

Event Types (currently 13 categories) & Meeting Types (aka MT; currently 62 selections)

	Event Types	MT Example 1	MT Example 2	MT Example 3	MT Example 4	MT Example 5	MT Example 6	MT Example 7	MT Example 8	MT Example 9	MT Example 10
1	Academic	Class	Lab	Exam	Study Session	Seminar	Debate	Assessment	Workshop	Presentation	Therapy
2	Administrative	Meeting	Presentation	Interview(s)	Symposium	Seminar	Webinar	Call Center	Training	Assessment	Retreat
3	Art	Photography	Videography	Exhibit	Movie	Presentation	Fair	Meeting	Contest(s)	Reception	Recreation
4	Athletic	Practice	Game(s)	Contest(s)	Competition	Exercise	Training	Assessment	Audition(s)	Recreation	Meeting
5	Awareness	Memorial	Distribution	Support Group	Charity	Ceremony	Exposition	Orientation	Visit	March	Parade
6	Camp	ALMOST ALL									
7	Community	Carnival	Festival or Fair	Celebration	Exposition	Symposium	Parade	Elections	Call Center	Clinic	Support Group
8	Educational	Seminar	Debate	Distribution	Camp	Presentation	Exposition	Conference	Workshop	Training	Symposium
9	Facilities Lease	ALMOST ALL									
10	Performance	Concert	Rehearsal	Show	Dance	Presentation	Assessment	Contest(s)	Reception	Recreation	
11	Service	Charity	Donation	Fundraiser	Sale	Registration	Distribution	Call Center	Delivery	Storage	Custodial
		Maintenance	Room Configuration	Construction	Assessment	Therapy	Elections	Judicial	Reception	Dining Activity	Support Group
12	Social Activity	Celebration	Dining Activity	Recreation	Festival	Carnival	Dance	Game(s)	Ceremony	Camp	Reception
13	Student	ALMOST ALL									

The above event types were created to encompass numerous meeting types and those were created as broadly as possible to cover various events for system flexibility.

Examples & Tips:

Unveiling and Ground Breaking events are Ceremony or Presentation meeting types and would fall under Awareness or Community event types.
 Meeting, Presentation, Reception, Seminar, Symposium, Workshop, and Dining Activity meeting types easily fall under nearly every event type.
 Hold meeting type is great for blocking rooms due to issues such as broken AC or AV, which would appear in the event name.
 Banquets/Barbeques/Breakfasts/Brunches/Lunches/Dinners/Picnics/Snacks = Dining Activity meeting type.
 Bag Stuffing/Pumpkin Carving/Reenactments = Workshop or Recreation meeting types.
 Court/Hearings/Depositions/Trials/Mediation = Judicial or Meeting meeting type.
 Audits/Evaluations/Room Checks/Equipment Tests = Assessment meeting type.
 Walks/Runs/Races are often either Charity or Competition meeting types.
 Treks/Hikes/Races are forms of the Exercise meeting type.
 Vigil = Ceremony/Memorial/Fundraiser/Support Group.
 Gala = Celebration/Show/Fundraiser/Charity/Dance.
 Review = Meeting/Assessment/Study Session.
 Discussion = Meeting/Seminar/Symposium.
 Dissertation = Presentation/Meeting.
 Open House = Exposition.

Meeting Types

#	Meeting Type	#	Meeting Type
1	Assessment	32	Interview(s)
2	Audition(s)	33	Lab
3	Call Center	34	Maintenance
4	Camp	35	March
5	Carnival	36	Meeting
6	Celebration	37	Memorial
7	Ceremony	38	Movie
8	Charity	39	Orientation
9	Class	40	Parade
10	Clinic	41	Photography
11	Competition	42	Practice
12	Concert	43	Presentation
13	Conference	44	Reception
14	Construction	45	Recreation
15	Contest(s)	46	Registration
16	Custodial	47	Rehearsal
17	Dance	48	Retreat
18	Debate	49	Room Configuration
19	Delivery	50	Sale
20	Dining Activity	51	Seminar
21	Distribution	52	Show
22	Donation	53	Storage
23	Elections	54	Study Session
24	Exam	55	Support Group
25	Exhibit	56	Symposium
26	Exposition	57	Therapy
27	Fair	58	Training
28	Festival	59	Videography
29	Fundraiser	60	Visit
30	Game(s)	61	Webinar
31	Hold	62	Workshop