

## Faculty Advisory Council

### Minutes

**Date:** January 09, 2002

**Time:** 8:30 AM - 9:45 AM

**Place:** Horvitz Building, Labonte Board Room

**Present:** Wendy Hupp (Dental Medicine); Morton Diamond (Allied Health); Michael Patterson (COM); James Thomas (OC); Joshua Feingold (Farquhar); Bob Preziosi (Huizenga); Fran Tetunic (Law Center); Stan Hannah (Fischler); Ron Chenail (Academic Affairs)

**Absent:** \*Pan Yatrakis (Huizenga); George Fornshell (GSCIS); Vesna Beck (Fischler); Robert Casady (Medical Sciences); Jonathan Coffman (Medical Sciences); Jose Rey (Pharmacy); Mike Masinter (Law Center); \*Jan Faust (CPS); \*Rosalie Miller (Allied Health); \*Veljko Dragojlovic (OC); Leanne Lai (Pharmacy); Lenore Walker (CPS); \*Marilisa Santos (Farquhar); Julie Tyler (Optometry); Tim Hottel (Dental Medicine)

**\* Emailed to report scheduling conflict**

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**Purpose Statement:** The purpose of the Faculty Advisory Council is to help further the mission of Nova Southeastern University by advising the administration of NSU about matters for the improvement of university programs and services. The primary goal of the Council is to enhance, protect, and maintain the intellectual integrity of the university through its academic programs. To this end, the Council serves as a forum to recommend new and innovative change; a platform to address academic issues and concerns; and a resource for conceiving, developing, and implementing new projects. The Assistant to the President for Academic Affairs chairs the Council. The Council meets monthly and consists of representatives from each academic center within the institution. (11/00)

#### 1. Approval of December 11, 2001 minutes

The minutes were approved unanimously without revisions.

#### 2. Policies and Procedures for FAC Update

Dr. Chenail asked council members to review the proposed policies and procedures for the FAC. Deadline for reviewing the draft is Friday, February 1, 2002. After that time, Dr. Chenail will prepare the handbook for electronic and paper distribution. An email containing the draft was emailed to FAC members on Friday, January 11, 2002.

#### 3. Evaluation of Administrators

Dr. Chenail started the discussion by updating the council members on what events had transpired after the last FAC meeting. Dr. Chenail had written a memo to President Ray Ferrero describing the issues raised at the last FAC session. This memo was crafted from the minutes of last month's meeting. Dr. Chenail also met with President Ferrero to discuss the ideas generated by the FAC members.

President Ferrero directed Dr. Chenail to include administrator review as a topic of the next Council of Deans' meeting. On Tuesday, January 8, 2002, the deans engaged in a lengthy discussion on the subject. The deans explored a number of topics including sharing faculty feedback practices, feedback vs. evaluation, 360° evaluations, criteria and context of evaluations, and the value of additional information for the president.

After that opening presentation, FAC members explored a number of topics.

- FAC members wanted to make it clear they wanted what is in the best interest of the university. They were not interested in making personal attacks on administrators. They wanted to give feedback in order to improve the performance of their respective academic units and the university. Getting consensus on "what is best" for the university would need to be addressed.
- Members stated they thought for feedback to be informative, it had to be connected to the university's strategic plan.
- Members wanted to know the president's expectations for deans' performance. This information would also provide an important context for any feedback generated by faculty.
- FAC members welcomed an opportunity to discuss faculty input and feedback with the deans. Members would like to come before the Council of Deans and/or have deans come to a meeting of the FAC to discuss the issues and to seek common ground.
- FAC members would like to discuss ideas for giving feedback on administrators with the president at an upcoming meeting of the FAC.
- Faculty members wanted to have the opportunity to explore different models of shared governance models.
- Faculty members are not looking to usurp the president's responsibility to evaluate the deans and other administrators at NSU. Faculty would like the opportunity to provide useful information to the president on administrators' performance and how the goals of the university are being attained.
- FAC members passed a motion for the group to draft a statement in which we would state our purposes and goals for this initiative. Dr. Chenail agreed to begin the draft and to circulate the text electronically amongst the FAC. Once council members approve the paper, the document would be presented to the president and the deans for their review.

#### **4. Humana Update**

Dr. Chenail gave an update on Humana. After the last meeting of the FAC, Dr. Chenail emailed council members' suggestions to Ms. Kellie Murphy-Tolo of Human Resources (see minutes for 12/11/01 for details). Ms. Murphy-Tolo thought the suggestions were good and forwarded them on the Dr. Doug Buck and Ms. Sharon Fredda for their review.

5. **Other Issues**

Marketing:

Council members requested we take up the discussion of marketing at the next meeting of the Council. Dr. Chenail said he would add that item to the agenda for the February 13th meeting. Members were interested in exploring how marketing is managed at NSU, giving academic units more discretion on marketing decisions, and connecting marketing closer to the NSU strategic plan.

Bookstore:

Council members asked for an update on the timeline for the bookstore RFP. Dr. Chenail said he would speak with Dr. George Hanbury to get the latest information on the process and report back to the FAC.

6. **Adjournment**

7. **Next Meeting:** Tuesday, February 12, 2002, 8:30 A.M. in the Horvitz Administration Building's LaBonte Boardroom