A SHORT GUIDE TO USING LIBRARY RESOURCES FROM REMOTE LOCATIONS

Begin by accessing the HPD Library website
(Bookmark this site: www.nova.edu/cwis/hpdlibrary)

What library resources are available off campus?
1. Links to Electronic Databases (not all databases may be searched off campus)
2. Links to Full Text Journals (not all full text journals are available off campus)
3. Links to Full Text Books
4. Interlibrary Loan Forms

Databases

How do I find them?
All the databases are found in the Electronic Library which can be accessed from many locations on the NSU homepages. Two simple ways to get to what you need are by accessing either of the following pages:

| Health Professions Division Library homepage | www.nova.edu/cwis/hpdlibrary |
| Nova Southeastern homepage and select Libraries and Research | www.nova.edu |

The electronic databases and other resources have been arranged in a variety of ways. Depending on how you access the information, resources may be arranged alphabetically, by subject or by vendor. If you do not know the vendor, then choose the subject list or the alphabetical list.

What kinds of databases are available?
What is available is not restricted to medicine or health related subjects. Other important resources include databases devoted to psychology, education and business. Some databases provide the ability to search across subjects and others are restricted to a particular subject. View the descriptions of databases before searching. Use the subject list to narrow your search for the “right” database.

See the various guides and help sheets which are part of this package for more information about individual databases.
Full Text Journals
A certain amount of complexity is involved in finding the full text of a journal article via the HPD Library Homepage or Electronic Library. This complexity is derived from the fact that we do not currently have a single source for full text resources, but many different sources, all of which are called databases. In an attempt to make this simple, the HPD Library has a full text journals list which was created specifically to help you find full text.

**How do I find full text articles?**

1. While compiling a list of citations for articles, you may find that you are offered full text within the database itself. Some of the databases on subscription have full text either for selected journals or for all journals/magazines in the database.

2. If there is no full text available in the database itself, you need to search to see if the journal is available full text elsewhere. Not all journals/newsletters/magazines are available full text. **Perhaps only one third of the HPD collection is represented by a full text Internet available option.** Many society/association journals are available only to members/subscribers and not to libraries through databases.

3. If you are looking for a specific journal title, go to the HPD Electronic Journals page. Type in your journal title or choose the browse option to see the list of 600+ journal titles available.

4. If your journal is not in this list, your other options are:
   a. use the alternate full text search from the Electronic Library. A link to this search is available from the HPD Electronic Journals page.
   b. Search EBSCO-Med/RX database. Many of these journals/magazines are not currently covered in the Electronic Journals list.
   c. Alternatively, there may be other places to search; however, interlibrary loan might be the most expedient.
   d. Look on the Internet as the journal might be available for free (hint: type in the journal title plus the word journal, if it is not part of the title)
   e. In addition to all the above options, PUBMED (www.nlm.nih.gov) is now providing links to journals where full text might be free.

5. **Our suggestion: try the Electronic Journals page before you move to any of the above options.**

Full -Text Books
To find an Electronic Book, use the link located on the HPD Library homepage to ascertain if a book is available online or check the list provided in this packet. These links go to the Electronic Library database page and lead to the specific database where the book is located (such as MDConsult, StatRef). These databases are listed on the Quick Database Guide attached.

**NOTE:** To access a book, you must select a database first to find the book; currently, the only exception is Harrison’s Online which is a separate database.