Adding the required IRB Training Course in CITI
Step 1. Login to your CITI account using your username and password.
Step 2: When you login, you will be on the main CITI page. Under the heading “Nova Southeastern University Courses” please click on “Add a Course or Update Learner Groups”.
Step 3: When asked “Is this the first time doing the CITI Program as a member of the NSU Community” please select “Yes” then click the Next button.
Step 4: When asked “What area of research are you working?” please select “Human Research (IRB Required Program)” then click the Next button.
Step 5: Please select the center you are completing the CITI training for. Choose one of the 27 options available then click.
Step 6: You have now added your CITI course to your main page. Select the course and you may begin your CITI training.
Questions???

If you have any further questions regarding adding a CITI training course please contact the IRB Administrative Assistant, Crystal Bass, at cb1691@nova.edu