

STUDENT EMPLOYMENT CALENDAR & DEADLINE DATES

| ON-CAMPUS STUDENTS 17-18 | | | | | |
|--------------------------------------------|----------|--------------------|-----------------|------------------------------------------|--------------------------------------|
| SEAFs & Student Docs | | | | Payroll | |
| | | | | Timesheets | Date of Payment |
| Due in Student Employment 10:00 a.m. | Pay # | Pay Period | | Due in Payroll Dept. by 10:00 a.m. | Paychecks mailed by Payroll Dept. |
| | | Beginning (Sat) | Ending (Fri) | | |
| 08/01/17 | 17 | 07/29/17 | 08/11/17 | 08/11/17 | 08/18/17 |
| <i>08/09/17</i> | 18 | 08/12/17 | 08/25/17 | 08/25/17 | 09/01/17 |
| <i>08/23/17</i> | 19 | 08/26/17 | 09/08/17 | 09/08/17 | 09/15/17 |
| <i>09/07/17</i> | 20 | 09/09/17 | 09/22/17 | 09/22/17 | 09/29/17 |
| <i>09/21/17</i> | 21 | 09/23/17 | 10/06/17 | 10/06/17 | 10/13/17 |
| 10/10/17 | 22 | 10/07/17 | 10/20/17 | 10/20/17 | 10/27/17 |
| 10/24/17 | 23 | 10/21/17 | 11/03/17 | 11/03/17 | 11/10/17 |
| <i>11/06/17</i> | 24 | 11/04/17 | 11/17/17 | <i>11/16/17</i> | 11/24/17 |
| <i>11/20/17</i> | 25 | 11/18/17 | 12/01/17 | 12/01/17 | 12/08/17 |
| <i>12/04/17</i> | 26 | 12/02/17 | 12/15/17 | 12/15/17 | 12/22/17 |
| <i>12/11/17</i> | 1 | 12/16/17 | 12/29/17 | <i>12/20/17</i> | 01/05/18 |
| <i>12/18/17</i> | 2 | 12/30/17 | 01/12/18 | <i>01/10/18</i> | 01/19/18 |
| 01/16/18 | 3 | 01/13/18 | 01/26/18 | 01/26/18 | 02/02/18 |
| 01/30/18 | 4 | 01/27/18 | 02/09/18 | 02/09/18 | 02/16/18 |
| 02/13/18 | 5 | 02/10/18 | 02/23/18 | 02/23/18 | 03/02/18 |
| 02/27/18 | 6 | 02/24/18 | 03/09/18 | 03/09/18 | 03/16/18 |
| 03/13/18 | 7 | 03/10/18 | 03/23/18 | 03/23/18 | 03/30/18 |
| 03/27/18 | 8 | 03/24/18 | 04/06/18 | 04/06/18 | 04/13/18 |
| 04/10/18 | 9 | 04/07/18 | 04/20/18 | 04/20/18 | 04/27/18 |
| 04/24/18 | 10 | 04/21/18 | 05/04/18 | 05/04/18 | 05/11/18 |
| 05/08/18 | 11 | 05/05/18 | 05/18/18 | 05/18/18 | 05/25/18 |
| <i>05/21/18</i> | 12 | 05/19/18 | 06/01/18 | 06/01/18 | 06/08/18 |
| 06/05/18 | 13 | 06/02/18 | 06/15/18 | 06/15/18 | 06/22/18 |
| 06/19/18 | 14 | 06/16/18 | 06/29/18 | <i>06/28/18</i> | 07/06/18 |
| <i>07/02/18</i> | 15 | 06/30/18 | 07/13/18 | 07/13/18 | 07/20/18 |
| 07/17/18 | 16 | 07/14/18 | 07/27/18 | 07/27/18 | 08/03/18 |
| 07/31/18 | 17 | 07/28/18 | 08/10/18 | 08/10/18 | 08/17/18 |
| <i>08/08/18</i> | 18 | 08/11/18 | 08/24/18 | 08/24/18 | 08/31/18 |
| <i>08/22/18</i> | 19 | 08/25/18 | 09/07/18 | 09/07/18 | 09/14/18 |

SEAFs or Timesheets received after cutoff dates will be processed for the following pay period. Payroll or Human Resources may update the due dates. Used revised dates
 *Winter closure: allow additional time for paperwork and clearances to be processed.

Dates in italics mean Early Pick Up/ Delivery

Rev.6/2017

STUDENT EMPLOYMENT CALENDAR & DEADLINE DATES

| ON-CAMPUS STUDENTS 16-17 | | | | | |
|--------------------------------------|-------|-----------------|--------------|----------------------------------------------------|-----------------------------------|
| SEAFs & | | | | Payroll | |
| Student Docs | | | | Timesheets | Date of Payment |
| Due in Student Employment 10:00 a.m. | Pay # | Pay Period | | Time Sheets Due in Payroll Office (Fri 10:00 a.m.) | Paychecks mailed by Payroll Dept. |
| | | Beginning (Sat) | Ending (Fri) | | |
| 08/02/16 | 17 | 07/30/16 | 08/12/16 | 08/12/16 | 08/19/16 |
| <i>08/10/16</i> | 18 | 08/13/16 | 08/26/16 | 08/26/16 | 09/02/16 |
| <i>08/24/16</i> | 19 | 08/27/16 | 09/09/16 | 09/09/16 | 09/16/16 |
| <i>09/07/16</i> | 20 | 09/10/16 | 09/23/16 | 09/23/16 | 09/30/16 |
| <i>09/21/16</i> | 21 | 09/24/16 | 10/07/16 | 10/07/16 | 10/14/16 |
| 10/11/16 | 22 | 10/08/16 | 10/21/16 | 10/21/16 | 10/28/16 |
| 10/25/16 | 23 | 10/22/16 | 11/04/16 | 11/04/16 | 11/11/16 |
| <i>11/07/16</i> | 24 | 11/05/16 | 11/18/16 | <i>11/16/16</i> | 11/25/16 |
| <i>11/21/16</i> | 25 | 11/19/16 | 12/02/16 | 12/02/16 | 12/09/16 |
| <i>12/05/16</i> | 26 | 12/03/16 | 12/16/16 | 12/16/16 | 12/23/16 |
| <i>12/06/16</i> | 1 | 12/17/16 | 12/30/16 | <i>12/20/16</i> | 01/06/17 |
| <i>01/03/17</i> | 2 | 12/31/16 | 01/13/17 | <i>01/12/17</i> | 01/20/17 |
| 01/16/17 | 3 | 01/14/17 | 01/27/17 | 01/27/17 | 02/03/17 |
| 01/31/17 | 4 | 01/28/17 | 02/10/17 | 02/10/17 | 02/17/17 |
| 02/14/17 | 5 | 02/11/17 | 02/24/17 | 02/24/17 | 03/03/17 |
| 02/28/17 | 6 | 02/25/17 | 03/10/17 | 03/10/17 | 03/17/17 |
| 03/14/17 | 7 | 03/11/17 | 03/24/17 | 03/24/17 | 03/31/17 |
| 03/28/17 | 8 | 03/25/17 | 04/07/17 | 04/07/17 | 04/14/17 |
| 04/11/17 | 9 | 04/08/17 | 04/21/17 | 04/21/17 | 04/28/17 |
| 04/25/17 | 10 | 04/22/17 | 05/05/17 | 05/05/17 | 05/12/17 |
| 05/09/17 | 11 | 05/06/17 | 05/19/17 | 05/19/17 | 05/26/17 |
| 05/23/17 | 12 | 05/20/17 | 06/02/17 | 06/02/17 | 06/09/17 |
| 06/06/17 | 13 | 06/03/17 | 06/16/17 | 06/16/17 | 06/23/17 |
| 06/20/17 | 14 | 06/17/17 | 06/30/17 | <i>06/29/17</i> | 07/07/17 |
| <i>06/30/17</i> | 15 | 07/01/17 | 07/14/17 | 07/14/17 | 07/21/17 |
| 07/18/17 | 16 | 07/15/17 | 07/28/17 | 07/28/17 | 08/04/17 |
| 08/01/17 | 17 | 07/29/17 | 08/11/17 | 08/11/17 | 08/18/17 |
| <i>08/09/17</i> | 18 | 08/12/17 | 08/25/17 | 08/25/17 | 09/01/17 |
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Rev.11/2016