DESCRIPTION OF SESSIONS—*continued*

The Financial Aid Process
This session will provide an inside view of how students move through the financial aid lifecycle with special emphasis on strategies for student success and avoidance of common financial aid pitfalls. *(1 hour)*

Flexible Registration
The Flexible Registration module of Banner allows prospective students to register and pay for continuing education/professional development courses without having to create an admissions application. The main feature of the solution is the front-facing web interface which emulates a 'shopping cart' experience. *(1 hour)*

Health Professions Division (HPD) Admissions
This session will provide an overview of the HPD admissions processes. This will include general admissions procedures as well as an overview of the collaboration between the HPD Office of Admissions and Admissions Management Services (AMS). *(30 min.)*

One-Stop Shop Services
Do you at times wonder where to direct a student? Find out about how the One-Stop Shops, located in the Horvitz and Terry Administration Buildings, can assist. The One-Stop Shops provide in person answers to many important questions and assist students with their financial aid, registration, billing, enrollment verification, transcript, and parking decal needs. *(30 min.)*

Registrar Policies and Procedures Workshop
Are you up-to-date with the university's grading, add/drop, and registration policies? Join the University Registrar for an interactive workshop to brush up on these plus many more registrar policies and procedures. *(1 hour)*

Regulatory Updates
This session, led by ESS Vice President Dr. Stephanie G. Brown, will provide information on federal and state regulatory changes, their impact on NSU, as well as institutional updates. *(1.5 hours)*

Return of Title IV Funds
This session will provide an inside view of the impacts of drops, withdrawals, or non-passing grades on a student's federal financial aid. We will also discuss the effect of drops and withdrawals for students registered for multiple parts of term. *(30 min.)*

Satisfactory Academic Progress (SAP) from A-Z
Students are required to maintain Satisfactory Academic Progress for financial aid eligibility. This session will explain all of the current criteria (GPA, annual credit hour completion requirements, maximum time frame limitations and overall pace) students must maintain. We will discuss how students who fail SAP will be affected, the appeal process, and the academic advisor's role. *(1 hour)*

DESCRIPTION OF SESSIONS—*continued*

Scholarships, Program Discounts, and Tuition Rate Code Discounts
This session will focus on the process of awarding scholarships, program discounts, and tuition rate code discounts through fee assessment and the effects on a student's financial aid package. The session is recommended for academic advisors, program managers who maintain tuition rate codes, scholarship/endowment coordinators, and finance managers within each college. *(1 hour)*

Transfer Services
This session will explore the transfer evaluation process for both undergraduate and graduate students and how this process impacts the student. *(1 hour)*

University Call Center & Help Desk
Do you know how a prospective student is greeted when he or she calls NSU's main operator? What about a student's parent requesting information via *nsuinfo@ nova.edu*? Find out about the services provided by the University Call Center and the Help Desk. This session will also include a strategic overview of colleges served and an overview of the Help Desk's role in assisting students with technical matters. *(1 hour)*

Veterans Benefits
This session will focus on educational benefits available to veterans with an emphasis on the GI Bill and the NSU Yellow Ribbon Scholarship. Recent changes to legislation will also be discussed. *(1 hour.)*

For more information on ESS,
faculty and staff may visit ESS' internal website,
ESS Community Net at

www.nova.edu/esscommunitynet.

SharkLink login credentials required.

NOVA SOUTHEASTERN UNIVERSITY
Enrollment and Student Services

8th Annual ESS Informational Summit

enhancing our NSUPER powers
through information sharing

July 14, 2016
8:30 a.m. to 5:00 p.m.

To the world

you may be just an NSU employee,

but to our students you are a

superhero

9:15 a.m. Welcome

Stephanie G. Brown, Ed.D.   *Atrium*
Vice President for Enrollment and Student Services

9:35 a.m.

Regulatory Updates	Room 2081
Introduction to CAPP	Room 2071
Financial Aid	Room 2072
Veterans Benefits	Room 2073
Satisfactory Academic Progress (SAP)	Room 2074
Registrar Workshop	Room 2077
Transfer Services	Room 2078
Ellucian CRM Recruit	Room 2082

10:45 a.m.

Advanced CAPP	Rm. 2071
Bursar Services	Rm. 2072
Return of Title IV Funds	Rm. 2073
FERPA	Rm. 2077
Scholarships & Discounts	Rm. 2078
Enrollment Processing Services (EPS)	Knight Auditorium

11:20 a.m.

One-Stop Shop	Room 2073
HPD Admissions	Room 2074
Flexible Registration	Room 2082

11:50 a.m. to 1:00 p.m. LUNCH 'N FUN

1:05 p.m.

Regulatory Updates	Room 2081
Introduction to CAPP	Room 2071
Financial Aid	Room 2072
The Debt Squad	Room 2073
University Call Center & Help Desk	Room 2074
Registrar Workshop	Room 2077
Scholarships & Discounts	Room 2078

2:10 p.m.

HPD Admissions	Room 2072
Return of Title IV Funds	Room 2073
Enrollment Processing Services (EPS)	Room 2074
One-Stop Shop	Room 2078
Flexible Registration	Room 2082

2:45 to 3:00 p.m. BREAK

3:05 p.m.

Advanced CAPP	Rm. 2071
Bursar Services	Rm. 2072
Veterans Benefits	Rm. 2073
Satisfactory Academic Progress (SAP)	Rm. 2074
FERPA	Rm. 2077
Transfer Services	Rm. 2078
Ellucian CRM Recruit	Rm. 2082

4:10 p.m. Q&A - Door Prizes

This session will provide a venue to address questions and to discuss opportunities for collaboration.
Door prizes will be distributed in this session.

Knight Auditorium

DESCRIPTION OF SESSIONS

Bursar Services
This session will touch upon the various functions performed by the Office of the University Bursar with emphasis on payment policies, NSU payment options, NSU eBill, financial hold flags, student refunds, cashiering, student health insurance, collections, and marketplace. *(1 hour)*

CAPP (Curriculum, Advising, Program, and Planning)
Introduction:
This session will explain the degree evaluation system which is fully integrated into Banner. CAPP allows advisors and students to track student progress toward degree or award completion via WebSTAR. *(1 hour)*

Advanced:
This session will provide a more in-depth explanation of the CAPP degree evaluation system and will be useful for employees who are already familiar with using CAPP and who would like to learn more. *(1 hour)*

The Debt Squad (Debt Management)
This session will provide a glimpse of the various tools and services that ESS offers NSU students directly, as well as through collaboration with NSU programs in the areas of financial literacy, responsible budgeting, and strategic borrowing. In addition, the session will demonstrate how these efforts benefit not only the individual student, but also our colleagues, the university as a whole, and the financial aid industry. *(1 hour)*

Ellucian CRM Recruit
This session will provide an introductory overview of the university's new CRM recruiting system, Ellucian CRM Recruit (formerly Ellucian Recruiter). Attendees will have the opportunity to learn the basics of CRM Recruit from the prospective student's view. Select back end-user views and tasks will also be addressed. *(1 hour)*

Enrollment Processing Services (EPS)
This session will provide an overview of the processes supported within EPS including centralized image capture, document processing for all colleges, and maintenance of an accurate, complete, and up-to-date document imaging database. EPS also supports requests for NSU transcripts, processes approved degree conferral applications, and assists supported programs in the Abraham S. Fischler College of Education and the Health Professions Division in the submission of required admission documents. *(30 min.)*

FERPA (Family Educational Rights and Privacy Act)
This session will provide an overview of how FERPA applies to NSU employees and students and what precautions we need to take in handling student information. This session is important for anyone handling student records. *(1 hour)*