Scholarships, Program Discounts, and Tuition Rate Code Discounts

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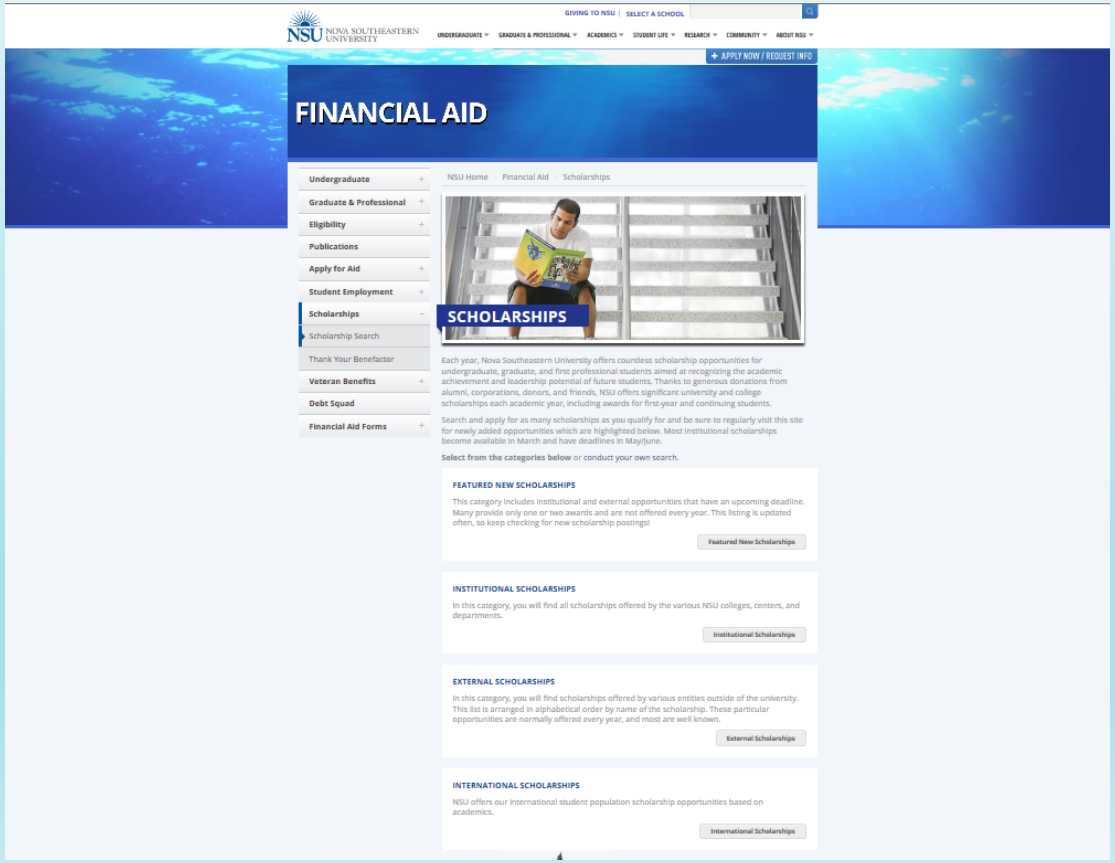
NSU
NOVA SOUTHEASTERN UNIVERSITY
Enrollment and Student Services

Presentation Objectives

- State grant programs and requirements
- Fund restrictions and designations
- Institutional scholarships
- Private scholarships
- Military/NHSC scholarships
- Program discounts
- Fee assessment/tuition calc. discounts
- Tuition waivers

NSU Scholarship Webpage

- *www.nova.edu/financialaid/scholarships/index.html*



State Grant Program and Requirements

- **NSU State Aid Application**
  - Must be completed for state grants and scholarships
  - Student must prove Florida residency for at least 12 months prior to the first awarded semester/term. Purpose of residency cannot be solely to obtain an education.
    - With FAFSA: one proof
    - No FAFSA: two proofs and proof for citizenship
    - Refer to NSU State Aid Application for eligible documentation
  - Must be a U.S. citizen, eligible non-citizen, or possess an eligible visa as defined by the state

State Grant Programs and Requirements

- FSAG: based on need/unmet need
  - EFC <= to 6080
  - Deadline: April 15th
  - Award amount: $2,000
  - 2.0 GPA and 12 credits semester, 9 credits (nursing/health science)
- FRAG:
  - 2.0 GPA and 12 credits semester, 9 credits (nursing/health science)

State Grant Programs and Requirements *–cont.*

- Florida Bright Futures Scholarship
  - Requires minimum of 6 credits per semester F/W
  - Enrollment is required by the semester add/drop period, not the second part of term.
  - Florida Academic Scholars (ACAD) 3.0 GPA
  - Florida Medallion Scholars (MERIT) 2.75
  - Florida Gold Seal Vocational (VGSS) 2.75

Florida Bright Futures

- Florida Academic Scholars (FAS) with 2.75-2.99 will renew as Florida Medallion Scholars (FMS).

- A student must reimburse the postsecondary institution for the cost of course(s) dropped or withdrawn after the **initial drop/add period**. The student will be ineligible to renew his/her Bright Futures award for any subsequent academic year until repayment or a satisfactory arrangement to reimburse the institution is made.

- More information visit *www.floridastudentfinancialaid.org*

Fund Restrictions/Designations

- Defined: Restricted toward a certain charge
- Restrictions:
  - Undergraduate Scholarships
    - Majority tuition only
  - Student Affairs
    - Room and meals, some have tuition as well (RESI, and other GA scholarships)
  - Graduate Scholarships
    - Majority tuition only
  - Program Discounts
    - Strictly tuition only

Institutional Scholarships

- Majority of scholarships have the following requirements:
  - Full-time status for undergraduates
  - At least part-time status for graduates
  - GPA of at least a 3.0 (undergraduates/graduates), and/or good academic standing as defined by the student's program
  - FAFSA completion
  - Renewal criteria

Endowed Scholarships (Donor funded)

- Forecasted spendable dollars:
  - Received each year in February
  - Program offices are notified by email
  - Deadline for new academic year awarding will be at the end of May
  - Awards are based on the Gift Agreements- applied to direct cost
  - Program offices should review their own dates for scholarship applications, scholarship committees, and any interview deadlines for possible adjustments
  - Reports are available

External Scholarships

- Defined: Provided to the university via a check from an outside organization/company.
  - Check payment is usually accompanied by a letter from the organization stating:
    - the student(s) selected
    - term/semester and/or academic year for the funding
    - designation of funds (tuition only/COA)
  - Processing external checks
    - verification
    - registered
    - eligibility (e.g., GPA, fulltime enrollment, financial aid package)
    - check is forwarded to the Bursar's office for posting

Note: Checks are not deposited into an NSU account.

They are posted directly to the student's account.

Military Scholarships

- Navy, Army, and Air Force
  - Full tuition and fees
  - Commitment contract
  - Award under codes: NAVY, ARMY, AIRF
  - "Front" the first term/semester awards/paid
  - Bursar bills military and informs the Scholarship Department the bill is paid.

National Health Service Corp (NHSC)

- Service Commitment Scholarship
  - Full tuition and fees
  - Bursar's Office receives contract and bills
  - When payment is received, the Scholarship Department will award the student.
  - HPD Financial Aid assists students with the requirements and certifications needed to apply

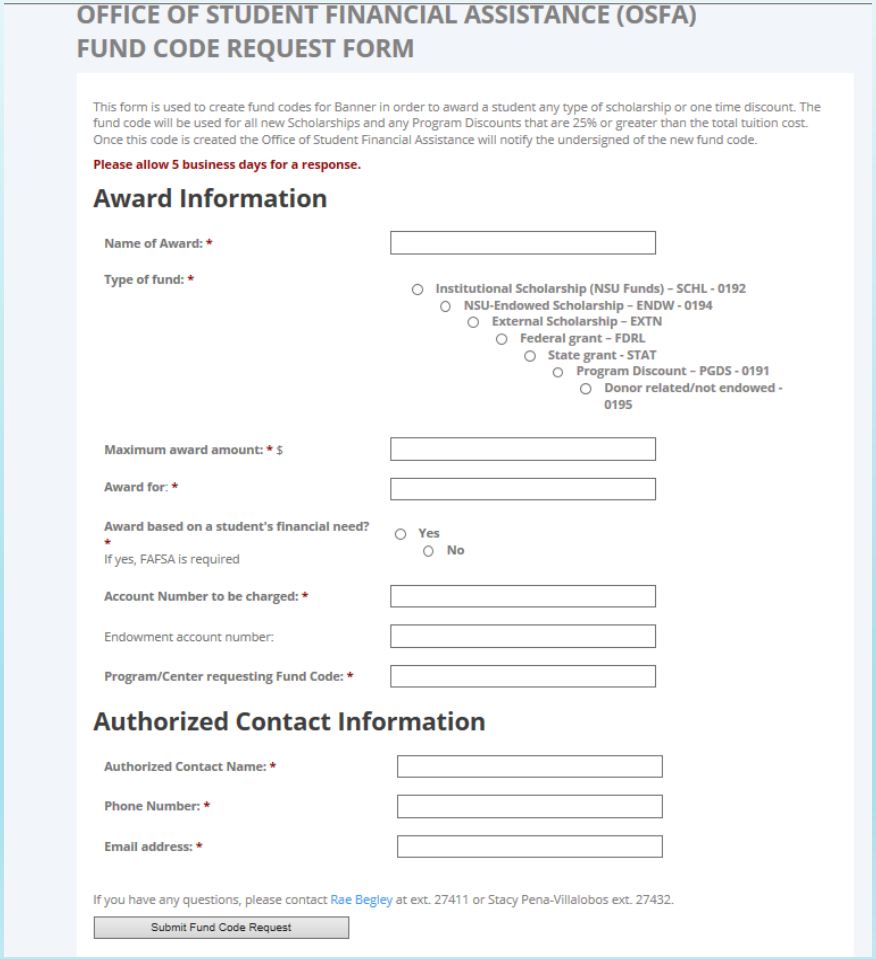
Program Discount

- Defined: Discounts provided by the program office, usually for a one time award.
  - Student must be currently registered for designated term/semester
  - Tuition only
  - Student service fee is never included
  - When providing a tuition discount to an employee, faculty or staff member, or a student for services, you must contact the Tax Director at x25257 as there may be a 1099 form that must be completed.

Institutional Scholarships and Program Discounts

- Web submission process
- Must get authorization to submit
  - Request new fund code accounts
    - New scholarships (0192), fellowships (0193), endowments (0194), donor related (0195), or program discounts (0191)
  - Request awards
    - Input student, N#, term/semester, and award amount
  - Reversals
    - Student drops or withdraws
  - Audits (statement of funds)
    - Reports available per term/semester and academic year, per program's request

Fund Code Request Form



OFFICE OF STUDENT FINANCIAL ASSISTANCE (OSFA)
FUND CODE REQUEST FORM

This form is used to create fund codes for Banner in order to award a student any type of scholarship or one time discount. The fund code will be used for all new Scholarships and any Program Discounts that are 25% or greater than the total tuition cost. Once this code is created the Office of Student Financial Assistance will notify the undersigned of the new fund code.

Please allow 5 business days for a response.

Award Information

Name of Award: *

Type of fund: *

- Institutional Scholarship (NSU Funds) – SCHL - 0192
- NSU-Endowed Scholarship – ENDW - 0194
- External Scholarship – EXTN
- Federal grant – FDRL
- State grant - STAT
- Program Discount – PGDS - 0191
- Donor related/not endowed - 0195

Maximum award amount: * $

Award for: *

Award based on a student's financial need? *

If yes, FAFSA is required

- Yes
- No

Account Number to be charged: *

Endowment account number:

Program/Center requesting Fund Code: *

Authorized Contact Information

Authorized Contact Name: *

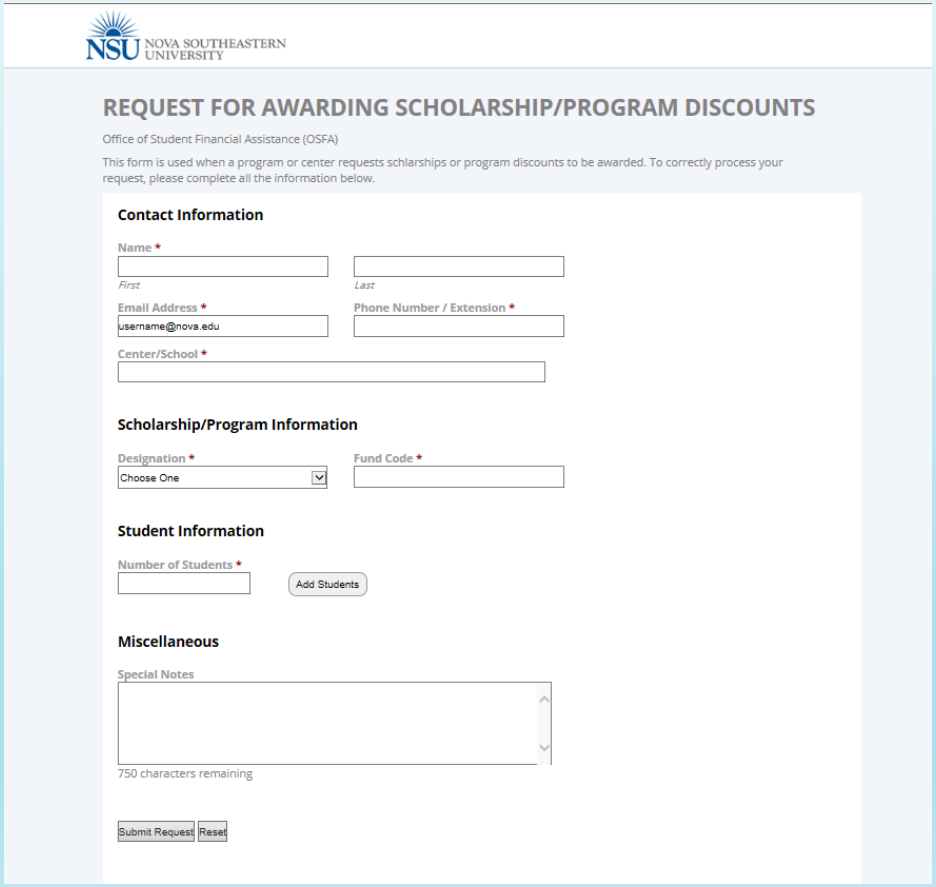
Phone Number: *

Email address: *

If you have any questions, please contact Rae Begley at ext. 27411 or Stacy Pena-Villalobos ext. 27432.

Submit Fund Code Request

Award Request Form



NSU NOVA SOUTHEASTERN UNIVERSITY

REQUEST FOR AWARDING SCHOLARSHIP/PROGRAM DISCOUNTS

Office of Student Financial Assistance (OSFA)

This form is used when a program or center requests schlarships or program discounts to be awarded. To correctly process your request, please complete all the information below.

Contact Information

Name *

First

Last

Email Address * username@nova.edu

Phone Number / Extension *

Center/School *

Scholarship/Program Information

Designation * Choose One

Fund Code *

Student Information

Number of Students *

Add Students

Miscellaneous

Special Notes

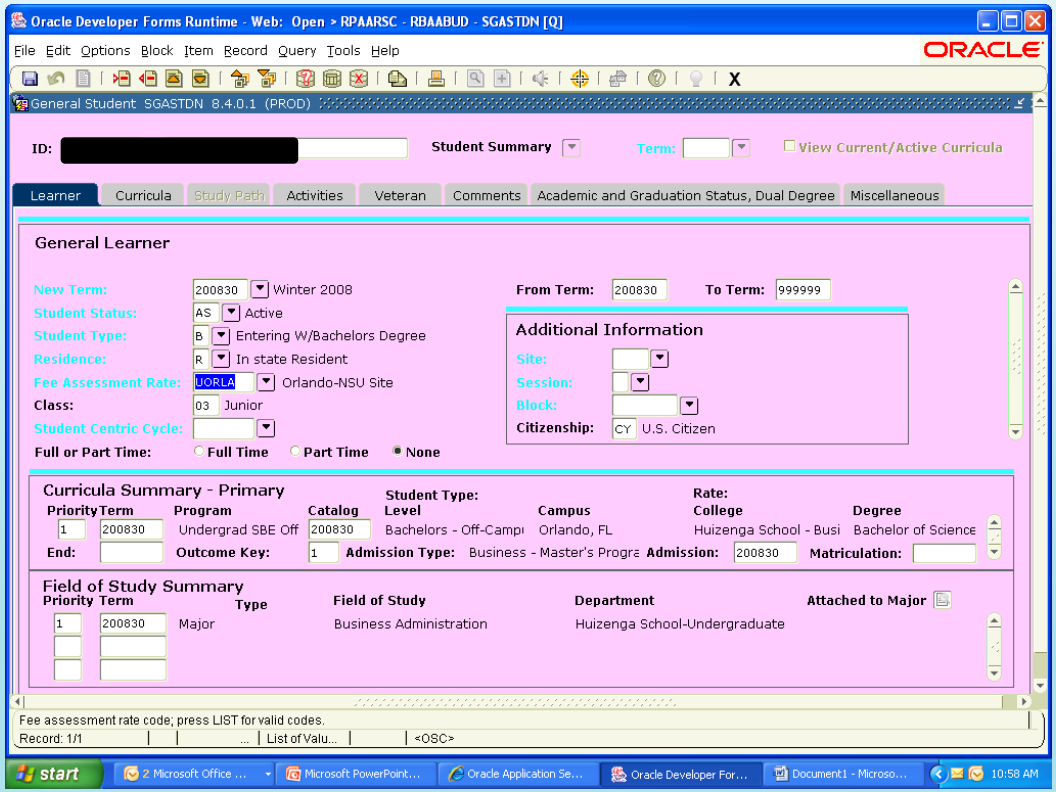
750 characters remaining

Submit Request Reset

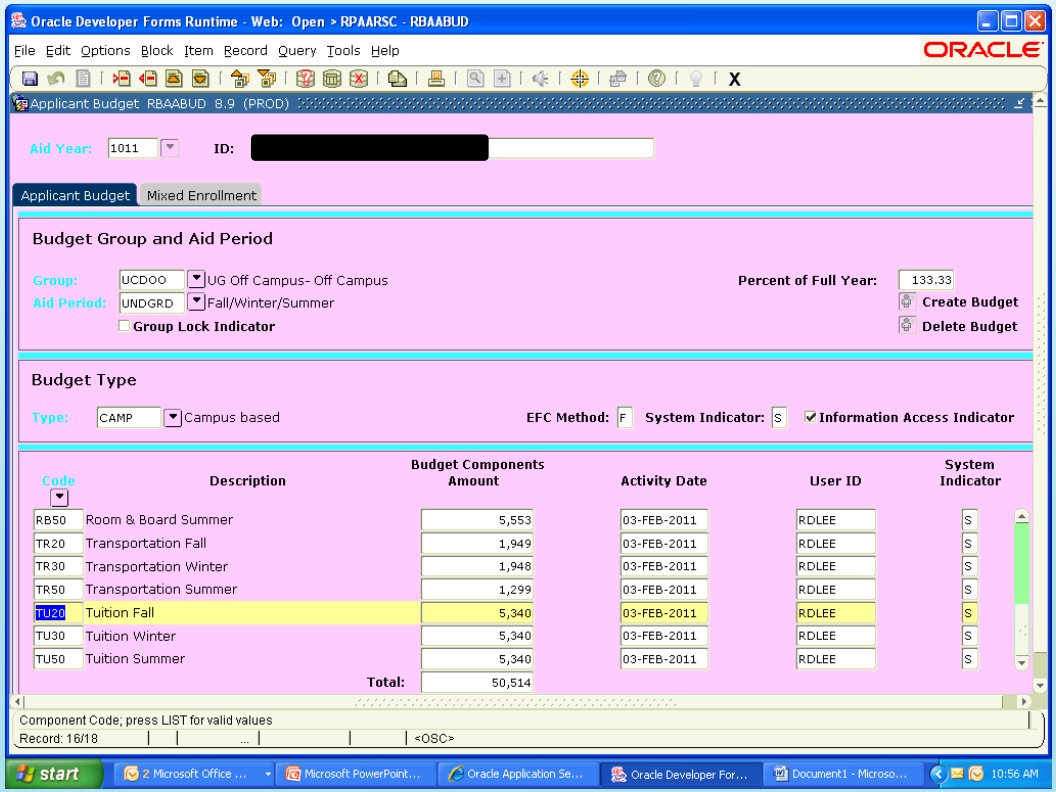
Tuition Fee Assessment (Tuition Calc. Discount)

- Defined: Rate code associated with a discount amount and placed on the student record under SGASTDN.
- Discount amount is placed in the Resource screen (RPAARSC) for the amount of discount based on the tuition component listed on the student's budget screen (RBAABUD).
- Quality Assurance Reports
- Letters to students for adjusted awards

Tuition Calc. Discount



Tuition Calc. Discount



Rate Codes and Discounts

- Timely maintenance of rate codes:
  - Entering rate codes prior to the beginning of the eligible term/semester
  - Removal of the code when a student is no longer eligible
    - i.e.: change of program, does not meet eligibility

- Use a percentage as opposed to a specific dollar amount; easier to maintain as tuition charges increase/decrease
  - 10%, 20%, 30%, 40%, 50%
    - Proper marketing when offering a discount to a select group

- Rate codes must be updated and audited each academic year.
  - Tuition rates approved: time to update rate codes and submit them to ESS

Tuition Waivers (TW)- HR Policy

- Employees hired after July 1, 2010
  - Undergraduate - 100% of two college level courses (per credit hour)
  - Masters- 80% (including HPD programs) of two college level courses (per credit hour)
  - Doctorate - 50% of two college level courses (per credit hour)
- Employees hired prior to July 1st, 2010
  - Credit hours attending and percentage same, until June 30, 2020

Tuition Waivers (TW)

- Processing
  - TW is signed by supervisor, then the supervisor sends the waiver to HR. HR is the approving authority; FA only processes the TW
- Policy
  - Dependents
    - Failing grades/drops/withdrawals now have no penalty for undergraduate degrees
    - Limit of credits are now: 130 total undergraduate credits can be utilized for a TW (includes transfer credits in total count)
    - As of last summer- HR sent out an update
    - Graduate policy on failing grades/drops/withdrawals stands
  - Employees
    - Undergraduate and graduate policy on failing grades/drops/withdrawals stands

    Academic good standing: 2.0 GPA/ 70%
- Notification - via email
  - TW returned and copied and imaged

Tuition Waiver Notification

Dear Student:

N01234567

We regret to inform you that you will be ineligible to receive a tuition waiver for the next applicable term. Your ineligibility is due to one or more of the following reasons:

- You have dropped or withdrawn from a college level course after the initial drop period.
- You have received a grade lower than a 'C' (or a 'Fail' in a 'Pass/Fail' setting), for a college level course to which a tuition waiver was applied.
- You are not in good standing as defined by the program.

The NSU Tuition Waiver Policy for Employees is posted on the Human Resources website at *www.nova.edu/hr/index.html#employees.*

Tuition Waiver Notification

- To determine the correct term for which you will be ineligible to receive a tuition waiver, please refer to the chart below:

Term/Semester the employee/eligible family member drops, withdraws after initial drop period, or receives a grade lower than a 'C'	Ineligible Term/Semester (employee/eligible family member loses tuition waiver benefit and will have to attend at his or her own cost)
Fall 2015	Summer 2016
Winter 2016	Fall 2016
Summer 2016	Winter 2017

Tuition Waiver Notification

- Tuition waiver eligibility notification
- Academic probation notification
- Termination notification
- Reached a total of 130 total credits towards any undergraduate degree (dependent)
- Tuition waiver returned:
  - Not registered
  - Not eligible

Tuition Waiver Awarding

- EMP and DEP are "reserves" of the tuition component of the employee's budget listed on RBAABUD (100%, 50%..etc).
- Fund Codes:
  - EML, DED, SPO, DOM
  - GEML, GDED, GSPO, GDOM (developed for Payroll and tax purposes)
  - VETW (vendor waivers-are also taxed)

Payroll taxes

ALL THE BEST
HEROES
are
ORDINARY PEOPLE
WHO MAKE
themselves
EXTRAORDINARY
- GERARD WAY