

Section 7. Authority of the NSUSGA

The NSUSGA is an official representative and the legislative agent of the Undergraduate student body as an entity. It is authorized, as specified in the following Articles of the Constitution, to propose legislation and recommend policies for the benefit of the University in matters of student finance and activity fee system; to represent the Undergraduate student body as an entity in specified areas including curriculum, scholastic standards, and general academic areas; to act as a governing agent in those matters delegated to it by the President of the University or by the President and the University Board of Trustees through the Office of Student Life.

Section 8. Supremacy and Equal Protection

No action by the NSUSGA or by its judicial branch shall deny to any student the equal protection of provisions of the Constitution, or its statutes (enacted in accordance with this Constitution), or the equality of his/her right to vote. This Constitution shall be subject to the provisions of other University policies, as interpreted by the Vice President of Student Affairs or his designee. In the absence of a written interpretation by the Vice President that this Constitution conflicts with another University policy, this Constitution shall be supreme in all matters relating to internal operation of the NSUSGA.

Section 9. Appointment of Designee by the Vice President of Student Affairs

In the event the Vice President of Student Affairs needs to appoint a Designee, he/she must transmit to the NSUSGA the name of the Designee and the authority/powers this Designee will have.

Article II The Legislative Branch

Section 1. Composition

- A. The Senate shall be composed of:
 - 1. Two (2) Freshman Senators
 - 2. Two (2) International Senators
 - 3. Two (2) Minority Senators
 - 4. One (1) Inter-Organizational Council (IOC) Senator
 - 5. One (1) Nontraditional Senator
 - 6. One (1) Residential Senator
 - 7. Three (3) Commuter Senators
 - 8. Two (2) Athletic Senators
 - 9. One (1) Interfraternity Council (IFC) Senator
 - 10. One (1) "NSU Recognized Sorority" Senator
 - 11. The Vice President of Legislative Affairs

- B. Constituencies

The Student Senators shall represent their respective Constituents.

- 1. The Freshman Senators shall be and represent all Undergraduate students with fewer than 30 credits.
- 2. The International Senator shall be and represent all Undergraduate non-U.S. citizens.

3. The Minority Senator shall be and represent traditionally underrepresented Undergraduate students. The Minority Senator must be a U.S. citizen.
4. The IOC Senator shall be a member of a registered club or organization, be elected chair by the IOC (which is a standing committee), and represent IOC.
5. The Nontraditional Senator shall be and represent all Undergraduate students twenty-five (25) years and older.
6. The Residential Senator shall be an Undergraduate student, residing on campus and represent all Undergraduate residential students.
7. The Commuter Senator shall be and represent all commuter students.
8. The Athletic Senators shall be currently involved in at least one sport under the University Athletics Office and shall have been a member of a University athletic team for at least two (2) semesters. The Senators will represent all Undergraduate athletes and must have his/her eligibility verified by the Athletic Director (AD) or designee of the AD.
9. The IFC Senator shall be a member of and represent the Undergraduate IFC. The IFC Senator must be an active member in good standing in an NSU recognized fraternity.
10. The "NSU Recognized Sorority" Senator shall be a member of and represent all NSU Undergraduate "recognized sororities." The "NSU Recognized Sorority" Senator must be an active member in good standing in an NSU recognized sorority.

Section 2. Qualifications and Requirements

- A. In order to be a member of the Senate, he/she shall be an Undergraduate activity-fee paying student of the University, maintain at least a 2.3 cumulative GPA on a 4.0 scale during the term of office, and be in good standing as deemed by the University. Any Senator who represents a constituency, as defined in Section 2 of this Article, must remain affiliated with their constituency throughout their term of office or be automatically disqualified from office upon determination of their disqualification.
- B. All Senators should meet regularly with their appropriate constituents (at least one meeting per semester), and report back to the Student Senate any problems or concerns brought up those constituents.
- C. All Senators shall serve on at least one but no more than two Standing Committees. The IOC Senator automatically serves on the IOC Standing Committee and the Finance Committee, and he/she may not serve on any additional Standing Committee.
- D. All Senators should have completed more than 18 credit hours, with the exception of the two (2) Freshman Senators who shall have completed no more than 18 credit hours, at the time of appointment.

- E. All Senators shall serve a one-year term starting the first week of April and continuing until the first week of April the following year with the exception of the Freshman Senators. Freshman Senators shall be appointed by October 1, and shall serve until the end of the academic year.

Section 3. Election to the Senate

- A. All student Senators shall be voted in by their respective constituents, except the Freshman Senators, during general student elections.
 - 1. The Athletic Senators shall be voted on in this way: All the Athletic teams shall nominate one person from their team to be a candidate for the Athletic Senator. All athletes will vote for two representatives. The two athletes receiving the most votes shall be the Athletic Senators.
 - 2. The IFC Senator will be elected by the IFC.
 - 3. The “NSU Recognized Sorority” Senator shall rotate between the NSU Undergraduate “recognized sororities.”
 - 4. The IOC Senator shall be the Inter-Organizational Council (IOC) chair and shall be voted the chair of IOC by the IOC after club elections in March.
 - 5. The Residential Senator shall be voted on by all Undergraduate residents.
 - 6. The Minority Senators shall be voted on by all traditionally underrepresented Undergraduates who are U.S. citizens.
 - 7. The International Senator shall be voted on by all Undergraduate non-United States Citizens.
 - 8. The Nontraditional Senator shall be voted on by all Undergraduates twenty-five (25) years or older.
 - 9. The Commuter Senators shall be voted on by all Undergraduate commuters.
 - 10. Freshman Senators will be appointed by the Vice President of Legislative Affairs and a designated committee of three (3). The appointment process shall be completed by October 1.
- B. Procedure
 - 1. Elections of Senators shall be facilitated by the Elections Commission, along with the appropriate University designee.
 - 2. If an elected Senator fails to meet the qualification requirements, the position as stated in Article II, Section 3 of this Constitution will be filled in accordance to the rules and regulations of the Elections Commission.

Section 4. Authority

The Senate shall be the governing body of the NSUSGA and shall have the power, within the framework of other University policies, to:

- A. Propose legislation (bill or resolution) necessary for the general welfare of its constituents and the University, and formally communicate recommendations on the same to the Vice President of Student Affairs (or designee).
 1. Any bill or resolution proposed must be written and submitted in proper legislative format to the Senate Secretary 48 hours in advance of the Senate meeting.
 - a. Actions, which require action by the Senate and not a statement of the Senate's feelings, wishes or intent, shall be classified as a bill. A bill shall be written as follows:
 1. Title - The title of the bill shall begin with "A bill to . . ." and shall describe in one single sentence the nature of the bill.
 2. The remainder of the bill will be divided into consecutively numbered Articles specifying the action to be taken.
 3. The reasoning behind the bill should not be included in with the Article of the title of the bill, the Articles and title being instead only a factual representation of what the bill is to do.
 - b. A resolution should be any statement of the Senate's feelings, wishes or intent that does not require direct Senate actions. The resolution shall be written as follows:
 1. The reason why the resolution should be adopted as the resolve of the Senate should be stated in statements beginning "Whereas."
 2. The conclusion of the statement should be a sentence beginning "Be it resolved . . ."
 2. The bill or resolution shall be brought to the floor of the committee or Senate for discussion by the proposing Senator (s).
 - a. Each Senator has one (1) vote per bill or resolution.
 - b. Using Robert's Rules of Order *Newly Revised*, the bill or resolution will be voted on and must pass by a majority vote.
 - c. The bill or resolution shall then be submitted to the Executive Branch for approval by the President.
 3. All members of Senate, with the exception of the Vice President of Legislative Affairs (or his/her designee), shall have the power to vote on all items brought to the Senate. The Vice President of Legislative Affairs (or his/her designee) can only vote to break a tie.

- B. Provide access on a formal basis for students in their respective constituencies to their respective Senators.
- C. Advise, consent to, and confirm appointments to the offices or positions of Senator, Elections Commission, Organizational Standards Board, or Executive Branch. If no member of the Senate objects to the appointment at their next regularly scheduled meeting, then the appointee shall be sworn in without ratification. If any committee chairperson objects or upon the petition of five (5) Senators before the next regularly scheduled meeting of the Senate, the appointee shall go through the entire ratification process as directed by the Bylaws.
- D. Override a veto of the NSUSGA President by a two-thirds (2/3) majority vote of the initially established quorum of those Senators present and voting.
- E. Establish procedures for the execution of its business.
- F. Require reports from all executive agencies and office holders.
- G. Provide for the functioning of the NSUSGA between the Spring and Fall semesters during each academic year.
- H. Establish any independent committee, commission, agency, board, or organization.
- I. Expel any Senator automatically, if during their term of office they are not excused from absences to Senate meetings or to committee meetings totaling three (3) unexcused absences per semester.
- J. Approve recommendations from the Finance Committee on eligibility requirements for any form of financial remuneration to any office holder in the NSUSGA, in addition to a requirement of demonstrated financial need during the Fall and Spring Semesters.
- K. Take authorized actions necessary and proper and make recommendations to promote the general welfare of the Undergraduate student body concerning any facet of the Undergraduate student life at the University.
- L. The Senate has the ability to propose amendments to the Constitution according to the procedures established in Article XII, Section 2 of the Constitution.
- M. The Senate can promote and organize campus-wide programs and activities through the Campus Entertainment Committee.
- N. The Senate has the ability to call or form special committees.
 - 1. Call for committee volunteers shall occur at Senate meetings.
 - 2. If no volunteers come forward, the Vice President of Legislative Affairs has the ability to appoint committee members and the committee chair.
- O. The Senate shall prepare and present an annual budget proposal to the Finance Committee by the second Senate meeting of the Fall semester.

Section 5. Meetings

- A. The Senate shall hold meetings at a designated time and place during the Fall and Spring terms and, once set for a given semester, may not be changed for any meeting/reason without concurrence of two-thirds (2/3) of those Senators present and voting.
- B. The Vice President of Legislative Affairs shall run all Senate meetings. The Senate shall vote and appoint a representative from the Senate to preside over the meetings in the absence of the Vice President of Legislative Affairs. This representative shall be appointed by no later than the second Senate meeting.
- C. The Senate shall vote and appoint a Senate Secretary. The Senate Secretary shall be a member of the Student Senate, voted in by the second general Senate meeting by the Senate. The Senate Secretary shall maintain current records for the use of the Senate Journal, which shall include minutes, attendance rolls, and other relevant material, and serves as the parliamentarian for the Senate.
- D. All Senate meetings are open to the University community unless otherwise stated in advance and voted upon and passed by a 2/3-majority vote of the Senate. There is a limit of four (4) closed meetings per semester. Notification to the general student body of a closed meeting shall be made no later than 48 hours in advance.
- E. A majority of the Senate seats installed shall constitute a quorum to do business, but a smaller number may meet and may compel the attendance of absent members in such a manner and under such penalties as the Senate shall provide, including expulsion. No voting may occur within Senate meetings without a quorum.
- F. The Senate, when in the absence of a quorum in formal meeting, may meet as a committee of the whole. In such case, when the Senate meets as a committee of the whole, each action taken shall be a non-binding recommendation and it must be ratified by the proportion of the vote required by the nature of the legislation at the next Senate meeting when a quorum is present. The Vice President of Legislative Affairs is the sole determiner of the agenda when, on any occasion, a quorum is not present.
- G. At the request of any two Senators, or the Vice President of Legislative Affairs, any vote shall be taken by roll call, and entered in the minutes of said meeting for the minutes.
- H. In the event of a Senator's absence, a vote by proxy may be given to the Senate Secretary no later than 24 hours prior to the next Senate meeting. All proxy shall be counted for the quorum.
- I. All meetings shall be conducted in the current edition of Robert's Rules of Order *Newly Revised* to the extent as deemed necessary by the presiding executive officer in charge of the Senate.
- J. Senate meetings will be held every other week or otherwise as needed. The first meeting will be held no later than two weeks after the first day of Fall semester.
- K. The Vice President of Legislative Affairs, or in their absence the Senate Secretary, shall, on the petition of five (5) Senators, call an emergency meeting at his/her discretion, giving the agenda of the special meeting in his/her call 72 hours in advance.

Article III The Executive Branch

Section 1. Election of Officers

- A. Election for Officers shall be facilitated by the Elections Commission.
- B. If an elected Officer fails to meet requirements, the position will be filled in accordance to the rules and regulations of the Elections Commission.

Section 2. Executive Board

- A. The Executive Board shall be composed of the:
 - 1. President
 - 2. Vice President of Legislative Affairs
 - 3. Vice President of Judicial Affairs
 - 4. Secretary
 - 5. Treasurer
 - 6. Public Relations Director
 - 7. Campus Entertainment Director
- B. The preceding rank order shall serve as a chain of command for the Executive Branch.
- C. The top three positions will run on a “ticket” and shall be elected at large by the Undergraduate activity-fee paying students during the third week of March. The rest of the executive branch shall be appointed by the Executive Board and confirmed by the Senate through an application and interview process in April.
- D. The term of all Executive Board members shall be one year and shall begin the first week of April and will end on the first week of April of the following year.
- E. The Executive Board shall meet weekly. All meetings shall be conducted in the current editions of Robert’s Rules of Order *Newly Revised*.
- F. All Executive Board meetings will be closed to the University community unless otherwise stated 48 hours in advance and approved by 2/3 of the Executive Board.
- G. The Executive Board cannot vote in NSUSGA matters with the exception of the Vice President of Legislative Affairs who may vote only in the case of a tie in the Senate, the Vice President of Judicial Affairs who may vote only in the case of a tie in the Organizational Standards Board, or members of the Scholarship Committee.
- H. No Executive Officer may be removed from office except by impeachment and conviction or disqualification.

Section 3. Restrictions of Office

- A. The President and Vice President (Legislative or Judicial) shall not hold any executive office in any other club or organization.
- B. The Treasurer must have completed at least 6 credit hours in business, management, or accounting. The combined GPA for these courses must be 2.3 GPA on a 4.0 GPA

scale. Previous experience with financial affairs, deemed appropriate by the Director or designee of Student Life, may be substituted for course requirements.

- C. All other restrictions are stated in Section 4.

Section 4. Authority

- A. The supreme executive powers of the Undergraduate student body as an entity shall be vested in the Executive Branch who shall have the authority to:
 - 1. Exercise all executive powers granted by this Constitution.
 - 2. Call an emergency Senate meeting no less than 72 hours in advance.
 - 3. Appoint or create committees as deemed necessary.
 - 4. Oversee the budget of the NSUSGA.
 - 5. Act as the voice of the Undergraduate activity-fee paying students.

Section 5. Duties and Powers of the Officers

- A. All Executive Board Members:
 - 1. Shall maintain a 2.3 cumulative GPA on a 4.0 GPA scale.
 - 2. Must have accumulated at least 24 credits with the exception of the President who must have at least 45 credits prior to declaring candidacy.
 - 3. Shall meet as needed with the appropriate Student Life personnel as deemed necessary by the President.
 - 4. Must be an Undergraduate, full time activity-fee paying student (12 credit hours per semester).
 - 5. Must not be on any form of official University probation (athletic, academic, etc.).
 - 6. Must attend every Senate meeting.
- B. The President:
 - 1. Shall serve as chair of all Executive Board meetings.
 - 2. Shall have the power to establish by Executive order such subsidiary bodies and positions as deemed necessary and proper by the President in the performance of his/her duties, giving the purpose, composition, qualifications for service and authority of the same appointment to which shall not require Senate action. The President may establish similarly such positions and bodies in the Executive Department as required by the appropriate officer of that Cabinet department. The Senate may enact such regulations on such positions and bodies by bill, as it may deem proper.
 - 3. Has the power to call Legislative or Judicial branch meetings with a minimum of 72 hours notice. S/he has the power to call Executive Branch meetings with a minimum of 24 hours notice.

4. Has the power to veto legislation proposed by the Senate within ten (10) working days after the legislation. If vetoed, the Senate has the right to bring the bill to the floor for another vote after a fourteen (14) day grace period (14 days after the President declares the bills as vetoed). The Senate can override the President's veto with a 2/3 vote.
5. Shall assume responsibility of any standing committee in the absence of the chair.
6. Shall enforce and administer the provisions of this Constitution and actions enacted thereto.
7. Has the power to recommend approval of expenditure requests to the appropriate account signatory and sign forms for expenditure on the NSUSGA University accounts. Failure to approve or sign shall constitute veto expenditure, and the President shall transmit to the Senate such an expenditure item with his/her reasons for veto within five (5) days of the initial expenditure request.
8. Present to the Senate, at least once a semester, a state of the University address open to the University Community with two weeks advance notice.
9. Hold all other such powers as appropriate to execute and administer the provisions of this Constitution, as may be specified elsewhere in this document, and all actions enacted pursuant thereto.

C. The Vice President of Legislative Affairs:

1. Shall chair and provide over all Senate meetings.
2. Shall vote in the Senate only in the case of a tie.
3. Shall assume Presidential responsibilities in only in the event of the President's absence.
4. Shall chair the Student Action Committee.
5. Shall report to the Senate the decisions, actions, and activities of the Executive branch and all standing committees.
6. Shall serve on the Executive Branch and attend all Executive Board meetings.
7. Shall perform other duties as may be prescribed by the President or the majority of the Senators.

D. The Vice President of Judicial Affairs:

1. Shall chair and preside over the Organizational Standards Board and Judicial Branch.
2. Shall report to the Judicial Branch the decisions, actions, and activities of the Executive branch and all standing committees.

3. Shall serve as the official voice of the Organizational Standards Board in regard to interpretation of the NSUSGA Constitution.
4. Shall have the power to appoint a Speaker of the Judicial Branch to fill-in during the temporary absence of the of the Vice President of Judicial Affairs.
5. Shall serve as Sergeant of Arms for all Executive Board meetings and keep order using parliamentary procedures.
6. Shall serve on the Executive Branch and attend all Executive Board meetings.
7. Shall perform other duties as may be prescribed by the President or majority of the Senators.

E. The Secretary:

1. Shall be responsible for all official correspondence between the NSUSGA and all other outside parties.
2. Shall record the minutes of all Executive Board meetings.
3. Shall maintain member attendance records and club/organization rosters.
4. Shall chair the Leadership Development Committee.
5. Shall serve on the Executive Branch and attend all Executive Board meetings.
6. Shall perform other duties as may be prescribed by the President or the majority of the Senators.

F. The Treasurer:

1. Shall chair the Finance Committee.
2. Shall be responsible for collection, accounting, and distribution of all NSUSGA funds.
3. Shall be responsible for meeting with the Student Life Accounts Analyst on a weekly basis.
4. Shall endorse all approved expenditures of the NSUSGA.
5. Shall be responsible for preparation and presentation of the NSUSGA monthly budget.
6. Shall serve on the Executive Branch and attend all Executive Board meetings.
7. Shall perform other duties as may be prescribed by the President or the majority of the Senators.

G. The Public Relations Director:

1. Shall chair the Public Relations Committee.
2. Shall be responsible for the designing and formatting of press releases.
3. Shall assist with the perennial newsletter and general advertising of NSUSGA events.
4. Shall maintain a pictorial and written record of all activities and programs of the NSUSGA.
5. Shall be responsible for any public announcements or advertisements required for the efficient and effective administration of the NSUSGA.
6. Shall be responsible for the publication of the activities and services provided involving the Senate and the NSUSGA.
7. Shall serve on the Executive Branch and attend all Executive Board meetings.
8. Shall perform other duties as may be prescribed by the President or the majority of the Senators.

H. The Campus Entertainment Director:

1. Shall chair the Campus Entertainment Committee.
2. Shall meet with the designated Advisor of the Campus Entertainment Committee.
3. Shall ensure that committee activities reflect the mission of the Campus Entertainment Committee.
4. Shall prepare and present an annual budget proposal to the Finance Committee for approval.
5. Shall serve on the Executive Branch and attend all Executive Board meetings.
6. Shall perform other duties as may be prescribed by the President or the majority of the Senators.

I. Chairs of Standing Committees:

1. Shall be responsible for a bi-weekly report to the Senate and Executive Branch on the activities of their chaired committee to be presented at Senate meetings.
2. Shall be responsible for the organization and implementation of Senators assigned to their committees.
3. Shall be responsible for all monetary appropriations made to their committees.
4. Shall submit a written report of the activities of their committee at the end of his/her term.

Article IV Judicial Branch

Section 1. Authority

All the judicial powers vested in this Constitution shall be vested in the Organizational Standards Board. The Organizational Standards Board shall oversee the abiding of the NSUSGA rules, regulations, constitution, by-laws, and club/organization constitutions. The Elections Commission of the Judicial Branch will oversee and execute the NSUSGA elections.

Section 2. Organizational Standards Board

The Organizational Standards Board:

- A. Shall hear all cases involving disputes and violations of the NSUSGA Constitution, by-laws, procedures, and other official documents by chartered clubs and organizations, as well as its members thereof, unless it is a dispute of two members wherein the club executive board can take action.
- B. Shall render judicial decision enforcing and interpreting the provisions of this Constitution, in determining those cases and controversies relating to enforcement and interpretation of this Constitution which are referred to it by any member of the NSUSGA, except in those cases and controversies arising relating to impeachment proceedings.
- C. May, at its discretion, issue advisory opinions upon request which involve interpretation of this Constitution or of the Student Statutes.
- D. Shall have the authority, for good cause, to issue such subpoenas or writs to officers for the NSUSGA and candidates for offices of the NSUSGA.
- E. Shall have binding decisions upon officeholders of the NSUSGA and candidates for officeholders of the NSUSGA and candidates for officers of the NSUSGA.
- F. Shall grant appellate authority over Elections Commission decisions.
- G. Shall be responsible for the protection of all constituents' rights.
- H. Shall make available the NSU Code of Conduct and be knowledgeable of it.
- I. Shall consist of four (4) members elected during the NSUSGA elections along with the Vice President of Judicial Affairs residing as chair.
- J. Shall hold meetings when necessary.
- K. Meetings are called by the Vice President of Judicial Affairs. In the absence of the Vice President of Judicial Affairs, a chair will be appointed by the Vice President of Judicial Affairs.
- L. The Vice President of Judicial Affairs shall not vote unless to break a tie.
- M. The Organizational Standards Board with the approval of the Vice President of Judicial Affairs and the Vice President of Student Affairs (or designee), shall have authority to correct any grammatical and structural errors within the Constitution. All changes will need to be confirmed by the NSUSGA Senate, but will not need to be ratified by the student body.

Section 3 Elections Commission

A. Authority

The Elections Commission shall be jointly responsible for planning, publicizing, and executing NSUSGA elections in accordance with the NSUSGA rules and regulations. It is also responsible for the enforcement and persecutions of violations of regulations, procedures, and rules governing elections.

B. Composition

The Elections Commission consists of three to five (3-5) activity-fee paying Undergraduate students who are not running for any NSUSGA position in the current elections. These students will be appointed by the Office of Student Life.

1. Members must be knowledgeable of the NSUSGA structure.
2. Members shall elect a Chair of the Elections Commission during the first meeting, which is a minimum of ten (10) weeks prior to elections and no later than the first week of the winter term.
3. The Chair of the Elections Commission shall call and preside over commission meetings and is allowed an equal vote when anything comes to a vote by the committee.
4. Specific commission duties include but are not limited to:
 - a. Inform candidates of election-related information.
 - b. Preparation and/or removal of ballots. Ballots must be designed so that students vote for the entire ticket.
 - c. Warning any candidate who is in violation of campaigning regulations.
 - d. Procuring polling facilities.
 - e. Tabulating election results.
 - f. Appointing positions using the appropriate criteria as they see fit.

C. Voter Requirements:

Voters must have a valid Nova Southeastern University photo identification card and be a current Undergraduate activity-fee paying student.

D. Voter Responsibilities:

All voters are required to sign the voter roll next to their name. Voters shall not verbally or graphically campaign within 200 feet of the polling area and may be removed from the polling for such action and denied their right to vote.

E. Candidate Requirements:

1. In filing candidacy, every candidate shall affirm in writing, an understanding of the responsibilities of the office sought, applicable portion of the Election Code, and the importance of abiding by all election rules. No candidate may run for

more than one position. Furthermore, candidates for the Executive Branch must run on a “ticket” comprised of a Presidential candidate and two Vice Presidential running mates.

2. Every candidate must maintain a minimum of a 2.3 cumulative GPA on a 4.0 scale for a Senator position or Executive Board position.
3. Every candidate must not be on academic, disciplinary, or any other form of official University probation.
4. Every candidate must be an activity-fee paying Undergraduate student.
5. Every candidate must meet with the Vice President of Student Affairs (or his/her appointed designee) prior to announcing candidacy.
6. Every candidate must fulfill the requirements necessary for the selected position.
7. The Vice President of Student Affairs (or designee) shall be responsible for verifying the qualifications of all students submitting declaration of candidacy forms. The Vice President of Student Affairs (or designee) shall immediately inform any student whose declaration of candidacy is rejected

F. General Campaigning

1. No candidate may solicit votes verbally or graphically within 200 feet of any polling area during an election. Any campaign material which is visible from the polling places during voting times shall be subject to removal by the Elections Commission.
2. Graphic campaigning shall include the distribution or exhibition of any written or printed material used to solicit votes for a particular candidate. Graphic materials may include, but shall not be limited to, any physical item that has the name(s) of one or more candidate(s).

No graphic materials may contain:

- a. Sexist language or phrases that degrade a person.
 - b. Nude or partially nude pictures.
 - c. Symbols (or graphics) that discriminate against race, gender, religion, national origin, or sexual orientations.
 - d. Negative campaigning against other candidates.
3. There shall be no graphic campaigning prior to the time established by the Elections Calendar. All graphic material must be approved by the Elections Commission, and then stamped by the Office of Student Life.
 4. No graphic material may involve an opponent.
 5. Any material to be used in any Nova Southeastern University publications, regarding elections, must be approved by the Elections Commission.
 6. Posting must follow the procedures established by the Office of Student Life.
 7. Each candidate shall be responsible for removal of old posters and flyers within five (5) days of new positions being announced.

8. Candidate tickets meeting the necessary required authorization by the Vice President of Student Affairs (or designee), will receive up to \$200 to finance their campaign. The Elections Commission reserves the right to review campaign expenditures.

G. Enforcement of Elections Codes

Any Nova Southeastern University student, faculty, or staff may bring any election violation to the attention of the Elections Commission in writing; at least 48 hours after the polls are closed. The complaint shall be submitted to the Elections Commission, which will determine probable cause. If probable cause exists, a hearing will be made in which all sides involved will appear before the Vice President of Student Affairs (or designee) and the Elections Commission. The Vice President of Student Affairs (or designee) and the Elections Commission will determine the penalty or dismiss the complaint. All decisions are public information.

H. Election Dates

Election dates for the Executive Board ticket and Senate shall take place in the third week in March with the exception of the Freshman Senators, Organizational Standards Board members, and the remaining Executive Branch positions. Freshman Senators will be elected by October 1. Organizational Standards Board members and the remaining Executive Branch positions will be filled by an appointment and confirmation process by the newly elected Senators and the Executive Board "ticket."

Only in the case of a tie shall a Runoff Election be conducted. It will take place within seven (7) days of the initial ballot. If there is a tie for the highest placed candidate position, only those candidates so tied shall enter into a runoff election. In all runoff elections, a plurality shall elect. Should any runoff election result in a tie, the outgoing Senate shall, on a roll call vote, break the tie and elect by plurality.

I. Vote Tallying

The Elections Commission shall be responsible for the collection of votes. The votes will be kept under lock and key by the Vice President of Student Affairs (or designee). The Elections Commission along with the Vice President of Student Affairs (or designee) will be responsible for the tallying of votes.

J. Proportion of Votes Required to Elect

The Executive Board "ticket" shall be elected by a plurality vote; the "ticket" with the most votes wins.

K. Establishing Credentials and Candidate Authorization

In all cases, only those credentials and academic records as of the date on which the Senate enacts specific dates for a given election shall be used in establishing eligibility. By the process of formally declaring candidacy, each candidate authorized the Vice President of Student Affairs (or designee) to inspect the academic records and credentials of said candidate.

L. Code Violations

Any candidate and/or supporter (e.g. campaign managers) found guilty of violating any section of the election codes shall be subject to a point penalty (penalties) by the Elections Commission. Any opponent found guilty of a total of three (3) points in

violations shall be automatically disqualified from competing in the election. His/her vote tallies shall be published at the end of the election, and in the event that the vote tallies are in favor of the disqualified candidate, the position will go to the runner-up.

The Point System is as follows:

Unauthorized posting and/or campaigning	1 point
Soliciting and/or verbal attacks	2 points
Sabotage	3 points

M. Limited Service

No person shall concurrently hold any two (2) offices, elected or appointed, of the NSUSGA. For this Section, and elsewhere in reference to this Section, only the following shall be considered officers under this Constitution: the Organizational Standards Board, the Executive Cabinet, the Elections Commission, and the Legislative Branch.

N. Term of Office

All persons elected or appointed to an office in the NSUSGA shall be sworn (or affirmed) into office no later than ten (10) days following their election; except in the case of Executive Officers in the spring election, who shall be sworn (or affirmed) into office as soon as is reasonably possible.

O. Oath of Office

All officers of the Executive, Legislative, and Judicial branches, including all Senators and Organizational Standards Board officers shall be administered the oath of office. Any oath may be administered by a NSUSGA Advisor.

The oath administered shall be:

“I, (name of individual), do solemnly swear (or affirm) that I shall preserve, protect and defend the NSUSGA Constitution and that I shall execute the duties of my office to the best of my abilities.”

Article V Standing Committees

Section 1 The Student Action Committee

- A. Shall consist of four (4) members.
- B. The Chair shall be the NSUSGA Vice President of Legislative Affairs who will only exercise voting privileges in order to break a tie.
- C. The other three (3) members shall be elected by and from the Senate.
- D. Shall serve as the operative arm of the Senate in enacting bills and resolutions voted and approved upon by the Senate.

Section 2 The Campus Entertainment Committee

- A. Shall consist of at least four (4) members, an advisor, and any ad hoc committee members as defined by the committee bylaws.

- B. The Chair shall be the NSUSGA Campus Entertainment Director.
- C. Three (3) members shall be elected by and from the Senate.
- D. Shall provide overall leadership and direction in executing the programming process (program selection, promotion, production, co-sponsorship, and evaluation) for all Campus Entertainment Committee sponsored events.
- E. Shall prepare and present an annual budget proposal to the Finance Committee by the second Senate meeting of the fall semester.
- F. Shall provide a balanced schedule of social, cultural, educational, and recreational events for the enjoyment and benefit of the Undergraduate, activity-fee paying population of the Nova Southeastern University community.

Section 3 The Finance Committee

- A. Shall consist of four (4) members and an advisor.
- B. The Chair shall be the NSUSGA Treasurer.
- ~~C.~~ The three additional members of the Finance Committee shall be the Inter-Organizational Council (IOC) Senator, the Interfraternity Council (IFC) Senator, and the “NSU Recognized Sorority” Sorority” Senator.
- D. The advisor shall be the Student Life Accounts Analyst who serves as an advisor.
- E. Shall account for, distribute, and consider all requests for approval for annual budgets of the Senate and all eligible committees.
- F. Shall be responsible for maintaining all financial records.
- G. Shall be responsible for implementing changes in fiscal policy made by the University that affect the NSUSGA and its constituencies.
- H. Shall be responsible for continuing to recommend policies regarding financial matters of the NSUSGA.
- I. Shall distribute annual budgets to the Senate and all eligible committees for their approval of requests for funds on a need basis following the procedures as published and established by each body.

Section 4 The Public Relations Committee

- A. Shall consist of four (4) members.
- B. The Chair shall be the NSUSGA Public Relations Director.
- C. The other three (3) members shall be elected by and from the Student Senate.
- D. Shall be responsible for the day-to-day maintenance of the NSUSGA bulletin boards.
- E. Shall maintain written and pictorial record of all activities and programs of the NSUSGA.

- F. Shall be responsible for any and all advertisement and publicity for any upcoming NSUSGA activities or events.
- G. Shall be responsible for writing articles for submission to all campus periodicals prior to and following all NSUSGA related events or activities.
- H. Shall meet once per semester with the Director of Public Relations of the University.
- I. Shall serve as a liaison between the faculty and the students at Nova Southeastern University by updating and informing both the students and faculty of any and all events through proper advertising.
- J. Shall prepare and present an annual budget proposal to the Finance Committee by the second Senate meeting of the fall semester.

Section 5 The Leadership Development Committee

- A. Shall consist of at least four (4) members.
- B. The Chair shall be the NSUSGA Secretary.
- C. The other three (3) members shall be elected by and from the Senate.
- D. Shall require that all Executive Board members in the NSUSGA and other officially chartered clubs and organizations must enroll and complete at least one leadership development program.
- E. Shall assist in coordination of retreats for all officially chartered clubs and organizations.
- F. Shall meet regularly with the Vice President of Student Affairs to maintain rosters and records of all student leaders on campus.
- G. Shall process all requests for student conference travel.
- H. Shall assist with the organization and implementation of the Annual Leadership Conference.
- I. Shall prepare and present an annual budget to the Finance Committee by the second Senate meeting of the fall semester.

Section 6 The Scholastic Award(s) Committee

- A. The Chair of the Scholastic Award(s) Committee shall be appointed by the President. However, the appointed chair cannot be the President.
- B. Shall consist of the chair and three other Executive Branch members.
- C. Shall review and evaluate all Scholastic Award(s) applications.
- D. Shall bring the suggested Scholastic Award(s) recipient(s) for final approval of the Executive Board.
- E. The Board must abide by the following Scholastic Awards eligibility requirements:

1. Freshman Scholastic Award applications must have no more than 30 college credits and submit a high school transcript with this application.
 2. Applicants must be enrolled at NSU as an Undergraduate day student for the Fall/Winter semesters.
 3. Two letters of recommendation must be submitted with this application. Letters of recommendation must be from NSU faculty or staff.
 4. Applicants must have a cumulative GPA of at least 3.0 on a 4.0 scale. Freshman applicants must have graduated high school with a minimum of 3.0 on a 4.0 scale (documentation is required).
 5. The application must be completed in full.
 6. NSUSGA Senators, Executive Branch members, and Judicial Branch members are not eligible for these scholarships.
 7. The application must be turned into the NSUSGA Office by the set deadline.
 8. Scholastic Awards must be awarded before the end of the Fall semester.
- F. The amount and number of awards shall be determined by the Scholastic Award(s) Committee.

Section 7 Inter-Organizational Council

The Inter-Organizational Council (IOC) is a sounding board for all clubs and organizations in good standing with the University, where problems and issues can be brought up for the IOC chair and the Senate to deal with.

A. Membership

The IOC shall consist of all Vice Presidents of clubs/organizations (or a person designated by a club/organization to take the place of the Vice President) which are in good standing with the University as defined in Section 5 of this Article. All clubs recognized by IOC are governed by IOC rules.

B. IOC Chair

The IOC Chair and IOC Secretary shall be elected by and from the IOC members at the second to last meeting of the Winter semester (after club elections have taken place):

1. The chair shall preside over all IOC meetings and serve as the IOC Senator;
2. Report to the IOC all decisions, actions, and activities of the NSUSGA;
3. Report to the NSUSGA all decisions, actions, and activities of the IOC and its member organizations;
4. Notify the Executive Branch and the Office of Student Life of all chartering activities;

5. Submit all club rosters and calendars to the NSUSGA Secretary and the Office of Student Life every semester;
6. Present all completed charter applications to the IOC for approval.

Article VI Appeal Process

Section 1 Regarding Standing Committee Decisions

Any decision made by a standing committee regarding proposals, bills, or resolution may be appealed for reconsideration. The said "proposal" shall be resubmitted at least once to the appropriate committee; the appropriate committee would be the committee who originally reviewed the proposal. If the committee still stands firm on its negation of the "proposal," then the said "proposal" is submitted to the NSUSGA President for review. If the NSUSGA President concurs with the decision of the Standing Committee, the "proposal" is denied without further appeal. If the NSUSGA President vetoes the Standing Committee's decision, then the said "proposal" is submitted to full Senate for review and action. The Senate has the authority to accept or deny the said "proposal" and their decision is final.

Section 2. Regarding NSUSGA Presidential Veto of Standing Committee Approvals

Any and all decisions of the Standing Committees with the exception of the IOC are subject to review of the NSUSGA President. Any approved decisions of the Standing Committees can be vetoed by the NSUSGA President. In this case, the said "proposal" will be referred to the full Senate for review. The Senate has the authority to accept or deny the said "proposal" and their decision is final.

Article VII Clubs and Organizations

Student clubs and organizations are under the supervision of the NSUSGA and the Office of Student Life, jointly. The NSUSGA is responsible for chartering and registering all student clubs and organizations, excluding Greek-Letter organizations that are governed by Panhellenic Council (PC) or Interfraternity Council (IFC).

Section 1. Chartering

- A. For a club or organization to become a chartered Undergraduate organization at Nova Southeastern University, the following steps must be fulfilled:
 1. A petition with one hundred (100) Undergraduate activity-fee paying student signatures shall be turned into the IOC.
 2. A presentation shall be made to the IOC providing the want or need for the club on campus.
 3. At the time of the presentation, a four (person) Executive Board, composed of a President, Vice President, Treasurer, and Secretary shall have already been designated along with an advisor who is an employee of Nova Southeastern University.
 4. The IOC will then, after the presentation, vote on whether or not the club or organization shall be made official on Nova Southeastern University's

campus. A vote of 2/3 majority of all members by the IOC is needed for the club or organization to become officially active on campus.

5. See IOC guidelines for additional rules and regulations.

B. Chartering Renewals

1. The IOC Chair shall call for all chartered organizations to submit updated charters and rosters by September 15 of every year.
2. All chartered organizations must have their charters approved for renewal by the IOC in order to request and spend funds after the deadline for submission.
3. Any organization which fails to present a charter for renewal will have no funds allocated until a charter is submitted and approved. The submission of the charter must occur within four (4) weeks of the deadline.
4. If a renewed charter is not presented within four (4) academic weeks the former charter will be invalidated with no funding allowed.

C. Suspension of Charters

1. The IOC may suspend the charter of any IOC organization in cases of misfeasance or malfeasance by a 2/3 vote, thereby freezing the NSUSGA allocated funds of that organization.
2. The IOC may suspend the charter of an organization for being in bad standing as defined by Section 5 of this Article.

Section 2. Executive Boards

The Executive Board of any club or organization shall be made up of at least four (4) members all of who have a minimum of a 2.3 GPA and are in good standing with the University.

Section 3. General Membership

Club or organization general membership is open to any activity-fee paying Undergraduate student in good standing with the University. General membership implies that the student is an active participant in the activities of the individual club or organization.

Section 4. Good Standing

A club or organization is in good standing with IOC/Organizational Standards Board if they have at least one general member by the second meeting, have their first meeting seven (7) days after being made active/official by IOC, have turned in a complete (at current time) club or organization roster and club constitution to the IOC Secretary by September 15 annually (or in the event of establishment of a new club or organization, no more than fourteen (14) days after their initial IOC approval).

Section 5. Bad Standing

Clubs or organizations in bad standing with IOC/Organizational Standards Board shall have their account frozen for thirty (30) days. After thirty (30) days the club or organization shall have their official University Recognition suspended for twenty (20) days. If no action is taken to put the club or organization back in good standing after the fifty (50) days, the club's or organization's

charter is revoked along with membership in IOC and they must wait thirty (30) days for reinstatement. Any club or organization disbanded by IOC/Organizational Standards Board shall have their NSUSGA allocated funds put into the matching funds account.

Article VIII Vacancies

Section 1. Executive Board Vacancies

- A. Vacated offices shall be filled according to the current edition of Robert's Rules of Order *Newly Revised* or a prescribed succession as deemed appropriate by the majority of the Senators at a lawful General Meeting.
- B. If an elected officer fails to fulfill sworn duties and requirements of his/her position, an election will be held within fourteen (14) days of vacancy.
- C. Vacancies occurring in appointed positions shall be filled through the same procedures as the original appointment.
- D. In cases where an out-going appointed or elected official is called upon to assist in the appointment, the current person holding that post shall assist in the appointment.

Section 2. Legislative/Judicial Vacancies

- A. In the event a member steps down or is removed from office during the academic term, the Organizational Standards Board shall reopen elections to fill the position in the following academic term.
- B. The Organizational Standards Board shall appoint positions using the appropriate criteria as they see fit to fill vacancies still open after elections.
- C. Vacancies occurring in appointed positions shall be filled through the same procedures as the original appointment.
- D. In cases where an out-going appointed or elected official is called upon to assist in the appointment, the current person holding that post shall assist in the appointment.

Article IX Impeachment

Section 1. Impeachment Proceedings

All persons holding office or position in the NSUSGA by virtue of this Constitution or other actions enacted in pursuance thereof, may be removed from same and forever disqualified thereafter from holding any office or position upon conviction of Articles of Impeachment by a two-thirds (2/3) majority of the Senators voting in concurrence thereto in trial, with the Senate sitting as High Court of Impeachment. Said judgement or conviction shall not extend further than removal and disqualification, but the respondent so charged shall nevertheless be liable and subject to legal proceedings in the disciplinary action. A resignation by a respondent shall not terminate impeachment proceedings in the inquiry or trial stage.

A. Grounds for Charges in Articles

- 1. Articles of Impeachment shall be present to the Senate upon adoption by the Organizational Standards Board; the Articles shall charge such action or

conduct which is detrimental in nature to the office or position held or to the NSUSGA including, but not limited to, bribery; misappropriation of funds or property; negligence of duty; abuse of authority; malfeasance, misfeasance, nonfeasance of office or position; conduct or actions unbecoming of such person holding such office or position in the NSUSGA.

2. In the event that an individual is found unable to meet the requirements for office or position as stipulated in this Constitution, said individual shall be eligible to run for office again if they meet the qualifications established by this Constitution.

B. Contents of Articles of Impeachment

Articles of Impeachment shall state in clear, concise and sufficient terms, the charges against the respondent so as to indicate the actions or conduct which is detrimental in nature. Articles may state on an alternative basis various actions or conduct on a given charge; or alternative charges on the same action or conduct. Charges based on evidence or finding of fact by legal proceedings may be persuasive of conduct or actions of a detrimental nature, which is subject to impeachment proceedings.

C. Initiation of Proceedings

Impeachment proceedings may be initiated on the written request of: (a) two Senators; or (b) five Undergraduate students who are non-Senators; to the Vice President of Judicial Affairs (or to President and Vice President of Legislative Affairs jointly whenever the recommendation names as respondent the Vice President of Judicial Affairs) with accompanying names and signatures of fifty (50) Undergraduate, activity-fee paying students. Such recommendation shall be based on a reasonable belief that a person (or more than one person) holding office or position has engaged in conduct or actions detrimental in nature as specified in this Article, Section A. The Vice President of Judicial Affairs (or as appropriate, the President) shall respond to such recommendation at the next regular or special meeting of the Senate. The provisions of Section D of this Article shall be implemented if the designed officer shall believe the recommendation to be legitimate and non-frivolous in nature or when the same officer shall reject the recommendation and the Senate shall overrule the rejection on an affirmative vote of two-thirds (2/3) of the Senate.

D. Organizational Standards Board on Impeachment

1. The Organizational Standards Board shall act on approved recommendations to initiate impeachment and shall complete its inquiry within twenty (20) class days following recommendation. The High Court of Impeachment shall receive the recommendation of impeachment from the Organizational Standards Board and have the power to overrule the Board on any given designation by a two-thirds (2/3) majority vote. The Organizational Standards Board shall be known for their honesty, decency, and integrity and selected that basis.
2. In regards to impeachment, the Organizational Standards Board shall have the power to:
 - a. To inquire, investigate and ascertain evidence, testimony or statements relevant to possible or alleged conduct or action detrimental in nature by the respondent(s) and for this purpose possess the power of subpoena.

- b. To adopt on majority vote Articles of Impeachment against any respondent named in the recommendation, or against any other person found by the Organizational Standards Board to have allegedly engaged in detrimental actions or conduct in the course of the inquiry. In ascertaining whether to adopt and present Articles to the Senate for trial, the Board shall assess a standard of whether a reasonable cause or belief exists that there is evidence to warrant trial proceedings.
- c. To designate prosecutors on the Articles at trial.
- d. To manage the administration of the prosecutor's office during trial proceedings.
- e. To determine its own procedures whenever such are not otherwise specified in this Constitution or by the Statute.

E. Presentment of Article for Trial

Within 72 hours of a vote by the Organizational Standards Board to adopt one or more Articles of Impeachment against one or more respondents, the Vice President of Legislative Affairs shall present the adopted Articles to the Senate and the parties involved in the said proceeding. The Senate shall then convene on a timely and prompt basis for this purpose and to organize as a High Court of Impeachment for trial proceedings on the Articles. If the respondent is the Vice President of Legislative Affairs, the President and Vice President of Judicial Affairs shall be notified to prepare to serve as Presiding Officer. Notice of a presentment shall be given to the authority, which appointed the Organizational Standards Board.

F. High court of Impeachment and Trial

Upon presentment of the adopted Articles of Impeachment, the Senate shall convene on a timely and prompt basis as a High Court of Impeachment and shall sit as such until a final determination is reached unless ordered by the Senate. Except as provided in the previous paragraph, the Vice President of Legislative Affairs shall preside. The High Court of Impeachment shall be composed of the Senators and the Advisors to NSUSGA.

G. Trial Procedure

The Senate shall determine either by Statute or by order when convened as a High Court of Impeachment, such forms, procedures, regulations, and authority to be used in trial proceedings when sitting at trial as the High Court of Impeachment. The Senate shall possess the power of subpoena, which it may delegate as necessary to the Presiding Officer or the Secretary of the Senate. The Senate may enforce its order by writing rules and regulations deemed essential or conducive to the ends of justice. The Vice President of Legislative Affairs shall direct all necessary preparations, conduct the trial and issue decisions on procedural or incidental questions; but any decision of the Vice President of Legislative Affairs may be overruled by a majority vote of the Senators present on the request of any Senator. At the time and place set for trial, all legislative and administrative business shall be suspended, except when the High Court shall recess. The trial proceedings shall be open. All witnesses shall be sworn as to their testimony using a standard oath administered by one of the advisors.

H. Verdict and Judgment

Upon completion of the presentation of all testimony and evidence, and all arguments and final debate in trial, a vote by roll call shall be taken on each Article presented. At this time of jury deliberation, only the jurors, advisors, and judge shall be present.

If less than two-thirds (2/3) of the Senators vote to find the respondent guilty then a judgment of acquittal shall be entered. When two-thirds (2/3) of the Senators vote to find the respondent guilty, a judgment of guilty shall be entered, and sanctions up to and including removal from office and permanent disqualification shall be made. The vote on any remaining Articles shall be made and sanctions administered according to guilt. When an answer of guilty by a respondent is entered on any Article, sanctioning shall enter forthwith. The Senate shall assess the evidence and testimony on a standard of clear and convincing proof of guilt on each of the presented Articles of Impeachment. Further, the votes shall be taken separately on each Article and on each respondent. The presented Articles and all judgment thereon shall be transmitted at the conclusion of proceedings to the Advisor of the Student Government and the Vice President of Student Affairs (or designee) by Presiding Officer.

Section 2. Automatic Removal

- A. All officers and Senators shall be removed from office automatically and immediately if either:
 - 1. He/She is on official academic university probation or any other form of official university probation or disciplinary action.
 - 2. He/She has missed three meetings, without the prior approval from the Vice President of Legislative Affairs, the Vice President of Judicial Affairs, or the NSUSGA President.
 - 3. He/She failed to raise their cumulative GPA above 2.3 (on a 4.0 scale) for all members of the NSUSGA by the end of the 16 week official University probationary semester.
- B. In cases involving automatic removal due to insufficient meeting attendance, notice shall be given by the Senate Secretary (or designee). Meeting missed because of class attendance shall not be counted. Automatic removal for insufficient meeting attendance may be reversed by a 2/3 vote of the Executive officers each having one vote.
- C. The majority of the executive officers of the NSUSGA may enact additional provisions for the automatic removal for insufficient meeting attendance by a majority vote of the executive branch.
- D. In cases of automatic removal for reasons other than insufficient meeting attendance, notice of removal shall be given immediately by the Vice President of Student Affairs (or designee). In cases of automatic removal due to official University probation, the Vice President of Student Affairs (or designee) shall immediately notify the highest-ranking NSUSGA officer of the Executive Branch member who fails to meet the cumulative 2.3 GPA (on a 4.0 scale) minimum.

Article X Advisement

Section 1. Faculty Advisor

The Faculty Advisor will be responsible for representing the interest of the NSUSGA at all Faculty Council or other meetings closed to students. The advisor shall meet weekly with the Executive President and be at a majority of Executive Branch meetings. In the event that the Faculty Advisor is not present at an Executive Branch meeting, the President shall be responsible for reporting any information to the Faculty Advisor.

Section 2. Student Life Advisor

There will be an advisor to the NSUSGA from the Office of Student Life. The advisor will be the Vice President of Student Affairs (or designee). S/he will have speaking privileges at Senate meetings, to express advisory opinion, and may attend any meeting of any part of the NSUSGA. The Student Life Advisor will be responsible for representing the interest of the NSUSGA at all Student Life or other University meetings closed to the students. The Student Life Advisor shall meet weekly with the Executive President and any other member of the Executive Branch as deemed appropriate by the President.

Section 3. University Account Signatory Authority

- A. The approval of the authorized signature on any University account related to NSUSGA shall be necessary for any expenditure request; further the NSUSGA Student Life Advisor or other authorized University account signatory may approve or disapprove expenditures without the recommendation or signature(s) of authorized student signatory(ies). e.g., as provided for any of the following reasons:
1. To handle financial emergencies;
 2. To complete transactions and to fulfill contractual obligations in the absence of at least one (1) given student signatory of the account;
 3. To implement University policy;
 4. To serve the best interests of the University.
- B. Such approvals or disapproval are to be made with the consent of the Vice President of Student Affairs (or designee) or the designee of the Vice President of Student Affairs. Copies of such transactions shall be transmitted to the NSUSGA President, Treasurer, Vice President of Legislative Affairs, an Student Life Accounts Analyst as soon as practical thereafter.

Section 4. University Account Signatory Designation

The University Vice President of Student Affairs shall designate the administration signatory for the NSUSGA University Account. Said designations and changes thereof shall be transmitted on a timely basis to NSUSGA. When a designated signatory shall delegate such authority during absence such shall be transmitted to the student account signatory.

Article XI Amendments and Revisions

Section 1. Procedure

- A. Any amendment or revision must be written and submitted in bill format to the Senate Secretary 48 hours in advance of the Senate meeting.
- B. The proposing Senator(s) shall bring the amendment to the floor for discussion.
- C. Using Robert's Rules of Order *Newly Revised*, it will be voted on and must pass by a two-thirds (2/3) majority.
- D. The amendment is then submitted to the Executive Branch for approval.
- E. If the President approves amendment, a referendum day shall be held within ten (10) working days.
- F. The amendment must be approved by 10% of the Undergraduate activity-fee paying students, and must pass with a plurality. Upon its passing the amendment shall take effect immediately.
- G. Within thirty (30) days of the receipt of the approved amendment or revision, the Office of the Vice President of Student Affairs shall either approve or disapprove the proposed amendment or revision and transmit their decision to the Senate in writing or shall notify the Senate in writing by such time that they will be unable to decide within the aforementioned thirty (30) day period and shall specify the amount of additional time necessary to reach a decision. Unless the decision is rendered within the specified period or such extended period required for their decision, it shall be assumed that the amendment or revision has been approved by the Vice President of Student Affairs and the same shall be considered ratified and in full force.
- H. The decision of the Vice President of Student Affairs shall be considered final unless the Senate, within ten (10) class days of receipt of the decision, resolves by majority vote to appeal the decision to the President of the University.
- I. Unless a final decision to approve or disapprove the amendment or revision has been received by the Senate within thirty (30) days of the receipt of the appeal by the Office of the President of the University, it shall be assumed that the amendment or revision has been approved by the President of the University on appeal and shall be considered implemented or ratified. In cases of appeal, the action of the President of the University as defined in this paragraph shall be considered final.

Section 2. Student Processing of Initiated Amendments or Revisions

Amendments or revisions to this Constitution may be initiated only by the following methods:

A. Student Action

The Senate, with a quorum, may by a vote of two-thirds (2/3) of the Senate present and voting approve amendments or revisions to this Constitution. The vote shall come after a second reading of the title of the proposed amendment or revision, the first having been in the presence of a quorum at a previous meeting at least five (5) days prior to the date

of the meeting at which action is taken. The recorded abstention of a Senator shall be taken as reducing the whole number of voting Senators in the roll call vote. If the same is approved by the required vote, the Vice President of Legislative Affairs shall sign as part of the original copy and transmit it within five (5) days of Senate enactment to the Vice President of Student Affairs.

B. Senate Referral

The Senate may by a two-thirds (2/3) vote of the Senate present and voting initiate an amendment or revision and refer it to a referendum of the Undergraduate student body at a date no later than the next regular election. The Vice President of Legislative Affairs shall notify the Elections Commission of the referendum, and prepare the same. The question shall be on approving an amendment or revision. If a majority of those voting thereon approve the referendum question containing the amendment or revision, it shall be declared approved in the official declaration of results by the Elections Commission for the given election and then transmitted by the Vice President of Legislative Affairs to the Office of the Vice President of Student Affairs to initiate the ratification process as provided in Section 1 of this Article.

C. Initiative Referendum

An amendment or revision of this Constitution may be initiated by a petition signed by at least two hundred (200) activity-fee paying Undergraduate students, with class and identification numbers, and filed with the Elections Commission. The Elections Commission shall be responsible for verifying said petition within ten (10) class days per petition received. If a sufficient number of valid signatures are verified, the Vice President of Legislative Affairs shall be notified and notify the Senate of the same. The Senate shall determine a date for the referendum, which shall be no later than the next regular election. If a majority of those voting thereon approve the amendment or revision it shall be declared approved in the declaration of results by the Elections Commission. The question shall be on whether to approve the initiative petition amendment or revision being requested. Upon approval of the referendum, the Vice President of Legislative Affairs shall transmit the same with their signature affixed to the Vice President of Student Affairs to initiate the ratification process as provided in Section 1 of this Article.

Ratified	2/18/98	Amended	3/17/99
		Amended	11/21/99