne Rambo (GHSSS), \*Julie Tyler (OPTOMETRY), Lenore Walker (CPS), and Pan Yatrakis (Huizenga)

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**Purpose Statement:** The purpose of the Faculty Advisory Council is to help further the mission of Nova Southeastern University by advising the administration of NSU about matters for the improvement of university programs and services. The primary goal of the Council is to enhance, protect, and maintain the intellectual integrity of the university through its academic programs. To this end, the Council serves as a forum to recommend new and innovative change; a platform to address academic issues and concerns; and a resource for conceiving, developing, and implementing new projects. The Assistant to the President for Academic Affairs chairs the Council. The Council meets monthly and consists of representatives from each academic center with the institution (11/00)

#### **1. Approval of April 9, 2003 Minutes**

The Minutes were approved unanimously

#### **2. Previous Business - Ron Chenail**

Ron Chenail gave an update on the use of software in room scheduling after speaking with John Santulli and OIT. He said the solution may have to be a "human one" since it may be difficult to change to software to allow for long-term room scheduling.

#### **3. Professor Emeritus Policy Revision – Ron Chenail**

Dr. Chenail stated that the Professor Emeritus Policy Revision will be posted on the website as soon as it is finalized. The Faculty Advisory Council was asked to read it over and to make their comments to him by email so he can summarize to the President at the next President's Staff Meeting.

#### **4. University Retreats Update – Ron Chenail**

Dr. Chenail gave a brief summary and highlights of the Report on the Nova Southeastern University Retreat: "Yesterday, Today, and Tomorrow" (May 1-2, 2003) and Board of Trustees Strategic Planning Exercise: "Top Institutional Priorities: (May 17, 2003) to the Faculty Advisory Council.

Dr. Chenail mentioned that the Office of Research, Planning, and Governmental Affairs is working on the changing the original format from word perfect to word and once this was done, the full report would be sent to Council members for their review. He also noted that one missing element in the report is student involvement in the process and that President Ferrero would make a decision on how to involve students and possibly alumni in the planning process.

Dr. Chenail would like the Faculty Advisory Council to make comments once they receive their electronic copies and to submit feedback to him within one week so they can create a strategic plan.

#### **5. Plagiarism Task Force Update – Ron Chenail**

Dr. Chenail discussed the recommendations from the Plagiarism Task Force Committee. The FAC was asked to submit to Dr. Chenail their comments on the six recommendations before June 27, 2003. The comments will then be presented to President Ferrero.

#### **6. Other Issues:**

Fran Tetunic questioned an update as to when defibrillators will be located in all Nova Southeastern University buildings as well as training sessions on how to use them. Dr. Chenail stated he would question Dr. Hanbury on their availability and report back to the Faculty Advisory Council via email.

#### **7. Adjournment:** With no further business, the meeting was adjourned at 10:00 a.m.

#### **8. Next Meeting:** Tuesday, September 9, 2003 at 8:30 a.m. in the LaBonte Board Room of the Horvitz Administration Building.