

Committee on Faculty Scholarship, Research, and Professional Development

Approved Minutes

Date: May 18, 2004

Time: 8:30 AM - 10:00 AM

Place: Horvitz Building, LaBonte Boardroom

Present: Ron Chenail (PRO), Laurie Dringus (GSCIS), Joe Grohman (LAW), Leonard Levy (HPD/COM), David Loshin (HPD/OPT), Maryellen Maher (FGSE), Appu Rathinavelu (HPD/COP), Josephine Shallo-Hoffman (HPD/OPT), Mahmood Shivji (OSC), and Hamdesa Tusso (GHS&SS)

Absent: Nathan Azrin (CPS), Elizabeth Brennan (UNS), Mary Collins (FGSE), Akintade Dare (HPD/CDM), Arthur DeCarlo (HPD/COM), Gary Gershman (FCAS), Bill Hardigan (HPD/COP), J. Preston Jones (HUIZENGA), *Ed Keith (OSC), Ed Lieblein (GSCIS), Fred Lippman (HPD/EXEC.OFCS), Peggy Loewy Wellisch (FIN.AID), Harvey Mayrovitz (HPD/CMS), Ron Needleman (HUIZENGA), *Kimberly Shaw (MSIECS), Keith Sherwood (HPD/CDM), and *Barbara Sterry (OGC)

* Emailed to report scheduling conflict

Committee Charge: The purpose of the Committee on Faculty Scholarship, Research, and Professional Development is to assist with the development of goals and expectations for scholarship and research and to define the policies and procedures needed to support these activities in a high-quality manner.

1. Welcome and Introductions
2. Approval of Minutes from April 21, 2004

The minutes of the March 16, 2004 meeting were approved and will be posted at <http://www.nova.edu/cwis/vpaa/facres/forms/facres042104.pdf>.

3. Sub-committee on Best Practices and Benchmarking: Graduate Student Tuition Waiver Program

Dr. Rathinavelu reported that the sub-committee had been reviewing the draft policy and that the report was in good shape. He would circulate this latest draft to the entire Committee before the June meeting. Dr. Chenail said he would schedule a meeting with President Ferrero so the committee could present their recommendations to him and Dr. Hanbury.

4. President's Faculty Research and Development Grants and Quality of Life Awards Update – Ron Chenail

Dr. Chenail reported that President Ferrero had selected the award winners for both the President's Faculty Research and Development Grants and Quality of Life Awards.

The deans had been notified along with the lead investigators. He also shared that the preparations for awards ceremony for later that day were in good shape and he said he looked forward to seeing the Committee members at the event.

Dr. Chenail gave an overview of the reviewing process for this year's awards and stated that the reviewing process still deserved further review. He noted that the spread of scores for the proposals was closely packed this year and the range for the winning proposals was similar to that of the two previous years.

5. Protection of Human Subjects System / IRB Accreditation Update – Ron Chenail

Dr. Chenail reported that he and Barbara Sterry had met with President Ferrero to review the procedures for seeking IRB accreditation. President Ferrero has asked that a meeting be set up so as to discuss the process along with NSU's increased collaboration with the VA Hospital in Palm Beach County.

6. Strategic Plan Update – Ron Chenail

Dr. Chenail reported that the draft of the proposed NSU Strategic Plan would be given to the NSU Board of Trustees for their review at the upcoming Board Retreat May 20-22, 2004. Dr. Chenail briefly reviewed the Enhancing Scholarship and Research Priority of the draft as well as the technology transfer section.

7. Deans' Retreat 2004 – Ron Chenail

Dr. Chenail reviewed the highlights of the Deans' Retreat and discussed the following action items resulting from the meeting:

- a. Research Task Force: President Ferrero created a task force to explore the strategies and opportunities discussed during the Retreat and to create action plans for the university. In the course of developing these action plans, the task force may select to create sub-committees to address specific areas such as Centralized University Support Services for Research and Scholarship, Technology Transfer, University-wide Ph.D. program, No Child Left Behind Act, and the Florida and National Lambda Rails.
- b. Research and Scholarship Enhancement Plan: The deans are to develop a 15 to 20 page white paper on the research and scholarship enhancement plan for your academic unit and send the report to Ron Chenail by June 18, 2004. In the report, the deans should demonstrate fit between your academic unit's research and scholarship enhancement plan with NSU Strategic Plan; create strategies to support your academic unit's research and scholarship enhancement plan; identify target benchmarks to measure enhancement plan's progress; identify and analyze gaps and barrier that challenge success in attaining these benchmarks; and Identify solutions to address the gaps and barriers
- c. NSU Research and Scholarship Productivity Report: Dr. Chenail has been assigned the task of developing a reporting process for the production of an annual NSU report on the institution's research and scholarly productivity.
- d. University-wide Ph.D. Program Proposal: The deans were asked to review the

proposal for the University-wide Ph.D. Program and submit your reactions and recommendations to Dr. Chenail.

- e. Clinical Trials Research: Based upon the recommendations for the Deans, NSU will add clinical trials research activities to the research reports being generated by the Office of Grants and Contracts (OGC).
- f. Copyright and Patent Policy Revised Draft: The deans were asked to review the revised draft of the NSU Copyright and Patent Policy and submit your proposed changes to Dr. Chenail.

Dr. Chenail stated that the Committee should play an important role in this increased emphasis on research and scholarship.

8. Potential Initiatives - Mahmood Shivji

Dr. Shivji had distributed an email to the Committee suggesting some new projects for the coming year. They were

- a. Conduct a survey to determine what existing, official mechanisms exist within each School/Center/Department (as appropriate) to encourage, support and reward faculty research and scholarship. Based on the results of this survey, the Committee can then propose (for Central Administration consideration) policies and procedures that will increase the amount and quality of research being conducted at NSU.
- b. Conduct a survey of existing, official, faculty development procedures and funding allocated per full-time faculty by each School/Center/Department for faculty development. I suspect we might see considerable variation in faculty development opportunities university-wide, and it may be useful to gather these data for the Committee's deliberations and actions.

Dr. Rathinavelu suggested developing internal funds to help NSU faculty secure R01 funds and the creation of a program for post-doctoral fellows.

9. Other Items of Discussion

The meeting was adjourned at 10:10 A.M.

10. Next Meeting: Wednesday, June 16, 2004