



# Health Professions Division Admissions



# **The Operations of Health Professions Division (HPD) Admissions**

- Manage admissions for all HPD graduate and professional program applicants
- Counsel prospective applicants on academic program requirements
- Prepare and provide statistical analysis and data on prospective and accepted applicants for program offices
- Create community awareness of NSU-HPD through recruitment events

# HPD Colleges

- College of Osteopathic Medicine
- College of Pharmacy
- College of Optometry
- College of Health Care Sciences
- College of Medical Sciences
- College of Dental Medicine
- College of Nursing



# HPD Campuses

- Fort Myers
- Jacksonville
- Miami
- Orlando
- Palm Beach
- Tampa
- San Juan, Puerto Rico



# The Application Process

# Applying to HPD Programs

Depending on the HPD program, applicants can apply in one of two ways:

- Larger programs (e.g. Doctor of Osteopathic Medicine)
  - Two different applications are required:
    - Service Application
    - Nova Southeastern University (NSU) Application
- Smaller programs (e.g. Master of Biomedical Sciences)
  - One application is required
    - NSU Application

# Service Applications – Program Specific

- NURSINGCAS
  - Nursing
- OPTOMCAS
  - Optometry
- OTCAS
  - Occupational Therapy
- PHARMCAS
  - Pharmacy
- PTCAS
  - Physical Therapy
- AACOMAS
  - Osteopathic Medicine
- AADSAS
  - Dental Medicine
- CASAA
  - Anesthesiology
- CASPA
  - Physician Assistant

# Applications Received for 2015-16 Academic Year

| Program                         | Quantity      |
|---------------------------------|---------------|
| College of Health Care Sciences | 8,974         |
| College of Osteopathic Medicine | 5,453         |
| College of Dental Medicine      | 3,447         |
| College of Pharmacy             | 1,101         |
| College of Optometry            | 717           |
| College of Nursing              | 377           |
| College of Medical Sciences     | 366           |
| <b>Total</b>                    | <b>20,435</b> |

# Class Size

- Class sizes may range from 5 to 230 students
- Professional programs maintain strict guidelines for class size based on availability of teaching resources. For some programs, if class size exceeds the number of allotted seats, the college/program may jeopardize their accreditation

# The Admission Cycle

# The Admission Process

- Processing and reviewing applications
- Interview selection (program-specific)
  - Interviewing candidates
- Admission decisions
- Completion of the admission cycle

# The Admission Process

Throughout the admissions cycle admissions counselors and admissions service representatives manage applicants' records in Banner and Recruiter to indicate applicants' statuses.

# Initial Review

Admissions counselors review all applications to see if admissions requirements have been met.

- If requirements are met, admission counselor determines whether applicant is competitive, based on criteria set by the respective program's Committee on Admissions (COA) such as GPA, test scores, health-care experience, volunteer/shadowing hours, letters of recommendation, personal motivation.
- If requirements are not met, admissions counselor will follow up with applicants.
- Depending on the program, competitive applicants may receive an invitation for an interview.

# Interviewing Candidates

Each program's interview process is unique.

- Interviews can range from 45 minutes to a full day, and may include:
  - Submission of essay prior to interview
  - Meeting individually with interviewers
  - Meeting with the Dean and/or Program Director
  - HPD and/or NSU campus tour
  - Meeting with HPD students, faculty and/or staff
  - Opportunity to participate in simulation lab
  - Meals

# Admissions Decisions

- Files are presented to the Committee on Admissions (COA)
- COA/deans make decisions on candidates
- Decisions are processed by admissions counselor and admissions service representative (ASR)
  - Recruiter and Banner are updated with proper status codes
  - Letters are printed
  - Acceptance letters are signed by dean and program director

# Completion of the Admission Process

- All requirements listed on the admissions counselor letter must be met
  - Official documents submitted (e.g., final official transcripts, letters of recommendations)
  - Payment of Acceptance/Pre-Registration fees

# Transition to the Colleges:

- Background Checks
- Immunizations and physical exam forms
- Orientation
  - Start dates vary by program

# Contact Information

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NOT EVERY  
SUPER HERO  
WEARS A CAPE...  
SOME WEAR  
SCRUBS.

