



Health Professions Division

Keatta Jerry & Annisah Ishmael

HPD Admissions Counselors

The Operations of Health Professions Division (HPD) Admissions

- Manage admissions for all HPD graduate and professional program applicants
- Counsel prospective applicants on academic program requirements
- Prepare and provide statistical analysis and data on prospective and accepted applicants for program offices
- Create community awareness of NSU-HPD through recruitment events



HPD Colleges

- College of Osteopathic Medicine
- College of Pharmacy
- College of Optometry
- College of Health Care Sciences
- College of Medical Sciences
- College of Dental Medicine
- College of Nursing
- College of Allopathic Medicine



HPD Campuses

- Fort Myers
- Jacksonville
- Miami
- Orlando
- Palm Beach
- Tampa
- San Juan, Puerto Rico





The Application Process

Applying to HPD Programs

Depending on the HPD program, applicants can apply in one of two ways:

- Larger programs (e.g. Doctor of Osteopathic Medicine)
 - Two different applications are required:
 - Service Application
 - Nova Southeastern University (NSU) Application
- Smaller programs (e.g., Master of Biomedical Sciences)
 - One application is required
 - NSU Application



Service Applications – Program Specific

- **NURSINGCAS**
 - Nursing
- **OPTOMCAS**
 - Optometry
- **OTCAS**
 - Occupational Therapy
- **PHARMCAS**
 - Pharmacy
- **AMCAS**
 - Allopathic Medicine
- **PTCAS**
 - Physical Therapy
- **AACOMAS**
 - Osteopathic Medicine
- **AADSAS**
 - Dental Medicine
- **CASAA**
 - Anesthesiology
- **CASPA**
 - Physician Assistant



Applications Received for 2016-17 Academic Year

Program	Quantity
College of Health Care Sciences	11,421
College of Osteopathic Medicine	5,226
College of Dental Medicine	2796
College of Pharmacy	857
College of Optometry	758
College of Nursing	480
College of Medical Sciences	628
Total	22,166

Class Size

- Class sizes may range from 5 to 230 students.
- Professional programs maintain strict guidelines for class size based on availability of teaching resources. For some programs, if class size exceeds the number of allotted seats, the college/program may jeopardize their accreditation.

The Admission Cycle

The Admission Process

- Processing and reviewing applications
- Interview selection (program-specific)
 - Interviewing candidates
- Admission decisions
- Completion of the admission cycle

The Admission Process

Throughout the admissions cycle, admissions counselors and admissions service representatives manage applicants' records in Banner and Recruiter to indicate applicants' statuses.



Initial Review

Admissions counselors review all applications to see if admissions requirements have been met.

- If requirements are met, admission counselor determines whether applicant is competitive, based on criteria set by the respective program's Committee on Admissions (COA) such as GPA, test scores, health-care experience, volunteer/shadowing hours, letters of recommendation, personal motivation.
- If requirements are not met, admissions counselor will follow up with applicants.
- Depending on the program, competitive applicants may receive an invitation for an interview.



Interviewing Candidates

Each program's interview process is unique. Interviews can range from 45 minutes to a full day and may include:

- Submission of essay prior to interview
- Meeting individually with interviewers
- Meeting with the Dean and/or Program Director
- HPD and/or NSU campus tour
- Meeting with HPD students, faculty and/or staff
- Opportunity to participate in simulation lab
- Meals



Admissions Decisions

- Files are presented to the Committee on Admissions (COA)
- COA/deans make decisions on candidates
- Decisions are processed by admissions counselor and admissions service representative (ASR)
 - Recruiter and Banner are updated with proper status codes
 - Letters are printed
 - Acceptance letters are signed by dean and program director



Completion of the Admission Process

- All requirements listed on the admissions counselor letter must be met
 - Official documents submitted (e.g., final official transcripts, letters of recommendations)
 - Payment of Acceptance/Pre-Registration fees

Transition to the Colleges

- Background Checks
- Immunizations and physical exam forms
- Orientation
 - Start dates vary by program

Contact Information:

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*“We cannot build our own future
without helping others to build theirs.”*

-Bill Clinton

