



## **2016 Informational Summit**

**Thursday, July 14, 2016, from 8:30 a.m. – 5:00 p.m.**

*Carl DeSantis Building*

### **AGENDA**

<b>8:30 to 9:15 a.m.</b>	Continental Breakfast/Registration
<b>9:15 to 9:25 a.m.</b>	Welcome by ESS Vice President Stephanie G. Brown, Ed.D.
<b>9:35 to 11:50 a.m.</b>	Informational Breakout Sessions (Please see below for descriptions.)
<b>11:50 a.m. to 1:00 p.m.</b>	Lunch 'N Fun
<b>1:05 to 2:40 p.m.</b>	Informational Breakout Sessions (Please see below for descriptions.)
<b>2:45 to 3:00 p.m.</b>	Break
<b>3:05 to 4:05 p.m.</b>	Informational Breakout Sessions (Please see below for descriptions.)
<b>4:10 to 5:00 p.m.</b>	Q&A and Wrap-Up Session with Door Prizes (Knight Auditorium)

To register, click [here](#).

For session description and color session grid, please see below.

**2016 ESS Informational Summit**

updated: June 8, 2016

**Thursday, July 14, 2016**

**8:30-9:15 a.m. BREAKFAST/REGISTRATION**

**9:15-9:25 a.m. Welcome by Dr. Stephanie G. Brown**

Room 2081	Room 2071	Room 2082	Room 2073	Room 2074	Room 2072	Room 2078	Room 2077
-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------

Regulatory Updates by Dr. Brown	Introduction: CAPP	Ellucian CRM Recruit	Veterans	SAP	Financial Aid	Transfer Services	Registrar Policies & Procedures
---------------------------------	--------------------	----------------------	----------	-----	---------------	-------------------	---------------------------------

	Advanced: CAPP		Return Title IV	EPS	Bursar Services	Scholarships & Discounts	FERPA
--	----------------	--	-----------------	-----	-----------------	--------------------------	-------

		Flex Reg	One-Stop Shop Services	HPD Admissions			
--	--	----------	------------------------	----------------	--	--	--

**11:50 a.m.-1:00 p.m. LUNCH 'N FUN**

Regulatory Updates by Dr. Brown	Introduction: CAPP		The Debt Squad	University Call Center & Help Desk	Financial Aid	Scholarships & Discounts	Registrar Policies & Procedures
---------------------------------	--------------------	--	----------------	------------------------------------	---------------	--------------------------	---------------------------------

		Flex Reg	Return Title IV	EPS	HPD Admissions	One-Stop Shop Services	
--	--	----------	-----------------	-----	----------------	------------------------	--

--	--	--	--	--	--	--	--

**3:05-4:05 p.m. Question and Answer Session/Wrap-Up - Knight Auditorium**

## DESCRIPTION OF SESSIONS

### **Bursar Services**

This session will touch upon the various functions performed by the Office of the University Bursar with emphasis on NSU payment policies, NSU payment options, NSU eBill, financial hold flags, student refunds, cashiering, student health insurance, collections, and marketplace. (**1 hour**)

### **CAPP Introduction (Curriculum, Advising, Program, and Planning)**

This session will explain the degree evaluation system which is fully integrated into Banner. CAPP allows advisors and students to track student progress toward degree or award completion via WebSTAR. (**1 hour**)

### **CAPP Advanced (Curriculum, Advising, Program, and Planning)**

This session will provide a more in-depth explanation of the CAPP degree evaluation system and will be useful for employees who are already familiar with using CAPP and who would like to learn more. (**1 hour**)

## **The Debt Squad (Debt Management)**

This session will provide a glimpse of the various tools and services that ESS offers NSU students directly, as well as through collaboration with NSU programs and centers, in the areas of financial literacy, responsible budgeting, and strategic borrowing. In addition, the session will demonstrate how these efforts benefit not only the individual student, but also our colleagues, the university as a whole, and the financial aid industry. **(1 hour)**

## **Ellucian CRM Recruit**

This session will provide an introductory overview of the university's new CRM recruiting system, Ellucian CRM Recruit (formerly Ellucian Recruiter). Attendees will have the opportunity to learn the basics of CRM Recruit from the prospective student's view. Select back end-user views and tasks will also be addressed. **(1 hour)**

## **Enrollment Processing Services (EPS)**

This session will provide an overview of the processes supported within Enrollment Processing Services (EPS) including centralized image capture, document processing for all colleges, and maintenance of an accurate, complete, and up-to-date document imaging database. EPS also supports requests for NSU transcripts, processes approved Degree Conferral Applications, and assists supported programs in the Abraham S. Fischler College of Education and the Health Professions Division in the submission of required admission documents.

## **FERPA (Family Educational Rights and Privacy Act)**

This session will provide an overview of how FERPA applies to NSU employees and students and what precautions we need to take in handling student information. This session is important for anyone handling student records. **(1 hour)**

## **Financial Aid Process**

This session will provide an inside view of how students move through the financial aid lifecycle with special emphasis on strategies for student success and avoidance of common financial aid pitfalls. **(1 hour)**

## **Flexible Registration**

The Flexible Registration module of Banner allows prospective students to register and pay for continuing education/professional development courses without having to create an admissions application. The main feature of the solution is the front-facing web interface which emulates a 'shopping cart' experience enabling prospective students to purchase classes. During the registration and purchase process, new students will have their Banner record created and will be provided their SharkLink credentials. **(1 hour)**

## **Health Professions Division (HPD) Admissions**

This session will provide an overview of the HPD admissions processes. This will include general admissions procedures as well as an overview of the collaboration between the HPD Office of Admissions and Admissions Management Services (AMS). **(30 min.)**

## **One-Stop Shop Services**

Do you at times wonder where to direct a student? Find out about how the One-Stop Shops, located on the main campus in the Horvitz and Terry Administration Buildings, can assist. The One-Stop Shops provide in person answers to many important questions and assist students with their financial aid, registration, billing, enrollment verification, transcript, and parking decal needs. **(30 min.)**

## **Question and Answer Session**

This session will provide a venue through which to address questions and suggestions and to discuss opportunities for collaboration. Door prizes will be raffled off; all attendees have a chance to win. **(50 min.)**

## **Registrar Policies and Procedures Workshop**

Are you up-to-date with the university's grading, add/drop, and registration policies? Join the University Registrar for an interactive workshop to brush up on these plus many more registrar policies and procedures. **(1 hour)**

## **Regulatory Updates**

This session, led by ESS Vice President Dr. Stephanie G. Brown, will provide an update on federal and state regulatory changes and their impact on NSU. **(1.5 hours)**

## **Return of Title IV Funds**

This session will provide an inside view of the impacts of drops, withdrawals, or non-passing grades on a student's federal financial aid. We will also discuss the affect of drops and withdrawals for students registered for multiple parts of term. **(30 min.)**

## **Satisfactory Academic Progress (SAP) from A to Z**

Students are required to maintain Satisfactory Academic Progress (SAP) for financial aid eligibility. This session will explain all of the current criteria (GPA, annual credit hour completion requirements, maximum time frame limitations and overall pace) that all students are required to maintain. We will discuss how students who fail to maintain SAP will be affected, as well as the appeal process and the academic advisors' role in the process.

## **Scholarships, Program Discounts, and Tuition Rate Code Discounts**

This session will focus on the process of awarding scholarships, program discounts, and tuition rate code discounts through fee assessment and the effects on a student's financial aid package. The session is recommended for academic advisors, program managers who maintain tuition rate codes, scholarship/endowment coordinators, and finance managers within each school. **(1 hour)**

## **Transfer Services**

This session will explore the transfer evaluation process for both undergraduate and graduate students and how this process impacts the student. **(1 hour)**

## **University Call Center**

Do you know how a prospective student is greeted when he or she calls NSU's main operator? What about a student's parent requesting information via [nsuinfo@nova.edu](mailto:nsuinfo@nova.edu)? Find out about the services provided by the University Call Center and the Help Desk. This session will also include a strategic overview of colleges and centers served and an overview of the Help Desk's role in assisting students, faculty, and staff with technical matters. **(1 hour)**

## **Veterans Benefits**

This session will focus on educational benefits available to veterans with an emphasis on the GI Bill and the NSU Yellow Ribbon Scholarship. Recent changes to legislation will also be discussed. **(1 hour)**

For questions regarding this event, please email [esssummit@nova.edu](mailto:esssummit@nova.edu).

**Please click to register.**

**Registration will close on July 5, 2016.**