



Congratulations on your decision to document your co-curricular activities!

The information you provide will be added directly to your official academic transcript. This should add to your marketability as a more well-rounded candidate for scholarships, graduate admissions, and/or employment, particularly when you are limited in the number of pages submitted in applications.

All students attending Nova Southeastern University are eligible to participate in this program.

Complete each activity on the Validation Form and have the supervising NSU faculty, staff member (i/e: organization advisor) or community service project coordinator verify the information. All positions must be held for at least one semester and verification should be submitted after the term is complete. There is no charge for this service.

If you would like a copy of your academic transcript, please contact the Office of the University Registrar at (954) 262-7225. There is a request form and a fee of \$5.00 per official academic transcript. If you have any questions regarding the co-curricular transcript program, please contact the Office of Student Activities and Leadership Development at (954) 262-7290.

Return to: Office of Student Activities and Leadership Development,
Rosenthal Student Center, 2nd Floor
330I College Avenue,
Ft. Lauderdale, FL 33314

Office of Student Activities and Leadership Development
Office (954) 262- 7290
Fax (954) 262-3537



**Co-Curricular Transcript
Official Registration and Event Validation Form**

This form should be filled out each semester of involvement

Last Name	First	Middle Initial	NSU ID#
Phone Number	Expected Year of Graduation	NSU Email Address	

Leadership Position (i/e: President, member, volunteer, etc.)	Activity Description/ Organization	Duration (i/e: months, hours)	Date (date activity or position began)	Initials of Coordinator/Advisor

Advisor Name	Title	NSU email address	Phone	Date

By signing, I affirm that the information submitted is accurate to the best of my knowledge

Student Signature	Date
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