

DEVELOPMENT OF A WEB PAGE TEMPLATE FOR AN ELECTRONIC TEACHING PORTFOLIO. N. Scott Gorman, OD, MS, FAAO.

PURPOSE: Schools and colleges of optometry are exploring ways to improve and reward teaching. The customary curriculum vita describes publications, research, and other scholarly activities, but does not address accomplishments in teaching. Therefore, faculty members must provide clear and concise evidence of the quality of their teaching to tenure and promotion review committees. A Web page template for an electronic teaching portfolio was developed to provide a way to report and display information on teaching activities and evidence of their effectiveness.

METHODS: Microsoft Frontpage 2002, a hypertext markup language (HTML) editor, was used to develop a Web page template for an electronic teaching portfolio. The template was published to the World Wide Web at www.nova.edu/scottg/Portfolio and is hosted on a server at Nova Southeastern University.

RESULTS: The Web page template was designed for faculty members to provide information on their teaching responsibilities; teaching philosophy; teaching methods, strategies, and objectives; student ratings; peer evaluations of classroom teaching and/or teaching materials; statements by department chairs attesting to the faculty member's contribution to teaching; detailed, representative course syllabi; products of teaching including evidence of student learning in both print and electronic forms; teaching awards and recognition; and short- and longterm teaching goals. The template's electronic format allows for the use of text, graphics, tables, charts, as well as audio and video clips. It also permits the inclusion of hypertext (links).

CONCLUSIONS: The Web page template is a flexible and adaptable technology. It provides a way for faculty members to report and display their work and accomplishments in teaching through an easily accessible online technology.

ADDITIONAL COMMENTS: The template is available for download at no charge by written request to the author at scottg@nova.edu.