



**European Council of International Studies
(ECIS)
Master's of Science
International Education**

Admission Application

Nova Southeastern University
Enrollment Processing Services (EPS)
Fischler School of Education and Human Services
3301 College Avenue
P.O. Box 299000
Fort Lauderdale, FL 33329-9905

Application Instructions

Complete the admission application packet and submit with a \$50.00 non-refundable application fee (payable to Nova Southeastern University). The admissions packet should be addressed to:

Nova Southeastern University
Enrollment Processing Services (EPS)
Attn: Fischer School of Education and Human Services
3301 College Avenue
P.O. Box 299000
Fort Lauderdale, FL 33329-9905

Request two letters of recommendation from your supervisor or an administrator who can attest to your present performance.

Request official transcripts from all previously attended academic institutions. Official transcripts must be sent to the address above. (*An unofficial copy of the applicant's highest degree earned should be submitted immediately to begin the admission process.*)

Or

Submit an official course-by-course evaluation by Josef Silny & Associates, Inc.
or World Education Services (WES).

For non-native English speakers

Applicants whose native language is not English are required to demonstrate English proficiency by providing proof of a minimum score of 213 on the computer-based or 550 on the paper-based Test of English as a Foreign Language (TOEFL) or 6.0 on the International English Language Testing System (IELTS). However, applicants in certain International Clusters may be exempt from submitting the TOEFL or IELTS.

Please contact the Office of Enrollment Services regarding requirements for your international cluster at 800-986-3223, ext 8430.

Note to applicant: Admission is based on the candidate's application content, academic record, curriculum of completed required courses, and academic or career goals.

Please list colleges and universities attended. **You must provide official transcripts from ALL colleges and/or universities attended.** Your degree must be from a **regionally accredited** institution.

Complete Name of College/University	State	Date Started (Mo/Yr)	Date Ended (Mo/Yr)	Major Field	Degree Awarded (B.S., M.S.)	GPA

Do you plan to transfer graduate credits Yes No If yes, please use http://www.fgse.nova.edu/gtep/forms/req_xfer_cred.pdf

Applicant Status at Time of Application:

- First time attending Nova Southeastern University? Yes No
- Returning to Nova Southeastern University after an absence? Yes No

If yes, indicate dates of attendance _____ and the program you were in _____

Current NSU student in _____ program.

Citizenship Status

- U.S. Citizen
- Nonresident Alien
- Resident Alien

Resident alien students are required to submit a copy of their alien registration card. For more information, contact the International Student Office at (954) 452-7240.

International Students

Do you require an I-20? Yes No

If you have a visa, indicate status code: _____

Country of citizenship: _____

Country of birth: _____

Native language: _____

Ethnic Origin Data (This information is requested for reporting purposes only.)

Check one of the following:

- White (not of Hispanic origin)
- Black (not of Hispanic origin)
- Hispanic origin
- Asian or Pacific Islander
- American Indian or native Alaskan
- Other

Teaching Certification

1. Certification must come from a state Department of Education
2. Students submitting certification by a Professional Educational Association are subject to review and approval before being admitted.
3. **Do Not list certificates issued by a county school board including substitute certificates.**

State: _____

Area of Certification: _____

Certificate Type: Professional, Temporary, or Statement of Eligibility

Current Employment

Position	School/Company	City/State	Date Employed From	Date Employed To

Financial Aid

Have you applied for financial aid?

Yes No

Have you filed a Free Application for Federal Student Aid (FAFSA)?

Yes No

If yes, when was the FAFSA sent to Iowa?

Date: _____

Signatures and Declarations

Have you ever been convicted of a criminal offense, been found guilty or entered a plea of guilty or nolo contendere (no contest), regardless of adjudication?

Yes

No

If the answer is yes, please explain. _____

The disclosure obligation is a continuing one. All applicants must report to the Fischler Graduate School of Education and Human Services any such event that occurs after filing their application. The admissions committee and the Fischler Graduate School of Education and Human Services will consider new information submitted and, in appropriate circumstances, may change the status of applicant or student.

Permission is hereby given to make any necessary inquiries. I voluntarily and knowingly authorize any former school, government agency, employer, person, firm, corporation, its officers, employees and agents, or any other person or entity making a written or oral request for such information.

Please note the following statements:

1. I declare that the above information, to the best of my knowledge, is complete and accurate. I have read and I understand the requirements, policies, and procedures stated in the catalog, and I agree to abide by all the rules and regulations of this graduate program and Nova Southeastern University.
2. I give Nova Southeastern University permission to publish and use any photos in which I appear that may be taken during class or other University activities.
3. I understand that all required official and final documents must be received within 90 days from the start of the term for which I am enrolling. If my documents are not received by the end of this 90-day period I understand the following will apply until my student status is changed to "fully admitted."
 - a. Further attendance will be disallowed.
 - b. Financial aid will not be disbursed.

Applicant's Signature

Date

Applications and documentation should be submitted a minimum of six weeks prior to initial registration.

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Fischler School of Education and Human Services
3301 College Avenue
P.O. Box 299000
Ft. Lauderdale, FL 33329-9905
Telephone: 1-800-986-3223 ext. 8500 or (954) 262-8500
Fax: (954) 262-3601

Nova Southeastern University is accredited by the Commission on colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097 (<http://www.sacscoc.org>), Telephone number 404-679-4501) to award bachelor's, master's, educational specialist, and doctoral degrees. Nova Southeastern University admits students of any race, color, sex, age, nondisqualifying handicap, religion or creed, or national or ethnic origin.



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Recommendation for Admission Master of Science in Education with a Specialization in International Education

To the applicant: This form should be completed by an administrator or supervisor who can indicate the nature of your present performance. You must submit two of these recommendation forms as part of the administration process.

Please complete this portion of the recommendation form *before* giving it to your source of reference.

Pursuant to the Family Education Rights and Privacy Act (Buckley Amendment of the United States of America) enacted on December 31, 1974.

I do I do not waive the right to inspect and review this completed recommendation.

 Applicant's name (*print*) Signature

 Street address Apartment City Country

 ID number

Employer (or institution/organization) _____

To the evaluator: Please do not complete this form if the waiver above has not been completed and signed by the applicant.

The individual named above has made application to the Master of Science in Education Program. One of the steps in the admission process requires each applicant to obtain two letters of recommendation from administrators or supervisors denoting that the applicant has the ability to be successful in graduate-level work. The items listed below concern the applicant's performance. Please rate the applicant on the following items:

1. Attitude toward work Somewhat negative Average _____ Positive
2. Motivation toward work Low _____ Average _____ High
3. Ability to carry out tasks Low _____ Average _____ High
4. Resourcefulness in identifying and carrying out tasks Low _____ Average High
5. Emotional control Unstable Usually well balanced Always well balanced
6. Interpersonal relationships Avoided Tolerated by others Well liked by others

7. Most significant strength _____

8. Most significant weakness _____

9. I have known the applicant for _____ years. The applicant has been a member of my staff for _____ years. I have known this person ★★★★★★ well ★★★★★ slightly

10. In my opinion, the applicant's potential for success in a graduate program of studies is ____ Good ★★★★★Average ★★★★★ Poor

11. The applicant has been involved in innovative projects at his/her institution or organization: ____ Yes ____ No

12. The applicant is able to read, write, and communicate effectively using the English language: ____ Yes ____ No

The person writing the recommendation letter must complete the following section:

Signature	Date
Name (type or print)	Position
Address	Telephone
City	Country

Please make a photocopy of this letter for your records.

Please return to:

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NOTICE OF NONDISCRIMINATION

Nova Southeastern University admits students of any race, color, sex, age, nondisqualifying disability, religion or creed, or national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school, and does not discriminate in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

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 Fax: (954) 262-3601

Request for Official Transcript

Student: Complete both sections of this form. Mail to your former schools.

Please send to Nova Southeastern University an official transcript of my academic work while attending your institution. Return the form below to Nova Southeastern University.

A. I attended your school from _____ to _____

B. While in attendance, my name on your records was _____
Last
First
Middle/Maiden

C. My student identification number was _____

D. I am enclosing the fees (if any) required by your institution.

Thank you for your assistance.

Sincerely,

 Signature

Dear Alma Mater: Please return this form with the transcript. Thank you.

TRANSCRIPT TRANSMITTAL FORM

Soc. Sec. # ____/____/____ **Date:** _____

Name _____
LAST
FIRST
MIDDLE/MAIDEN

Address _____
 STREET

City
State
ZIP

PLEASE SEND COPY TO:
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