

This is the "Awards" dashboard of the Sponsored Projects Module

## BASIC NAVIGATION – CAYUSE AWARD RECORD

The screenshot shows the Cayuse Sponsored Projects interface. At the top, there are navigation tabs for Proposals, Projects, Awards (selected), and Reporting. Below the tabs, there's a section for "My Active Awards" with a dropdown menu set to "Active". The main area displays "Award Summary" with fields for PI, Admin Unit, Admin Assigned, Sponsor, Prime Sponsor, Obligated Amount, Total Expected Amount, Award Start, Award End, and Award Notif. To the right, there are links for "Project: 23..." and "Proposal: 23...P0001". At the bottom, there are more navigation tabs: Award Form, Routing, Award History, Funds, Subawards, Tasks, Notes, Attachments, Links, and Admin Only.

Summary information is presented here.

Shows status of award.

You can toggle between the award and proposal record from the "project" link.

General	✓
Personnel	!
Compliance	✓
Terms & Conditions/Contact Info	!
Budget	✓
Banner Budget	✓
Billing & Reporting	!
Index (Account) Number	✓

Approval routing history and award status history is visible here.

Any open or closed tasks connected to an award are visible here.

All attachments (such as award documents) can be viewed/downloaded from this tab

There are 8 sections that comprise the award record under the "Award Form" tab.

- GENERAL:** Project title, award basic info, award start end and dates, College/research space information, activity type (i.e., research), main index number
- PERSONNEL:** Names of key investigators/personnel with % effort
- COMPLIANCE:** Research compliance information such as IRB, IACUC, Biological Materials, etc.
- TERMS & CONDITIONS:** Info about award requirements & contact info; links to award documents.
- BUDGET:** Info on award/cost share amounts and award actions.
- BILLING & REPORTING:** Info on progress and other required reports with deadlines listed.
- INDEX (Account) Number:** Banner index account(s) creation by CGA, companion account info.