2017 Informational Summit
Tuesday, July 18, 2017, from 8:30 a.m. – 5:00 p.m.

Carl DeSantis Building

AGENDA

8:30 to 9:00 a.m. Continental Breakfast/Registration
9:05 to 9:15 a.m. Welcome by ESS Vice President Stephanie G. Brown, Ed.D.
9:25 to 11:45 a.m. Informational Breakout Sessions (Please see below for descriptions.)
11:45 a.m. to 1:00 p.m. Lunch ‘N Fun
1:05 to 2:05 p.m. Informational Breakout Sessions (Please see below for descriptions.)
2:10 to 2:30 p.m. Break
2:35 to 4:15 p.m. Informational Breakout Sessions (Please see below for descriptions.)

To register, click here.

For session description and color session grid, please see below.
## DESCRIPTION OF SESSIONS

### Bursar Services
This session will touch upon the various functions performed by the Office of the University Bursar with emphasis on payment policies, NSU payment options, NSU eBill, financial hold flags, student refunds, cashiering, student health insurance, collections, and marketplace. *(1 hour)*

### CAPP Introduction (Curriculum, Advising, Program, and Planning)
This session will explain the degree evaluation system which is fully integrated into Banner. CAPP allows advisors and students to track student progress toward degree or award completion via WebSTAR. *(1 hour)*

### CAPP Advanced (Curriculum, Advising, Program, and Planning)
This session will provide a more in-depth explanation of the CAPP degree evaluation system and will be useful for employees who are already familiar with using CAPP and who would like to learn more. *(1 hour)*

### The Debt Squad (Debt Management)
This session will provide a glimpse of the various tools and services that ESS offers NSU students directly, as well as through collaboration with NSU programs in the areas of financial literacy, responsible budgeting, and strategic borrowing. In addition, the session will demonstrate how these efforts benefit not only the individual student, but also our colleagues, the university as a whole, and the financial aid industry. *(1 hour)*

### Ellucian CRM Recruit
This session will provide an introductory overview of the university’s new CRM recruiting system, Ellucian CRM Recruit (formerly Ellucian Recruiter). Attendees will have the opportunity to learn the basics of CRM Recruit from the prospective student’s view. Select back end-user views and tasks will also be addressed. *(1 hour)*
Enrollment Processing Services (EPS)/Admissions Management Services (AMS)
This session will provide an overview of the processes supported within EPS including centralized image capture, document processing for all colleges, and maintenance of an accurate, complete, and up-to-date document imaging database. AMS assists supported program offices with the acquisition of all documentation required for submission by an applicant in order to initiate, follow-up, and complete the application record. (30 min.)

Fee Assessment – BACK BY DEMAND
This session will explain how tuition and other fees are added to a student’s account and will be useful for any employee responsible for managing student data. (30 min.)

FERPA (Family Educational Rights and Privacy Act)
This session will provide an overview of how FERPA applies to NSU employees and students and what precautions we need to take in handling student information. This session is important for anyone handling student records. (1 hour)

Financial Aid Process
This session will provide an inside view of how students move through the financial aid lifecycle with special emphasis on strategies for student success and avoidance of common financial aid pitfalls. (1 hour)

Flexible Registration
The Flexible Registration module of Banner allows prospective students to register and pay for continuing education/professional development courses without having to create an admissions application. The main feature of the solution is the front-facing web interface which emulates a 'shopping cart' experience. (30 min.)

Health Professions Division (HPD) Admissions
This session will provide an overview of the HPD admissions processes. This will include general admissions procedures as well as an overview of the collaboration between the HPD Office of Admissions and Admissions Management Services (AMS). (30 min.)

One-Stop Shop Services
Do you at times wonder where to direct a student? Find out about how the One-Stop Shops, located in the Horvitz and Terry Administration Buildings, can assist. The One-Stop Shops provide in person answers to many important questions and assist students with their financial aid, registration, billing and payment, enrollment verification, transcript, and parking decal needs. (30 min.)

Registrar Policies and Procedures Workshop
Are you up-to-date with the university’s grading, add/drop, and registration policies? Join the University Registrar for an interactive workshop to brush up on these plus many more registrar policies and procedures. (1 hour)

Regulatory Updates
This session, led by ESS Vice President Dr. Stephanie G. Brown, will provide an update on federal and state regulatory changes and their impact on NSU. (1.5 hours)

Return of Title IV Funds
This session will provide an inside view of the impacts of drops, withdrawals, or non-passing grades on a student’s federal financial aid. We will also discuss the effect of drops and withdrawals for students registered for multiple parts of term. (30 min.)

Room Scheduling – NEW
Does room scheduling seem complicated? This session will briefly cover scheduling policies and procedures while providing users with helpful tips and tricks of the trade. Join us to explore valuable resources available at your fingertips. (1 hour)

Satisfactory Academic Progress (SAP)
Students are required to maintain Satisfactory Academic Progress (SAP) for financial aid eligibility. This session will explain all of the current criteria (GPA, annual credit hour completion requirements, maximum time frame limitations and overall pace) that all students are required to maintain. We will discuss how students who fail to maintain SAP will be affected, as well as the appeal process and the academic advisors’ role in the process. (30 min.)

Scholarships, Program Discounts, and Tuition Rate Code Discounts
This session will focus on the process of awarding scholarships, program discounts, and tuition rate code discounts through fee assessment and the effects on a student’s financial aid package. The session is recommended for academic advisors, program managers who maintain tuition rate codes, assigned coordinators for scholarships/endowments, and finance managers within each college. (1 hour)
SharkCard Services - NEW
This session will explain current and future features of the SharkCard and discuss the services that the office provides. After attending this session, employees will be able to share basic SharkCard information with our students and the NSU community. (30 min.)

Transfer Services
This session will explore the transfer evaluation process for both undergraduate and graduate students and how this process impacts the student. (1 hour)

University Call Center
Do you know how a prospective student is greeted when he or she calls NSU’s main operator? What about a student’s parent requesting information via nisuinfo@nova.edu? Find out about the services provided by the University Call Center and the Help Desk. This session will also include a strategic overview of colleges served and an overview of the Help Desk’s role in assisting students with technical matters. (1 hour)

Veterans Benefits
This session will focus on educational benefits available to veterans with an emphasis on the GI Bill and the NSU Yellow Ribbon Scholarship. Recent changes to legislation will also be discussed. (1 hour)

For questions regarding this event, please email esssummit@nova.edu.

Please click to register.

Registration will close on July 10, 2017.