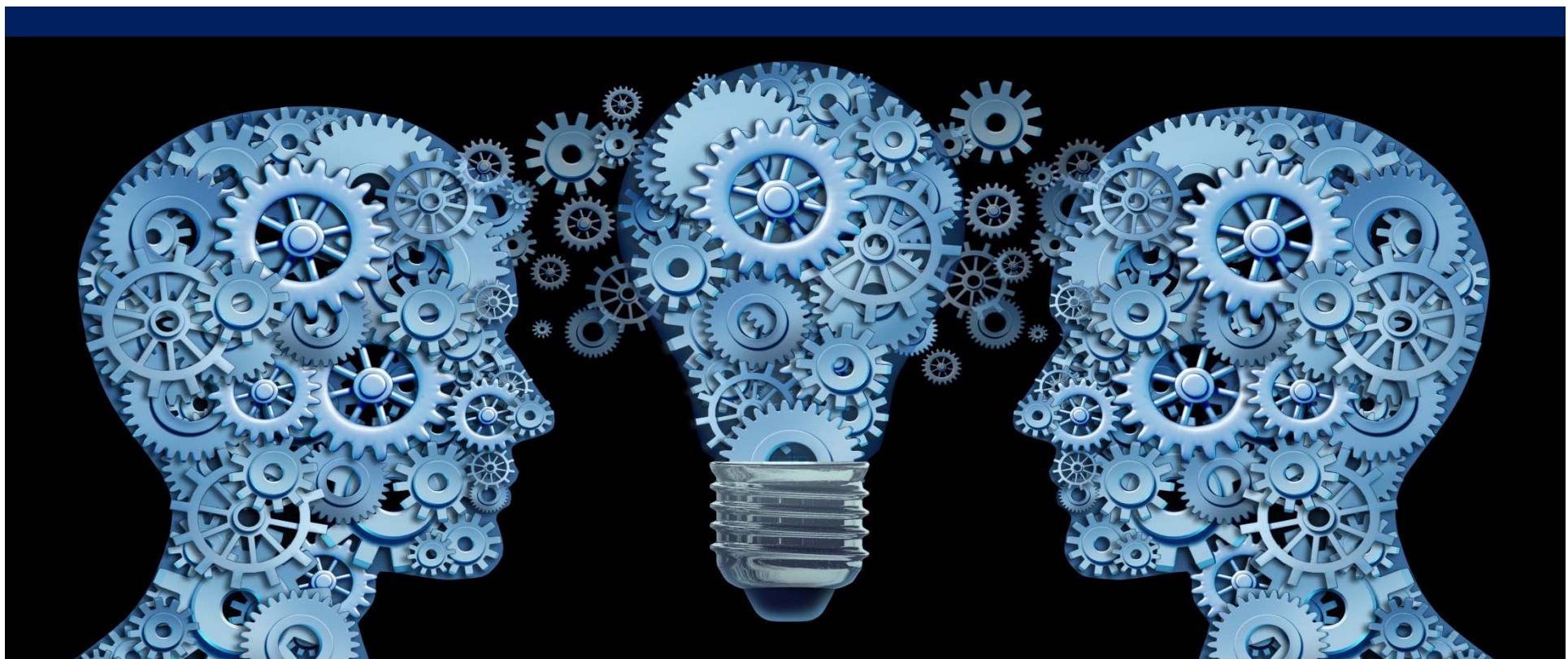


DegreeWorks Degree Audit

Christopher Pignetti
Manager



Objective

Upon completion of this presentation,
you will know about:

- The upcoming degree evaluation system which is being implemented to replace CAPP.
- How DegreeWorks will allow advisors and students to track student progress toward degree or award completion.
- A high level overview of the new system functionality and include a DegreeWorks demonstration.



Agenda

Today's topics will include:

- What is DegreeWorks?
- Benefits of DegreeWorks
- DegreeWorks Programming
- Accessing DegreeWorks
- Sample DegreeWorks Report
- Petitions/Exceptions
- Notes
- Degree Applicable Courses



What is DegreeWorks?

- New Degree Audit System
 - Stores program and course requirements
 - Compares program requirements against a student's coursework, which may include:
 - Institutional credits
 - Transfer credits
 - Test scores
 - In-progress coursework
 - Individual student petitions/exceptions
 - Substitutions or waivers



What is DegreeWorks?

- An upgrade from the CAPP system:
 - What if/Look ahead functions
 - GPA Calculator
 - Exportable PDF functionality
 - All data on one page (as opposed to multiple pages in CAPP)



What is DegreeWorks?

DegreeWorks answers the following:

- What are the requirements for the given program?
- What courses has the student completed or have in-progress?
- Which requirements have or have not been met?
- What courses do (or do not) apply to the program?



What is DegreeWorks?

Degree Audit tool for advising students:

- In their current program of study;
- Who are contemplating changing their major, adding a minor, etc. “what if” scenarios; and
- Efficient verification of graduation requirements.
- Used in determining degree applicable coursework.



Benefits of Correct DegreeWorks

- Adherence to NSU's academic policies
- Reduction of errors for degree conferral
- Accuracy for degree applicable purposes for Financial Aid
- Efficient evaluation of a student's progress at any time



DegreeWorks Setup

- Curriculum used for DegreeWorks is based upon the Student's Catalog year in Banner (SGASTDN).
- DegreeWorks is coded to the Student catalog corresponding to the Catalog year in SGASTDN.
- Deviations from the catalog are generally not allowed in the programming of DegreeWorks.



DegreeWorks Setup

- Curriculum sheets (finalized) for Fall Term are requested every February and programming begins in early March in advance of Catalog Distribution.
- Coordination is needed with colleges/programs for accuracy of DegreeWorks.
- Less coordination usually equates to less accuracy in DegreeWorks.



Accessing Degree Works

ellucian.

Degree Works® Advising

Enter your user name and password, then click Sign In to continue.

NXXXXXXX

.....

Sign In

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Accessing Degree Works

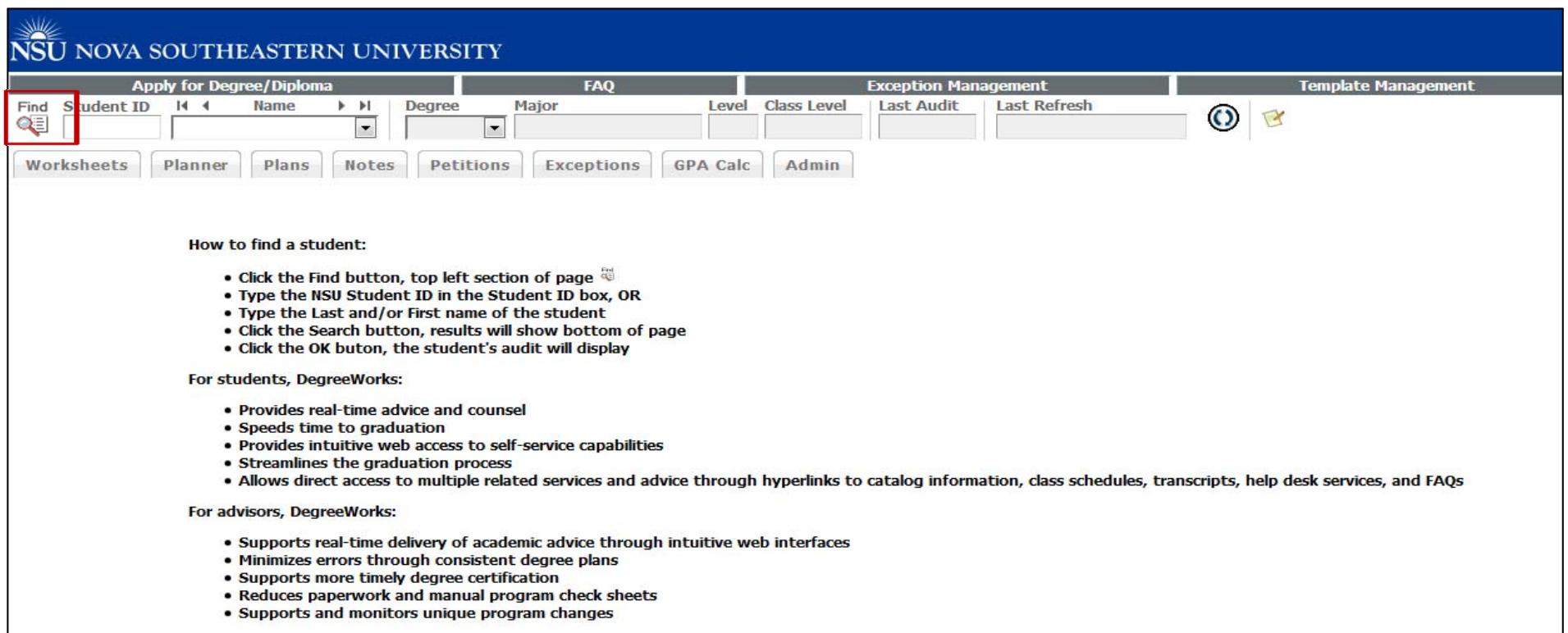
Landing Page

- Gives you the option to query by Student I.D. or other data
- Clicking on “Find” opens a more robust query page



Accessing Degree Works

Landing Page



NSU NOVA SOUTHEASTERN UNIVERSITY

Apply for Degree/Diploma

FAQ

Exception Management

Template Management

Find Student ID Name Degree Major Level Class Level Last Audit Last Refresh

Worksheets Planner Plans Notes Petitions Exceptions GPA Calc Admin

How to find a student:

- Click the Find button, top left section of page 
- Type the NSU Student ID in the Student ID box, OR
- Type the Last and/or First name of the student
- Click the Search button, results will show bottom of page
- Click the OK button, the student's audit will display

For students, DegreeWorks:

- Provides real-time advice and counsel
- Speeds time to graduation
- Provides intuitive web access to self-service capabilities
- Streamlines the graduation process
- Allows direct access to multiple related services and advice through hyperlinks to catalog information, class schedules, transcripts, help desk services, and FAQs

For advisors, DegreeWorks:

- Supports real-time delivery of academic advice through intuitive web interfaces
- Minimizes errors through consistent degree plans
- Supports more timely degree certification
- Reduces paperwork and manual program check sheets
- Supports and monitors unique program changes

Accessing Degree Works

Query Page

- Clicking on “Find” opens up a page giving 14 different data points to query from



Accessing Degree Works

Query Page

 **Find Students**

Degree All Degree Codes	Major All Major Codes	Sport No Sport selected
Level All Level Codes	Minor All Minor Codes	Academic Standing All Academic Standings
Class Level All Class Level Codes	College All College Codes	Student Attribute No Attribute selected
Catalog Term All Catalog Term Values	Concentration All Concentration Codes	Advisor ID <input type="text"/>
Degree Source All Degree Source Codes	Program All Program Codes	
	Student Type All Student Type Codes	

Chosen Repeatable Search Criteria
 Remove

Search **Clear**

Accessing Degree Works

- Click on multiple data points in dropdown and it is applied to “Chosen Repeatable Search Criteria”
- In this example it is Biology Major and Chemistry Minor
- Then click on “Search”



Accessing Degree Works

Chosen Repeatable Search Criteria

 **Find Students**

Student ID	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Degree **Major**

Level **Minor**

Class Level **College**

Catalog Term **Concentration**

Degree Source **Program**

Student Type

Sport **Academic Standing**

Student Attribute **Advisor ID**

Chosen Repeatable Search Criteria

MAJOR: Biology

MINOR: Chemistry

Search **Clear** **Remove**

Accessing Degree Works

- The list of applicable students appears on the screen:

Chosen Repeatable Search Criteria

MAJOR: Biology	MINOR: Chemistry	Remove
----------------	------------------	--------

Search Clear

Students Found: 1

ID	Name ▲	Degree	Major	Level	Class Level
<input checked="" type="checkbox"/> NXXXXXXX	Shark, Susan	BS	Biology	U1	Sophomore

Accessing Degree Works

- Click “Uncheck All”
- Check the checkbox for the Student Audit you want to view
- Then click “OK” to view the Individual Degree Audit

Students Found: 1					
ID	Name ▲	Degree	Major	Level	Class Level
<input checked="" type="checkbox"/> NXXXXXXX	Shark, Susan	BS	Biology	U1	Sophomore
<input type="button" value="OK"/>			<input type="button" value="Cancel"/>		
<input type="button" value="Check All"/>			<input checked="" type="button" value="Uncheck All"/>		

Degree Audit Worksheet View

- After clicking “OK” the degree audit will then display:

NSU NOVA SOUTHEASTERN UNIVERSITY

Apply for Degree/Diploma FAQ Exception Management Template Management

Find Student ID: NXXXXXXX Name: Shark, Susan Degree: BS Major: Biology Level: U1 Class Level: Senior Last Audit: Today Last Refresh: Today at 4:25 pm

Worksheets Planner Plans Notes Petitions Exceptions GPA Calc Admin

Worksheets Format: Student View View Save as PDF Process New Include in-progress classes [Class History](#)

History What If What If History Look Ahead Financial Aid Aid History

Legend

Complete In-Progress/ Registered (TR) Transfer * Prerequisite Not Complete Nearly Complete

Student View

Student	Ansari, Ali Zia	Level	Undergraduate Day	Minors	Chemistry Psychology
ID	N01590184	College	Halmos Coll of Nat Sci & Ocn	Transfer Hours	
Classification	Senior	Degree	Bachelor of Science	Academic Standing	
Advisor	Coan, April J	Major	Biology	Holds	
Overall GPA	3.46	Concentration		Student Attribute	

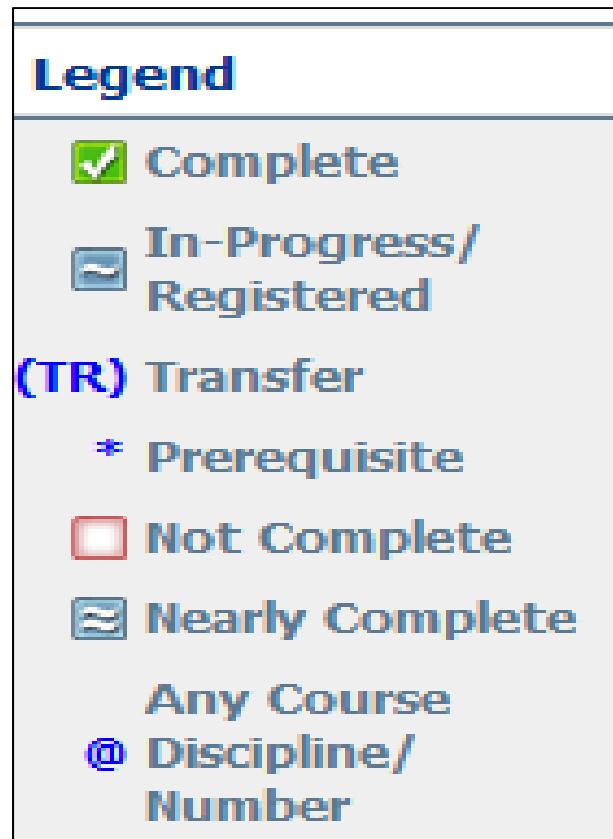
NOVA DWTEST Environment

Degree Progress

Requirements 87%

Degree Audit Worksheet View

- Worksheet View Legend
 - Some Icons you will see on the Degree Audit



Degree Audit Worksheet View

- Below is the Student View
 - You can scroll from the Degree block to other parts of the Audit:

NSU NOVA SOUTHEASTERN UNIVERSITY

Apply for Degree/Diploma FAQ Exception Management Template Management

Find Student ID: NXXXXXXX Student: Shark, Susan Degree: BS Major: Biology Level: U1 Class Level: Senior Last Audit: Today Last Refresh: Today at 3:14 pm

Worksheets Planner Plans Notes Petitions Exceptions GPA Calc Admin

Worksheets Format: Student View View Save as PDF Process New Include in-progress classes Class History

History

What If

What If History

Look Ahead

Financial Aid

Aid History

Legend

Complete

Degree in Bachelor of Science

Catalog Year: Fall 2015 Credits Required: 120
GPA: 3.31 Credits Applied: 137

<input checked="" type="checkbox"/> 120 Credit Hours Required	
<input checked="" type="checkbox"/> 30 Minimum Credit Hours at Nova	
<input checked="" type="checkbox"/> Minimum 2.0 Overall GPA met	
<input checked="" type="checkbox"/> General Education Requirements	
<input type="checkbox"/> Major Requirements	Still Needed: See Major in Biology section
<input type="checkbox"/> Minor Requirements	Still Needed: See Minor in Chemistry section
<input checked="" type="checkbox"/> Open Electives Requirement	

Degree Audit Worksheet View

Requirements block: General Education

NSU NOVA SOUTHEASTERN UNIVERSITY

Apply for Degree/Diploma

Find Student ID: 14 4 Name: Shark, Susan Degree: BS Major: Biology Level: U1 Class Level: Senior Last Audit: Today Last Refresh: Today at 3:14 pm

Worksheets Planner Plans Notes Petitions Exceptions GPA Calc Admin

Worksheets > Format: Student View View Save as PDF Process New Include in-progress classes Class History

History

What If

What If History

Look Ahead

Financial Aid

Aid History

Legend

- Complete
- In-Progress/ Registered
- Transfer
- * Prerequisite
- Not Complete
- Nearly Complete
- Any Course

General Education Requirements

30 General Education Credit Hours Required

		Catalog Year: Fall 2015 Credits Required: 30		
		GPA: 3.70	Credits Applied: 30	
<input checked="" type="checkbox"/> Written Composition		COMP 1500 Satisfied by COMP 2000 Satisfied by	College Writing ENC1101 - Composition I - Broward College Advanced College Writing ENC1102 - Composition II - Broward College	TR 3 Fall 2015
<input checked="" type="checkbox"/> Mathematics		MATH 1200 Satisfied by MATH 1250 Satisfied by	Precalculus Algebra MAC1140 - Pre Calculus Algebra - Broward College Trigonometry MAC1114 - Trigonometry - Broward College	TR 3 Fall 2015
<input checked="" type="checkbox"/> Arts and Humanities		ARTS 1500 Satisfied by HIST 1040 Satisfied by	Music Through History MUL2010 - Music Appreciation - Broward College American History Since 1865 AMH2020 - History of the U.S. - Broward College	TR 3 Fall 2015
<input checked="" type="checkbox"/> Social & Behavioral Sciences		POLS 1200 PSYC 1020	Intro to Political Science Intro To Psychology	A- 3 Fall 2016 A- 3 Fall 2015
<input checked="" type="checkbox"/> Science		BIOL 4340 MBIO 1300	Cellular and Molecular Biology Introduction to Scuba Science	A- 3 Winter 2017 A- 3 Winter 2016

Degree Audit Worksheet View

Requirements block: Major (Biology)

NSU NOVA SOUTHEASTERN UNIVERSITY

Apply for Degree/Diploma FAQ Exception Management Template Management

Find Student ID: NXXXXXXX Name: Shark, Susan Degree: BS Major: Biology Level: U1 Class Level: Senior Last Audit: Today Last Refresh: Today at 3:14 pm

Worksheets Planner Plans Notes Petitions Exceptions GPA Calc Admin

Worksheets Format: Student View View Save as PDF Process New Include in-progress classes Class History

History What If What If History Look Ahead Financial Aid Aid History

Major in Biology Catalog Year: Fall 2015 Credits Required: 76 GPA: 3.09 Credits Applied: 67

76 Major Credit Hours Required Still Needed: A minimum of 76 credit hours in the major are required. You currently have 67; you need 9 additional credit hours.

38 Minimum Credit Hours at Nova

2.25 Minimum GPA

CORE REQUIREMENTS

<input checked="" type="checkbox"/> Biology I/Lab	BIOL 1500	Biology I/Lab	TR	4	Fall 2015	
<input checked="" type="checkbox"/> Biology II/Lab	BIOL 1510	BSC2010 - Intro to Biology I - Broward College	TR	4	Fall 2015	
<input checked="" type="checkbox"/> Genetics/Lab	BIOL 3600	Biology II/Lab	B+	4	Winter 2017	
<input checked="" type="checkbox"/> General Chemistry I/Lab	CHEM 1300	BSC2011 - Introduction to Biology II - Broward College	A-	4	Fall 2015	
<input checked="" type="checkbox"/> General Chemistry II/Lab	CHEM 1310	General Chemistry I/Lab	B	4	Winter 2016	
<input checked="" type="checkbox"/> Organic Chemistry I/Lab	CHEM 2400	General Chemistry II/Lab	B	4	Fall 2016	
<input checked="" type="checkbox"/> Organic Chemistry II/Lab	CHEM 2410	Organic Chem I/Lab	C+	4	Winter 2017	
<input checked="" type="checkbox"/> Literature Elective	LITR 2020	Organic Chem II/Lab	American Literature I	TR	3	Fall 2015
<input checked="" type="checkbox"/> Applied Statistics	MATH 2020	AML2010 - Amer Lit: Colon to 1900 - Broward College	Applied Statistics	TR	3	Fall 2015
<input checked="" type="checkbox"/> Calculus I	MATH 2100	STA2023 - Statistics - Broward College	Calculus I	TR	4	Fall 2015
			MAC2311 - Calculus & Analytical Geometry - Broward College			

Legend

- Complete
- In-Progress/Registered
- Transfer
- Prerequisite
- Not Complete
- Nearly Complete
- Any Course
- Discipline/Number

Degree Audit Worksheet View

Requirements block: Major (Biology) Part II

NSU NOVA SOUTHEASTERN UNIVERSITY

Apply for Degree/Diploma

Find Student ID Name Degree Major Level Class Level Last Audit Last Refresh

Shark, Susan BS Biology U1 Senior Today Today at 3:14 pm

Worksheets Planner Plans Notes Petitions Exceptions GPA Calc Admin

Worksheets > Format: Student View View Save as PDF Process New Include in-progress classes Class History

Calculus I	MATH 2100	Calculus I	TR	4	Fall 2015
		Satisfied by	MAC2311 - Calculus & Analytical Geometry - Broward College		
Physics I/Lab	PHYS 2350	General Physics I/Lab	A-	4	Winter 2016
Physics II/Lab	PHYS 2360	General Physics II/Lab	C+	4	Fall 2016
Philosophy Elective	PHIL 3180	Biomedical Ethics	A	3	Fall 2017
ELECTIVES					
Electives may include no more than 3 credits in total from BIOL 4900, BIOL 4950, and/or BIOL 4990.					
3000/4000-level Biology Elective w/Lab	BIOL 3400	Microbiology/Lab	A-	4	Fall 2017
3000/4000-level Biology Electives	BIOL 3320	Anatomy and Physiology I/Lab	C	4	Fall 2015
	BIOL 3330	Anatomy and Physiology II/Lab	B-	4	Winter 2016
	BIOL 4340	Cellular and Molecular Biology	A-	3	Winter 2017
		Still Needed: 1 Credit in BIOL 3000:4999			
Major Electives	BIOL 2600	Medical Terminology	B+	3	Fall 2015
		Still Needed: 8 Credits in BIOL 3000:4999 or CHEM 3650* or MATH 2001* or 2200* or 3050*			

Legend

Complete

In-Progress/ Registered

(TR) Transfer

* Prerequisite

Degree Audit Worksheet View

Requirements block: Minor

<input type="checkbox"/> Minor in Chemistry		Catalog Year: Fall 2015 Credits Required: 16 GPA: 3.01 Credits Applied: 11				
<input type="checkbox"/> 16 Minor Credit Hours Required		Still Needed: A minimum of 16 credit hours in the minor are required. You currently have 11; you need 5 additional credit hours.				
<input checked="" type="checkbox"/> 8 Minimum Credit Hours at Nova						
<input checked="" type="checkbox"/> 2.25 Minimum GPA						
<input type="checkbox"/> 2000 level and above Chemistry Electives		CHEM 2400	Organic Chem I/Lab	B	4	Fall 2016
		CHEM 2410	Organic Chem II/Lab	C+	4	Winter 2017
		CHEM 3215	Survey of Rational Drug Design	A	3	Fall 2017
		Still Needed: 5 Credits in CHEM 2000:4999 Except CHEM 3050* or 4101*				

Degree Audit Worksheet View

Requirements block: Open Electives

<input checked="" type="checkbox"/> Open Electives		Catalog Year: Fall 2015 GPA: 4.00			
Students must complete the necessary elective credits to reach 120 credits for the program.					
	ATTR 1999 Satisfied by	Prior Learning in Attr Train HLP1081 - Total Wellness - Broward College	TR	2	Fall 2015
	CHEM 1300 Satisfied by	General Chemistry I/Lab CHM1040 - Gen Chem A (Expanded Sequence) - Broward College	TR	4	Fall 2015
	CHEM 1310 Satisfied by	General Chemistry II/Lab CHM1046 - General Chemistry II - Broward College	TR	4	Fall 2015
	CHEM 3215	Survey of Rational Drug Design	A	3	Fall 2017
	HIST 1030 Satisfied by	American History to 1865	TR	3	Fall 2015
	MATH 1040 Satisfied by	AMH2010 - History of the United States - Broward College			
	POLS 1010 Satisfied by	Algebra for College Students MAC1105 - College Algebra - Broward College	TR	3	Fall 2015
	SPCH 1010 Satisfied by	American Govt & Politics POS2041 - National Government - Broward College	TR	3	Fall 2015
	TECH 1110 Satisfied by	Public Speaking SPC1608 - Intro to Public Speaking - Broward College	TR	3	Fall 2015
<input checked="" type="checkbox"/> Open Electives Requirement		Technology In Information Age CGS1060C - Computer and Internet Literacy - Broward College	TR	3	Fall 2015

Degree Audit Worksheet View

- Courses Not Used (Fall through courses).
- Not used towards program/not considered
Degree Applicable.



Degree Audit Worksheet View

Courses Not Used

Courses Not Used		Credits : 32		Classes: 18
ATTR 1999	Prior Learning Credit in ATTR	TR	1	Winter 2013
	Satisfied by: HSC1101 - Intro to Healthful Living - Broward College			
MATH 1040	Algebra for College Students	TR	3	Winter 2013
	Satisfied by: MAC1105 - College Algebra - Broward College			
NOVA 1999	Prior Learning	TR	1	Winter 2013
	Satisfied by: OPT1110L - Physical & Geo Optics Lab - Broward College			
NOVA 1999	Prior Learning	TR	2	Winter 2013
	Satisfied by: OPT1150L - Ophthalmic Lenses Lab - Broward College			
NOVA 1999	Prior Learning	TR	2	Winter 2013
	Satisfied by: OPT1330 - Orientation to Vision Care - Broward College			
NOVA 1999	Prior Learning	TR	2	Winter 2013
	Satisfied by: OPT1450 - Ophthalmic Dispensing - Broward College			
NOVA 1999	Prior Learning	TR	2	Winter 2013
	Satisfied by: OPT1450L - Ophthalmic Dispensing Lab - Broward College			
NOVA 1999	Prior Learning	TR	1	Winter 2013
	Satisfied by: OPT2090 - Orient to Vision Care Clinic - Broward College			

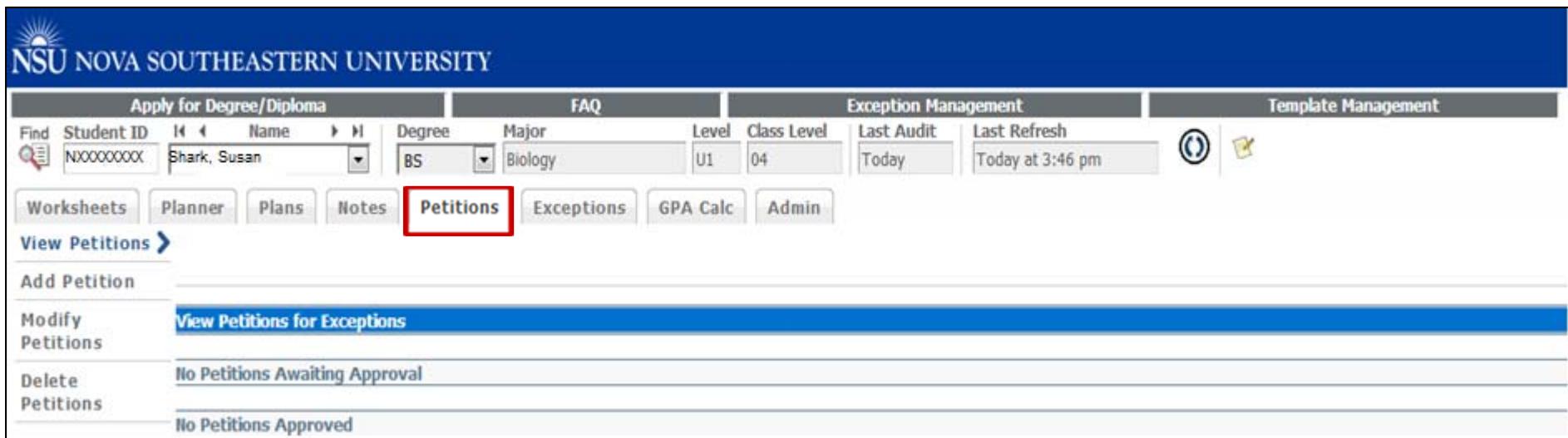
Petitions/Exceptions

- Petitions/Exceptions are done within the Degree Works application.
- Petitions/Exceptions are made via free text, however, copy and past examples are given within the application.
- Email: *capp@nova.edu* will still be available during the transition.



Petitions/Exceptions

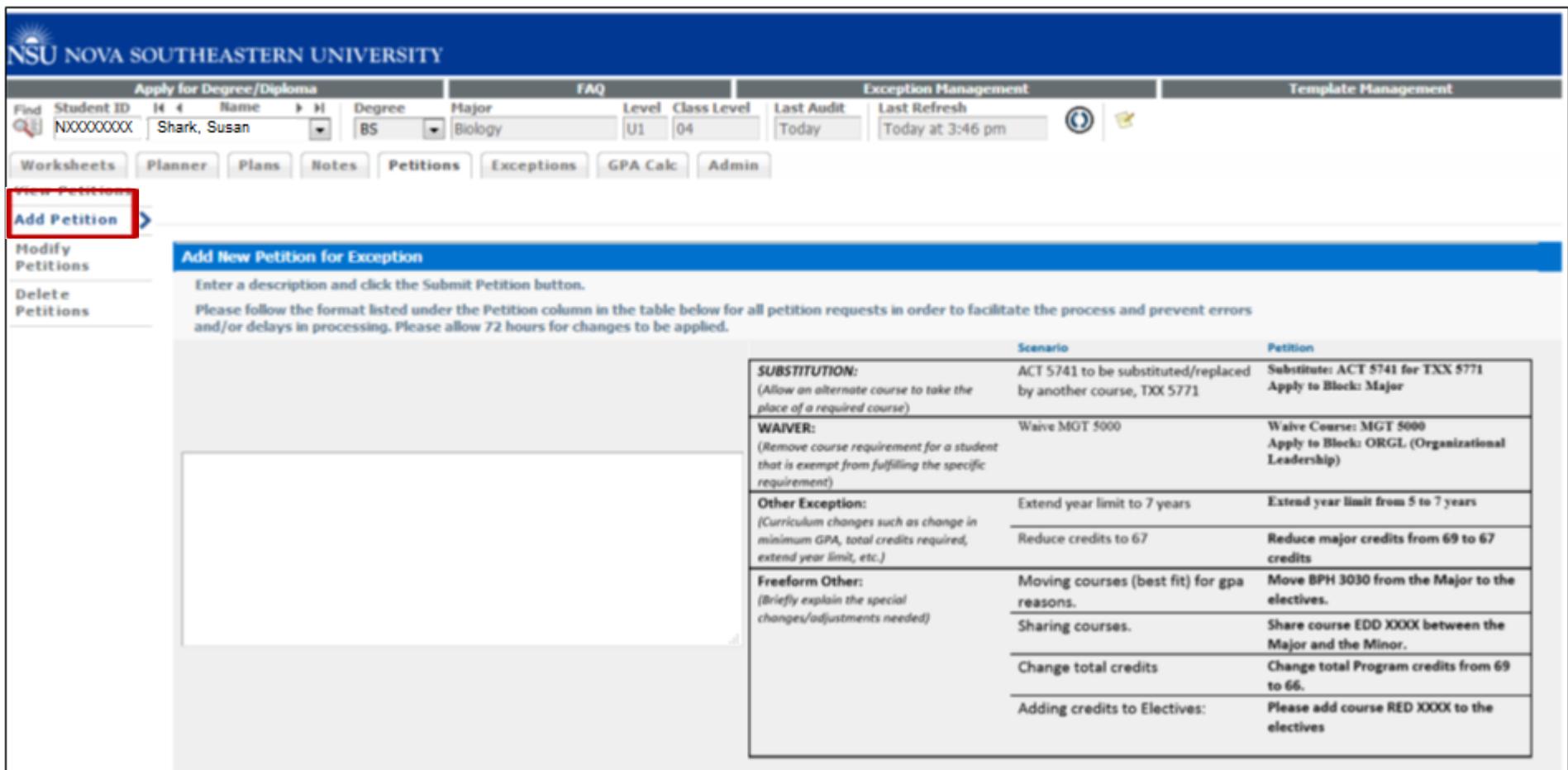
**Petitions are accessed by the Advisor
in the “Petitions tab”**



The screenshot shows a software interface for managing student petitions. At the top, there is a blue header bar with the NSU NOVA SOUTHEASTERN UNIVERSITY logo. Below the header is a toolbar with various buttons and dropdown menus. A red box highlights the 'Petitions' button in the toolbar. The main content area shows several sections: 'View Petitions' with a link to 'View Petitions for Exceptions', 'Add Petition', 'Modify Petitions' (with a link to 'View Petitions for Exceptions'), and 'Delete Petitions' (with links to 'No Petitions Awaiting Approval' and 'No Petitions Approved').

Petitions/Exceptions

Click on “Add Petition” in the Add Petition link



The screenshot shows the software interface for managing student petitions. At the top, there is a navigation bar with links for 'Apply for Degree/Diploma', 'FAQ', 'Exception Management', and 'Template Management'. Below the navigation bar, there are search and filter fields for 'Student ID' (NX000000X), 'Name' (Shark, Susan), 'Degree' (BS), 'Major' (Biology), 'Level' (U1), 'Class Level' (04), 'Last Audit' (Today), and 'Last Refresh' (Today at 3:46 pm). The main menu includes 'Worksheets', 'Planner', 'Plans', 'Notes', 'Petitions', 'Exceptions', 'GPA Calc', and 'Admin'. On the left, a sidebar has links for 'View Petitions', 'Add Petition' (which is highlighted with a red box), 'Modify Petitions', and 'Delete Petitions'. The central area is titled 'Add New Petition for Exception' and contains instructions: 'Enter a description and click the Submit Petition button.' and 'Please follow the format listed under the Petition column in the table below for all petition requests in order to facilitate the process and prevent errors and/or delays in processing. Please allow 72 hours for changes to be applied.' Below these instructions is a table with four rows, each representing a different type of petition:

	Scenario	Petition
SUBSTITUTION: (Allow an alternate course to take the place of a required course)	ACT 5741 to be substituted/replaced by another course, TXX 5771	Substitute: ACT 5741 for TXX 5771 Apply to Block: Major
WAIVER: (Remove course requirement for a student that is exempt from fulfilling the specific requirement)	Waive MOT 5000	Waive Course: MOT 5000 Apply to Block: ORGL (Organizational Leadership)
Other Exception: (Curriculum changes such as change in minimum GPA, total credits required, extend year limit, etc.)	Extend year limit to 7 years Reduce credits to 67	Extend year limit from 5 to 7 years Reduce major credits from 69 to 67 credits
Freeform Other: (Briefly explain the special changes/adjustments needed)	Moving courses (best fit) for gpa reasons. Sharing courses. Change total credits Adding credits to Electives:	Move BPH 3030 from the Major to the electives. Share course EDD XXXX between the Major and the Minor. Change total Program credits from 69 to 66. Please add course RED XXXX to the electives

Petitions/Exceptions

Enter Petition request and click “Submit Petition”

Apply for Degree/Diploma

Find	Student ID	H	Name	H	Degree	Major	Level	Class Level	Last Audit	Last Refresh	Exception Management	Template Management
	NXXXXXXX		Shark, Susan		BS	Biology	U1	04	Today	Today at 3:46 pm		

Worksheets Planner Plans Notes Petitions Exceptions GPA Calc Admin

[View Petitions](#)

[Add Petition >](#)

[Modify Petitions](#)

[Delete Petitions](#)

Add New Petition for Exemption

Enter a description and click the Submit Petition button.

Please follow the format listed under the Petition column in the table below for all petition requests in order to facilitate the process and prevent errors and/or delays in processing. Please allow 72 hours for changes to be applied.

Scenario	Petition
SUBSTITUTION: (Allow an alternate course to take the place of a required course)	ACT 5741 to be substituted/replaced by another course, TXX 5771 Substitute: ACT 5741 for TXX 5771 Apply to Block: Major
WAIVER: (Remove course requirement for a student that is exempt from fulfilling the specific requirement)	Waive MOT 5000 Waive Course: MGT 5000 Apply to Block: ORGL (Organizational Leadership)
Other Exception: (Curriculum changes such as change in minimum GPA, total credits required, extend year limit, etc.)	Extend year limit to 7 years Extend year limit from 5 to 7 years
Freeform Other: (Briefly explain the special changes/adjustments needed)	Reduce credits to 67 Reduce major credits from 69 to 67 credits Moving courses (best fit) for gpa reasons. Sharing courses. Change total credits Adding credits to Electives: Please add course RED XXXX to the electives

Substitute ECH 2025 for MKT 3210
Apply to Block: ENT Minor

Submit Petition

Petitions/Exceptions

- The Exception will be processed by ESS systems area and the exception will be displayed with who processed the exception and the date

Apply for Degree/Diploma

Find	Student ID	Name	Degree	Major	Level	Class Level	Last Audit	Last Refresh	Exception Management	Template Management
	NXXXXXXX	Shark, Susan	BS	Biology	U1	04	Today	Today at 4:12 pm		

Worksheets

Worksheets > Format: Student View View Save as PDF Process Now Include in-progress classes Class History

What If

What If History

Look Ahead

Financial Aid

Aid History

Legend

Complete

In-Progress/Registered

Minor in Entrepreneurship

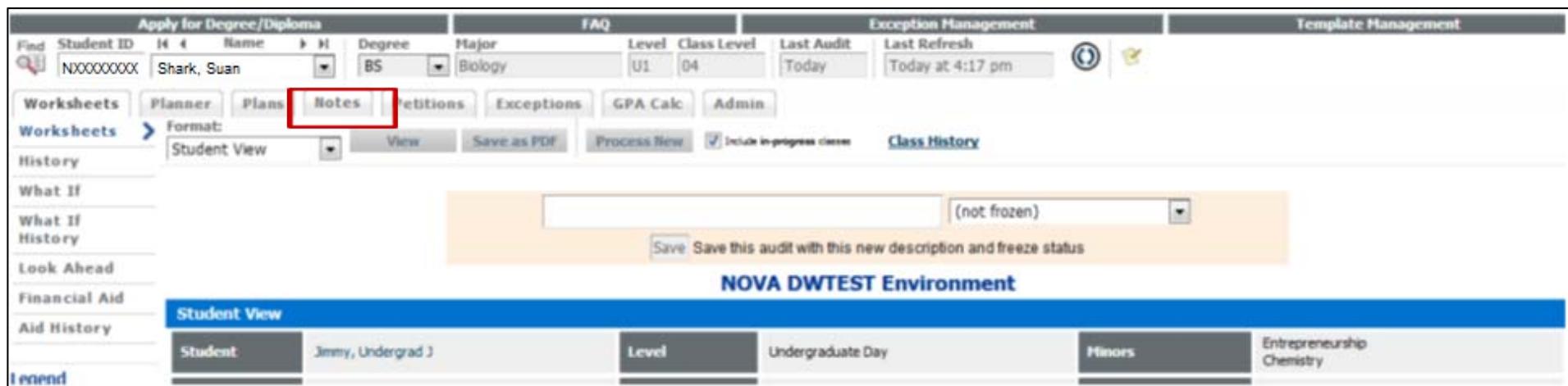
Catalog Year: Summer I 2016 Credits Required: 15
GPA: 3.75 Credits Applied: 15

Requirement	Course	Grade	Credits	Term
15 Minor Credit Hours Required				
8 Minimum Credit Hours at Nova				
2.25 Minimum GPA				
Principles of Management	MGT 2050	Principles of Management	A	3 Fall 2016
	ENT 3100	Small Business Management	B+	3 Winter 2017
	ENT 4400	Franchise Management	A-	3 Fall 2017
Entrepreneurship Electives	LED 3000	Introduction to Leadership	A	3 Fall 2017
	ECN 2025	Principles of Macroeconomics	TR	3 Fall 2015
	Satisfied by	ECO2013 - Principles of Macroeconomics I - Broward College		

Exception By: Pignetti, Christopher J On: 06/18/2018 Substitution: Replace MGT 3210 with ECN 2025

Notes

- Notes can be added by clicking on the ‘Notes Tab’



The screenshot shows the 'Apply for Degree/Diploma' software interface. At the top, there are search fields for 'Student ID' (NXXXXXXX) and 'Name' (Shark, Suan), and dropdowns for 'Degree' (BS) and 'Major' (Biology). To the right are buttons for 'FAQ', 'Exception Management', and 'Template Management'. Below the top bar, there are tabs for 'Worksheets', 'Planner', 'Plans', 'Notes' (which is highlighted with a red box), 'Petitions', 'Exceptions', 'GPA Calc', and 'Admin'. A 'Format' dropdown is set to 'Student View'. On the left, there are navigation links for 'History', 'What If', 'What If History', 'Look Ahead', 'Financial Aid', 'Aid History', and 'Legend'. The main area has a large orange button with a text input field and a dropdown menu, with a 'Save' button and a note '(not frozen)'. Below this is a blue header bar with the text 'NOVA DWTEST Environment'. At the bottom, there are tabs for 'Student' (set to 'Jimmy, Undergrad J'), 'Level' (set to 'Undergraduate Day'), 'Minors' (set to 'Entrepreneurship Chemistry'), and 'Legend'.

Notes

- Click on 'Add Note' to open the Notes page

Apply for Degree/Diploma

Find Student ID Name Degree Major

XXXXXXX Shark, Suan BS Biology

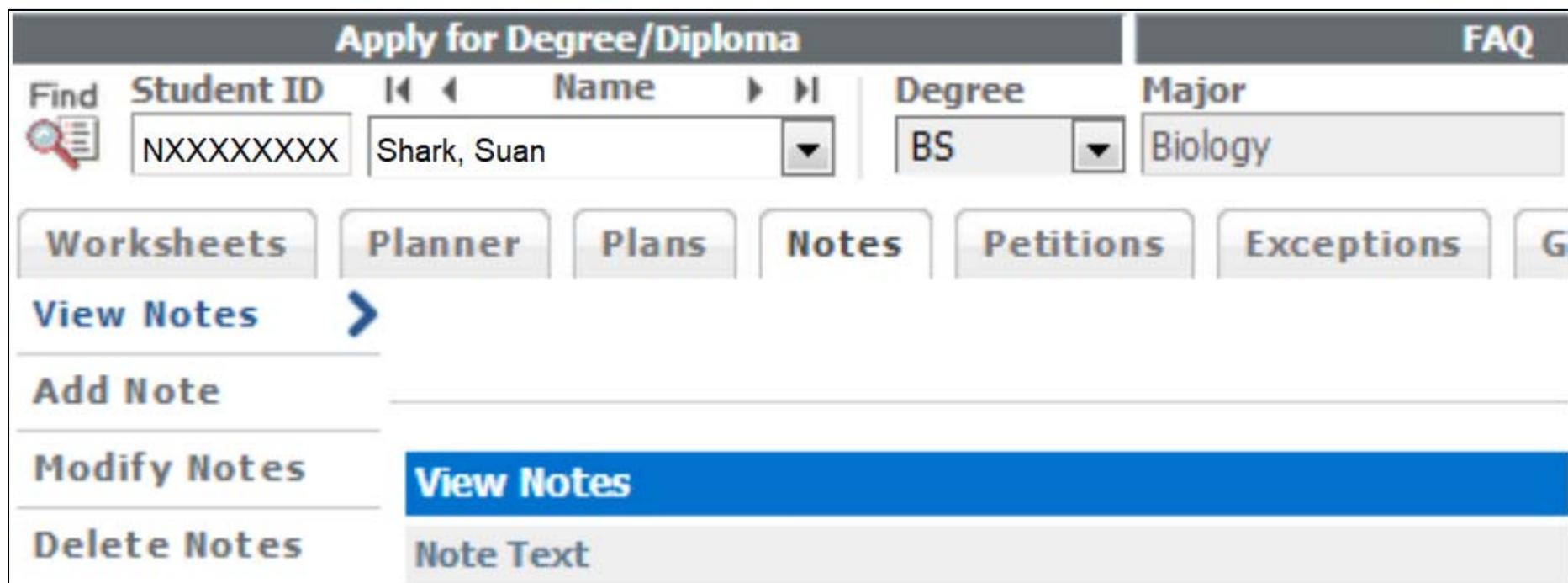
Worksheets Planner Plans Notes Petitions Exceptions G

[View Notes](#) >

Add Note

Modify Notes [View Notes](#)

Delete Notes Note Text



Notes

- You can choose a predefined note from the list

Apply for Degree/Diploma

FAQ Exception Management Template Management

Find Student ID Name Degree Major Level Class Level Last Audit Last Refresh

NX000000X Shark, Susan BS Biology U1 04 Today Today at 4:17 pm

Worksheets Planner Plans Notes Petitions Exceptions GPA Calc Admin

Add Note >

View Notes

Add Note >

Modify Notes

Delete Notes

Add New Note

Enter your note and click the Save Note button

IMPORTANT: Notes are part of the student's academic history and are student facing.

Choose a predefined note from the list below

Notes

- Or enter the Notes free form
- Or you can type in Free Form
- Once the Note is entered, click “Save Note”
- Then run a new degree audit to see the results

Apply for Degree/Diploma

Find Student ID Name Degree Major Level Class Level Last Audit Last Refresh

FAQ Exception Management Template Management

NXXXXXXX Shark, Susan BS Biology U1 04 Today Today at 4:17 pm

Worksheets Planner Plans Notes Petitions Exceptions GPA Calc Admin

View Notes

Add Note >

Modify Notes

Delete Notes

Add New Note

Enter your note and click the Save Note button

IMPORTANT: Notes are part of the student's academic history and are student facing.

Choose a predefined note from the list below

Student advised Petition/Exception was approved and Processed in Degree Works

Save Note Clear

Notes

- Notes can be viewed at the far bottom of the degree audit.
- **IMPORTANT:** Please note that any notes added are visible to both the Student and Faculty/Staff that have access to Degree Works

Notes	Entered by	Date
Student advised Petition/Exception was approved and processed in Degree Works.	Pignetti, Christopher J	06/18/2018

Degree Applicable Coursework

- Courses outlined in the college catalog
- Courses outlined in curriculum sheet
(Undergraduate)
- Courses outlined in degree plan



Degree Audit and Financial Aid

- Course registration will be reconciled vs. Degree Works to determine if it is in the program (degree-applicable)
- Financial Aid Modules will run a check on degree applicability to determine if course is financial aid eligible.



Degree Applicable Issues

Important: Courses will Not be degree-applicable in the following cases:

- Student registers for course not in the program and no substitution/petition/exception is requested.
- The Major is changed or a Minor is added after add/drop.
- Degree Audit is not updated with new curriculum.
- If a course is not on the program blocks of the degree audit.



Degree Applicable Issues

- **Important:** If a registered course is in the courses not used (fall through courses), it is not degree-applicable.

Fallthrough Courses		Credits Applied: 52		Classes Applied: 17	
BIOL 2600	Medical Terminology	B+	3	Fall 2016	
CHEM 2400	Organic Chem I/Lab	C	4	Fall 2017	

- A Petition/Exception would need to be sent for the course to be moved to one of the core blocks to be degree applicable.

Importance of Correct Curriculum

- Degree Conerrals
- Financial Aid Eligibility
- Degree Audit is Student facing



Other Functionality

- Student Educational Planner (SEP) – 4 year plans to be built in Degree Works
- Plan – Individual Student plans based upon Planner
- GPA Calc – Simulator to show future credits/GPA need to raise to desired GPA

- All currently being developed for future release



Transition to Degree Works

- NSU will make the transition from CAPP to Degree Works starting in late July 2018.
- Transition will start with catalog years 17/18 and 18/19 of Undergraduate curriculum.
- The plan is to move back year by year until the majority of Students will be on Degree Works.



Transition to Degree Works

- Transition for Graduate curriculum will begin in October/November, 2018.
- More information on the transition will be communicated in the near future.



Innovation Quote

*“Every once in a while,
a new technology, an old problem,
and a big idea
turn into an innovation.”*

- Dean Kamen



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