

# TRANSFER EVALUATION SERVICES

Presented by Randi Miletsky,  
Associate Director



# Transfer Evaluation Services (TES) Staff

- Randi Miletsky – Associate Director of TES
- Teresa Martin - TES Manager
- Ranishka Williams - TES Counselor
- Tanya White - TES Counselor
- Santosh Jacob- TES Counselor
- Amy Rowe - TES Specialist

# Transfer Credit for Undergraduate Students

## Transfer Evaluation Services

- Facilitates transfer of credits
- Assists students with obtaining college credit for work experience

# Transfer Credits

- Regionally accredited college or university
- Maximum of 90 credits toward degree requirements
- 50% of major

# Evaluation of Transfer Credits

- Facilitates transfer of credits
  - evaluation of academic record
  - research for course descriptions through use of the Transfer Evaluation System
  - Transfer Articulation Module
- Assists students with obtaining college credit for work experience

# **SACS Policy**

Transfer students who have earned an Associate of Arts degree or 60 credits from a Southern Association of Colleges and Schools (SACS) from 1992 to the present and are in good academic standing, as defined by the transfer institution, shall be admitted to NSU with junior standing.

# Recruiter

- TES counselors obtain names of students whose records are ready to be reviewed
- Check Netsearch for transcripts

# Scenario Overview

Prospective student Susan Shark has submitted her application for the Bachelor's of Science in Psychology Program.

Susan has already earned college credits at Broward College

# SHATRNS- Transfer Course Information

Oracle Developer Forms Runtime - Web: Open > SHATRNS

File Edit Options Block Item Record Query Tools Help

ORACLE

Transfer Course Information SHATRNS 8.4.0.1 (PROD)

ID: N01234567 Susan Shark Transfer Institution Number: 1  
Attendance Period Number: 1

**Transfer Institution**

Institution: 005074 Broward College  
Transcript Receipt Date: 25-MAY-2011   Official

**Transfer Attendance Period**

Attendance Period: 1981-2011  
Acceptance Date: 25-MAY-2011   
Effective Term: 201220 Fall 2011  
Term Type:  
Apply to Level: U1  Bachelors - P&L Studies  
Transfer Degree:   
Attendance Begin Date:   
Attendance End Date:

# SHATAEQ-Transfer Articulation Evaluation

Oracle Developer Forms Runtime - Web: Open > SHATAEQ

File Edit Options Block Item Record Query Tools Help

Transfer Articulation Evaluation SHATAEQ 8.4.0.3 (PROD)

ID: N012345678 Susan Shark Institution: 005074 Broward College Program:

Transfer							Equivalent						
Attendance Period	Term	Level	Primary			Credit Hours	Grade	Articulate Ind	Level	Subject	Course	Credit Hours	Grade
			Group	Ind	Subject								
1	201420	UG	02	<input checked="" type="checkbox"/>	BSC	1010	3.000	B	U1	BIOL	1500	4.000	TR
1	201420	UG	02	<input type="checkbox"/>	BSC	1010L	1.000	B	U1	CHEM	1300	4.000	TR
1	201420	UG	05	<input checked="" type="checkbox"/>	CHM	1045	3.000	C	U1	BIOL	1999	3.000	TR
1	201420	UG	05	<input type="checkbox"/>	CHM	1045L	1.000	A	U1	BIOL	1999	1.000	TR
1	201420	UG		<input type="checkbox"/>	BSC	1085	3.000	B	U1	BIOL	1999	3.000	TR
1	201420	UG		<input type="checkbox"/>	BSC	1085L	1.000	C	U1	BIOL	1999	1.000	TR
1	201420	UG		<input type="checkbox"/>	BSC	2086	3.000	C	U1	BIOL	1999	3.000	TR
1	201420	UG		<input type="checkbox"/>	BSC	2086L	1.000	C	U1	BIOL	1999	1.000	TR
1	201420	UG		<input type="checkbox"/>	DEP	2004	3.000	A	U1	PSYC	2350	3.000	TR
1	201420	UG		<input type="checkbox"/>	ENC	1101	3.000	A	U1	COMP	1500	3.000	TR
1	201420	UG		<input type="checkbox"/>	ENC	1102	3.000	B	U1	COMP	2000	3.000	TR
1	201420	UG		<input type="checkbox"/>	GEA	2000	3.000	B	U1	GEOG	2050	3.000	TR
1	201420	UG		<input type="checkbox"/>	HLP	1081	2.000	B	U1	ATTR	1999	2.000	TR
1	201420	UG		<input type="checkbox"/>	MAC	1105	3.000	C	U1	MATH	1040	3.000	TR
1	201420	UG		<input type="checkbox"/>	MAC	1114	3.000	C	U1	MATH	1250	3.000	TR
1	201420	UG		<input type="checkbox"/>	MAC	1140	3.000	B	U1	MATH	1200	3.000	TR

Transfer attendance period number; press LIST for valid entries.

Record: 16/24 | ... | <OSC>

# Examinations

- College-Level Examination Program (**CLEP**)
- DANTES Subject Standardized Tests (**DSST**)
- New York University Proficiency Examinations
- International Baccalaureate (**IB**)
- Advanced Placement (**AP**)
- Advanced International Certificate in Education (**AICE**)

# Full Portfolio

- Challenge a college-level course
- Evaluated by a faculty member
- Steps:
  - Obtain course syllabus
  - Resume
  - Autobiography
  - Skill Inventory
  - Documentation

*[www.nova.edu/registrar/forms/sample\\_portfolio.pdf](http://www.nova.edu/registrar/forms/sample_portfolio.pdf)*

# Standard Grant

- Based on common documentation experiences
- Licenses
- Certifications
- Training Courses
- Military

# Transfer Credits for Graduate Students

- Regionally accredited college or university
- Master's and Specialist degree
  - Maximum of 12 credits
- Doctorate degree
  - 2/3 of degree requirements

# Transfer Credit Process

- Transfer of credit determined by program offices
- NSU course equivalency determined by program offices

http://www.nova.edu/tes/  NSU Transfer Services for Under...  

# TRANSFER EVALUATION SERVICES

[Undergraduate](#) [Graduate and Professional](#)

**UNDERGRADUATE STUDENTS**

Wondering how a course you took at another institution will transfer to your undergraduate degree at NSU? Click on our Transfer Credit System icon to find out!



NSU Home > Transfer Evaluation Services



**UNDERGRADUATE STUDENTS**

The Office of Transfer Evaluation Services (TES) provides services to undergraduate students who wish to transfer credits to NSU and to students who wish to obtain college credits for learning experiences outside the class room.

For detailed information on the various processes to transfer credit, review the following information:

[NSU Policies on Transferring Credit](#)   
[Process for Requesting Transfer Credit](#)   
[Examinations](#)   
[Prior Experiences](#) 

NSU http://www.nova.edu/tes/graduate/index.html

Transfer Evaluation Services...

# TRANSFER EVALUATION SERVICES

Undergraduate

Graduate and Professional

NSU Home > Transfer Evaluation Services > Graduate and Professional



## GRADUATE AND PROFESSIONAL

The Office of Transfer Evaluation Services (TES) provides services to students in graduate and professional programs who wish to transfer credits to NSU and to students who wish to obtain college credits for learning experiences outside the class room.

- Maximum Number of Transferable Credits >
- Transferring Credit from Other Institutions >
- Transferring Credit from one NSU College to Another >
- Assessment of Work Experience >

# NSU Course Transfer Information

*<http://tes.collegesource.com>*

**NOVA SOUTHEASTERN UNIVERSITY TRANSFER INFORMATION**

Welcome to Nova Southeastern University's Transfer Credit System. This interactive tool will allow you to view and create an unofficial equivalency review of credits earned at current and/or prior institutions and their respective NSU equivalencies. Please note, however, that although a course may be transferrable to the institution it is not a guarantee that it will satisfy your specific degree requirements. Additionally, some courses and/or institutions may not appear on this list, but may be eligible for transfer. If you have attended a regionally-accredited institution and are unable to locate a course equivalency, please email us at [esstes@nova.edu](mailto:esstes@nova.edu). We will gladly review your request. The information in this tool is subject to frequent revision, as we continually add new institutions and course equivalencies.

For further information on how to locate course equivalencies and create an unofficial equivalency review, please see [Understanding the Transfer Credit System](#).

Upon acceptance to Nova Southeastern University and receipt of final official transcripts, Transfer Evaluation Services will send an official letter identifying the courses which are transferrable to the university.

**TRANSFER RESOURCE LINKS**

- Transfer Policy: <http://www.nova.edu/tes/>
- Transfer Section: <http://www.nova.edu/tes/>

**FIND TRANSFER COLLEGE BY NAME:**

**ALPHABETICAL INDEX:**

[A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#) [\[ALL\]](#)

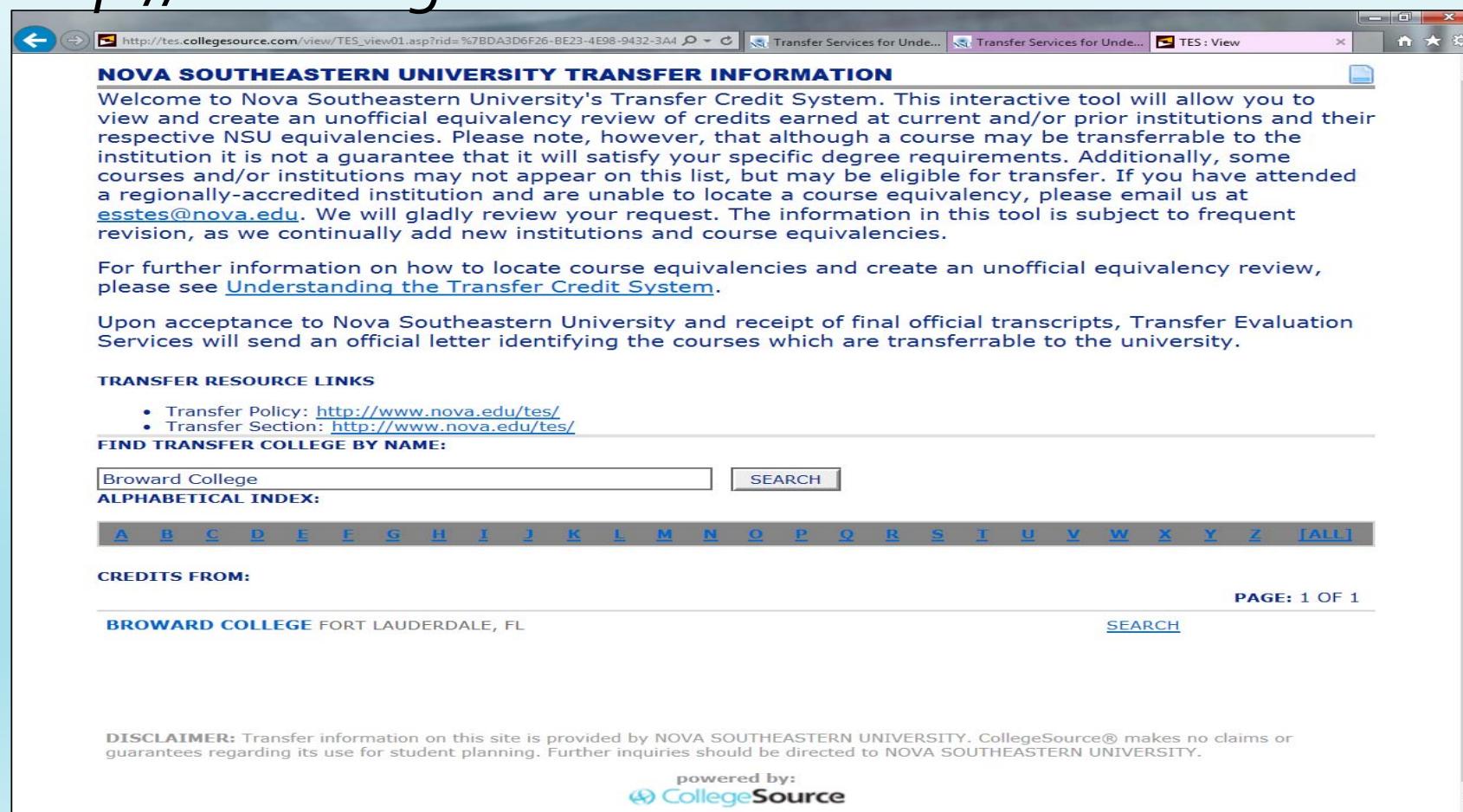
**CREDITS FROM:**

<a href="#">ABRAHAM BALDWIN AGRICULTURAL COLLEGE</a> TIFTON, GA	<a href="#">SEARCH</a>
<a href="#">ACADEMY OF ART UNIVERSITY</a> SAN FRANCISCO, CA	<a href="#">SEARCH</a>
<a href="#">ADAMS STATE UNIVERSITY</a> ALAMOSA, CO	<a href="#">SEARCH</a>
<a href="#">ADELPHI UNIVERSITY</a> GARDEN CITY, NY	<a href="#">SEARCH</a>
<a href="#">ADRIAN COLLEGE</a> ADRIAN, MI	<a href="#">SEARCH</a>
<a href="#">ADVENTIST UNIVERSITY OF HEALTH SCIENCES</a> ORLANDO, FL	<a href="#">SEARCH</a>
<a href="#">AGNES SCOTT COLLEGE</a> DECATUR, GA	<a href="#">SEARCH</a>

**PAGE: 1 OF 47 [>>](#)**

# NSU Course Transfer Information

<http://tes.collegesource.com>

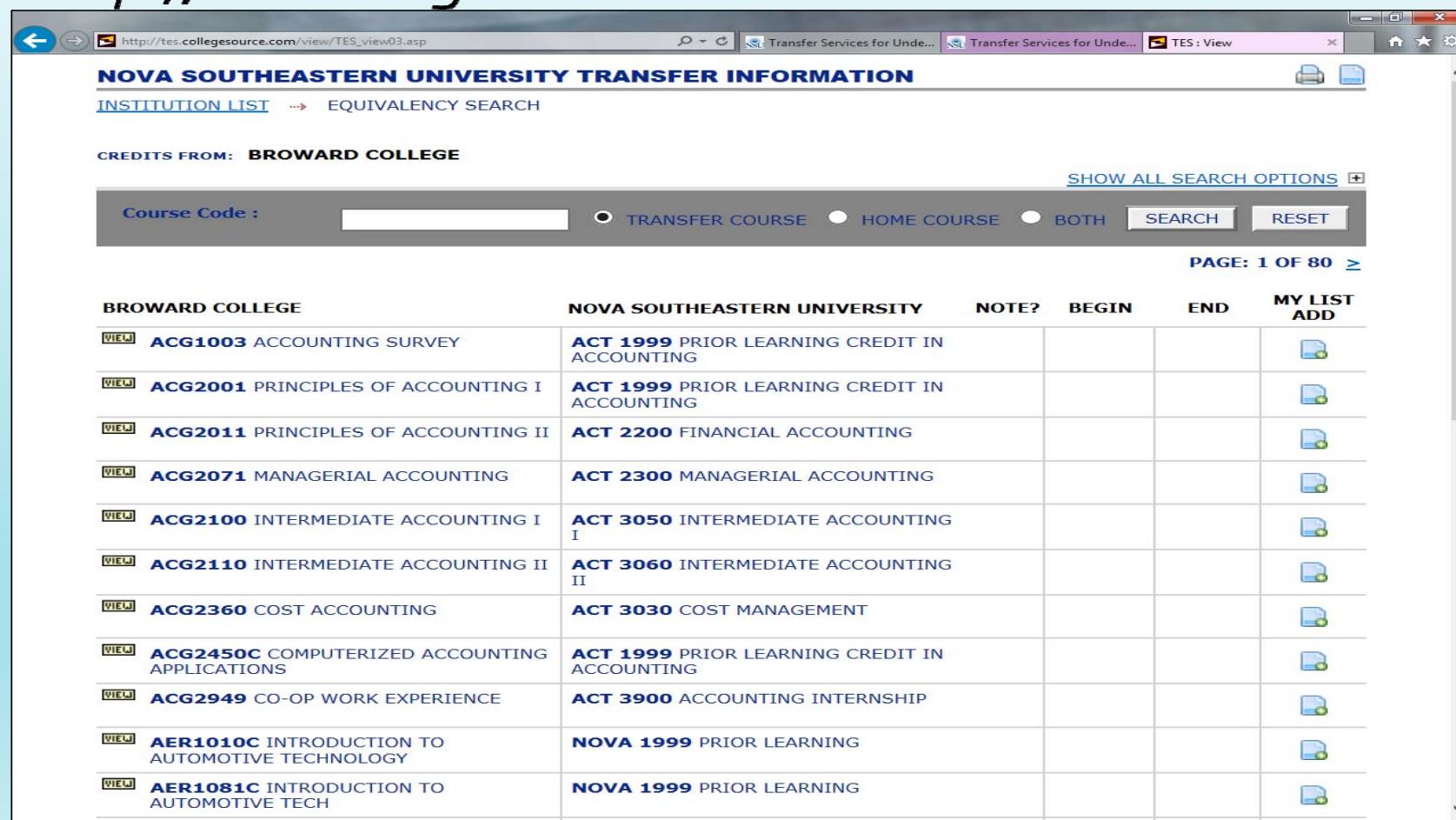


The screenshot shows a web browser window with the following content:

- Header:** The address bar shows the URL [http://tes.collegesource.com/view/TES\\_view01.asp?rid=%7BDA3D6F26-BE23-4E98-9432-3A4](http://tes.collegesource.com/view/TES_view01.asp?rid=%7BDA3D6F26-BE23-4E98-9432-3A4). The title bar includes the text "Transfer Services for Unde...", "Transfer Services for Unde...", and "TES : View".
- Section Header:** **NOVA SOUTHEASTERN UNIVERSITY TRANSFER INFORMATION**
- Text:** Welcome to Nova Southeastern University's Transfer Credit System. This interactive tool will allow you to view and create an unofficial equivalency review of credits earned at current and/or prior institutions and their respective NSU equivalencies. Please note, however, that although a course may be transferrable to the institution it is not a guarantee that it will satisfy your specific degree requirements. Additionally, some courses and/or institutions may not appear on this list, but may be eligible for transfer. If you have attended a regionally-accredited institution and are unable to locate a course equivalency, please email us at [esstes@nova.edu](mailto:esstes@nova.edu). We will gladly review your request. The information in this tool is subject to frequent revision, as we continually add new institutions and course equivalencies.
- Text:** For further information on how to locate course equivalencies and create an unofficial equivalency review, please see [Understanding the Transfer Credit System](#).
- Text:** Upon acceptance to Nova Southeastern University and receipt of final official transcripts, Transfer Evaluation Services will send an official letter identifying the courses which are transferrable to the university.
- Section Header:** **TRANSFER RESOURCE LINKS**
- List:**
  - Transfer Policy: <http://www.nova.edu/tes/>
  - Transfer Section: <http://www.nova.edu/tes/>
- Section Header:** **FIND TRANSFER COLLEGE BY NAME:**
- Form:** A search bar containing "Broward College" with a "SEARCH" button.
- Section Header:** **ALPHABETICAL INDEX:**
- Text:** A horizontal menu with letters A through Z, and a "[ALL]" button.
- Section Header:** **CREDITS FROM:**
- Text:** BROWARD COLLEGE FORT LAUDERDALE, FL
- Text:** SEARCH
- Text:** PAGE: 1 OF 1
- Text:** **DISCLAIMER:** Transfer information on this site is provided by NOVA SOUTHEASTERN UNIVERSITY. CollegeSource® makes no claims or guarantees regarding its use for student planning. Further inquiries should be directed to NOVA SOUTHEASTERN UNIVERSITY.
- Text:** powered by 

# NSU Course Transfer Information

<http://tes.collegesource.com>

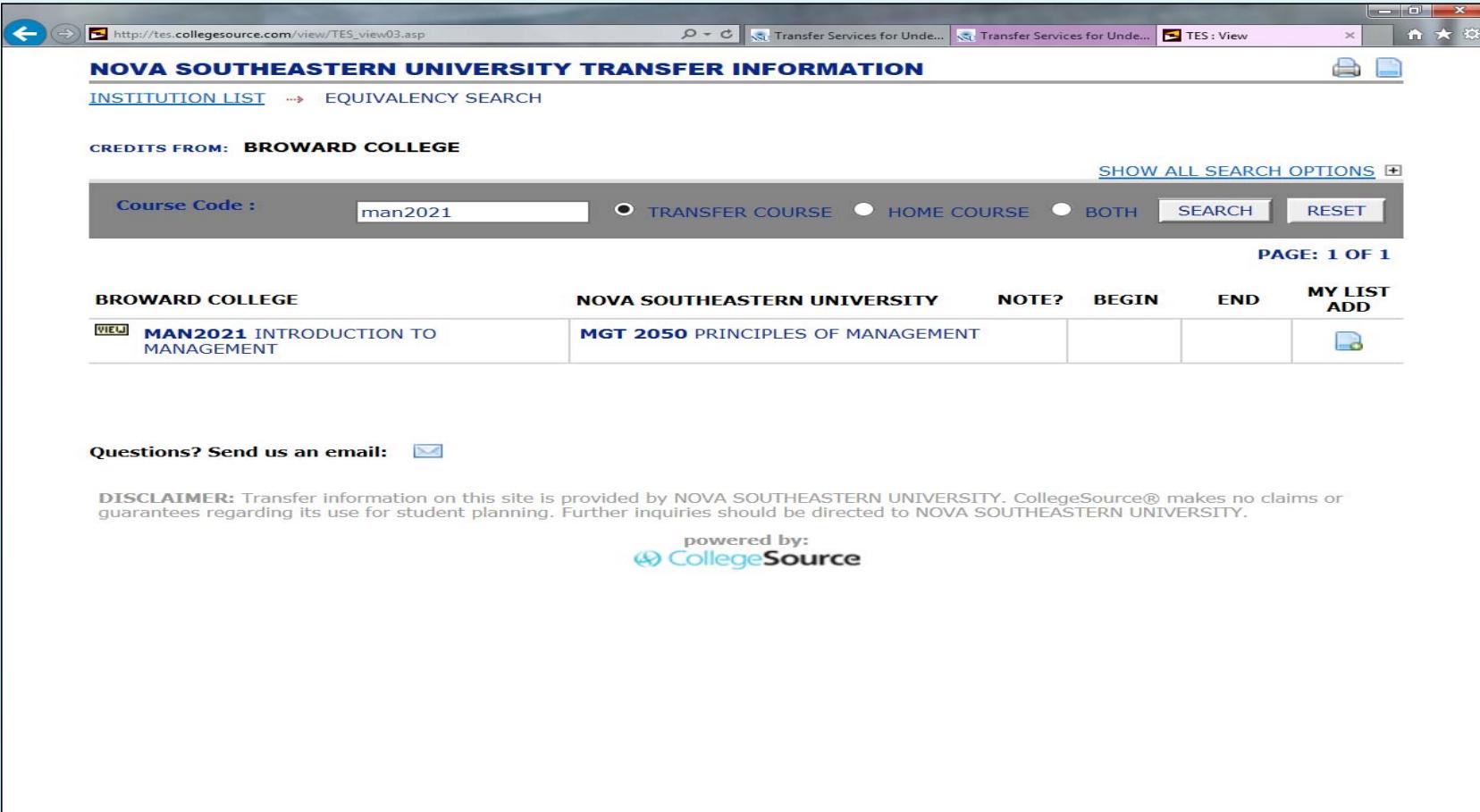


The screenshot shows a web browser window for 'NOVA SOUTHEASTERN UNIVERSITY TRANSFER INFORMATION'. The URL is [http://tes.collegesource.com/view/TES\\_view03.asp](http://tes.collegesource.com/view/TES_view03.asp). The page displays course transfer information from Broward College to Nova Southeastern University. The search criteria are set to 'CREDITS FROM: BROWARD COLLEGE' and 'Course Code:'. The search results are as follows:

BROWARD COLLEGE	NOVA SOUTHEASTERN UNIVERSITY	NOTE?	BEGIN	END	MY LIST ADD
<a href="#">VIEW ACG1003 ACCOUNTING SURVEY</a>	<b>ACT 1999</b> PRIOR LEARNING CREDIT IN ACCOUNTING				
<a href="#">VIEW ACG2001 PRINCIPLES OF ACCOUNTING I</a>	<b>ACT 1999</b> PRIOR LEARNING CREDIT IN ACCOUNTING				
<a href="#">VIEW ACG2011 PRINCIPLES OF ACCOUNTING II</a>	<b>ACT 2200</b> FINANCIAL ACCOUNTING				
<a href="#">VIEW ACG2071 MANAGERIAL ACCOUNTING</a>	<b>ACT 2300</b> MANAGERIAL ACCOUNTING				
<a href="#">VIEW ACG2100 INTERMEDIATE ACCOUNTING I</a>	<b>ACT 3050</b> INTERMEDIATE ACCOUNTING I				
<a href="#">VIEW ACG2110 INTERMEDIATE ACCOUNTING II</a>	<b>ACT 3060</b> INTERMEDIATE ACCOUNTING II				
<a href="#">VIEW ACG2360 COST ACCOUNTING</a>	<b>ACT 3030</b> COST MANAGEMENT				
<a href="#">VIEW ACG2450C COMPUTERIZED ACCOUNTING APPLICATIONS</a>	<b>ACT 1999</b> PRIOR LEARNING CREDIT IN ACCOUNTING				
<a href="#">VIEW ACG2949 CO-OP WORK EXPERIENCE</a>	<b>ACT 3900</b> ACCOUNTING INTERNSHIP				
<a href="#">VIEW AER1010C INTRODUCTION TO AUTOMOTIVE TECHNOLOGY</a>	<b>NOVA 1999</b> PRIOR LEARNING				
<a href="#">VIEW AER1081C INTRODUCTION TO AUTOMOTIVE TECH</a>	<b>NOVA 1999</b> PRIOR LEARNING				

# Course Code Search

*http://tes.collegesource.com*



The screenshot shows a web browser window for the NOVA SOUTHEASTERN UNIVERSITY TRANSFER INFORMATION system. The URL in the address bar is [http://tes.collegesource.com/view/TES\\_view03.asp](http://tes.collegesource.com/view/TES_view03.asp). The page title is "NOVA SOUTHEASTERN UNIVERSITY TRANSFER INFORMATION".

Below the title, there are two navigation links: "INSTITUTION LIST" and "EQUIVALENCY SEARCH".

The search criteria are set to "CREDITS FROM: BROWARD COLLEGE". The search term in the "Course Code" field is "man2021". The "TRANSFER COURSE" radio button is selected. The search results table has columns for "BROWARD COLLEGE", "NOVA SOUTHEASTERN UNIVERSITY", "NOTE?", "BEGIN", "END", and "MY LIST ADD".

BROWARD COLLEGE	NOVA SOUTHEASTERN UNIVERSITY	NOTE?	BEGIN	END	MY LIST ADD
<a href="#">VIEW</a> <b>MAN2021</b> INTRODUCTION TO MANAGEMENT	<b>MGT 2050</b> PRINCIPLES OF MANAGEMENT				

At the bottom left, there is a link "Questions? Send us an email: [✉](#)".

A "DISCLAIMER" note states: "Transfer information on this site is provided by NOVA SOUTHEASTERN UNIVERSITY. CollegeSource® makes no claims or guarantees regarding its use for student planning. Further inquiries should be directed to NOVA SOUTHEASTERN UNIVERSITY."

The "powered by:  CollegeSource" logo is located at the bottom center.

# Contact Information

Transfer Evaluation Services

- Website: [www.nova.edu/tes](http://www.nova.edu/tes)

- Email: [esstes@nova.edu](mailto:esstes@nova.edu)

- Phone: (954) 262-8117

# Transfer Articulation Systems

Stacy M Radigan  
Coordinator of Transfer Articulation Systems



## TAS Staff

- Stacy M Radigan – Coordinator of Transfer Articulation Systems
- Michelene Brown – Data Specialist-Transfer Articulation

# Overview

- Articulation of transfer institutions
- Articulation of transfer courses
- Facilitate articulation of transfer students
- Provide students with information regarding transfer work

# What is Transfer Articulation?

- Transfer articulation is the process of comparing the content of courses that are transferred from post-secondary institutions to NSU courses
- This process is done electronically using Banner
- Transfer module is currently being built for undergraduate courses only

# Banner Forms

## SOABGTA – Transfer Articulation Institution

- Build transfer institution calendar type

- Build transfer level

Oracle Developer Forms Runtime - Web: Open > SOABGTA

File Edit Options Block Item Record Query Tools Help

Transfer Articulation Institution SOABGTA 8.0 (PROD)

Institution: 005074 Broward College Term: 000000

General Information

From Term: 000000 Maintenance To Term: 999999

Highest Degree Level Offered:

Acceptance Practice:

Calendar Type and Multiplier: S Semester to Semester 1

Acceptance Authority:

Reported By:

Transfer Levels

From Term: 000000 Maintenance To Term: 999999

Level	Description
UG	Undergraduate

Highest degree level offered; press LIST for valid codes.

Record: 1/1 ... List of Valu... <OSC>

# Banner Forms

## SHATGRD – Transfer Grade Code Maintenance

- Build grading scale for transfer institution:
  - There are two sets of grading scales, based upon the transfer institution's accreditation- (1)Southern Association of Colleges and Schools (SACS) and (2)Non-SACS
  - The grading scale for SACS transfer institutions includes "C-, D+, and D"
  - The grading scale for Non-SACS transfer institutions consists of grades "C" and above

# Grading Scale for SACS Transfer Institutions

# Grading Scale for Non-SACS Transfer Institutions

# Banner Forms

## SHATATR – Transfer Course Articulation

- Transfer course equivalencies are first determined by faculty and then entered into the module.
- Please note: Complete catalog of courses has been built for Florida community colleges and four-year universities.

Oracle Developer Forms Runtime - Web: Open > SHATATR

File Edit Options Block Item Record Query Tools Help

Transfer Course Articulation SHATATR 8.4 (PROD)

Institution: 005074 Broward College Program: Default Institution:

Transferring Course

Group	Primary	Subject	Course	Title	Term	Equivalent Exists	Transfer Catalog:
		ACG	1003	Accounting Survey	200720	Yes	0607

Details Description Attributes

Level	Status	Minimum Grade	Transferred Credits Low	Transferred Credits High	Protect from Import
UG	AC	3.000	3.000	.000	

Converted: 3.000 .000

Equivalent Course

Left And Or Parenthesis	Subject	Course	Title	Catalog Low	Catalog High	Credits Used	Right Parenthesis
*	ACT	1999	Prior Learning Credits Accou	3.000	12.000	3.000	

Equivalent Course Attributes

Code	Description

Equivalent Course Comments

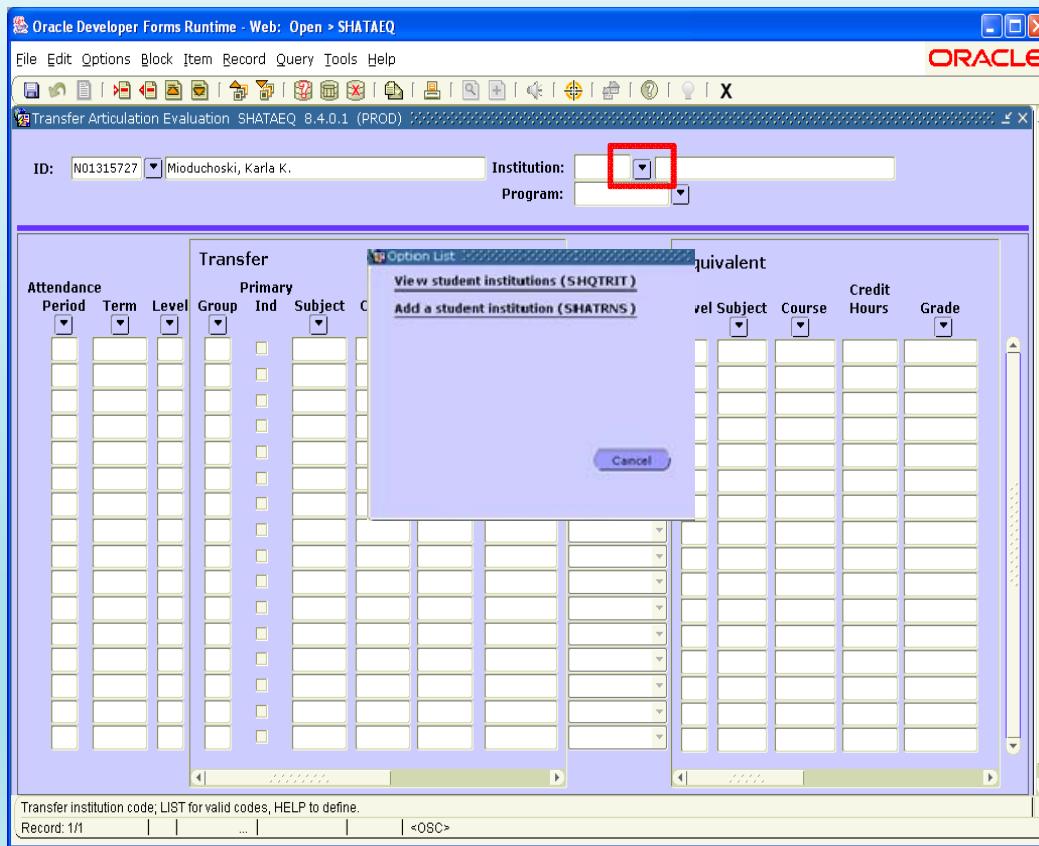
Group Code; group connector for many to one transfer course relationships.

Record: 1/?

# Banner Forms

## SHATAEQ – Transfer Articulation Evaluation

- Enter transfer student's NSU ID
- Click down arrow to select transfer institution
- Click **View student institutions (SHQTRIT)** on Option List pop-up box



# Banner Forms

## SHATAEQ – Transfer Articulation Evaluation

- Click the Next Block icon to view the transfer courses

Oracle Developer Forms Runtime - Web: Open > SHATAEQ

File Edit Options Block Item Record Query Tools Help

Transfer Articulation Evaluation: SHATAEQ 8.4.0.1 (PROD)

ID: N01323348 Austin, Aubry V. Institution: 005074 Broward College Program:

Attendance			Transfer						Equivalent					
Period	Term	Level	Group	Primary Ind	Subject	Course	Credit Hours	Grade	Articulate Ind	Level	Subject	Course	Credit Hours	Grade
1	201220	UG	01	✓	BSC	1085	3.000	A	Successful	N1	BIOL	3320	4.000	TR
			01	✓	BSC	1085L	1.000	A	Successful	N1	BIOL	3330	4.000	TR
1	201220	UG	01	✓	BSC	1086	3.000	A	No equivalent					
1	201220	UG	01	✓	BSC	1086L	1.000	A	No equivalent					
1	201220	UG			AMH	2010	3.000	A	Successful	N1	HIST	1030	3.000	TR
1	201220	UG			CGS	1060C	3.000	A	Successful	N1	TECH	1110	3.000	TR
1	201220	UG			CHM	1032	3.000	A	Successful	N1	CHEM	1999	3.000	TR
1	201220	UG			CHM	1032L	1.000	A	Successful	N1	CHEM	1999	1.000	TR
1	201220	UG			DEP	2004	3.000	A	Successful	N1	PSYC	2350	3.000	TR
1	201220	UG			ENC	1101	3.000	A	Successful	N1	COMP	1500	3.000	TR
1	201220	UG			ENC	1102	3.000	A	Successful	N1	COMP	2000	3.000	TR
1	201220	UG			HLP	1081	2.000	A	Successful	N1	ATTR	1999	2.000	TR
1	201220	UG			HUN	1202	3.000	A	Successful	N1	NUT	3000	3.000	TR
1	201220	UG			MAC	1105	3.000	A	Successful	N1	MATH	1040	3.000	TR
1	201220	UG			MCB	2010	3.000	A	Successful	N1	BIOL	2400	3.000	TR

Transfer attendance period number; press LIST for valid entries.

Record: 1/25 | ... | <OSC>

# Banner Forms

## SHATAEQ – Transfer Articulation Evaluation

- When a course does not articulate, “No equivalent” will appear in the **Articulation Ind** field
- Course Request Form is then created from the Transfer Articulation Workflow

The screenshot shows a screenshot of the Oracle Developer Forms Runtime - Web: Open > SHATAEQ application. The application title is "Transfer Articulation Evaluation SHATAEQ 8.4.0.1 (PROD)". The interface includes a toolbar with various icons, a menu bar with File, Edit, Options, Block, Item, Record, Query, Tools, and Help, and a status bar at the bottom with the message "Transfer attendance period number; press LIST for valid entries." and "Record: 1/49 | ... | <OSC>".

The main data area is divided into two tables: "Transfer" and "Equivalent".

**Transfer Table:**

Attendance Period	Term	Level	Group	Primary Ind	Subject	Course	Credit Hours	Grade	Articulate Ind
1	201220	UG			AMH	2091	3.000	B	Successful
1	201220	UG			AML	2600	3.000	A	Successful
1	201220	UG			APB	1220	2.000	C	Successful
1	201220	UG			APB	1221	2.000	D	Successful
1	201220	UG			CCJ	1020	3.000	B	Successful
1	201220	UG			CCJ	1220	3.000	B	No equivalent
1	201220	UG			CCJ	1250	3.000	A	Successful
1	201220	UG			CGS	1061C	1.000	A	Successful
1	201220	UG			ECO	2023	3.000	C	Successful
1	201220	UG			ENC	1101	3.000	A	Successful
1	201220	UG			ENC	1102	3.000	C	Successful
1	201220	UG			HSC	1101C	1.000	C	Successful
1	201220	UG			MAC	1105	3.000	C	Successful
1	201220	UG			MAT	1033	3.000	B	Successful
1	201220	UG			MEA	1010	3.000	D	Successful
1	201220	UG			MGF	1106	3.000	B	Successful

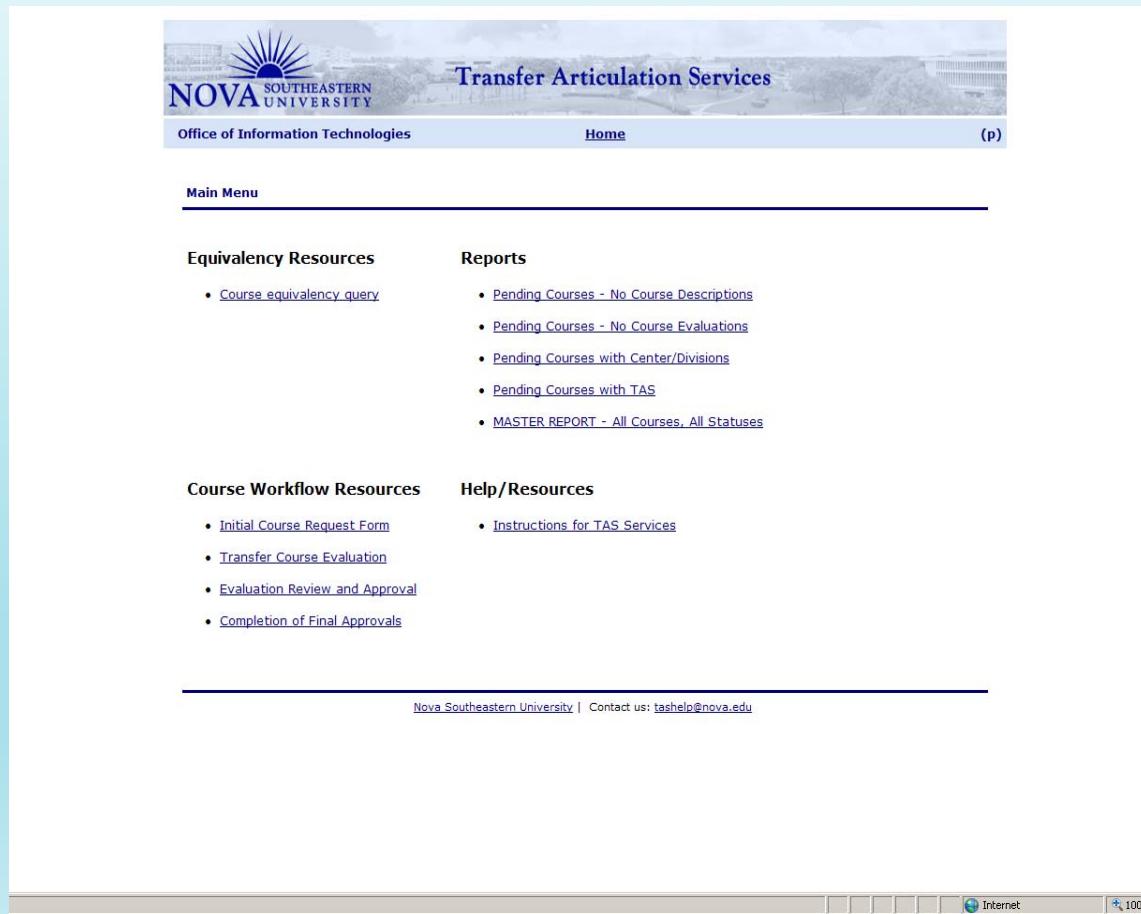
**Equivalent Table:**

Level	Subject	Course	Credit Hours	Grade
U1	HIST	1999	3.000	TR
U1	LITR	1999	3.000	TR
U1	HLSC	1999	2.000	TR
U1	HLSC	1999	2.000	TR
U1	CRJU	1100	3.000	TR
U1	CRJU	2000	3.000	TR
U1	TECH	1999	1.000	TR
U1	ECN	2020	3.000	TR
U1	COMP	1500	3.000	TR
U1	COMP	2000	3.000	TR
U1	ATTR	1999	1.000	TR
U1	MATH	1040	3.000	TR
U1	MATH	1030	3.000	TR
U1	BIOL	2600	3.000	TR
U1	MATH	1050	3.000	TR

# Course Workflow Resources

[https://www.nova.edu/sbin/tas/tas\\_main.cgi](https://www.nova.edu/sbin/tas/tas_main.cgi)

- Initial Course Request Form
- Transfer Course Evaluation
- Evaluation Review and Approval
- Completion of Final Approvals



NOVA SOUTHEASTERN UNIVERSITY Transfer Articulation Services

Office of Information Technologies Home (p)

Main Menu

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**Equivalency Resources**

- [Course equivalency query](#)

**Reports**

- [Pending Courses - No Course Descriptions](#)
- [Pending Courses - No Course Evaluations](#)
- [Pending Courses with Center/Divisions](#)
- [Pending Courses with TAS](#)
- [MASTER REPORT - All Courses, All Statuses](#)

**Course Workflow Resources**

- [Initial Course Request Form](#)
- [Transfer Course Evaluation](#)
- [Evaluation Review and Approval](#)
- [Completion of Final Approvals](#)

**Help/Resources**

- [Instructions for TAS Services](#)

Nova Southeastern University | Contact us: [tashelp@nova.edu](mailto:tashelp@nova.edu)

Internet 100%

# Course Workflow Resources

## Completion of Final Approvals

Course Information - Windows Internet Explorer  
https://www.nova.edu/sbn/tas/approval/tas\_approv\_complete\_frm.cgi?rowid=12558&evaluation\_id=11702&evaluation\_type=EQ

Requester: <b>Tracy Harris</b>	Requester Phone: <b>28117</b>
Transfer Institution: <b>003677 - Norwalk Community College</b>	NSU Center: <b>Transfer Evaluation Services</b>
Student ID: <b>NO1337118</b>	
Course Subject: <b>MEDA</b>	Course Number: <b>101</b>
Course Title: <b>Med. Assist. Clin. Proced. I</b>	Credits: <b>4</b>
Term: <b>200420</b>	Term Type: <b>Semester</b>

**Course Description:**  
Medical Assistant Clinical Procedures I Prerequisite: Admission to the Medical Assistant Program Co-requisites: BOT 101, BOTM 106, and BOTM 108 4 semester hours This course provides an overview of health care procedures required by Medical Assistants. The course teaches students to prepare examination and treatment areas in health care settings. Concepts of Universal and Standard Precautions, aseptic technique, and infection control are presented. Therapeutic communication, medical ethics, confidentiality and accountability are stressed. In addition, the course teaches students to perform simple lab tests, vital signs, and specimen collection. Introduction to medication administration and pharmacology are presented. Three hours of class and three hours of clinical laboratory experience per week.

**Additional Information:**  
[Large empty text area]

**Possible NSU Equivalency**

Subject	Number	Credit Low	Credit High
HLSC	1999	4	

**Comments**  
[Large empty text area]

**Approval(s)**

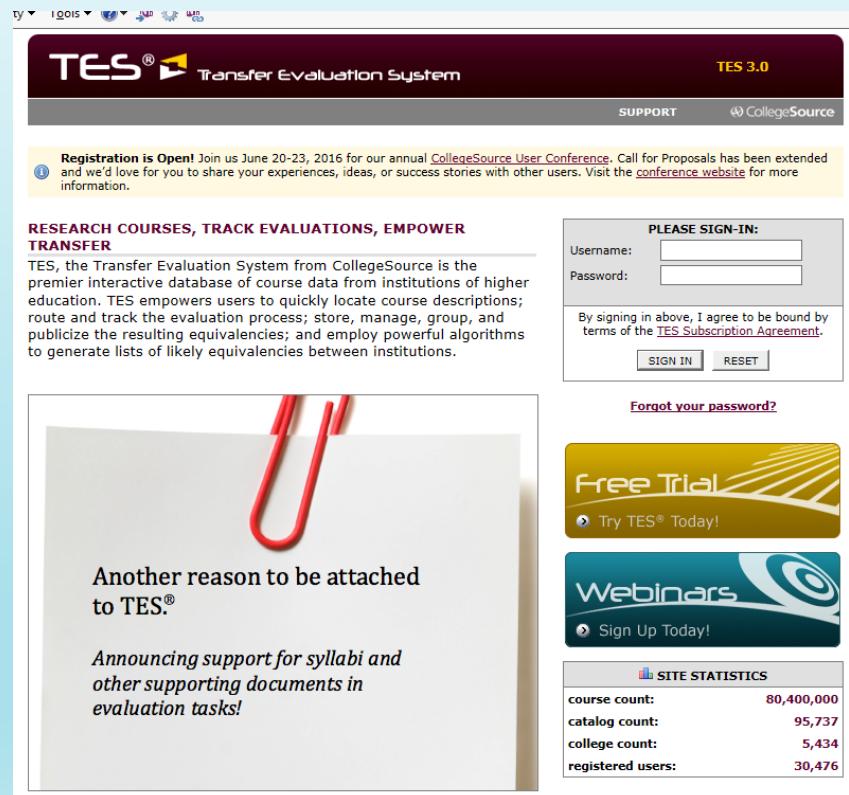
**Approved By:** cmitchel **Date:** 05/25/2011 04:05:09

Completed By:  Date (mm/dd/yyyy):  Comments:

Done 100%

# Transfer Evaluation System

*<http://tes.collegesource.com/>*



The screenshot shows the homepage of the TES 3.0 Transfer Evaluation System. The header features the TES logo and the text "Transfer Evaluation System". The top right corner displays "TES 3.0", "SUPPORT", and the CollegeSource logo. A yellow banner at the top right contains the text: "Registration is Open! Join us June 20-23, 2016 for our annual [CollegeSource User Conference](#). Call for Proposals has been extended and we'd love for you to share your experiences, ideas, or success stories with other users. Visit the [conference website](#) for more information." Below the banner, a section titled "RESEARCH COURSES, TRACK EVALUATIONS, EMPOWER TRANSFER" is visible. It describes TES as the premier interactive database of course data from institutions of higher education, highlighting its features for tracking evaluations, storing, managing, grouping, and publicizing course equivalencies. To the right of this text is a "PLEASE SIGN-IN:" form with fields for "Username" and "Password", and a checkbox for accepting the "TES Subscription Agreement". Below the form are "SIGN IN" and "RESET" buttons, and a link to "Forgot your password?". Further down the page are two promotional boxes: "Free Trial" with a "Try TES® Today!" link, and "Webinars" with a "Sign Up Today!" link. At the bottom right is a "SITE STATISTICS" table with the following data:

SITE STATISTICS	
course count:	80,400,000
catalog count:	95,737
college count:	5,434
registered users:	30,476

File Edit View Favorites Tools Help

Page Safety Tools 100% 100%

**TES® Transfer Evaluation System** **TES 3.0** 

**SEARCH** **TRACK** **MATCH** **SUPPORT** **MANAGE** **LOGOUT**

**TES® : TRANSFER EVALUATION SYSTEM**

USER : FINALIZATION 2-TAS REVIEW

INSTITUTION : NOVA SOUTHEASTERN UNIVERSITY

ACCOUNT : 008707

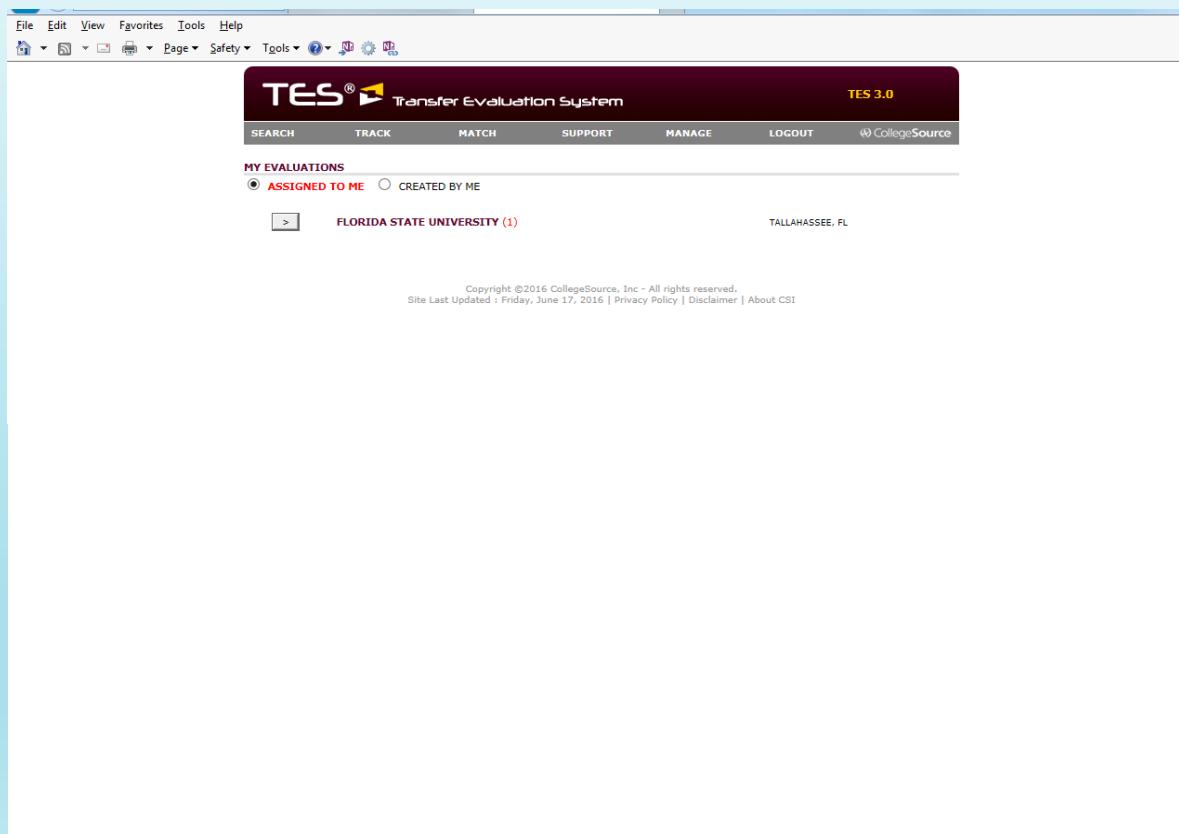
**SEARCH**  
Search for course descriptions from a database containing millions of records. Access complete course details, including course title, course code, and credits. View institution profiles, including accreditation, calendar/unit, and more.

**TRACK**  
Route course descriptions and proposed equivalencies to faculty and staff for evaluation. Track the approval process and add notes as needed. Store the results as an equivalency, if desired, and the log of evaluation activity for later review.

**MATCH**  
Create and manage course equivalencies between your course inventory and other institutions. Create both simple and complex articulations. Group articulations for uses like program-to-program articulations, general studies packages, or statewide initiatives.

**MANAGE**  
Administer your TES account. Add users, set user rights, customize your public display, export equivalencies, view usage statistics, and more.

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**TES® Transfer Evaluation System** **TES 3.0**

SEARCH TRACK MATCH SUPPORT MANAGE LOGOUT CollegeSource

**MY ASSIGNED EVALUATIONS**

MY QUEUE

FLORIDA STATE UNIVERSITY

COURSE(S)	LAST ACTION	ASSIGNEE	CREATOR	CREATED
APK 4400	6/16/2016 Re-Assign to: 2-TAS REVIEW, FINALIZATION	2-TAS REVIEW, FINALIZATION	TES - White, Tanya	6/16/2016

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TES® Transfer Evaluation System TES 3.0

SEARCH TRACK MATCH SUPPORT MANAGE LOGOUT CollegeSource

EVALUATION TRACKER 1

MY QUEUE → FLORIDA STATE UNIVERSITY

SELECT AN ACTION:

- Approve
- Deny
- Subject
- Level
- Lab
- Equivalence
- Other
- Need More Information
- Re-Assign
- Add/Edit Equivalent Course(s)
- Create Equivalency and Close
- Add/Edit Support File(s)
- Close

ZATION - TAS Department

6/16/2016 1:53:26 PM [TES - Miletsky, Randi] Re-Assign to: 2-TAS REVIEW, FINALIZATION

6/16/2016 1:53:18 PM [TES - Miletsky, Randi] Approve:

6/16/2016 1:53:06 PM [TES - Miletsky, Randi] Select equivalent course: PSYC 3400

6/16/2016 1:45:29 PM [TES - White, Tanya] Request initiated. Assigned to TES - Miletsky, Randi

---

FLORIDA STATE UNIVERSITY

CITY/ ST: TALLAHASSEE, FL

CURRENT CALENDAR: SEMESTER

CATALOG VR: 2015-2016

APK 4400 SPORT PSYCHOLOGY

This course explores selected psychological theories and applications relevant to sport and exercise behavior.

UNITS : 3

DEPT : APPLIED KINESIOLOGY

VERSION HISTORY : 10/11 THRU 15/16

---

NOVA SOUTHEASTERN UNIVERSITY

CITY/ ST: FORT LAUDERDALE, FL

CURRENT CALENDAR: TRIMESTER

CATALOG VR: 2015-2016

PSYC 3400 SPORTS PSYCHOLOGY

This course includes an analysis of the social and psychological dimensions in sport. Emphasis is placed on social and psychological theories and research related to physical activity, physical education, corporate fitness, and athletic programs.

UNITS : 3

PREREQ : PSYC 1020 or 1020H

DEPT : PSYCHOLOGY

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Page Safety Tools ? 

**TES® Transfer Evaluation System** TES 3.0

SEARCH TRACK MATCH SUPPORT MANAGE LOGOUT CollegeSource

**EVALUATION TRACKER 1**

MY QUEUE → FLORIDA STATE UNIVERSITY

SELECT AN ACTION: Create Equivalency and Close ▾

Effective Date Range:  -  Use [MM/DD/YYYY] format for dates

Public View Hide?:

Public Note: (optional)

Internal Note: (optional)

**SUBMIT** 

ASSIGNED TO: 2-TAS REVIEW, FINALIZATION - TAS Department

CREATE DATE: 6/16/2016 1:45:29 PM

CREATED BY: TES - White, Tanya - TES

COMMENTS: 005219

ACTIVITY LOG:

6/16/2016 1:53:26 PM [TES - Miletsky, Randi] Re-Assign to: 2-TAS REVIEW, FINALIZATION  
6/16/2016 1:53:18 PM [TES - Miletsky, Randi] Approve:  
6/16/2016 1:53:06 PM [TES - Miletsky, Randi] Select equivalent course: PSYC 3400  
6/16/2016 1:45:29 PM [TES - White, Tanya] Request initiated. Assigned to TES - Miletsky, Randi

**FLORIDA STATE UNIVERSITY**  **NOVA SOUTHEASTERN UNIVERSITY** 

CITY, ST: TALLAHASSEE, FL CITY, ST: FORT LAUDERDALE, FL  
CURRENT CALENDAR: SEMESTER CURRENT CALENDAR: TRIMESTER  
CATALOG YR: 2015-2016 CATALOG YR: 2015-2016

**APK 4400 SPORT PSYCHOLOGY** **PSYC 3400 SPORTS PSYCHOLOGY**

This course explores selected psychological theories and applications relevant to sport and exercise behavior.

UNITS: 3

This course includes an analysis of the social and psychological dimensions in sport. Emphasis is placed on social and psychological theories and research related to physical activity, physical education, corporate fitness, and athletic programs.

100% 

# Student Letter and Report

## Official Letter

 NOVA SOUTHEASTERN UNIVERSITY  
Enrollment and Student Services  
Office of the University Registrar  
3301 College Avenue • Fort Lauderdale, Florida 33314-7796  
(954) 262-7200 • 800-541-6681 • Fax (954) 262-3256

05/29/2015 NSU ID: \_\_\_\_\_

Dear \_\_\_\_\_

The Office of Transfer Evaluation Services has reviewed the academic credentials from your prior institution(s) and is pleased to provide you with an analysis of courses that can be transferred to NSU.

Enclosed is the Course Evaluation Report which lists the courses you have taken at other institution(s) and their corresponding NSU equivalency. A course will not be listed if it was: a) repeated; b) below the acceptable transfer grade; or c) was listed on your official transcript as "in progress". If you have any "in progress" courses, you must send the final official transcript when you have completed the course(s). A transfer course reevaluation will be completed at that time and you will receive another notification.

Please be aware that not all transferable courses may apply to your intended major. Only courses applicable to your major count towards the determination of your student's cost in college and could have an impact on your financial aid. To determine how courses apply to your major, you can obtain a Curricular, Advising and Program Planning (CAPP) Degree Evaluation Report, which compares your completed coursework with the degree requirements that are published in the college catalog. Instructions on how you can run a CAPP Degree Evaluation Report can be found on our Registrar's website: [www.nova.edu/capp](http://www.nova.edu/capp).

Please note: if your transcript included Advanced Placement (AP) or College-Level Examination Program (CLEP) scores, we must receive the official scores directly from the College Board before an evaluation of possible NSU equivalencies can be made.

We hope this information will help with your transition to NSU. We encourage you to contact your academic advisor who can assist you in planning your academic career at NSU.

Undergraduate Academic Advising Center: (954) 262-7990  
Nursing: (954) 262-1824  
Health Care Sciences: (954) 262-1239

Please feel free to contact me if you require additional information.

Sincerely,

*Randi Miletzky*  
Randi Miletzky  
Assistant Director  
Transfer Evaluation Services  
Enrollment and Student Services  
Nova Southeastern University  
(954) 262-8117  
estses@nova.edu

Page 1 of 2

# Student Letter and Report

## Unofficial Letter

NSU NOVA SOUTHEASTERN UNIVERSITY Enrollment and Student Services Office of the University Registrar 3301 College Avenue • Fort Lauderdale, Florida 33314-7796 (954) 262-7200 • 800-541-6682 • Fax (954) 262-3256

05/28/2015 NSU ID:

Dear [Student Name]

The Office of Transfer Evaluation Services has reviewed your academic credentials from your prior institution(s) and is pleased to provide you with an analysis of courses that can be transferred to Nova Southeastern University (NSU).

Enclosed is the Course Evaluation Report which lists the courses you have taken at other institution(s) and their corresponding NSU equivalency. A course will not be listed if it: (a) was repeated; (b) was below the acceptable transfer grade; or, (c) was listed on your transcript as "in progress." If you have any "in progress" courses, you must send the final official transcript when you have completed the course(s). A transfer course reevaluation will be completed at that time and you will receive another notification.

Please be aware that not all transferable courses may apply to your intended major. Only courses applicable to your major count towards the determination of your student year in college and could have an impact on your financial aid. To determine how courses apply to your major, you can obtain a Curriculum Advising and Program Planning (CAPP) Degree Evaluation Report. The CAPP report compares your completed coursework with degree requirements that are published in the college catalog. Instructions on how to generate a CAPP Degree Evaluation Report can be found at [www.nova.edu/capp](http://www.nova.edu/capp).

If your transcript included Advanced Placement (AP) or College-Level Examination Program (CLEP) scores, we must receive the official scores directly from the College Board before an evaluation of possible NSU equivalencies can be made.

All final official transcripts must be submitted in order to be fully admitted to NSU. If you previously submitted unofficial transcripts or official transcripts with coursework "in progress" a final comparison of your coursework that has been applied to your academic record will be completed. If there are no changes, this letter serves as your final notification. You will only receive a new letter if there are changes.

Please contact your academic advisor for assistance with planning your academic career at NSU.

Undergraduate Academic Advising Center: (954) 262-7990  
Nursing: (954) 262-1824  
Health Care Sciences: (954) 262-1239

Please feel free to contact me if you require additional information.

Sincerely,

*Randi Miletsky*  
Randi Miletsky  
Assistant Director  
Transfer Evaluation Services  
Enrollment and Student Services  
Nova Southeastern University  
(954) 262-8117  
estses@nova.edu

Page 1 of 3

# Transfer Articulation Interface Equivalency Resources

***[https://www.nova.edu/sbin/tas/tas\\_main.cgi](https://www.nova.edu/sbin/tas/tas_main.cgi)***

- The interface is used to find an equivalency for any school that has been built in the Module
- Click **Equivalency Resources:**
  - Course equivalency query



The screenshot shows the homepage of the Transfer Articulation Services (TAS) interface. At the top, the NOVA Southeastern University logo is on the left, and the text "Transfer Articulation Services" is in the center. Below the logo, the "Office of Information Technologies" and "Home" links are visible, along with a "(p)" link. A horizontal line separates the header from the main content area. The main content area is divided into several sections: "Equivalency Resources" (with links to "Course equivalency query", "Pending Courses - No Course Descriptions", "Pending Courses - No Course Evaluations", "Pending Courses with Center/Divisions", "Pending Courses with TAS", and "MASTER REPORT - All Courses, All Statuses"); "Reports" (with links to "Pending Courses - No Course Descriptions", "Pending Courses - No Course Evaluations", "Pending Courses with Center/Divisions", "Pending Courses with TAS", and "MASTER REPORT - All Courses, All Statuses"); "Course Workflow Resources" (with links to "Initial Course Request Form", "Transfer Course Evaluation", "Evaluation Review and Approval", and "Completion of Final Approvals"); and "Help/Resources" (with links to "Instructions for TAS Services"). A horizontal line separates the main content from the footer. The footer contains the text "Nova Southeastern University | Contact us: [tashelp@nova.edu](mailto:tashelp@nova.edu)".

# Contact Information

- Email: *tashelp@nova.edu*  
*mermigas@nova.edu*  
*mbrown2@nova.edu*
- Phone: (954) 262-8075  
(954) 262-7220

EMBRACE  
YOUR INNER  
**SUPER  
HERO**