

## Committee on Faculty Scholarship, Research, and Professional Development

### Approved Minutes

**Date: June 16, 2004**

**Time: 8:30 AM - 10:00 AM**

**Place: Horvitz Building, LaBonte Boardroom**

Present: Ron Chenail (PRO), Laurie Dringus (GSCIS), David Loshin (HPD/OPT), Maryellen Maher (FGSE), Ron Needleman (HUIZENGA), Josephine Shallo-Hoffman (HPD/OPT), Kimberly Shaw (MSIECS), Barbara Sterry (OGC), and Hamdesa Tusso (GHS&SS)

Absent: Nathan Azrin (CPS), Elizabeth Brennan (UNS), Mary Collins (FGSE), Akintade Dare (HPD/CDM), Arthur DeCarlo (HPD/COM), Gary Gershman (FCAS), Joe Grohman (LAW), Bill Hardigan (HPD/COP), J. Preston Jones (HUIZENGA), \*Ed Keith (OSC), Leonard Levy (HPD/COM), Ed Lieblein (GSCIS), Fred Lippman (HPD/EXEC.OFCS), Peggy Loewy Wellisch (FIN.AID), Harvey Mayrovitz (HPD/CMS), \*Appu Rathinavelu (HPD/COP), Keith Sherwood (HPD/CDM), and Mahmood Shivji (OSC)

\* Emailed to report scheduling conflict

---

**Committee Charge:** The purpose of the Committee on Faculty Scholarship, Research, and Professional Development is to assist with the development of goals and expectations for scholarship and research and to define the policies and procedures needed to support these activities in a high-quality manner.

1. Welcome and Introductions
2. Approval of Minutes from May 18, 2004

The minutes of the May 18, 2004 meeting were approved and will be posted at <http://www.nova.edu/cwis/vpaa/facres/forms/facres051804.pdf>.

3. Approval of 2004-2005 Schedule

The Schedule was approved and will be posted on the FACRES website.

4. Sub-committee on Best Practices and Benchmarking: Graduate Student Tuition Waiver Program – Ron Chenail

Dr. Ron Chenail reported that due to his and President Ferrero's travel schedules, the meeting between members of the Committee and the president had not occurred. He said that the meeting would be scheduled later this summer and it would also include Dr. George Hanbury. .

5. President's Faculty Research and Development Grants and Quality of Life

## Awards Update – Ron Chenail

Dr. Chenail said that the launching of the FY 05 grant awards was going well. All of the accounts had been created and those investigators who had secured the proper approvals were already beginning their funded work. He and Barbara Sterry had met with OIT to review the materials that would be put online to create the web pages for the FY 05 awards.

He also noted that as usual there were a large number of investigators asking for extensions to complete their work from the previous year. Dr. Chenail suggested that a change be made to the PFRDG policy that investigators would not be eligible to apply for a new award if they had not completed work on their previous year's award.

Dr. Chenail also reported on the panel review process that he had participated in earlier in the month in Washington, DC. As part of the U.S. Department of Health and Human Services' Administration for Children and Families' Office of Community Services proposal review process, Dr. Chenail had chaired a panel and found the process to be quite effective and efficient. He said it had great applicability to the PFRDG review and process. He reported that he had met with Ms. Sterry and OIT to discuss ways NSU can improve the review process based upon the process used in Washington. He and Ms. Sterry would work on developing a proposal for the Committee's review for the September meeting.

## 6. Protection of Human Subjects System / IRB Accreditation Update – Ron Chenail

Dr. Chenail stated that the university was waiting to hear back from the Palm Beach VA regarding particulars on the relationship between the two institutions. He said he and Ms. Sterry would be meeting with Drs. Anthony Silvagni and Levy to discuss the matter.

Dr. Chenail also reported that the search was underway for the IRB administrator. Ms. Sterry said that the interviews would begin next week.

## 7. Research Task Force Update – Ron Chenail

Dr. Chenail reported that the Task Force would hold its first meeting on June 24, 2005. He said they were charged with producing a final report of recommendations by the beginning of December. This timeline would enable President Ferrero to review the recommendations and to coordinate them with the new strategic plan that would begin in January 2005.

Some members of the Committee expressed concerns regarding an overlap between the work of the Task Force and the Committee. Dr. Chenail noted that a number of the Committee members were serving on the Task Force and he envisioned the Committee being tasked with some of the recommendations that would come out of the Task Force's report. He also said that he would ask the Task Force Chair, Dr. Franklin Garcia-Godoy to join the Committee and to make regular reports to the Committee throughout the Fall. In speaking of Committee membership, we said he would ask for another representative from the Council of Deans to replace Dean William Hardigan since he was stepping down as dean of the College of Pharmacy on

July 1, 2004.

8. Potential Initiatives

a. Conduct a survey to determine what existing, official mechanisms exist within each School/Center/Department (as appropriate) to encourage, support and reward faculty research and scholarship. Based on the results of this survey, the Committee can then propose (for Central Administration consideration) policies and procedures that will increase the amount and quality of research being conducted at NSU.

b. Conduct a survey of existing, official, faculty development procedures and funding allocated per full-time faculty by each School/Center/Department for faculty development. I suspect we might see considerable variation in faculty development opportunities university-wide, and it may be useful to gather these data for the Committee's deliberations and actions.

c. Develop internal funds to help NSU faculty secure R01 funds and the creation of a program for post-doctoral fellows.

d. Develop a technology-transfer department that can operate for all southeast Florida universities (NSU, FAU, FIU, and UM). In this way the department would be far cheaper to operate and the individuals who run the office could be of the highest quality. The sort of tasks that a technology-transfer officer performs does not cause conflict of interest between universities.

e. Suggest and support the appropriate units to create joint positions between Scripps and NSU.

f. Offer an annual research day-long event that would feature research presentations, research posters, and symposia.

Dr. Chenail suggested that the Committee postpone prioritizing these projects until the Committee had a better idea of what recommendations would be made by the Task Force.

9. Other Items of Discussion

Ms. Sterry reported that her office would be launching a new initiative regarding the improvement of the grant opportunity notification system at NSU.

10. Next Meeting: Tuesday, September 21, 2004