

Faculty Advisory Council

Minutes

Date: February 8, 2004

Time: 8:30 AM – 9:45 AM

Place: Horvitz Building, LaBonte Board Room

Members: Donald Antonson (HPD/CDM), Robert Casady (HPD/CMS), Jonathan Coffman (HPD/MED), Frank DePiano (Academic Affairs), Morton Diamond (HPD/CAHN), Veljko Dragojlovic (OSC), Alexandra Espejo (HPD/Optometry), Jean-Mathieu Essis (SHSS), Jan Faust (CPS), Joshua Feingold (FCAS), George Fornshell (GSCIS), Mark Glover (HPD/COP), Stan Hannah (FSEHS), Marliese Hogan (FSEHS), Wendy Hupp (HPD/CDM), Sean Kennan (OC), Leanne Lai (HPD/COP), Mike Masinter (Law), Bob Preziosi (Huizenga), Michael Patterson (HPD/COM), Anne Rambo (SHSS), Marlisa Santos (FCAS), Ken Seger (HPD/OPT), Fran Tetunic (Law), Lenore Walker (CPS), and Pan Yatrakis (Huizenga).

1. Approval of 7 December 2004 Minutes

2. IZONE – New Needs

Although the IZONE continues to be most accommodating, some members of the committee suggested that there was a need for a closer partnership with the IZONE. For example, most faculty members are still using only the basic features of WebCT. In many cases online instructors are not cognizant of how the online tools can be used in innovative ways to improve the quality of distance education.

To enhance the quality of online instruction the council members recommended that the following steps should be taken: 1. a formal structure is needed to improve the exchange of information between the IZONE and the faculty; 2. the faculty and the IZONE should work together to insure that online instructors are aware of the new capabilities of Elluminate and WebCT; 3. there is a need for online instructors to share best practices; and 4. novice online instructors need to know that one-to-one mentoring sessions are available for new online instructors. Council members concluded the technology discussion by suggesting that an annual conference on technology and online instruction might be one means of improving online instruction.

3. Research Capability and Resources—Lenore Walker, Jan Faust, Leanne Lai, Don Antonson, and Frank DePiano

Since enhancing the research capability of NSU is a major part of the university's strategic plan, several council members pointed out that several infrastructure improvements are needed. For instance, the clinical space in CPS remains limited; the space for laboratories and clinics in HPD is also a limiting factor for NSU's researchers.

The allocation of faculty effort remains an issue in several centers. Since

many of the faculty were hired under the model that de-emphasized research in favor of teaching and clinical work, the workloads of faculty members needs to be clarified across centers. In particular, every faculty member should know what are the requirements for research, teaching, and service. One council member suggested that the allocation of time and effort should be included in the job description for every faculty member.

While there is certainly a need to clarify faculty workloads, Dr. DePiano pointed out that there are considerable differences among the centers. As a result, it makes sense that the allocation of faculty effort should remain at the center level.

4. Copyright and Instruction—Leanne Lai, Jan Faust, and Frank DePiano

Although the original question focused on the procedures for acquiring permission to use copyrighted materials, the discussion broadened to include questions about the use of copyrighted materials in both the traditional classroom and the Internet. Given the complexity of the topic, it was decided to ask for the assistance of Joel Berman. In addition, Stan Hannah offered to see how the process to gain approval to use copyrighted materials was carried out. The topic will be placed on the March agenda.

5. Faculty Club—Jan Faust, Frank DePiano

Jan Faust asked the council members to look at the faculty club survey that is being prepared and send her any corrections. Dr. DePiano mentioned that it might be useful to investigate the possibility of renting the Armadillo Café. The location in the University Park Plaza has adequate parking, and is very convenient for HPD and off-campus faculty members which makes the site an attractive option.

6. Research Committee—Jan Faust, Leanne Lai, Lenore Walker, and Frank DePiano

Since the role of research in the university is of central importance to the faculty, the council recommended that a member of the FAC attend the university-wide research committee so that the two committees could share information about ways of improving and fostering faculty research.

7. Faculty Symposium—Stan Hannah

The next Faculty Symposium will be held on either 31 March or 7 April. The date, time, location, and speaker will be announced at the next FAC.