



NOVA SOUTHEASTERN UNIVERSITY

Enrollment and Student Services  
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STAPP



## 2017-2018 NSU STATE AID APPLICATION

**To be completed by:** students seeking their first bachelor's degree OR graduate students entering their first semester with possible Florida Bright Futures credits available. Students who wish to be considered for Florida Bright Futures funds must select NSU as their postsecondary institution on their Florida Financial Aid Application. To update your school selection, go to [www.floridastudentfinancialaid.org](http://www.floridastudentfinancialaid.org).

**IMPORTANT:** Please check here if you will NOT be completing the 2017-2018 Free Application for Federal Student Aid (FAFSA). If checked, proof of citizenship is required as well as two documents proving Florida residency (see page 3).

### Section I: General Information

Student's Name \_\_\_\_\_ NSU ID/SSN: \_\_\_\_\_  
*Last* *First*

Permanent Address. - P.O. Boxes are not acceptable.

Street, City, State, Zip \_\_\_\_\_

Please check ONE of the following options:

**I am a U.S. Citizen.** Provide a copy of your birth certificate, valid U.S. passport, or Certificate of Naturalization if you have NOT completed a Free Application for Federal Student Aid (FAFSA) for the 2017-2018 academic year.

**I am an eligible noncitizen.** Provide a copy of your Permanent Alien Registration Card if you have NOT completed a FAFSA for the 2017-2018 academic year.

**I am a nonimmigrant** holding one of the visas/documents listed on page 3 or 4 of this application. You must provide a copy of your visa.

### Section II: Qualification and Certification for Florida Residency

Check the category under which you qualify (dependant or independent) and only complete that section. Documentation is required. If you are NOT completing a FAFSA, two documents are required to prove Florida residency (see page 3).

I am a **dependent** student and do not qualify as an independent student based on the criteria below. I meet at least one of the following criteria. **Check all that apply:**

I am a dependent student and my parent (claimant) has maintained legal residence in Florida for at least 12 months prior to enrollment.

I am a dependent student who has resided for the last five years with a relative (claimant) other than my parent, and my relative has maintained legal residence in Florida for at least 12 months. (Copy of tax returns for the last five years on which you were claimed as a dependent or other proof of dependency required.)

I am a member (or spouse or child of a member) of the U.S. Armed Forces who is stationed in Florida on active military duty pursuant to military orders, whose home of record is Florida. (Copy of W2 forms and copy of military orders or military document showing home of record or military assignment orders stationing you in Florida are required, e.g., DD2058, including payment stub.)

### Dependent Student Certification

Name of person claiming residency: last name, first name (parent, legal guardian, or other)

Relationship to student:  Parent  Other \_\_\_\_\_

*Please specify*

Beginning date of claimant's permanent Florida residency: \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yy)

**Please note: Complete Section III and submit Florida residency documentation from the list on page 3.**

## Section II: Qualification and Certification for Florida Residency - continued

I am an **independent** student and have maintained legal residence in Florida for 12 months prior to enrollment for the 2017-2018 academic year. A student is considered an independent student ONLY if the student is not eligible to be claimed as a tax exemption by any person other than a spouse and if at least one of the following criteria apply. **Check all that apply.**

- I was born before January 1, 1994.
- I am married as of the day my FAFSA was or will be completed.
- At the beginning of the 2017-2018 school year, I will be/was working on a master's or doctorate degree (such as an MA, MBA, MD, JD, PhD, EdD, graduate certificate, etc.)
- I am currently serving on active duty in the U.S. Armed Forces for purposes other than training.
- I am a veteran of the U.S. Armed Forces.
- I have children who will receive more than half of their support from me between July 1, 2017, and June 30, 2018.
- I have dependents (other than my children or spouse) who live with me and who receive more than half of their support from me, now and through June 30, 2018.
- When I was age 13 or older, both my parents were deceased, I was in foster care, or I was a dependent or ward of the court.
- I am or was an emancipated minor or in legal guardianship as determined by a court in my state of legal residence.
- At any time on or after July 1, 2016, my high school or school district homeless liaison, a director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development, or a director of a runaway or homeless youth basic center or transitional living program determined that I was an unaccompanied youth who is homeless or a self-supporting youth at risk of being homeless.
- I had a professional judgment approved for dependency override.

### Independent Student Certification

Name of student: last name, first name

Beginning date of student's permanent Florida residency: \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yy)

**Please note: Complete Section III and submit Florida residency documentation from the list on page 3.**

### Section III: Conditions/Signatures Required

I have read and agree to the conditions of this form. I certify that the information contained on this application is true, complete, and correct; and to the best of my knowledge and belief, I am eligible for Florida financial aid as defined under Florida laws.

Student's Signature

Telephone Number

Date

Parent/Claimant's Signature (for dependent students only)

Telephone Number

Date

**Please see below for required documentation that must be submitted with your state aid application form.  
Notice: If you knowingly give false information on this form, you may be subject to severe legal penalties.**

## Proof of Florida Residency for State Aid Purposes

The student or the person claiming residency ("claimant") must be a Florida resident for 12 consecutive months prior to the first day of classes of the first semester of the academic year for which assistance is requested. The primary intent of establishing residence in Florida must not be for the purpose of obtaining an education. Other persons not meeting the 12 month legal residency requirement may be classified as Florida residents for state aid programs. Please review eligibility criteria below for details. If you have or will complete the 2017-2018 FAFSA, you or the claimant must submit one of the following documents to prove Florida residency.

**IMPORTANT:** If you will **NOT** be completing the 2017-2018 FAFSA, two of the following documents are required.

Submitted document(s) must be issued at least one year prior to the start of your semester.

- Copy of Florida Driver License or Florida Identification Card
- Copy of Florida Voter Registration Card
- Copy of Florida Vehicle Registration
- Copy of Florida Homestead Exemption (for 2015 tax year or earlier)
- Proof of a permanent home in Florida which is occupied as a primary residence by the student (if independent) or the individual's parent (if dependent, as defined in Section II). For example, a lease agreement.
- Transcripts from a Florida high school for multiple years if the Florida high school diploma or GED was earned within the last 12 months
- Proof of permanent full-time employment in Florida for at least 30 hours per week for a 12-month period

**Applications submitted without residency documentation will not be processed.**

## Eligibility Criteria for Florida State Financial Aid

1. An individual who comes to Florida as an out-of-state resident to enroll in a Florida post-secondary educational institution will not meet the residency requirements for state financial aid purposes regardless of length of time enrolled.
2. The student must be a U.S. citizen or an eligible noncitizen. The following is a definition of "eligible noncitizen" for state aid programs as defined by the Florida Department of Education. This definition does not apply to federal aid.

A student is considered an **eligible noncitizen** if he/she is a(n):

- Citizen of the Marshall Islands (former Trust Territory)
- Citizen of the Federated States of Micronesia (former Trust Territory)
- Beneficiary of the Family Unity Program
- Individual granted temporary protected status
- Individual granted withholding or deportation status
- Individual granted suspension for deportation status or cancellation of removal
- Individual granted a stay of deportation status
- Individual granted Deferred Action status- Category C-14 (Deferred Action for Childhood Arrivals, Category C-33, NOT eligible)
- Individual granted deferred enforced departure status
- Applicant for adjustment of status
- Asylum applicant with INS receipt or Immigration Court stamp
- Resident alien who can provide documentation from the INS that he/she is a(n):
  - Permanent resident
  - Conditional resident
  - Asylee, refugee, or parolee
  - Cuban-Haitian entrant
  - Temporary resident under the Immigration Reform and Control Act of 1986

Pursuant to State Board of Education rule 6A-10.044, Florida Administrative Code, nonimmigrants holding one of the following visas shall be considered eligible to establish Florida residency for state aid purposes.

• Visa Category A-	Government official
• Visa Category E-	Treaty trader or investor
• Visa Category G-	Representative of international organizations
• Visa Category H-1-	Temporary worker, performing professional, nursing services, or in a specialty occupation
• Visa Category H-4-	Only if spouse or child of alien is classified H-1
• Visa Category I -	Foreign information media representative
• Visa Category K-	Fiancé, fiancée or a child of a U.S. citizen(s)
• Visa Category L-	Intracompany transferee (incl. spouse or child)

Nonimmigrants holding one of the following visas shall be considered eligible - *continued*

- Visa Category N- Parent or child of alien accorded special immigrant status
- Visa Category O-1- Workers of extraordinary ability in the sciences, arts, education, business, or athletics
- Visa Category O-3- Only if spouse or child of O-1 alien
- Visa Category R- Religious workers
- Visa Category NATO 1-7 Representatives and employees of NATO and their families
- Visa Category S - Alien witnesses and informants, including their spouse and children
- Visa Category T- Victims of trafficking, who cooperate with federal authorities in prosecutions of traffickers, including their spouse and children
- Visa Category U - Victims of certain crimes, including their spouse and children
- Visa Category V- Spouses and children of lawful permanent residents

3. Dependent students of divorced parents may take the residency of either parent who meets the Florida residency requirement even if claimed as dependent by a non-resident parent. A parent is either a natural or adoptive parent or a legal guardian. A dependent student will be considered to have met the requirements of Florida residency if the student has lived with a relative who has had day-to-day supervision of the individual for the past five years, and the relative meets all the requirements of Florida residency.
4. Residents of Florida stationed out-of-state on active military duty will retain Florida residency status, as will their spouses and dependent children. Active-duty members of the armed forces stationed in Florida, their spouses and dependent children, and full-time instructional and administrative personnel of state public schools, colleges, and universities, and their spouses and dependent children are classified as Florida residents.
5. The spouses and dependent children of active duty members stationed in the state will obtain Florida residency status as soon as their family moves to the state and active duty assignment begins.
6. The student must not owe a repayment or be in default under any state or federal grant, loan, or scholarship program unless satisfactory arrangements to repay have been made.
7. A student who has been classified as a resident for initial receipt of state aid funds by NSU may continue to qualify as a resident if the student maintains continuous enrollment at NSU with no break in enrollment greater than 12 months.
8. Florida financial aid may transfer from one eligible institution to another, provided that the recipient continues to meet all eligibility requirements.
9. **Students must be making Satisfactory Academic Progress (SAP) as defined by NSU as well as defined by the Florida Department of Education.** Academic requirements, including grade point average and enrollment requirements, vary depending on the program. For details on academic requirements and criteria for renewal of state awards, please visit the website at [www.nova.edu/sap](http://www.nova.edu/sap).