Procedure for Reinstatement of Student Status

An F-1 student applying for reinstatement must compile the following:

- Completed Form I-539
- SEVIS I-20
- Original I-94 card
- Current Financial Statement
- Official Transcripts
- Personal Statement outlining facts which resulted in your status violation
- Copy of passport that must be valid for at least six more months
- $370.00 payable to the Department of Homeland Security (cashier’s check or money order only)

Important: to be considered for reinstatement as an F-1 student, you must establish:

1. that the violation of status was the result of circumstances beyond your control and that failure to reinstate you would result in extreme hardship
2. you are pursuing or will pursue a full course of study
3. you have not been employed without authorization
4. you are not in removal proceedings

Send documents to:
USCIS
Vermont Service Center
75 Lower Weldon St
St. Albans, VT 05479

The United States Citizenship and Immigration Services (USCIS) has the final determination regarding your reinstatement process. The Office of International Students and Scholars has no control over the length of processing time or final outcome. Also, you cannot travel outside the United States, while your reinstatement is in process.

REMEMBER: You also have the option of returning to your home country to have this procedure completed with a much faster turnaround time. However, the Office of International Students and Scholars is unable to guarantee that your request for reinstatement will be granted.

Student Name ___________________________ Program/Major ___________________________

Student Signature ___________________________ Date ___________________________