

## Committee on Faculty Scholarship, Research, and Professional Development

### Approved Minutes

**Date: April 21 , 2004**

**Time: 8:30 AM - 10:00 AM**

**Place: Horvitz Building, LaBonte Boardroom**

Present: Ron Chenail (PRO), Mary Collins (FGSE), Maryellen Maher (FGSE), Josephine Shallo-Hoffman (HPD/OPT), Kimberly Shaw (MSIECS), Mahmood Shivji (OSC), and Barbara Sterry (OGC).

Absent: Nathan Azrin (CPS), Elizabeth Brennan (UNS), Akintade Dare (HPD/CDM), Arthur DeCarlo (HPD/COM), \*Laurie Dringus (GSCIS), Gary Gershman (FCAS), Joe Grohman (LAW), Bill Hardigan (HPD/COP), J. Preston Jones (HUIZENGA), Ed Keith (OSC), Leonard Levy (HPD/COM), Ed Lieblein (GSCIS), Fred Lippman (HPD/EXEC.OFCS), Peggy Loewy Wellisch (FIN.AID), David Loshin (HPD/OPT), Harvey Mayrovitz (HPD/CMS), Ron Needleman (HUIZENGA), \*Appu Rathinavelu (HPD/COP), Keith Sherwood (HPD/CDM), and Hamdesa Tusso (GHS&SS)

\* Emailed to report scheduling conflict

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**Committee Charge:** The purpose of the Committee on Faculty Scholarship, Research, and Professional Development is to assist with the development of goals and expectations for scholarship and research and to define the policies and procedures needed to support these activities in a high-quality manner.

#### 1. Welcome and Introductions

Dr. Ron Chenail welcomed Dr. Maryellen Maher back to the Committee. She has replaced Dr. Barbara Packer as a representative of the Fischler Graduate School of Education and Human Services. Dr. Maher was one of the original members of the Committee. She gave a brief introduction of the recent efforts of the Fischler Graduate School to enhance its dissertation preparation, processes, and technology support systems.

#### 2. Approval of Minutes from March 16, 2004

The minutes of the March 16, 2004 meeting were approved and will be posted at <http://www.nova.edu/cwis/vpaa/facres/forms/facres031604.pdf>.

#### 3. Sub-committee on Best Practices and Benchmarking: Graduate Student Tuition Waiver Program

Dr. Chenail and Ms. Barbara Sterry reported that the sub-committee met two times since the last committee meeting. Dr. Rathinavelu is preparing a draft policy and procedures document for review by the sub-committee members and then by the full committee. The goal is to have the program up and running for the start of the new

budget year in July 2004.

4. President's Faculty Research and Development Grants (PFRDG) and Quality of Life Awards QoLA) Update – Ron Chenail

Dr. Chenail and Ms. Sterry reported that both programs received a record number of submissions for this year's competition. Faculty submitted 59 proposals for PFRDG competition and 11 proposals for the QoLA competition. Dr. Chenail also reported that the date for the awards ceremony had been changed to May 18. He also shared that he had attended a training for the QoLA reviewers that was lead by Dr. Tom Land from the Fischler Graduate School .

5. Protection of Human Subjects System / IRB Accreditation Update – Ron Chenail

Dr. Chenail and Ms. Sterry reported that the application to Partnership for Human Research Protection, Inc. would be submitted shortly. Dr. Chenail also discussed the relationship NSU was pursuing with the Palm Beach Veterans Administration Hospital which would include NSU becoming the IRB of record for the hospital.

6. Strategic Plan Update – Ron Chenail

Dr. Chenail discussed the latest draft of the NSU Strategic Plan. He said the university was focusing on the values, priorities, and continuing pursuits. The bulk of the discussion focused on the Enhancing Scholarship and Research priority and its associated continuing pursuits:

- Expansion of the President's Faculty Research and Development Grant Program and the Quality of Life Awards Program
- Continued increase in the total number of external grant and contract awards
- Continued increase in the total dollar amount of external grants and contracts awarded
- Increased collaboration with local governments and community based organizations in multi-entity sponsored funding in support of educational initiatives
- Continued pursuit of externally government funded scientific research projects
- Expansion of facilities and programs dedicated to the sciences and research
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- Expansion of emphasis at the academic unit level on faculty scholarship
- Increased collaboration on scholarly endeavors among academic units
- Continued exploration of broadband high-speed connections
- Establishing research institutes in selected disciplines
- Continued recruitment of faculty with established research credentials records, interests, and experience
- Continued support of faculty engagement in research
- Enhanced faculty/student collaboration in research, particularly at the graduate level
- Continued collaborative research efforts with public and private universities
- Pursuit of accreditation of NSU's Institutional Review Board through the Partnership for Human Research Protection, Inc.
- Continued enhancement of library holdings and database access

Dr. Chenail also discussed an additional priority-- Enhancing the Pursuit of Economic and Venture Development Initiatives that was being developed. Dr. Chenail said the revised strategic plan would be presented to the NSU Board of Trustees at the May 2004 retreat.

#### 7. Deans' Retreat 2004 – Ron Chenail

Dr. Chenail reviewed the proposed agenda for the upcoming Deans' Retreat which will be held May 11, 2004 . He stated that the goal of the retreat was to begin strategy creation to enhance Nova Southeastern University 's scholarship and research capacity and performance. He said the retreat's objectives were to

- Review draft NSU Strategic Plan Enhancing Scholarship and Research Priority and its Continuing Pursuits
- Identify and assess university's current status and capacity related to the Continuing Pursuits identified under Enhancing Scholarship and Research Priority in the draft NSU Strategic Plan
- Identify emerging NSU strategies and external opportunities for enhancing research and scholarship
- Charge deans to develop scholarship and research enhancement plan for their respective academic units
- Produce a work product for the NSU Board of Trustees to review at the May 2004 Retreat

Dr. Chenail reported that a notebook with foundational information was being prepared for the deans to review prior to the retreat. At the retreat deans would present the current state of research and scholarship in their academic units. After that discussion, the group would discuss emerging strategies and opportunities that would help to shape the course of research and scholarship at the university. The retreat would close with a charge by the president for each dean to develop a white paper on the research and scholarship enhancement plan for their academic unit. In this report, the deans would be asked to

- Demonstrate fit between their academic unit's research and scholarship enhancement plan with NSU Strategic Plan
- Create strategies to support their academic unit's research and scholarship enhancement plan
- Identify target benchmarks to measure enhancement plan's progress
- Identify and analyze gaps and barrier that challenge success in attaining these benchmarks
- Identify solutions to address the gaps and barriers

Dr. Chenail went on to say that the results of the Deans' Retreat would form the foundation of the Trustees' Retreat later in May. Dr. Chenail also stated that the Committee would need to pay close attention to the outcomes of the strategic plan revision and the two retreats and focus its efforts as a committee for 2004 and beyond in order to be in alignment with the emerging strategic direction the university was taking in scholarship and research. He also acknowledged the hard work the Committee had done with earlier projects like the PFRDG and the Graduate Student Tuition Waiver programs and he expressed his confidence that the group would continue to produce projects that would further enhance research and scholarship at NSU. Dr. Shivji shared that he had some ideas for some new projects

which he would present to the Committee shortly.

8. Other Items of Discussion:

Dr. Chenail reported that his office had received two invention disclosures this last week from College of Dental Medicine faculty and he was anticipating another submission to come from the College of Pharmacy soon. He said this was the beginning of more significant activity in the area of Research and Development (R&D) work at NSU.

8. Next Meeting: Tuesday, May 18, 2004

9. Adjournment

The meeting was adjourned at 10:10 A.M.