

## **Committee on Faculty Scholarship, Research, and Professional Development**

### **Minutes**

**Date: September 19, 2001**

**Time: 8:30 AM - 9:45 AM**

**Place: Horvitz Building, Labonte Board Room**

Present: Cleveland Clarke (FGSE & HS), Mary Collins (FGSE & HS), Marianne Janssen (HPD/CAH), Ken Thigpen (FAR), Appu Rathinavelu (HPD/COP), Leonard Levy (HPD/COM), Mahmood Shivji (OSC), Barbara Sterry (OGC), Josephine Shallo-Hoffman (HPD/OPT), David Loshin (HPD/OPT), Billie Jo Kaufman (LAW)

Absent: Elizabeth Brennan (UNS), Laurie Dringus\* (GSCIS), Ed Lieblein (GSCIS), Gary Gershman\* (FAR), Bill Hardigan\* (HPD/COP), Andres Malave\* (HPD/COP), J. Preston Jones (HUIZENGA), Ed Keith (OSC/IRB), Fred Lippman (HPD/Exec. Offices), Harvey Mayrovitz \* (HPD/CMS), Joel Munson (I/A), Kimberly Shaw (FAM. CTR.), Ed Simco (CPS), Hamdesa Tuso (GSH & SS)

\* Emailed to report scheduling conflict

---

**Committee Charge:** The purpose of the Committee on Faculty Scholarship, Research, and Professional Development is to assist with the development of goals and expectations for scholarship and research and to define the policies and procedures needed to support these activities in a high-quality manner.

- **Welcome and Introductions**

Dr. Chenail welcomed back members to the committee. Committee members gave self-introductions. Members were also asked to update their information listed on the committee web site (<http://www.nova.edu/cwis/vpaa/facres.html>).

- **President's Faculty Scholarship Awards Update**

**Progress Reports from Year 1**

**Survey Draft**

Dr. Chenail and Ms. Sterry distributed two surveys to the committee. One survey contained draft statements that are intended to be included in a survey that will be distributed to all faculty and deans at NSU. The purpose of the survey is to evaluate the Awards and to learn areas in which we can improve the process. The second survey was a copy of the one being used to assess the university's Institutional Review Board for Research with Human Subjects

(IRB). This was to show committee members the format that will be used.

### **Calendar for Year Three of the Awards**

Dr. Chenail distributed the timeline used last year by the committee to organize Year Two of the Awards. He noted the process would be somewhat similar this year since we were not scheduled to revise the policies and procedures as we had done last year.

**Action Item:** Committee members are asked to review last year's timeline and to make any recommendations and/or suggestions to Dr. Chenail by Monday, October 1, 2001. Dr. Chenail and Ms. Barbara Sterry will draft a timeline for Year Three of the Awards for presentation to the committee at the October 16, 2001 committee meeting.

- **Policies and Procedures for the Committee**

Dr. Chenail recommended the committee draft policies and procedures regarding committee membership (e.g., appointment processes and length of terms), reporting process (e.g., distribution and posting of minutes), responsibilities (e.g., attendance and sub-committee work). Dr. Chenail will research the archives of the committee for any previous guidelines in this area.

**Action Item:** Dr. Chenail asked for volunteers to form a sub-committee to compose draft policies and procedures for the Committee. Please contact Dr. Chenail via email by Monday, October 1, 2001.

- **Fulbright Programs**

Dr. Chenail reported NSU has had two Fulbright Scholar Program winners—one each the last two academic years (i.e., Dr. Bob Berg of Huizenga in 2000-2001 and Dr. Andres Malave of Pharmacy in 2001-2002). He also reported that we have two students who are pursuing awards in the Fulbright U.S. Student Program. Dr. Chenail said there are a number of other Fulbright programs that faculty and students at NSU could pursue (see the Fulbright web site for more information-- <http://www.iie.org>), but we need to develop resources to help in these very competitive programs. He also pointed out a number of other federal and foundation programs to which faculty and students could apply. Dr. Levy offered names of other similar programs (e.g., NIH Fogarty International Awards for faculty in the health professions). Dr. Shivji suggested we have someone from the Office of Student Financial Assistance come to the next meeting to speak to the committee on student and faculty needs in these areas.

**Action Item:** Dr. Chenail will invite Ms. Peggy Loewy-Wellisch to the next meeting of the committee so we can talk about the current scholarship situation at NSU and how we can work together to identify other funding opportunities.

- **Other Items of Discussion**

There were no further items for discussion so the meeting was adjourned.

- **Next Meeting: Tuesday, October 16, 2001**