

Committee on Faculty Scholarship, Research, and Professional Development

Minutes

Date: December 18, 2001

Time: 8:30 AM - 9:45 AM

Place: Horvitz Building, Labonte Board Room

Present: Mary Collins (FGSE & HS), Billie Jo Kaufman (LAW), Leonard Levy (HPD/COM), Josephine Shallo-Hoffman (HPD/OPT), Gary Gershman (FAR), Barbara Sterry (OGC), Cleveland Clarke (FGSE & HS), Ken Thigpen (FAR), J. Preston Jones (HUIZENGA), Laurie Dringus (GSCIS), Kimberly Shaw (FAM. CTR.), Harvey Mayrovitz (HPD/CMS), Marianne Janssen (HPD/CAH), Peggy Loewy Wellisch (Student Financial Services), and Ronald Chenail (Academic Affairs)

Absent: Mahmood Shivji* (OSC), David Loshin* (HPD/OPT), Ed Keith (OSC/IRB), Appu Rathinavelu* (HPD/COP), Elizabeth Brennan (UNS), Ed Lieblein (GSCIS), Bill Hardigan (HPD/COP), Andres Malave* (HPD/COP), Fred Lippman (HPD/Exec. Offices), Joel Munson* (I/A), Keith Sherwood (HPD/CDM), Hamdesa Tusso (GSH & SS), and Nathan Azrin* (CPS)

* Emailed to report scheduling conflict

Committee Charge: The purpose of the Committee on Faculty Scholarship, Research, and Professional Development is to assist with the development of goals and expectations for scholarship and research and to define the policies and procedures needed to support these activities in a high-quality manner.

- **Welcome**
- **Approval of Minutes from November 21, 2001**

The minutes were approved unanimously.

- **President's Faculty Scholarship Awards Update**

Dr. Chenail reported on three President's Faculty Scholarship Awards activities. One, the draft of the research study, Faculty at Nova Southeastern University Judge the President's Faculty Scholarship Awards: Fall Term 2001 (Report 01-18), conducted by Tom MacFarland of the Office of Research, Planning, and Governmental Affairs has been completed. Copies of the report were distributed and discussed. The one major finding of the study is faculty members who responded felt the feedback received on the proposals was lacking. Committee members discussed ways the reviewing process can be approved. It was suggested there be a call for reviewers to increase the pool of reviewers. Deans could nominate reviewers and faculty could also self-nominate. With more reviewers, the assignment of proposals could be done to be more in line with expertise of the reviewers. Faculty reviewers would

receive recognition on the President's Faculty Scholarship Awards web page for their work and would receive letter of thanks from the president. Dr. Chenail will present this suggestion to the president.

Two, Dr. Chenail's graduate assistant, Rachel Spearman, is nearing completion of the preliminary report on the responses from President's Faculty Scholarship Awards Year One faculty investigators. After Dr. Chenail reviews her report, he will forward it on to committee members for their review and feedback.

Three, Dr. Chenail presented a revised Action Plan / Time Line for the 2002-2003 President's Faculty Scholarship Awards. According to the timeline, materials for this year's competition will be made available on the web prior to the start of 2002.

- **Sub-committee on Policies and Procedures**

Dr. Chenail distributed the revised Committee Handbook. Committee members made some suggestions for revising the handbook (e.g., Clarification of original members of the Committee). Committee members also reviewed research articles that could be included as part of a references list for an appendix in the Handbook. Committee members were to review the Handbook in greater detail and submit suggested changes to Dr. Chenail before the next meeting of the Committee.

- **Sub-committee on Best Practices and Benchmarking**

Dr. Chenail reported the sub-committee would be having another meeting before the next meeting of the Committee. Members would be discussing two proposed strategies that had been discussed at the last meeting of the full committee.

- **IRB Survey: Executive Summary (<http://www.nova.edu/cwis/urp/pdfs/01-16Executive.pdf>) and Full Report (<http://www.nova.edu/cwis/urp/pdfs/01-16.pdf>)**

The Executive Summary and Full Report of the recently completed report, Faculty and Students at Nova Southeastern University Judge The Institutional Review Board (IRB) for Research with Human Subjects: Fall Term 2001 (Report 01-16), conducted by Thomas W. MacFarland of the Office of Research, Planning, and Governmental Affairs is now available online. Ms. Barbara Sterry discussed the results of the study. She shared that some of the areas identified by the survey respondents as needing attention (e.g., the IRB Web Site) have already been revised and updated.

- **ExpertNet (<http://expertnet.org>)**

Ms. Sterry gave an update on ExpertNet, a Web-based network of applied research expertise in Florida's public universities. NSU faculty can use this online resource to learn what other Florida-based researchers and research centers are doing in the way of funded research. Faculty can also post information about their funded research. Committee members raised a couple

of questions regarding the requirements for posting funded information with ExpertNet. Ms. Sterry said she would contact the folks at ExpertNet for clarification. A memo on ExpertNet has been prepared for the president's signature and will be distributed before the end of the calendar year.

Update:

Ms. Sterry spoke with Becky Augustiniak at ExpertNet on December 18, 2001 to follow-up on the question that was raised at the Research Committee Meeting regarding the inclusion of internal research in the ExpertNet database. Ms. Augustiniak clarified that the PI's entered into the system must be involved in EXTERNALLY funded research. Ms. Augustiniak stated that no one had ever approached her about including INTERNALLY funded research; however, she said she liked the idea and would definitely raise the issue at the next meeting of the Leadership Board for Applied Research and Public Service, which will be held in January. Also, Ms. Sterry reviewed ExpertNet's policy regarding the posting of information for research centers. According to Becky Augustiniak centers/institutes do not have to be receiving funding to be listed with ExpertNet.

- **Other Items of Discussion**

There were no further items for discussion so the meeting was adjourned.

- **Next Meeting: Wednesday, January 16, 2002**