

SABBATICAL LEAVE

NSU Sabbatical Leave Overview and History

Overview

- Although the Law Center's Sabbatical Leave policy had been in existence for a number of years, the first leave was granted January 26, 1987.
- In June 25, 1990, the first university-wide sabbatical leave policy was approved.
- The current university-wide sabbatical leave policy was updated in May 1996.
- To date, 63 faculty have taken sabbatical leaves.

NSU Sabbaticals

1987-1998

Law School Steve Wisotsky

1988-1989

Law School Larry Kalevitch

1989-1990

Law School Ronald Benton Brown

Nova College Barbara Brodman

1990-1991

Law School Joel Mintz

1992-1993

Law School Donna Seiden

..... Joe Smith

Nova College Steven Alford

The Center for Psychological Studies Mary Ann Duton

1993-1994

Law School Michael Burns
..... Marc Rohr

1994-1995

Farquhar Center for Undergraduate Studies..... Ed Stieve
Law School Michael Dale
..... Mark Dobson
The Center for Psychological Studies David Barone

1995-1996

Farquhar Center for Undergraduate Studies..... Kate Lamm
Law School Johnny Burris
..... Anthony Chase
The Center for Psychological Studies Cynthia Last

1996-1997

Farquhar Center for Undergraduate Studies..... Linda Gordon
..... John Malouff
Law School..... Howard Messing
..... John Sanchez
School of Social and Systemic Studies Douglas Flemons

1997-1998

Farquhar Center for Undergraduate Studies	Barbara Brodman
.....	Mark Cavanaugh
.....	Lester Lindley
.....	Nicola Schutte
.....	Belay Seyoum
.....	Scott Stoddard

1998-1999

Farquhar Center for Undergraduate Studies.....	Rebecca Abraham
.....	Steven E. Alford
.....	Suzanne Ferriss
.....	Matthew He
.....	Christine Jackson
.....	Randi L. Sims
Law Center	Sharon Carton
.....	Steven Wisotsky
Oceanographic Center	Charles G. Messing

1999-2000

Farquhar Center for Undergraduate Studies.....	Charles Zelden
.....	Fuzhen Zhang
Law Center	Donna Litman

2000-2001

Farquhar Center for Undergraduate Studies	David Simon
.....	Edwin Stieve
Health Professions Division - College of Allied Health	
.....	Debra F. Stern
Shepard Broad Law Center	Pearl Goldman
.....	William E. Adams, Jr.
.....	Carol Henderson
Wayne Huizenga Graduate School of Business and Entrepreneurship	
.....	William C. Johnson

2001-2002

Farquhar Center for Undergraduate Studies.....	Kate Waites
Fischler Graduate School of Education and Human Services	
.....	Noreen Webber
.....	Carole Zangari
Graduate School of Humanities and Social Sciences....	Shelley Green
Shepard Broad Law Center	Douglas Donoho
.....	Marc Rohr

2002-2003

Farquhar Center for Undergraduate Studies	George Alexakis
.....	James Doan
.....	Patrice LeBlanc
.....	David McNaron

Oceanography Alexander Soloviev

Shepard Broad Law Center Lynn Epstein

..... Joseph Grohman

2003-2004

Shepard Broad Law Center Tom Arcaro

..... Elena Marty-Nelson

Farquhar College of Arts and Sciences Stephen Levitt

HPD/College of Medical Sciences Andrew Mariassy

H. Wayne Huizenga School of Business & Entrepreneurship
..... Art Weinstein

2004-2005

Oceanographic Center/Farquhar College of Arts & Sciences
..... James Thomas

Shepard Broad Law Center Jim Willets

SABBATICAL LEAVE (6/90; revised 5/96)

Sabbatical leaves at NSU are awarded for the following four purposes:

1. To provide opportunity for scholarly enrichment and production.
2. To improve teaching.
3. To promote course and curriculum development.
4. To enhance professional growth through mastery of new or expanded knowledge and/or skills.

Only faculty members who are tenured or who are regular full-time faculty as defined by the center and have served as faculty members for a minimum of six years are eligible. Any faculty member who receives a sabbatical must serve an additional six years subsequent to the leave before becoming eligible for another sabbatical. The leave covers one academic year at half salary, or one semester (for nine-month faculty) or one-half year (for twelve-month faculty) at full salary. At the conclusion of a sabbatical leave, the faculty member must submit a report on activities undertaken during the period of the leave. Further, it is required that the faculty member return to Nova Southeastern University to resume his or her responsibilities for one full academic year immediately following the sabbatical leave or reimburse the University for salary paid during that time.

The procedure for receiving a sabbatical leave is initiated by a written application to the dean by no later than October 15th of the academic year preceding an anticipated sabbatical leave. The dean will forward the application to the appropriate faculty committee (policies relating to committee membership and evaluation criteria are center-specific). The center committee will make recommendations to the dean based on the merits of the applications by no later than November 15th. The dean will consider each application in light of financial considerations, staffing patterns, and the merit of the application. The dean will review and submit the approved applications and recommendations to the Office of Academic Affairs or the Chancellor's office, as appropriate, by December 15th. The Chief Academic Officer or the Executive Vice Chancellor and Provost of the Health Professions will review applications and make recommendations based on their merits and the availability of funds to the President, who will present the recommendations to the Board of Trustees for final approval.

Post-sabbatical reports submitted by faculty who go on sabbatical leave must be submitted to the dean, the appropriate faculty committee, and the Chief Academic Officer or the Executive Vice Chancellor and Provost of the Health Professions for two purposes:

1. To assess the benefits accruing to the center and the University as a result of the leave, and
2. To evaluate subsequent applications of the faculty member for future sabbaticals or other internal support.

The suggested format of an application is:

1. A title page containing such information as applicant's (1) name, (2) academic rank, (3) department, (4) home address, (5) home and office telephone number, and (6) the proposed duration of the sabbatical leave with year or semester specified;
2. A project abstract outlining the intended research;
3. A statement of rationale for the project;
4. A narrative describing the applicant's purpose for the project, what he/she hopes to accomplish, and by what means he/she intends to achieve the stated objectives;

5. A statement on the impact of the leave on the applicant's department's programs and staffing, including a description of any known or foreseeable contingencies which may affect the project;
6. A statement on the project's value to the applicant, the applicant's center, students, and university;
7. A list of projected outcomes (be as specific as possible: for example, if undertaking a teaching enhancement project indicate the kind of classroom materials that will result and the kinds of teaching skills to be gained or enhanced; if working on a book, include a proposed table of contents, abstract, and chapters);
8. A timetable for accomplishing each outcome with dates and location (identify host institutions and specific arrangements for accessing library facilities, as well as office, laboratory, and studio space if appropriate);
9. A statement of anticipated sources (e.g., grants, fellowships, part-time teaching) and amounts of financial support for the sabbatical project (if applicable). At no time should a faculty member receive more than 100 percent of NSU compensation during the sabbatical period. (Grant funds or other income will reduce the contribution of institutional funding.)
10. A curriculum vitae that documents applicant's skills and accomplishments, particularly those pertinent to the proposed sabbatical activity.